

Chelsea School District Inclement Weather Procedures

SAFETY FIRST

The primary criteria we consider when making a decision to close our schools includes the following:

- The safety and well-being of students and staff
- Severity of the weather (extreme cold, flooding, etc.)
- Timing of weather (overnight, weekend, etc.)
- The ability for buses, cars, and student's walking to travel safely

We continually monitor the forecast from the National Weather Service, and the Superintendent and Transportation Director communicate with numerous administrators in order to make the best decision for students, staff and families. Staff members work throughout the evening and early morning each severe weather day to ensure that buses will run on or near schedule, parking lots and walkways are cleared, and that students will be safe. Transportation staff members work closely with the director and superintendent to ensure the buses are ready for cold weather situations.

MAKING THE DECISION

The Superintendent, Assistant Superintendent and Transportation and Operations Directors will assess the safety of the roads in the Chelsea School District and monitor the weather report and Doppler Radar. This includes driving roads in town and other areas that make up the nearly 120 square miles of the CSD.

Consultation with other Washtenaw and Jackson County Superintendents and Transportation Directors is sought during this process. Once all information is gathered, the Superintendent will make the final decision and communicate it to families and staff.

NOTIFYING STAKEHOLDERS

In the event that school is canceled due to severe weather, the Chelsea School District will make every attempt to notify families, staff and students as soon as possible.

Full-day school closure decisions will be made no later than 10pm the day before or 5:30 a.m. the day of, if conditions have become more hazardous than expected overnight.

After-school and evening cancellation decisions affecting after-school activities, sports, evening performances and field trips will be made by 1:00 p.m. that day.

We notify families and stakeholders via:

- Automated phone calls and emails
- Transportation Hotline - 734-433-2200, option 8
- The CSD website and individual school/department websites
- Social media (Twitter, Instagram, Facebook)
- Mass media, including TV and radio

Parents can help by making sure their contact information, as well as emergency contact information, is regularly updated with their child's school.

SCENARIOS

School is not canceled	Families should assume that classes are in session unless otherwise notified
Cancel after-school activities	<p>When conditions become severe during the day, the Chelsea School District may cancel after-school activities. Every effort will be made to have notifications out by 1:00 p.m.</p> <p>All after-school field trips and after-school student activities and events will be canceled <u>unless specifically stated</u>.</p>

Late start or early dismissal	These options are only used during emergencies because they have significant impact on transportation and child care. We will notify families as early as possible.
Cancel school	The Chelsea School District may cancel school based on weather or travel conditions

TYPES OF INCLEMENT WEATHER CANCELLATIONS

Cold Day

The Chelsea School District may cancel classes if the wind chill forecast for 5:30 a.m. the following day is -20° or colder, with winds of at least 5 to 10 miles per hour.

Snow/Ice Day

The Chelsea School District will cancel classes if road conditions are such that travel becomes too hazardous for buses and cars. In addition, the district will consider canceling classes if travel delays become so great that staff cannot reach the buildings in order to teach students or if students will be out at bus stops for an excessive amount of time.