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**Agenda**  
**Operational Steering Committee**  
**December 4, 2024**  
**8:00 am: Open Session**  
**Marin County Office of Education**  
**1111 Las Gallinas Avenue, San Rafael, CA**

**1.0 Call Public Session to Order**

Tracy Smith, Chair, Superintendent, Novato Unified School District

**Operational Steering Committee:**

Area 1: David Rice, Superintendent, Ross School District

*Area 1 includes Tamalpais UHSD, Larkspur - Corte Madera SD, Ross SD*

Area 2: Adam Jennings, Superintendent, Shoreline Unified School District

*Area 2 includes Shoreline USD, Lagunitas SD, Ross Valley SD, Nicasio SD*

Area 3: Raquel Rose, Superintendent, Kentfield School District

*Area 3 includes Mill Valley SD, Sausalito Marin City SD, Kentfield SD, Reed SD, Bolinas-Stinson SD*

Area 4: Carmen Diaz Ghysels, Superintendent, San Rafael City Schools

*Area 4 includes Miller Creek SD, San Rafael Elementary SD, San Rafael High SD*

Area 5: Tracy Smith, Superintendent, Novato Unified School District

*Area 5 is the Novato Unified School District*

Area 6: John Carroll, Superintendent, Marin County Office of Education

*Area 6 includes the Marin County Office of Education, Laguna Joint SD*

**Marin County SELPA Staff:**

Rebecca Minnich, SELPA Director

Christine Shields, Assistant Program Manager

**2.0 Establishment of Quorum**

**3.0 Consent Agenda**

(Members may remove items from the Consent Agenda)

**3.1 Approval of Minutes from November 6, 2024 OSC Meeting**

**3.2 Approval of Agenda for December 4, 2024 OSC Meeting**

**4.0 Public Comment**

*Government Code § 54954.3 provides that the public will have an opportunity to address the board on any item described on a regular or special meeting agenda either before or during the consideration of the item. Per MCOE Board Policy 8566, each person shall limit comments to five (5) minutes.*

**5.0 Discussion Item**

**5.1 Fiscal Implications, Facility Obligations, and Materials and Equipment: Current Program Transfer**

*Information will be shared regarding the anticipated fiscal implications, facility obligations, and materials and equipment transfer related to Program Transfers.*

**6.0 Information Items**

**6.1 Marin County SELPA Ad Hoc Committee Progress Update**

*Information will be shared regarding the work of the current SELPA Ad Hoc Committees.*

**6.2 Marin County SELPA Special Education Advisory Committee**

*Information will be shared regarding the work of Marin County SELPA's Special Education Advisory Committee.*

**7.0 Action Item**

**7.1 Program Transfer Assurances Plan Approval – Extensive Supports Needs Special Day Class and Mild/Moderate Transition Special Day Class: Novato Unified School District**

*The Program Transfer Assurances Plan for the operation of an extensive support needs (moderate – severe) special day class for students in grades 9 – 12 and a mild/moderate special day class for students in a transition program (grade 13+) by the Novato Unified School District beginning in the 2025 – 2026 school year will be considered by the Operational Steering Committee.*

**8.0 SELPA Director's Report**

*Information, communication, and reports will be presented by the SELPA Director.*

**9.0 Board Member Comments**

*Each member of the Governing Board/Operational Steering Committee may report about various matters related to the SELPA. There will be no Board discussion except to ask questions and refer matters to staff, and no action shall be taken unless listed on a subsequent agenda.*

## **10.0 Future Planning**

Next Meeting Date: January 8, 2025 – Marin County Office of Education, Board Room

## **11.0 Adjournment**

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**Annotation – Agenda Items 3.1 & 3.2**  
**Operational Steering Committee**  
**December 4, 2024**

**Agenda Item**

- 3.1 Approval of Minutes from November 6, 2024 OSC Meeting
- 3.2 Approval of Agenda for December 4, 2024 OSC Meeting

**Item Taken**

Action

**Summary of Key Issues**

The minutes of the November 6, 2024 OSC meeting and the agenda for the December 4, 2024 OSC meeting are presented for adoption.

**Summary of Previous OSC Action**

None

**Recommendation**

The SELPA Director recommends that the Operational Steering Committee approve the Consent Agenda as presented.

**Attachments to this Agenda Item**

Attachment: Minutes, Operational Steering Committee Meeting, November 6, 2024



## MINUTES

### Operational Steering Committee

November 6, 2024

8:00 am: Open Session

Marin County Office of Education

1111 Las Gallinas Ave, San Rafael, CA 94903

#### 1.0 Call Public Session to Order

Tracy Smith, Chair, Superintendent, Novato Unified School District

*Tracy Smith called the meeting to order at 8:00 am.*

#### Operational Steering Committee:

Area 1: David Rice, Superintendent, Ross School District

*Area 1 includes Tamalpais UHSD, Larkspur - Corte Madera SD, Ross SD*

Area 2: Adam Jennings, Superintendent, Shoreline Unified School District

*Area 2 includes Shoreline USD, Lagunitas SD, Ross Valley SD, Nicasio SD*

Area 3: Raquel Rose, Superintendent, Kentfield School District

*Area 3 includes Mill Valley SD, Sausalito Marin City SD, Kentfield SD, Reed SD, Bolinas- Stinson SD*

Area 4: Carmen Ghysels, Superintendent, San Rafael City Schools

*Area 4 includes Miller Creek SD, San Rafael Elementary SD, San Rafael High SD*

Area 5: Tracy Smith, Superintendent, Novato Unified School District

*Area 5 is the Novato Unified School District*

Area 6: John Carroll, Superintendent, Marin County Office of Education

*Area 6 includes the Marin County Office of Education, Laguna Joint SD*

#### Marin County SELPA Staff:

Rebecca Minnich, SELPA Director

Christine Shields, Assistant Program Manager

*In attendance: Tracy Smith, Raquel Rose, David Rice, Carmen Diaz Ghysels, David Rice, John Carroll (arrived 8:04 am), Adam Jennings (arrived 8:05 am)*

#### 2.0 Establishment of Quorum

*A quorum was established with four (4) members in attendance when the meeting was called to order.*

#### 3.0 Consent Agenda

Rebecca Minnich, SELPA Director

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*(Members may remove items from the Consent Agenda)*

**3.1 Approval of Minutes from October 2, 2024 OSC Meeting**

**3.2 Approval of Agenda for November 6, 2024 OSC Meeting**

*The Consent Agenda was approved as presented.*

*Motion: Carmen Diaz Ghysels    Second: Raquel Rose    Carried: Unanimous*

**4.0 Public Comment**

Government Code § 54954.3 provides that the public will have an opportunity to address the board on any item described on a regular or special meeting agenda either before or during the consideration of the item. Per MCOE Board Policy 8566, each person shall limit comments to five (5) minutes.

