



**pennsylvania**  
PRE - K COUNTS

*For A Brighter Future*

Thank you for your interest in Pre-K Counts,

Please find enclosed a Pre-K Counts Application and the Attendance/Absence Policy for the program. Please complete the forms and return them to the address listed below.

Pine Grove Elementary School  
Pre-K Counts Program  
107 School Street  
Pine Grove, PA 17963

Please include the following items with the Application and the Attendance Policy:

- A copy of the child's **birth certificate**
- A copy of the child's **social security card**
- A copy of the most recent:
  - **Income tax return** for anyone earning income in the household where the child resides
  - **OR** a copy of **W-2 forms** for anyone earning income in the household where the child resides
  - **OR** a copy of **recent pay stubs** for anyone earning income in the household where the child resides
  - **OR** a **bank statement** showing income received (such as SSI, disability, SNAP, TANF, etc.)
- A copy of the child's **immunization record**

# 2023 PA Pre-K Counts Enrollment Form

(This information is confidential to the PA Pre-K Counts program)

Date Form Completed:      /      /       
MM      DD      YY

Last Name (Child)	First Name (Child)	Middle Initial
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Street Address		County	
City	State PA	Zip Code	
School District of Residence			
Home Phone	Work Phone	Email Address	

Child's Date of Birth	Age <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female
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<b>Race (optional)</b>	
<input type="checkbox"/> Black or African American <input type="checkbox"/> Asian <input type="checkbox"/> Native Hawaiian or Pacific Islander <input type="checkbox"/> Not Applicable	<input type="checkbox"/> American Indian or Alaskan Native <input type="checkbox"/> White <input type="checkbox"/> Other
<b>Ethnicity (optional)</b>	<b>Primary Language</b>
<input type="checkbox"/> Hispanic <input type="checkbox"/> Non-Hispanic <input type="checkbox"/> Not Applicable	<input type="checkbox"/> English <input type="checkbox"/> Spanish <input type="checkbox"/> Other _____ <div style="text-align: right; margin-top: 5px;">(please specify)</div>

Name of Parent or Guardian completing this application	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female
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<b>Relationship to Child</b> <input type="checkbox"/> Father <input type="checkbox"/> Mother <input type="checkbox"/> Guardian <input type="checkbox"/> Other _____ <div style="text-align: right; margin-top: 5px;">(please specify)</div>	<b>(Select)</b> <input type="checkbox"/> Biological <input type="checkbox"/> Foster <input type="checkbox"/> Adoptive <input type="checkbox"/> Other _____ <div style="text-align: right; margin-top: 5px;">(please specify)</div>
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**Other Child Eligibility Risk Factor Criterion** *(Must check all that apply):*

<input type="checkbox"/>	<b>Behavioral Supports:</b> A child who was referred to PA Pre-K Counts from an appropriately credentialed health or mental health practitioner who is not employed by the PA Pre-K Counts program; a child who is receiving mental health treatment. Additional verification beyond the interview is required.
<input type="checkbox"/>	<b>Child Protective Services:</b> A child who is a foster child, a kinship care child or receiving Children and Youth services.
<input type="checkbox"/>	<b>Education Level of Guardian:</b> Does not have high school diploma or GED or post-secondary degree.
<input type="checkbox"/>	<b>English Language Learner:</b> A child whose first language is not English and who is in the process of learning English is considered an English Language Learner.
<input type="checkbox"/>	<b>Individualized Education Plan (IEP):</b> A child who is currently enrolled in the Preschool Early Intervention program with an active IEP. Verification would be a copy of the IEP or other source of documentation from the parent or Early Intervention provider.
<input type="checkbox"/>	<b>Incarcerated Parent:</b> A child for whom one of the child's parents is currently in prison.
<input type="checkbox"/>	<p><b>Homeless:</b> A child who lacks a fixed, regular, and adequate nighttime residence due to one of the following:</p> <p>A. Children who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, or camping grounds due to lack of alternate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals; or are awaiting foster care placement;</p> <p>B. Children who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings;</p> <p>C. Children who are living in cars, parks, public places, abandoned buildings, substandard housing, bus or train stations, or similar settings.</p>
<input type="checkbox"/>	<b>Migrant (Non-Immigrant)/Seasonal Student:</b> A migrant child has moved from one school district to another in order to accompany or to join a migrant parent or guardian, who is a migratory worker or migratory fisher, within the preceding 36 months, in order to obtain temporary or seasonal employment in qualifying agricultural or fishing work including agri-related businesses such as meat or vegetable processing, working in nurseries such as Christmas and evergreen trees farming.
<input type="checkbox"/>	<b>Teen Mother:</b> A child whose mother was under the age of 18 when the child was born.

To the best of my knowledge, the information provided in this application and the associated income documentation is accurate. I understand that I may be asked to verify or substantiate information provided.

\_\_\_\_\_  
**Parent/Guardian (Signature)**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Parent/Guardian Name (Print Name)**







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### **Schuylkill Intermediate Unit 29 Pre-K Counts ATTENDANCE POLICY**

In effort to promote good attendance outlined in the proceeding policy, the following procedures must be followed: written doctor's excuses, attendance contracts, and consequences for excessive absences via removal from the Pre-K Counts Program.

**Attendance:** The Office of Child Development and Early Learning require regular attendance of all people's participating in Pre-K Counts. Please call your child's teacher to notify her if your child will not be in school.

#### **Excuses that may be considered "legal" absences:**

1. Quarantined
2. Personal Illness
3. Religious Reasons
4. Death in Immediate Family
5. Health or Dental Appointments
6. Natural Disaster or Severe Weather
7. Educational Trips (Required to have Director Permission – Trip Slip must be filled out ahead of time)
8. Reasons agreed upon by the Director in Advance (Written Documentation Needed)

**Late/Arrival Tardiness:** It is important that your child arrive on time and be ready to learn when they come in. Please be sure of your child's start time.

**Excessive Absences/Tardiness:** The Commonwealth of Pennsylvania requires a parent/guardian to provide the means for their child to attend school regularly.

**Consequences of Excessive Absence/Tardiness:** If a child has been absent/late for an accumulation of 5 or more days and/or exhibits a pattern of excessive absences during the school year, parents/guardians will receive a written notice stating that their child is jeopardy of losing Pre-K Counts funding.

**Excessive Absences or Tardiness may not total more than 10 days for per year.**

**After 5 days of Illegal/unlawful absences, a letter will be sent to the child's parent/guardian containing the dates of absences in questions and a warning will be issued. This child will be at risk of being removed from the Pre-K Counts program for illegal absences. Children who have 10 or more consecutive unexcused absences over the course of the school year (more than 18 days total) and have not responded to program supports must be dismissed from the Pennsylvania Pre-K Counts classroom.**

Parents will receive a copy of this policy for their records

I, \_\_\_\_\_, have read and understand the policy above. I understand the attendance requirements that are involved with enrollment in Pre-K Counts programming.

\_\_\_\_\_  
(Parent Signature)

\_\_\_\_\_  
(Date)