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Getting Ready for Summer Employment

January 11, 2022



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SUMMER JOBS



1. Do you have ID?

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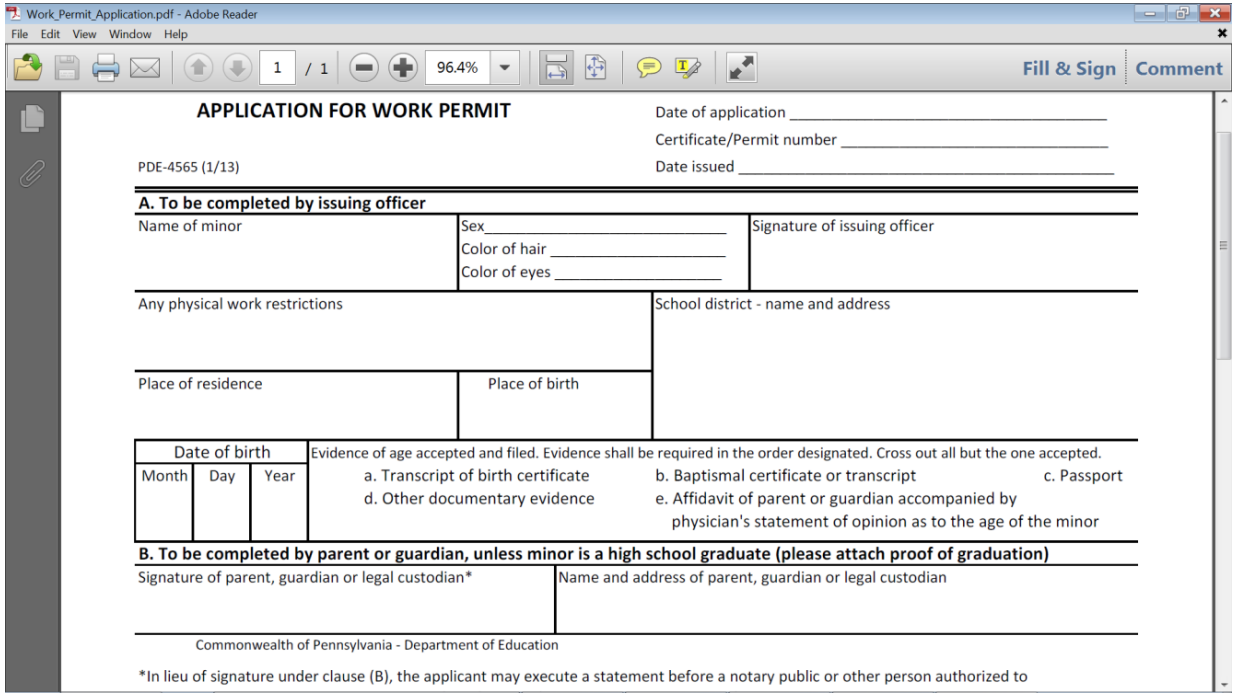
Get a State Issued ID or Drivers License:



2. Work Permit

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If under age 18, do you have a Work Permit?



Work_Permit_Application.pdf - Adobe Reader

File Edit View Window Help

1 / 1 96.4% Fill & Sign Comment

APPLICATION FOR WORK PERMIT

Date of application _____

Certificate/Permit number _____

PDE-4565 (1/13)

Date issued _____

A. To be completed by issuing officer

Name of minor	Sex _____ Color of hair _____ Color of eyes _____	Signature of issuing officer
Any physical work restrictions		School district - name and address
Place of residence	Place of birth	

Date of birth			Evidence of age accepted and filed. Evidence shall be required in the order designated. Cross out all but the one accepted.
Month	Day	Year	a. Transcript of birth certificate b. Baptismal certificate or transcript c. Passport d. Other documentary evidence e. Affidavit of parent or guardian accompanied by physician's statement of opinion as to the age of the minor

B. To be completed by parent or guardian, unless minor is a high school graduate (please attach proof of graduation)

Signature of parent, guardian or legal custodian*	Name and address of parent, guardian or legal custodian

Commonwealth of Pennsylvania - Department of Education

*In lieu of signature under clause (B), the applicant may execute a statement before a notary public or other person authorized to