*There was no public comment.*

**5.0 Action Items**

**5.1 Marin County SELPA Special Education Advisory Committee Nomination**

*The Marin County SELPA Special Education Advisory Committee has three (3) nominations that will be presented for OSC approval.*

*The SELPA Director reviewed the Marin County SELPA Special Education Advisory Committee Nominations from San Rafael Elementary School District, Reed Union School District, and Matrix Parent Network. The SELPA Director recommended approving the three (3) nominations as presented.*

*Motion: Carmen Diaz Ghysels    Second: Raquel Rose    Carried: Unanimous*

**5.2 2024 – 2025 Marin County SELPA Annual Goals**

*The 2024 - 2025 Marin County SELPA Annual Goals will be presented for review and adoption.*

*The SELPA Director reviewed the 2024-2025 Marin County SELPA Annual Goals. The OSC reviewed the goals as presented and discussed the Fiscal Management goal.*

*Motion: Carmen Diaz Ghysels    Second: Raquel Rose    Carried: Unanimous*

**6.0 Discussion Items**

Rebecca Minnich, SELPA Director

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## **6.1 Marin County SELPA Policy and Procedures Reorganization**

*Information will be provided regarding the reorganization of the Marin County SELPA's policies and procedures under a new organizational framework.*

***The SELPA Director provided information regarding the reorganization of the Marin County SELPA's policies and procedures under a new organizational framework. The OSC discussed moving forward with the recommended organizational framework.***

## **6.2 Program Transfer Update**

*Information will be shared regarding activities related to the Program Transfer notification received from the Novato Unified School District for the 2025 - 2026 school year.*

***The SELPA Director shared information about the activities that have been completed related to the Program Transfer notification received from Novato Unified School District. The SELPA Director provided the factors that the OSC is required to consider when approving a Program Transfer.***

*The OSC discussed the activity timeline, including the requirement for Novato Unified School District to provide confirmation of transferring a program by March 1st, 2025, if approved by the OSC. The OSC discussed the importance of reviewing any potential fiscal and programmatic impact of a Program Transfer.*

## **7.0 Information Items**

### **7.1 2024 – 2025 California Department of Education Compliance and Improvement Monitoring**

*Information will be shared regarding 2024 – 2025 California Department of Education Compliance and Improvement Monitoring activities.*

***The SELPA Director provided information regarding the 2024-2025 California Department of Education Compliance and Improvement Monitoring activities.***

### **7.2 Marin County SELPA Special Education Advisory Committee**

*Information will be presented regarding the work of Marin County SELPA's Special Education Advisory Committee.*

***The Special Education Advisory Committee is scheduled to meet on November 20, 2024. The SELPA Director shared SEAC's interest in SEAC workshop flyers being shared broadly with families across the county. The San Rafael City***

Rebecca Minnich, SELPA Director

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*Schools Superintendent inquired about translation services, and the SELPA Director confirmed that Spanish translation is offered to families at SEAC events.*

## **8.0 SELPA Director's Report**

*Information, communication, and reports will be presented by the SELPA Director.*

*The SELPA Director provided the following information to the OSC:*

- *The NorCal Inclusion Collaborative's first workshop was held on October 11, 2024 and there were over forty educators from six school districts and four preschools schools in Marin County in attendance. The next NorCal Inclusion Collaborative workshop will be held on January 17, 2025.;*
- *The Marin County SELPA has completed onboarding activities for new superintendents in the Marin County SELPA;*
- *The California Department of Education and California Department of Health Care Services sent out joint notification to SELPAs that included a new local interagency agreement template for SELPAs and their local CCS MTUs to consider as a new MOU for the current school year. The Marin County SELPA has met with the CCS MTU Supervisor to engage in discussions regarding the new interagency template.*

## **9.0 Board Member Comments**

*Each member of the Governing Board/Operational Steering Committee may report about various matters related to the SELPA. There will be no Board discussion except to ask questions and refer matters to staff, and no action shall be taken unless listed on a subsequent agenda.*

*The Chairperson requested information be shared with the OSC regarding the training requirements for IEP meeting translators.*

## **10.0 Future Meetings: December 4, 2024 at 8:00 am at the Marin County Office of Education – Board Room**

## **11.0 Adjournment**

*The meeting was adjourned at 8:41 am.*

*Motion: Adam Jenings      Second: Tracy Smith      Carried: Unanimous*

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**Annotation – Agenda Item 5.1**  
**Operational Steering Committee**  
**December 4, 2024**

**Agenda Item**

- 5.1 Fiscal Implications, Facility Obligations, and Materials and Equipment:  
Current Program Transfer

**Item Type**

Discussion

**Summary of Key Issues**

The Marin County Marin County SELPA's Program Transfer Policy and Procedures require the SELPA's member LEAs to be informed of any fiscal implication of a resulting Program Transfer on or before January 1<sup>st</sup> and a formal process for the transfer of materials and equipment related to the Program Transfer. Additionally, the OSC shall review a draft of a Facilities Plan which shall include pupil data that reflects the potential loss of pupils in Marin County Office of Education (MCOE) operated regionalized special education classrooms due to the Program Transfer.

**Summary of Previous OSC Action**

None

**Recommendation**

None

**Attachments to this Agenda Item**

- Attachment 1: 2025 - 2026 Program Transfer: Marin County SELPA Member LEA  
Fiscal Implications  
Attachment 2: 2025 - 2026 Program Transfer: Facilities Plan Impact  
Attachment 3: Materials and Equipment: Program Transfer Procedures

## **2025 – 2026 Program Transfer: Projected Revenue Transfer**

The revenue transfer formula determines the total revenue that will be subtracted from the AB 602 Base Allocation and distributed accordingly to the district proposing the transfer and all other districts in the SELPA. Each student included in the transfer has a weight<sup>1</sup> based on the identified needs of the student. The revenue transfer formula has been applied to the proposed transfer of twelve (12) students that have mild-moderate and extensive support needs.

