

**INDEPENDENT SCHOOL  
DISTRICT #624**



**SCHOOL BOARD  
MEETING PACKET**

December 9, 2024

Independent School District No. 624

## **MISSION STATEMENT**

The mission of the White Bear Lake Area School District, the community at the forefront of educational excellence, honoring our legacy and courageously building the future, is to ensure each student realizes their unique talents and abilities, and makes meaningful contributions with local and global impact through a vital system distinguished by:

- *Students who design and create their own future*
- *A culture that respects diverse people and ideas*
- *Safe, nurturing and inspiring experiences*
- *Exceptional staff and families committed to student success*
- *Abundant and engaged community partners*

**INDEPENDENT SCHOOL DISTRICT NO. 624  
WHITE BEAR LAKE, MN 55110**

To: Members of the School Board

From: Dr. Wayne Kazmierczak  
Superintendent of Schools

Date: December 4, 2024

A meeting of the White Bear Lake Area School Board will be held on **Monday, December 9, 2024** at 5:30 p.m. in Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN. This meeting is open to the public.

**AGENDA**

**A. PROCEDURAL ITEMS**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approve Agenda
5. Consent Agenda
  - a) Approval of Minutes
  - b) Payment of Invoices
  - c) Acceptance of Gifts
  - d) Approve Field Trips
  - e) Human Resources Items

**B. PUBLIC FORUM**

During the Public Forum any person may address the School Board on a topic of interest or concern. Listed below are the procedures.

1. Speakers must reside in the District, be a guardian of a student(s) in the District, be a student in the District or be employed by the District. The School Board will give priority to individuals who wish to address a specific item that is on the agenda for that meeting. After this priority has been applied, any remaining openings to speak - up to the total of ten individuals - will be determined by lot.
2. Public Forum will be open for up to 30 minutes. (3 minutes per speaker, 10 minutes per topic, no more than 3 speakers per topic). Speakers are encouraged to avoid repeating comments that other speakers have made.
3. Those who wish to address the School Board must submit a written request to speak before 3:00 pm on the day of the School Board meeting. Requests must be submitted to the following email address: [publiccomment@isd624.org](mailto:publiccomment@isd624.org), or by phone at 651-407-7563.
4. The School Board Chair will call speakers to the microphone and will recognize one speaker at a time. Speakers must be in person to be recognized.

Only those individuals who have been recognized by the School Board Chair will be allowed to speak during the public comment period.

5. School District policy and data privacy laws preclude the School Board from publicly discussing personnel and student matters or data, including information, which, if discussed in a public meeting could violate law or policy.
6. Members of the public may not engage in conduct that materially and substantially disrupts any part of a School Board meeting, or that otherwise impedes the School Board's ability to conduct its business in an orderly and efficient fashion.
7. If a speaker violates any of the established procedures or engages in any prohibited conduct, the Board Chair will rule the speaker out of order.
8. An appropriate school district official may be assigned to contact the speaker with answers to their questions or with follow-up information.
9. A handout on the purpose of the Public Forum and the process is available at each regular School Board meeting.
10. Citizens may be asked to address the School Board on a particular subject during the discussion of that item.

#### **C. INFORMATION ITEMS**

1. Recognition of Retiring School Board Members
2. Superintendent's Report

#### **D. DISCUSSION ITEMS**

1. Presentation and Public Hearing Related to the Proposed 2024 Payable 2025 Property Tax Levy - *The Public Hearing will start at 6:00 p.m.*
2. Overview of Revised Fiscal Year 2024-25 Budget and Projected Fiscal Year 2025-26 Budget
3. First Reading of School Board Policies:
  - a. 501, School Weapons Policy;
  - b. 526, Hazing Prohibition;The policies listed above will be on the January 13, 2025 or subsequent agenda for a second reading.

#### **E. OPERATIONAL ITEMS**

1. Action on Certification of 2024 Payable 2025 Property Tax Levy
2. Action on Revised Fiscal Year 2024-25 Budget
3. Action on the Acceptance of Brosious Grants
4. Action on 2025-26 and 2026-27 School Year Calendars



5. Action on 2025-26 Course Proposals
6. Action on School Board Policies:
  - a. 419, Tobacco-Free Environment: Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices; Vaping Awareness and Prevention Instruction;
  - b. 722, Public Data and Data Subject Requests;
  - c. 730, Use of Electronic Signatures to Conduct Official Business;
  - d. 805, Waste Reduction and Recycling.