3. Do you have a SS Card?

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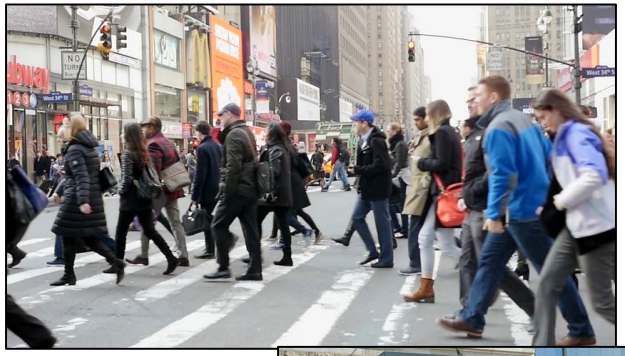
Get a Social Security Card and *SIGN* it:



4. Reliable Transportation?

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Do you have reliable transportation to work?







5. Working Phone?

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Do you have a working Phone Number?





6. Voicemail greeting?

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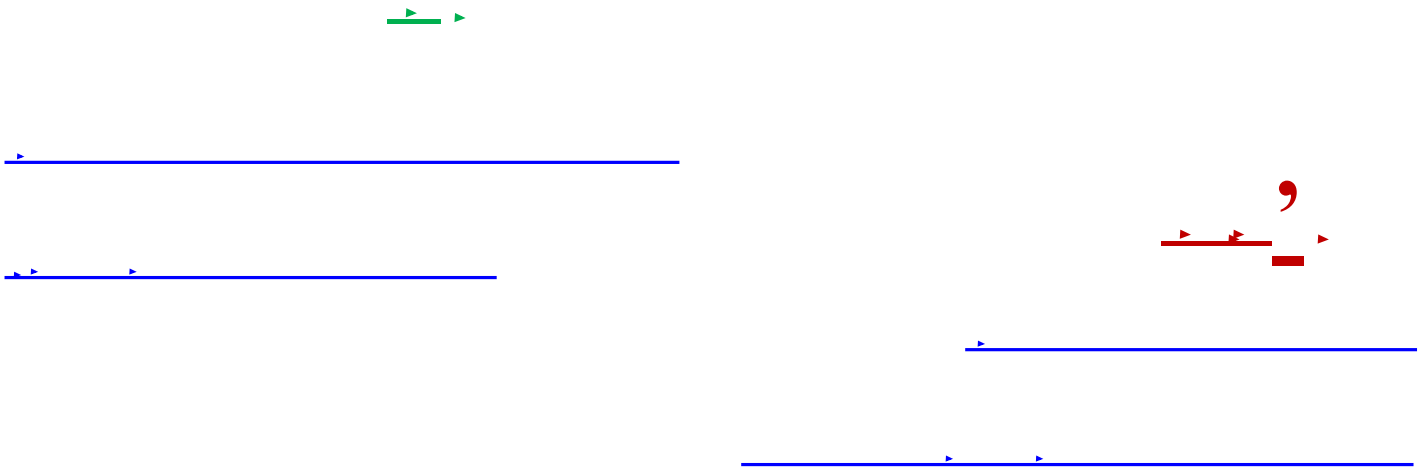
Is your Voicemail Greeting/Ring Back tone set up and appropriate?



7. Professional Email?

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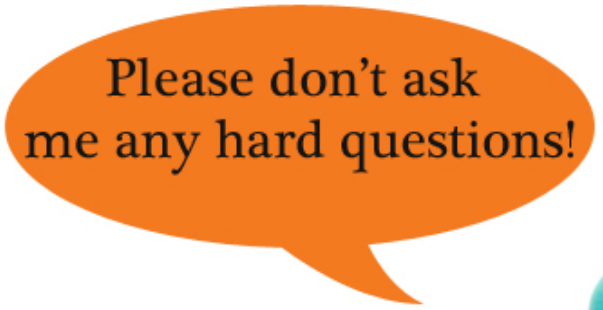
Is your email address professional?



8. Know What to Say?

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Do you know what to say to an employer when they call?