The total revenue transfer amount of \$116,115 will be subtracted from the AB 602 Base Allocation (\$5,163,407) based on the proposed transfer of twelve (12) students. The Novato Unified School District will receive 60% (\$69,669) of the subtraction to the MCOE Base Allocation in Year 1 (2025 – 2026) school year, distributing the remaining 40% (\$46,446) to all districts based on Average Daily Attendance (ADA). In Year 2 (2026 – 2027), the entire reduction will be redistributed to all districts by ADA.

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<sup>1</sup> Mild-Moderate Per Pupil Amount: \$2,779.86; Extensive Support Needs Level 1 Per Pupil Amount: \$8,537.83; Extensive Support Needs Level 2 Per Pupil Amount: \$10,245.50; Extensive Support Needs Level 3 Per Pupil Amount: \$12,806.75.

2025 - 2026 Program Transfer:  
Marin County SELPA Member LEA Fiscal Implications

EXCESS COSTS - NOVATO PROGRAM TRANSFER COMPARISON

2024-25 First Interim Excess Cost

PROGRAM TRANSFER PUPIL COUNT AND SERVICE COUNT			
		Program Transfer	
	Students	12	
	Services	28	

PROGRAM TRANSFER EXCESS COSTS			
		Current	Difference
	Excess Cost Est	10,996,217	-
	Program Transfer *	-	116,115
	SDC ADA Transfer **	-	83,236
Total Excess Costs		10,996,217	199,351

District	Current		Service		Diff
	Excess Cost	Count	Count with	Program	
	Service Count		Program	Transfer	
BOLINAS-STINSON	1	1	1		-
KENTFIELD	23	23	23		-
LAGUNA	4	4	4		-
LAGUNITAS	8	8	8		-
LARKSPUR CORTE-MADERA	24	24	24		-
MILL VALLEY	15	15	15		-
MILLER CREEK	83	83	83		-
NICASIO	16	16	16		-
NOVATO	185	157	157		28
REED	15	15	15		-
ROSS	2	2	2		-
ROSS VALLEY	50	50	50		-
SAN RAFAEL ELEM.	81	81	81		-
SAN RAFAEL HIGH	70	70	70		-
SAUSALITO-MARIN CITY	31	31	31		-
SHORELINE	16	16	16		-
TAMALPAIS	107	107	107		-
Total:		731	703		28

District	Current Excess		Excess Costs		Excess Cost Change
	Costs	Transfer	with Program	Transfer	
BOLINAS-STINSON	23,735	25,186			1,451
KENTFIELD	366,025	388,086			22,061
LAGUNA	47,110	49,378			2,268
LAGUNITAS	120,695	127,953			7,258
LARKSPUR CORTE-MADERA	362,084	383,858			21,774
MILL VALLEY	245,330	260,134			14,804
MILLER CREEK	1,403,898	1,487,663			83,765
NICASIO	226,194	237,900			11,706
NOVATO	2,814,757	2,527,836			(286,921)
REED	221,414	234,451			13,037
ROSS	33,633	35,664			2,031
ROSS VALLEY	799,317	847,501			48,184
SAN RAFAEL ELEM.	1,064,628	1,128,232			63,604
SAN RAFAEL HIGH	1,075,179	1,138,296			63,117
SAUSALITO-MARIN CITY	472,882	501,332			28,450
SHORELINE	199,877	211,785			11,908
TAMALPAIS	1,519,459	1,610,313			90,854
Total:		10,996,217	11,195,568		199,351

\* Calculated using the approved program transfer method

\*\* Calculated ADA with 95% of 12 students multiplied by the 2024-25 unified SDC ADA transfer rate of \$7,301.42 per ADA

## 2025 -2026 Program Transfer: Facilities Plan Impact

The OSC shall review a draft of the Facilities Plan, which shall include pupil data that reflects the potential loss of pupils in MCOE operated regionalized special education classrooms due to the Program Transfer.

### 2025 - 2026 Program Transfer Pupil Data

Number of Pupils Identified in the Program Transfer: 12

Number of Identified Program Transfer Pupils Placed in a District Operated Classroom per the IEP	Number of Identified Program Transfer Pupils Placed in a MCOE Operated Regionalized Classroom per the IEP
0	12

### Calculation of Impact

The Marin County SELPA's Facilities Plan groups member LEAs by Areas. When the established pupil threshold is met, each Area within the SELPA is responsible for providing the MCOE with a facility for pupils who reside within their Area and require a regionalized special education classroom placement operated by the MCOE. The Novato Unified School District is the sole member of Area 5.

Per the Marin County SELPA Facilities Plan, each LEA within each Area is required to provide a facility to operate a regionalized special education classroom based upon a Facilities Determination Formula. The formula applicable to the Program Transfer conditions indicated above is as follows:

Number of Pupils Within the LEA/LEAs Requiring a Regionalized Special Education Classroom	Number of Regionalized Special Education Facilities Required by the LEA/LEAs
5-14	1

### Outcome

Given this calculation, there is an anticipated impact to facility obligations for the transferring LEA or any of the SELPA's member LEAs due to the proposal of twelve (12) students being removed from MCOE operated regionalized programs because of the intended Program Transfer. The current Facilities Plan requires a recalculation with the change in regionalized special education facilities required by the LEA. Please see the draft 2025 – 2031 Facilities Plan.

# Marin County SELPA Facilities Plan 2026-2031 - November Pupil Count - DRAFT

LEAs	PUPILS IN MCOE OPERATED CLASSROOMS					A		B	TOTAL PUPIL COUNT TO BE APPLIED TO THE FACILITIES PLAN [A-B]	TOTAL LEA FACILITY REQUIREMENT	PUPIL COUNT NOT ACCOUNTED FOR IN LEA FACILITY REQUIREMENT	ADDITIONAL REGIONAL REQUIREMENT W/ LEA Proportionate Share
	PRE (3-4)	ELEM (4-10)	MIDDLE (11-13)	HIGH (14-18)	POST (19-22)	TOTAL PUPILS IN MCOE OPERATED CLASSROOMS		PUPILS IN MCOE OWNED CLASSROOMS				
Kentfield	5	4	1	-	-	10	10	6	4	-	4	-
Lagunitas	-	-	-	-	-	-	-	-	-	-	-	-
Ross	1	-	-	-	-	1	1	1	-	-	-	-
Ross Valley	3	6	2	-	-	11	11	5	6	1	-	-
Regional Total:	9	10	3	-	-	22	10	12	10	1	4	-
San Rafael High	-	-	-	5	17	22	22	10	12	1	-	-
Tamalpais	-	-	-	10	20	30	30	14	16	2	-	-
Regional Total:	-	-	-	15	37	52	28	24	28	3	-	-
Larkspur-Corte Madera	3	6	1	-	-	10	10	3	7	1	-	-
Mill Valley	1	6	1	-	-	8	6	2	6	1	-	-
Reed	-	2	1	-	-	3	2	1	2	-	2	-
Sausalito	1	9	2	-	-	12	10	2	10	1	-	-
Regional Total:	5	23	5	-	-	33	25	8	25	3	2	-
Miller Creek	9	33	2	-	-	44	27	17	27	3	-	-
San Rafael Elem	5	11	4	-	-	20	14	6	14	1	-	-
Nicasio	-	-	-	-	-	-	-	-	-	-	-	-
Regional Total:	14	44	6	-	-	64	41	23	41	4	-	-
Novato	2	29	6	9	12	58	45	13	45	5	-	-
Regional Total:	2	29	6	9	12	58	45	13	45	5	-	-
Laguna	-	-	-	-	-	-	-	-	-	-	-	-
Shoreline	2	2	1	3	-	8	4	4	4	-	4	-
Bolinas-Stinson	-	-	-	-	-	-	-	-	-	-	-	-
Regional Total:	2	2	1	3	-	8	4	4	4	-	4	-
SELPA Total	32	108	21	27	49	237	153	84	153	16	10	-

