APPROVED: 11/1/24

# FACILITIES SUBCOMMITTEE MINUTES

Gilroy Unified School District
5810 Arroyo Circle, Gilroy and via Zoom teleconference
9 a.m Friday, Oct. 4

**PRESENT**

| | | |
|---|---|---|
| Mark Good | Anisha Munshi | Linda Piceno |
| Maribel Guizar | Paul Nadeau | Kimberly Smith |
| Alvaro Meza | Anna O'Connor | Matt Woolman |

**CALLED TO ORDER:** 9:03 a.m.

## SECTION 1: APPROVAL OF MINUTES & TIME CERTAINS

| ITEM # | ITEM |
|---|---|
| 1a | Approval of minutes: Sept. 13, 2024 |
| MINUTES<br>• James moved to approve. Dr. Munshi seconded.<br>• All in favor to approve. | |
| 1b | Time certain, 9 a.m.: Precision Concrete, on district-wide concrete trip hazard survey |
| • This item is cancelled and speaker will return for a future meeting. | |

## SECTION 2: FACILITIES (PAUL NADEAU)

| ITEM # | ITEM | SITE | VENDOR | COST | FUNDING SOURCE |
|---|---|---|---|---|---|
| 2a | GPRS underground utility survey | Rod Kelley ES | GPRS | $2,450 | Measure E |
| MINUTES<br>• The district requires these surveys be completed before any underground work can start.<br>• Next steps: This will go to the board for approval. | | | | | |
| 2b | GPRS underground utility survey | El Roble ES | GPRS | $1,225 | Measure E |
| MINUTES<br>• The district requires these surveys be completed before any underground work can start.<br>• Next steps: This will go to the board for approval. | | | | | |

| | | | | | |
|---|---|---|---|---|---|
| 2c | Landscaping patch | Mt. Madonna HS | N/A | N/A | N/A |

MINUTES

- Two new shade structures are being installed at this campus, leaving a 20x20 patch between the structures.
- The ground-covering options include more concrete, artificial turn, regular turf. This is area has irrigation infrastructure in place. Matt recommends hardscape of with compacted rocks and planters.
- This is a high-traffic area.
- Next steps: Committee approves to put concrete in this area and maintenance will install large planters in other areas of the campus to add greenery.

| | | | | | |
|---|---|---|---|---|---|
| 2d | Lowe's Hometown Heroes Project<br>**INFORMATION ONLY** | Glen View ES | Lowe's | N/A | Lowe's donation |

MINUTES

- Lowe's has donated a $2,500 grant to fund a school garden at Glen View ES. This is part of the company's Hometown Heroes Hispanic Heritage Month program. The grant will fund installation of 5 x 8 foot raised garden beds, repainting of existing tables and and a new shed to store tools. The garden is a fenced-in area east of the library.
- The school will host an event Oct. 26 to work on the garden area with Lowe's employees and school community members.

## SECTION 3: MAINTENANCE (MATT WOOLMAN)

| ITEM # | ITEM | SITE | VENDOR | COST | FUNDING SOURCE |
|---|---|---|---|---|---|
| 3a | Installing blinds<br>**INFORMATION ONLY** | El Roble ES | N/A | N/A | N/A |

MINUTES

- Principal Epps has request blinds for exterior windows, which do not have coverings now.
- Site has about 100 windows. Rough cost estimate is about $20K.
- Alvaro requests an inventory of which schools have window coverings on exterior windows.
- Next steps: Matt will present inventory report at a future meeting.

| | | | | | |
|---|---|---|---|---|---|
| 3b | Temporary heater installation | Gilroy Prep School | Sunbelt | N/A | N/A |

MINUTES

- The site does not have heating because the gas line that fueled the heaters was demolished as part of the South Valley MS modernization project.
- Last year, the temporary solution was installed at about $5K a month.
- Matt said options are a permanent, roof-top, side-wide unit can be installed at a significant cost (estimated to be $100K-plus); or classroom-based units, which would be less expensive.
- Next steps: Matt will present quotes for the room-based solutions at a future committee meeting.

**SECTION 4: FACILITY MODIFICATION REQUESTS (MARISSA VAN PATTEN)**

| ITEM # | ITEM | SITE | VENDOR | COST | FUNDING SOURCE |
|---|---|---|---|---|---|
| 5a | Paint front columns with color and text | Brownell MS | TBD | TBD | LCAP Goal 3 |
| MINUTES<br>• Site administration are requesting that painting of the pillars at the front of the school.<br>• Next steps: The committee doesn't approve painting of the pillars. The committee approves removable, canvas wraps for these pillars, except for the pillar that has a lot of overflow drainage. | | | | | |
| 5b | Add mirrored film to garage door glass | Brownell MS | TBD | TBD | Site funds |
| MINUTES<br>• Site administration requested film on the roll-up doors of classrooms, which face the interior of classroom pods. The site says the film would provide another layer of safety.<br>• These interior windows are behind at least two secure perimeters because of the main school fence and the locking gates for each classroom pod.<br>• Next steps: The committee does not approve this request. | | | | | |
| 5c | Add school slogan to exterior of MPR | Brownell MS | TBD | TBD | LCAP Goal 3 |
| MINUTES<br>• Site administration is requesting the school slogan on the exterior wall of the MPR.<br>• Next steps: The committee does not approve this request. Dr. Munshi advises that site admins speak to the curriculum directors and accounting team about the use and available amount of these funds. | | | | | |

**SECTION 5: OTHER PROJECTS/FACILITY ISSUES AT SITES**

**FACILITIES / MAINTENANCE**

- Update on district fields: Irrigation has been increased district wide. The maintenance team is doing the best it can to keep up. James advises that the board will soon as for a report of district fields.

**MEETING ADJOURNED:** 10:06 a.m.

**NEXT MEETING:** Friday, Nov. 1, 2024