9. Complete Job Application?

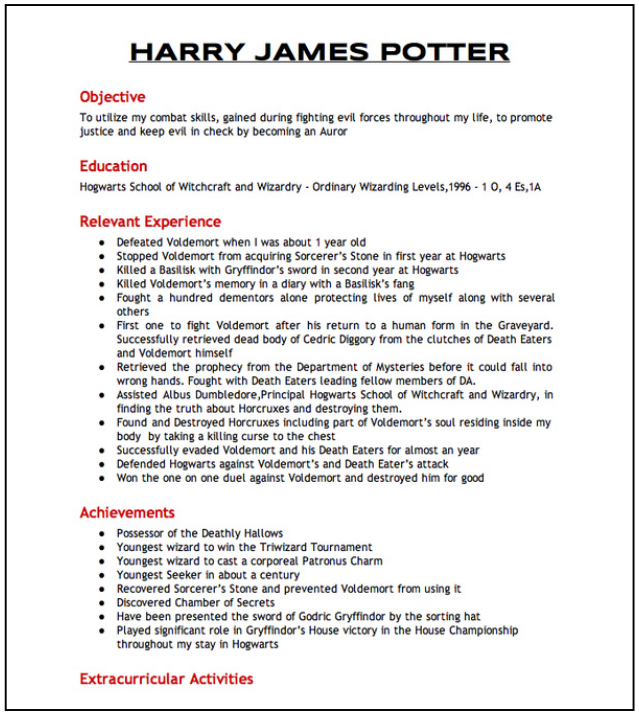
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Can you complete a basic job application?

10. Up to Date Resume?

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Do you have a Resume that is up to date?



HARRY JAMES POTTER

Objective

To utilize my combat skills, gained during fighting evil forces throughout my life, to promote justice and keep evil in check by becoming an Auror

Education

Hogwarts School of Witchcraft and Wizardry - Ordinary Wizarding Levels,1996 - 1 O, 4 Es,1A

Relevant Experience

- Defeated Voldemort when I was about 1 year old
- Stopped Voldemort from acquiring Sorcerer's Stone in first year at Hogwarts
- Killed a Basilisk with Gryffindor's sword in second year at Hogwarts
- Killed Voldemort's memory in a diary with a Basilisk's fang
- Fought a hundred dementors alone protecting lives of myself along with several others
- First one to fight Voldemort after his return to a human form in the Graveyard. Successfully retrieved dead body of Cedric Diggory from the clutches of Death Eaters and Voldemort himself
- Retrieved the prophecy from the Department of Mysteries before it could fall into wrong hands. Fought with Death Eaters leading fellow members of DA.
- Assisted Albus Dumbledore,Principal Hogwarts School of Witchcraft and Wizardry, in finding the truth about Horcruxes and destroying them.
- Found and Destroyed Horcruxes including part of Voldemort's soul residing inside my body by taking a killing curse to the chest
- Successfully evaded Voldemort and his Death Eaters for almost an year
- Defended Hogwarts against Voldemort's and Death Eater's attack
- Won the one on one duel against Voldemort and destroyed him for good

Achievements

- Possessor of the Deathly Hallows
- Youngest wizard to win the Triwizard Tournament
- Youngest wizard to cast a corporeal Patronus Charm
- Youngest Seeker in about a century
- Recovered Sorcerer's Stone and prevented Voldemort from using it
- Discovered Chamber of Secrets
- Have been presented the sword of Godric Gryffindor by the sorting hat
- Played significant role in Gryffindor's House victory in the House Championship throughout my stay in Hogwarts

Extracurricular Activities

11. Do you have 3 References?

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Do you have 3 *References* to provide?



COACH



TEACHER



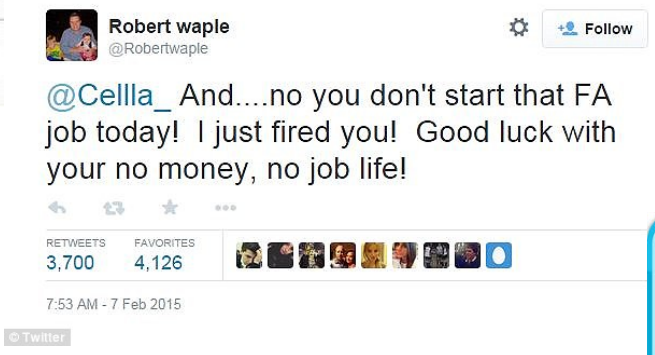
COMMUNITY LEADER

12. Social Networking

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Are your Social Networking sites set to private?