Marin County SELPA Facilities Plan 2026-2031 - November Pupil Count - DRAFT

Methodology

MCOE regionalized special education classrooms reflect those in operation during the 2024-25 school year. Pupil data was extracted from SEIS on November 1, 2024.

2024-25 MCOE Facilities Inventory

Owned

Grant Grover - 3 Classrooms  
Marindale - 5 Classrooms  
Magnolia Park - 2 Classrooms  
Marin's Community School

Provided by Districts

TUHSD: [3 Classrooms] Tamalpais High (1) and Redwood High (2)  
SRHSD: [1 Classroom] Terra Linda High (1)  
Kentfield: [1 Classroom] Bacich Elementary (1)  
Ross Valley: [2 Classrooms] Manor (1); Hidden Valley (1)  
Mill Valley: [2 Classrooms] Edna Maguire (2)  
SRESd: [1 Classroom] Davidson (1)  
Novato: [6 Classrooms] Lou Sutton (1), Olive (2), San Jose (1), Hamilton (2)  
Miller Creek: [1 Classroom] Vallecito (1)  
Reed: [1 Classroom] Bel Aire (1)

Total: 18 Classrooms

Leased

Indian Valley College - 1 Classroom  
Novato Unified School District - Compass Academy - 3 Classrooms

### **Materials and Equipment: Program Transfer Procedures**

All materials and equipment utilized by the sending LEA in the program to be transferred shall be offered to the receiving LEA.

The receiving LEA may decline or accept the materials and/or equipment in whole or in part.

Any material or equipment purchased with Low Incidence funds is the property of the California Department of Education (CDE) and shall remain with the student.

Specialized equipment purchased by the sending LEA for a particular student shall remain with the student following the Program Transfer. The specialized equipment shall become the property of the receiving LEA following enrollment of the student into the receiving LEA's program/classroom.



**Annotation – Agenda Item 6.1  
Operational Steering Committee  
December 4, 2024**

**Agenda Item**

6.1 Marin County SELPA Ad Hoc Committee Progress Update

**Item Type**

Information

**Summary of Key Issues**

None

**Summary of Previous OSC Action**

None

**Recommendation**

None

**Attachments to this Agenda Item**

Attachment: Marin County SELPA Ad Hoc Committee Progress Update

**Marin County SELPA Ad Hoc Committee**

Meeting Date	Activity	Outcomes
October 24, 2024	<ul style="list-style-type: none"> <li>Reviewed Marin County SELPA Guiding Principles</li> <li>Discussed OSC Approved Ad Hoc Recommendations</li> <li>Reviewed AB 602 FAP - MCOE Base Allocation</li> </ul>	<ul style="list-style-type: none"> <li>Determined need for additional data regarding –                             <ul style="list-style-type: none"> <li>MCOE Regionalized Programming</li> <li>Historical AB 602 FAPs</li> <li>MCOE Base – Calculation Methodology</li> </ul> </li> </ul>
November 21, 2024	<ul style="list-style-type: none"> <li>Discussed Purpose of MCOE Base Allocation</li> <li>Reviewed &amp; Discussed Data regarding –                             <ul style="list-style-type: none"> <li>AB 602 FAP District Contribution to MCOE Base</li> <li>MCOE SDC Unit &amp; Related Services</li> <li>MCOE Base Calculation Methodology</li> </ul> </li> <li>Discussed Excess Cost Calculation Methodology</li> </ul>	<ul style="list-style-type: none"> <li>Determined need for additional data regarding -                             <ul style="list-style-type: none"> <li>Historical Excess Costs</li> <li>Per Pupil Calculation</li> </ul> </li> <li>Determined need for Excess Cost Calculation Methodology Narrative</li> </ul>

Future Ad Hoc Committee meetings are scheduled for the following dates:

- December 19, 2024
- January 23, 2025
- February 13, 2025
- March 20, 2025
- April 24, 2025
- May 8, 2025

**Annotation – Agenda Item 6.2**  
**Operational Steering Committee**  
**December 4, 2024**

**Agenda Item**

6.2 Marin County SELPA Special Education Advisory Committee

**Item Type**

Information

**Summary of Key Issues**

None

**Summary of Previous OSC Action**

None

**Recommendation**

None

**Attachments to this Agenda Item**

None

**Annotation – Agenda Item 7.1**  
**Operational Steering Committee**  
**December 4, 2024**

**Agenda Item**

- 7.1 Program Transfer Assurances Plans Approval – Extensive Support Needs Program and Mild/Moderate Transition Program: Novato Unified School District

**Item Type**

Action

**Summary of Key Issues**

Per the Marin County SELPA's Program Transfer Policy and Procedures, the Operational Steering Committee (OSC) shall approve all Program Transfer Assurances on or before February 1 of the school year prior to the Program Transfer taking effect.

**Summary of Previous OSC Action**

None

**Recommendation**

The SELPA Director recommends that the Operational Steering Committee approves the Program Transfer Assurances Plans as presented.

**Attachments to this Agenda Item**

Attachment 1: Identified Elements for an Approved Program Transfer

Attachment 2: Program Transfer Assurances Plan – Extensive Support Needs Special Day Class: Novato Unified School District

Attachment 3: Program Transfer Assurances Plan - Mild/Moderate Transition Special Day Class: Novato Unified School District

## **Identified Elements for an Approved Program Transfer**

Pursuant to section 56207(a) of the California Education Code, in order for a proposed program transfer to be approved by the Operational Steering Committee, all of the following elements must be identified by the LEA proposing the program transfer<sup>1</sup>:

- Is the Program Transfer consistent with pupil needs?
- Will the Program Transfer ensure the availability of a full continuum of services to affected pupils?
- Will the Program Transfer impact the functional continuation of the current Individualized Education Programs (IEPs) of all affected pupils?
- Will the Program Transfer allow the provision of services in the least restrictive environment from which affected pupils can benefit?
- The degree to which the Program Transfer affects the maintenance of all appropriate services?
- The assurance that there will be compliance with all federal and state laws and regulations and Special Education Local Plan Area (SELPA) policies.
- The means through which parents and staff were represented in the planning process.

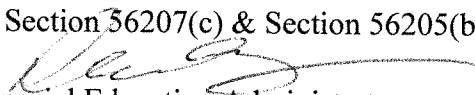
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<sup>1</sup> The Marin County SELPA Program Transfer Assurances Plan is designed to record an LEA's reported compliance with all applicable requirements under federal and state law and SELPA policy related to a potential Program Transfer.

**SPECIAL EDUCATION PROGRAM TRANSFER:  
PROGRAM TRANSFER ASSURANCES PLAN**

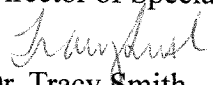
The Novato Unified School District certifies that the LEA will comply with all applicable requirements of federal and state laws and regulations and special education local plan area policies, including compliance with the Individuals with Disabilities Education Act, Section 504 and the provisions of the California Education Code, Part 30, specifically:

- Section 56207(a) - development of detailed program transfer plan
- Section 56207(a)(1) and (3) - pupil needs and the continuation of the current IEPs for all affected students
- Section 56207(a)(2) and (4) - availability of the full continuum of program placements and services in the least restrictive environment for all affected students
- Section 56207(a)(5) - the maintenance of all appropriate support services
- Section 56207(a)(6) – assurance of compliance with all federal, state, and SELPA policies and regulations
- Section 56207(a)(7) - involvement and representation of parents of all affected students and staff (e.g., special education and general education teachers, itinerant specialists, administrators and classified personnel) in the planning process
- Section 56207(c) & Section 56205(b)(5) - resolving disagreements related to program transfers

  
Special Education Administrator

Dawn Mawhinney

Director of Special Education

  
Dr. Tracy Smith

Superintendent

10/29/2024

Date Revised

LEA Name: Novato Unified School District

Date of Submission: 09/27/ 2024 (revised 10/28/24)

The required ***Detailed Plan for Special Education Program Transfers*** complies with California Education Code Section 56207(a).

**Marin County SELPA:  
Detailed Plan for Special Education Program Transfers**

**1. Section 56207(a) (1) and (3) – pupil needs and the continuation of the current individualized education program (IEP) for all affected students.** Novato Unified School District has thoughtfully considered the request for a program transfer. This consideration included conversations with educational partners (Parents, Staff, and the Board of Education). NUSD is committed to increasing the inclusion of students with disabilities on all campuses and in all activities. The transfer of this program will allow NUSD students to be served in their community with their peers. NUSD understands the needs of each of the students who are a part of the transfer and is preparing the necessary facilities and staffing to support them. The transfer of this program to NUSD will expand the current continuum of programs for students within the district.

**(a) Specialized Academic Instruction**

Currently, there are *ten* students who receive specialized 9-12 moderate to severe special day class programming through MCOE. These *ten* students will attend an NUSD 9-12 mod to severe special day class on the Novato High School campus. Following the transfer, students will continue to receive the Specialized Academic Instruction services, as outlined in their IEPs, through NUSD programs. NUSD is actively recruiting teachers with appropriate credentials for this program.

**(b) Related Services and Equipment**

The ten students who receive specialized 9-12th grade moderate to severe special day class programs through the Marin County Office of Education would be transferred to Novato Unified School District and receive their specialized mod to severe programming by an appropriately credentialed teacher. This educational opportunity would be in the student's Novato community on a comprehensive campus with their typical peers.

Students will receive all specialized academic instruction and related services as outlined in their IEPs by NUSD staff or contracted personnel. NUSD is staffed with certified educational specialists, school psychologists, speech and language pathologists, occupational therapists, behavior health specialists, and para educators. A transition meeting will be scheduled with each of the students and their parents to review the services that the student will receive and to determine if there are any changes that need to be made to the student's IEP.

Any material or equipment purchased with Low Incidence funds is the property of the California Department of Education (CDE) and shall remain with the student. Specialized equipment for a particular student shall remain with the student during the program transfer. The specialized equipment shall become the property of the receiving LEA. NUSD will supply classroom materials and equipment. All classrooms will be equally equipped with technology made available through the district-wide technology initiative. All IEPs for students who are transferring will be reviewed to ensure that the services and equipment needed for each student will be available.

**(c) Facilities**

Students will maintain their current enrollment on Novato Unified School District's campuses. NUSD has designated classroom space at the Novato High School campus. Appropriate classrooms with an appropriately accommodated bathroom in close proximity have been identified. The classroom allows for easy access to the lunch court and other classrooms for inclusion opportunities.

School Site	Available Facility	Comments
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Novato High School	Office and Classroom spaces currently utilized for service delivery	
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**(d) Services from Non-Educational Agencies**

NUSD intends to hire all necessary staff, including specialists. If NUSD is unable to fill all needed positions, contracts will be created with NPAs for the needed staff.

**2. Section 56207(a)(2),(4) – the availability of the full continuum of program services for all affected students and the provision of services in the least restrictive environment from which pupils can benefit.**

**(a) Plans for Providing Special Education and Related Services**

NUSD has reviewed facility, personnel and service needs for the students. NUSD has planned to increase appropriate staffing to meet the needs of the students. Plans include classroom space, accessibility to campus activities and staff training.

All plans for providing special education and related services will continue as they are currently being served. Students will also be placed in the Novato community, which allows for the students to remain where they are familiar with and will receive the most educational benefit of the functional living skills being taught. This also provides students with inclusion opportunities to mainstream with typically developing peers in their local school community. Special Day Transitional Classrooms will be self-contained with related services provided both through push-in and pullout models of service delivery. NUSD will consider serving out-of-district students with agreements with those districts.