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2022 Summer Programs

1. **SWEAP** (Summer Work Experience Assessment Program)

2. **PCE** (Professional Connections Experience)

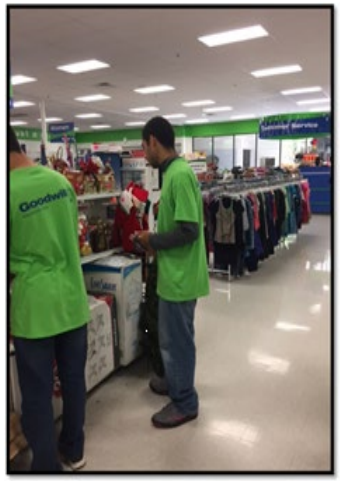
3. **My Work**





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Summer Work Experience Assessment Program



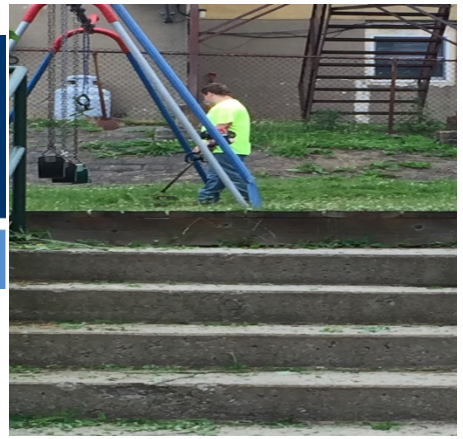
1. A 6-7 week paid summer work experience
2. Open to students with IEP's ages 16-21
3. Must have an **Open case** with OVR
4. Students work 3 days per week, 20 hours a week
5. Students earn $10.35 an hour and have a Job Coach
6. Funding is through the OVR Office
7. An application and interview must be completed with Goodwill
8. Worksites may consist of Retail, Culinary and Maintenance fields
9. **Responsibilities: Work, complete timecards, complete employment paperwork, weekly journals, be assessed by supervisors/job coach**

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Professional Connection Experience

1. Students **DO NOT** need an open case with OVR, **Potentially Eligible**
2. Students have technology or transportation for the program
3. A **60- hour program** ; **Site TBD; May be In-person or Virtual**
4. **Week 1**: Group presentations on workplace readiness and job exploration
5. **Week 2:** Job exploration of the world of work through job shadows, informational and mock interviews, or in-person workplace tours.
6. Students may receive a stipend of $**625.00**



1. Students will be employed within a Borough, City or Municipality
2. Looking to separate into 2 geographical areas in Schuylkill County
    1. West Mahanoy, Mahanoy City, Tamaqua, Frackville
    2. Pottsville, Schuylkill Haven, Orwigsburg, Minersville
3. Students need to work independently **without** a job coach
4. Students will follow all protocols of the Borough
5. Students will work **6-8 weeks; 20-40 hours** a week depending on the Borough
6. Students will earn a stipend of $10.35 an hour
7. Students must have an **Open Case with OVR**
8. OVR counselor will be the support system for student if there are any concerns

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Student To Do List

1. You must be entering 11th or 12th grade (or last 2 yrs. of high school) for the 2022/2023 school year.
2. Let your teacher, ERC or VRC (OVR Counselor) know you are interested in summer employment.
3. Address all the steps for Ready to Work (Handout Provided)
4. Contact ERC if you have any questions or concerns:

   Traci: **484-637-7426**
5. **Complete an OVR Application** on-line or call the Reading office after confirmation from VRC or ERC.
6. Complete all necessary paperwork from OVR and employer.

Students are not thinking of summer employment right now, but they need to prepare now!!!!

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Referrals can be made:

1. On-line at **www. pacareerlink.pa.org.** after meeting with their School District OVR Counselor or ERC
2. Or by calling the Reading Office of Vocational Rehabilitation @ **610-621-5800**

Traci Kowalick, MSW, LSW
Early Reach Coordinator
Cell # 484-637-7426
trkowalick@pa.gov