**(b) If Program Transfer Involves Students with Low Incidence Disabilities, the Following will Occur:**

NUSD will continue to work with MCOE to ensure that students who have low incidence disabilities have access to the materials and resources that they need. Any materials and tools that have been purchased for student use, will continue to be available to the student.

**3. Section 56207(a)(5) – the maintenance of all appropriate services.**

**(a) Number of (FTEs), Qualifications and Experience of Support Staff**

1.0 FTE Mod to Severe Teacher. Certificated staff will hold valid credentials according to California Commission on Teacher Credentialing standards. NUSD has a credentialed staff member with experience teaching students with these needs.

All classroom staff, certificated and classified, will receive initial and ongoing behavior training from our Behavior Health Specialist.

Health training will also be provided to address any specific student health needs (e.g., seizure care, feeding, transfers...)

Teachers with previous and current experience with students with similar disabilities will be recruited.



A total of 3 FTEs are planned to support the students and program. District and site administration will also support the students and program.

**(b) Availability of Other Support Services (Supervision and Clerical)**

These supports include the site administrator (Principal) and Office Manager. District staff will work closely with the site staff to ensure that they can appropriately support the program. NUSD has a program specialist assigned to the support and running of the transition and secondary programs.

**4. Section 56207(a)(6) - assurance of compliance with all federal, state, and SELPA policies and regulations.**

**(a) Plans for assuring compliance with all federal, state, and SELPA policies**

NUSD will continue to monitor and provide guidance and support for all staff to assure compliance with all federal, state, and SELPA policies and regulations. Systems of communication and accountability include a digital procedural handbook accessible to all special education staff, memorandums of understanding with signature confirmation, professional development, compliance workshops and training, and monthly Special Education Department meetings.

**5. Section 56207(a)(7) – the involvement and representation of parents of all affected students and staff in the planning process.**

**(a) Involvement of Parents**

Parents will be invited to the NUSD Special Education Advisory Committee meeting October 9, 2024. Opportunities to engage in stakeholder community meetings and facilitated groups will occur through the winter and spring of 2024-2025 (January 22, 2025 and March 26, 2025) Parents of students who will be impacted by this transfer, will also be contacted directly to ensure clear communication around the change. A transition IEP will be held as needed to address any needed changes to student IEPs.

**(b) Involvement of Staff**

Staff will be invited to the NUSD Special Education Advisory Committee meeting on October 9, 2024. Opportunities to engage in stakeholder community meetings and facilitated groups will occur through the winter and spring of 2024-2025 (January 25, 2024, and March 21, 2024) District staff will meet with site staff to describe the transfer process and any potential impacts to the site. The district's vision of expanding inclusion will be reviewed along with any changes that will be made to ensure students are a part of the school community.

<b>DATE OF MEETING</b>	<b>PARTICIPANTS</b>
October 9, 2024	Information Meeting for Parents and Staff
January 22, 2025	Stakeholder Community Meetings
March 26, 2025	Stakeholder Community Meetings

(a) No educational programs and services already in operation in school districts or a county office of education pursuant to Part 30 (commencing with Section 56000) shall be transferred to another school district or a county office of education or from a county office of education to a school district unless the special education local plan area has developed a plan for the transfer which addresses, at a minimum, all of the following:

- (1) Pupil needs.
- (2) The availability of the full continuum of services to affected pupils.
- (3) The functional continuation of the current individualized education programs of all affected pupils.
- (4) The provision of services in the least restrictive environment from which affected pupils can benefit.
- (5) The maintenance of all appropriate support services.
- (6) The assurance that there will be compliance with all federal and state laws and regulations and special education local plan area policies.
- (7) The means through which parents and staff were represented in the planning process.

(b) The date on which the transfer will take effect may be no earlier than the first day of the second fiscal year beginning after the date on which the sending or receiving agency has informed the other agency and the governing body or individual identified in subparagraph (A) of paragraph (12) of subdivision (a) of Section 56205, unless the governing body or individual identified in subparagraph (A) of paragraph (12) of subdivision (a) of Section 56205 unanimously approves the transfer taking effect on the first day of the first fiscal year following that date.

(c) If either the sending or receiving agency disagree with the proposed transfer, the matter shall be resolved by the alternative resolution process established pursuant to paragraph (5) of subdivision (b) of Section 56205.

(d) Notwithstanding Section 56208, this section shall apply to all special education local plan areas commencing on July 1, 1998, whether or not a special education local plan area has submitted a revised local plan for approval or has an approved revised local plan pursuant to Section 56836.03.

**SPECIAL EDUCATION PROGRAM TRANSFER:  
PROGRAM TRANSFER ASSURANCES PLAN**


The Novato Unified School District certifies that the LEA will comply with all applicable requirements of federal and state laws and regulations and special education local plan area policies, including compliance with the Individuals with Disabilities Education Act, Section 504, and the provisions of the California Education Code, Part 30, specifically:

- Section 56207(a) - development of a detailed program transfer plan
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- Section 56207(a)(5) - the maintenance of all appropriate support services
- Section 56207(a)(6) – assurance of compliance with all federal, state, and SELPA policies and regulations
- Section 56207(a)(7) - involvement and representation of parents of all affected students and staff (e.g., special education and general education teachers, itinerant specialists, administrators and classified personnel) in the planning process
- Section 56207(c) & Section 56205(b)(5) - resolving disagreements related to program transfers

Special Education Administrator

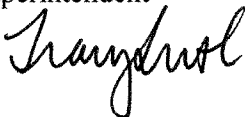
Dawn Mawhinney

Director of Special Education

 Sept 24, 2024

Dr. Tracy Smith

Superintendent



09/09/2024

Date

LEA Name: Novato Unified School District

Date of Submission: 09/ 27 / 2024

The required *Detailed Plan for Special Education Program Transfers* complies with California Education Code Section 56207(a).

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**Marin County SELPA:  
Detailed Plan for Special Education Program Transfers**

**1. Section 56207(a) (1) and (3) – pupil needs and the continuation of the current individualized education program (IEP) for all affected students.**

Novato Unified School District has thoughtfully considered the request for a program transfer. This consideration included conversations with key stakeholders (Parents, Staff, and the Board of Education). NUSD is committed to increasing the inclusion of students with disabilities on all campuses and in all activities. The transfer of this program will allow NUSD students to be served in their community with their peers. NUSD understands the needs of each of the students who are a part of the transfer and is preparing the necessary facilities and staffing to support them. The transfer of this program to NUSD will expand the current continuum of programs for students within the district.

**(a) Specialized Academic Instruction**

The two students who receive specialized mild to moderate transition programming through MCOE will attend an NUSD transitional program. Following the transfer, students will continue to receive their Specialized Academic Instruction services, as outlined in their IEPs, through NUSD programs. NUSD will utilize current NUSD staff to provide this instruction. (or is actively recruiting)

**(b) Related Services and Equipment**

Currently, there are two students who receive specialized 18-22-year-old mild to moderate transition programming for students earning certificates of completion through the Marin County Office of Education and the STAR NPS. These students would be transferred to NUSD and receive their specialized transitional programming from an appropriately credentialed teacher. Transition services provided by NUSD will occur in the student's community and district schools.

Students will receive all specialized academic instruction and related services as outlined in their IEPs by NUSD staff or contracted personnel. NUSD is staffed with certified educational Specialists, School Psychologists, Speech and Language Pathologists, Occupational Therapists, Behavior Health specialists, and Para Educators. Transition IEPs will be held to review the services and programming with parents and students and make changes as needed.

Any material or equipment purchased with Low Incidence funds is the property of the California Department of Education (CDE) and shall remain with the student. Specialized equipment for a particular student shall remain with the student during the program transfer. The specialized equipment shall become the property of the receiving LEA. NUSD will supply classroom materials and equipment. All classrooms will be equally equipped with technology made available through the district-wide technology initiative. All IEPs for students who are transferring will be reviewed to ensure that the services and equipment needed for each student will be available.

**(c) Facilities**

<b>School Site</b>	<b>Available Facility</b>	<b>Comments</b>
Marin Oaks	Office and Classroom spaces currently utilized for service delivery	

Page 2 of 7

**(d) Services from Non-Educational Agencies**

NUSD intends to hire all necessary staff, including specialists. If NUSD is unable to fill all needed positions, contracts will be created with NPAs for the needed staff.

**2. Section 56207(a)(2),(4) – the availability of the full continuum of program services for all affected students and the provision of services in the least restrictive environment from which pupils can benefit.**

**(a) Plans for Providing Special Education and Related Services**

NUSD has reviewed the facilities, personnel, and services needed for the students to successfully transfer. All IEPs have been reviewed, and staffing plans have been created. IEP services will continue to be provided to meet the unique needs of each student who will be transitioning.

All plans for providing special education and related services will continue as they are currently being served. Students will attend programs in the Novato community, which allows them to remain where they are familiar with and receive the most educational benefit from the living skills being taught. This also provides students with inclusion opportunities to mainstream with typically developing peers in their local community. Special Day Transitional Classrooms will be self-contained with related services provided both through push-in and pullout models of service delivery. NUSD will also consider serving out-of-district students with agreements with those districts.

**(b) If Program Transfer Involves Students with Low Incidence Disabilities, the Following will Occur:**

NUSD will continue to work with MCOE to ensure that students who have low incidence disabilities have access to the materials and resources that they need. Any equipment that has previously been purchased for them, will continue to be available.

**3. Section 56207(a)(5) – the maintenance of all appropriate services.**

**(a) Number of (FTEs), Qualifications and Experience of Support Staff**

1.0 FTE Mild to Moderate transitional teacher. Certificated staff will hold valid credentials according to California Commission on Teacher Credentialing standards. NUSD has staff members who have experience teaching transitional programming.

All staff in the classrooms, certificated and classified, will have initial and ongoing behavior training from our Behavior Health Specialist.

Teachers with previous and current experience with students with similar disabilities will be recruited.

Consultation with vocational specialists.

There are a total of 3 FTE planned to support the students and program. District and site administration will also be supporting the students and program.

In addition to the full-time staff, NUSD will offer existing staff the supports for any other IEP services, such as speech and language, counseling, or any other services.

**(b) Availability of Other Support Services (Supervision and Clerical)**

These supports include the districtwide administrator and clerical. District staff will work closely with the site staff to ensure that they can appropriately support the program. NUSD has a program specialist assigned to the support and running of the transition and secondary programs.

Page 3 of 7

**4. Section 56207(a)(6) - assurance of compliance with all federal, state, and SELPA policies and regulations.**

**(a) Plans for assuring compliance with all federal, state, and SELPA policies**

NUSD administration will continue to monitor and provide guidance and support for all staff to assure compliance with all federal, state, and SELPA policies and regulations. Systems of communication and accountability include a digital procedural handbook accessible to all special education staff, memorandums of understanding with signature confirmation, professional development, compliance workshops and trainings, and monthly Special Education Department meetings.

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**(b) Involvement of Staff**

Staff will be invited to the NUSD Special Education Advisory Committee meeting on October 9, 2024. Opportunities to engage in stakeholder community meetings and facilitated groups will occur through the winter and spring of 2023-2024 (January 22, 2024, and March 26, 2024). District staff will meet with site staff to describe the transfer process and any potential impacts to the site. The district's vision of expanding inclusion will be reviewed along with any changes that will be made to ensure students are a part of the school community.

<b>DATE OF MEETING</b>	<b>PARTICIPANTS</b>
October 9, 2024	Information Meeting for Parents and Staff
January 22, 2025	Stakeholder Community Meetings
March 26, 2025	Stakeholder Community Meetings

**California Education Code § 56207**

(a) No educational programs and services already in operation in school districts or a county office of education pursuant to Part 30 (commencing with Section 56000) shall be transferred to another school district or a county office of education or from a county office of education to a school district unless the special education local plan area has developed a plan for the transfer which addresses, at a minimum, all of the following:

- (1) Pupil needs.
- (2) The availability of the full continuum of services to affected pupils.
- (3) The functional continuation of the current individualized education programs of all affected pupils.
- (4) The provision of services in the least restrictive environment from which affected pupils can benefit.
- (5) The maintenance of all appropriate support services.
- (6) The assurance that there will be compliance with all federal and state laws and regulations and special education local plan area policies.
- (7) The means through which parents and staff were represented in the planning process.

(b) The date on which the transfer will take effect may be no earlier than the first day of the second fiscal year beginning after the date on which the sending or receiving agency has informed the other agency and the governing body or individual identified in subparagraph (A) of paragraph (12) of subdivision (a) of Section 56205, unless the governing body or individual identified in subparagraph (A) of paragraph (12) of subdivision (a) of Section 56205 unanimously approves the transfer taking effect on the first day of the first fiscal year following that date.

(c) If either the sending or receiving agency disagrees with the proposed transfer, the matter shall be resolved by the alternative resolution process established pursuant to paragraph (5) of subdivision (b) of Section 56205.

(d) Notwithstanding Section 56208, this section shall apply to all special education local plan areas commencing on July 1, 1998, whether or not a special education local plan area has submitted a revised local plan for approval or has an approved revised local plan pursuant to Section 56836.03.

**EXCESS COSTS - NOVATO PROGRAM TRANSFER COMPARISON**  
 2024-25 First Interim Excess Cost and AB602

PROGRAM TRANSFER PUPIL COUNT AND SERVICE COUNT		
	Program	
	Transfer	
Students	12	
Services	28	

PROGRAM TRANSFER - EXCESS COSTS				
	Current Excess	Program		
	Costs	Transfer	Difference	
Excess Cost Est	10,996,217	10,996,217	-	
Program Transfer *	-	116,115	116,115	
SDC ADA Transfer **	-	83,236	83,236	
Total Excess Costs	10,996,217	11,195,568	199,351	

PROGRAM TRANSFER - AB602 ALLOCATION					
	Year 1 **			Year 2 ***	
	Current Allocation	Program Transfer	Difference	Program Transfer	Difference
Total AB602 Funding	33,680,624	33,680,624	-	33,680,624	-
AB602 Set Asides	(3,106,358)	(3,106,358)	-	(3,106,358)	-
MCOE Base *	(5,163,407)	(5,047,292)	116,115	(5,047,292)	-
District Allocation	25,410,859	25,526,974	116,115	25,526,974	-

District	Current Excess Cost Service Count	Service Count with Program Transfer	Diff
BOLINAS-STINSON	1	1	-
KENTFIELD	23	23	-
LAGUNA	4	4	-
LAGUNITAS	8	8	-
LARKSPUR CORTE-MADERA	24	24	-
MILL VALLEY	15	15	-
MILLER CREEK	83	83	-
NICASIO	16	16	-
NOVATO	185	157	28
REED	15	15	-
ROSS	2	2	-
ROSS VALLEY	50	50	-
SAN RAFAEL ELEM.	81	81	-
SAN RAFAEL HIGH	70	70	-
SAUSALITO-MARIN CITY	31	31	-
SHORELINE	16	16	-
TAMALPAIS	107	107	-
Total:	731	703	28

District	Current Excess Costs	Excess Costs with Program Transfer	Excess Cost Change
BOLINAS-STINSON	23,735	25,186	1,451
KENTFIELD	366,025	388,086	22,061
LAGUNA	47,110	49,378	2,268
LAGUNITAS	120,695	127,953	7,258
LARKSPUR CORTE-MADERA	362,084	383,858	21,774
MILL VALLEY	245,330	260,134	14,804
MILLER CREEK	1,403,898	1,487,663	83,765
NICASIO	226,194	237,900	11,706
NOVATO	2,814,757	2,527,836	(286,921)
REED	221,414	234,451	13,037
ROSS	33,633	35,664	2,031
ROSS VALLEY	799,317	847,501	48,184
SAN RAFAEL ELEM.	1,064,628	1,128,232	63,604
SAN RAFAEL HIGH	1,075,179	1,138,296	63,117
SAUSALITO-MARIN CITY	472,882	501,332	28,450
SHORELINE	199,877	211,785	11,908
TAMALPAIS	1,519,459	1,610,313	90,854
Total:	10,996,217	11,195,568	199,351

District	Current AB602 Allocation	AB602 Allocation with Program Transfer	Year 1 Allocation Change	AB602 Allocation with Program Transfer	Year 2 Allocation Change
BOLINAS-STINSON	91,102	91,303	201	91,484	181
KENTFIELD	856,394	858,523	2,129	860,445	1,922
LAGUNA	16,454	16,491	37	16,525	34
LAGUNITAS	147,571	147,926	355	148,247	321
LARKSPUR CORTE-MADERA	1,060,099	1,062,820	2,721	1,065,276	2,456
MILL VALLEY	1,934,849	1,939,680	4,831	1,944,042	4,362
MILLER CREEK	1,523,360	1,527,007	3,647	1,530,299	3,292
NICASIO	37,470	37,540	70	37,603	63
NOVATO	6,095,484	6,165,153	69,669	6,123,220	(41,933)
REED	875,941	878,251	2,310	880,338	2,087
ROSS	272,989	273,717	728	274,374	657
ROSS VALLEY	1,416,659	1,420,140	3,481	1,423,283	3,143
SAN RAFAEL ELEM.	3,837,184	3,845,939	8,755	3,853,844	7,905
SAN RAFAEL HIGH	2,235,645	2,240,965	5,320	2,245,767	4,802
SAUSALITO-MARIN CITY	360,614	361,469	855	362,241	772
SHORELINE	449,477	450,411	934	451,254	843
TAMALPAIS	4,199,567	4,209,639	10,072	4,218,732	9,093
Total:	25,410,859	25,526,974	116,115	25,526,974	-

PROGRAM TRANSFER NET CHANGE PER DISTRICT *		
Year 1	Year 2	
(1,250)	(1,069)	
(19,932)	(18,010)	
(2,231)	(2,197)	
(6,903)	(6,582)	
(19,053)	(16,597)	
(9,973)	(5,611)	
(80,118)	(76,826)	
(11,636)	(11,573)	
439,826	397,893	**
(10,727)	(8,640)	
(1,303)	(646)	
(44,703)	(41,560)	
(54,849)	(46,944)	
(57,797)	(52,995)	
(27,595)	(26,823)	
(10,974)	(10,131)	
(80,782)	(71,689)	
-	-	

\* Calculated using the approved program transfer method  
 \*\* Calculated ADA with 95% of 12 students multiplied by the 2024-25 unified SDC ADA transfer rate of \$7,301.42 per ADA

\* Remove total Novato program transfer from the MCOE base <\$116,115>  
 \*\* Year 1: Per the approved program transfer method, Novato receives 60% (\$69,669) of the total program transfer revenue, all other districts split the remaining 40% (\$46,446)  
 \*\*\* Year 2: Per the approved program transfer method, the entire program transfer revenue is removed from the MCOE base which is allocated to all districts base on the approved AB602 allocation

\* Net change: AB602 Increase minus excess cost increase/decrease. In addition for Novato, reduction to the ADA transfer  
 \*\*Novato Total:

Year 1	Year 2	
286,921	286,921	Excess Costs
83,236	83,236	ADA Transfer
69,669	27,736	AB602 Chg.
439,826	397,893	