**F. BOARD FORUM**

**G. ADJOURNMENT**

# **A. PROCEDURAL ITEMS**

AGENDA ITEM: **Consent Agenda**  
MEETING DATE: **December 9, 2024**  
SUGGESTED DISPOSITION: **Action Items**  
CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Superintendent**

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**BACKGROUND:**

The Consent Agenda is designed to expedite the handling of routine and miscellaneous official business of the School Board. The entire agenda may be adopted by the Board in one motion. The motion for adoption is not debatable and must receive unanimous approval. By request of an individual Board member, an item can be removed from the Consent Agenda and placed upon the regular agenda for consideration and action.

**Consent Agenda**

- a) Approval of Minutes
- b) Payment of Invoices
- c) Acceptance of Gifts
- d) Field Trip Request(s)
- e) Human Resources Items

**RECOMMENDED ACTION:**

BE IT RESOLVED by the School Board of Independent School District No. 624 that Consent Agenda items, A-5a through A-5e, be approved as written, and a copy of the agenda items is attached to the minutes.

AGENDA ITEM: **School Board Minutes**  
MEETING DATE: **December 9, 2024**  
SUGGESTED DISPOSITION: **Action Item**  
CONTACT PERSON(S): **Scott Arcand, School Board Clerk**

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**BACKGROUND:**

The School Board minutes from last month's meeting are being presented for approval by the School Board.

**RECOMMENDED ACTION:**

Approve minutes.

**INDEPENDENT SCHOOL DISTRICT NO. 624  
WHITE BEAR LAKE, MN 55110**

A meeting of the White Bear Lake Area School Board was held on **Tuesday, November 12, 2024** at 5:30 p.m. in Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN. This meeting was open to the public and a recording is posted on the website.

**AGENDA**

**A. PROCEDURAL ITEMS**

1. Vice-Chair Thompson called the meeting to order at 5:30 p.m.
2. Roll Call - Present: Streiff Oji, Thompson, Arcand, Beloyed, Daniels, Newmaster.  
Absent: Ellison.
3. Pledge of Allegiance.
4. Beloyed moved and Newmaster seconded to approve the agenda as presented.  
***Voice vote: Ayes, Streiff Oji, Thompson, Arcand, Beloyed, Daniels, Newmaster. Nays, none. Motion carried.***
5. Daniels moved and Streiff Oji seconded to approve the consent agenda consisting of:
  - a) Minutes for Board meeting on October 14, 2024, and October 28, 2024;
  - b) Invoices based upon a random sample, all of which met the standards and guidelines as set by the School Board;
  - c) Resolution regarding acceptance of gifts with thank you letters directed to the donors;
  - d) Field trips;
  - e) Resolution regarding personnel items to include:
    - ❖ RESIGNATION/TERMINATION/NON-RENEWAL - CERTIFIED STAFF  
COLLIN JONES  
Language Arts Teacher - WBLAHS  
Employed by District 624 since 08/30/2021  
Effective Date: 06/07/2024
    - ❖ RESIGNATION/TERMINATION/NON-RENEWAL - CLASSIFIED STAFF  
MADILYNN AUBIN  
Lunchroom & Playground Specialist - Vadnais Heights Elementary  
Employed by District 624 since 09/06/2024  
Effective Date: 10/24/2024  
DEANGELO BAKER  
Custodian - WBLAHS  
Employed by District 624 since 05/20/2024  
Effective Date: 10/09/2024  
ANDREA BOYER  
Program Assistant - Oneka Elementary  
Employed by District 624 since 09/03/2024  
Effective Date: 10/11/2024  
LEEMU GARYU  
Program Assistant - North Star Elementary  
Employed by District 624 since 10/08/2024  
Effective Date: 10/10/2024  
KALEY MEYER-RHOADES

Paraeducator - Central Middle School  
Employed by District 624 since 09/04/2024  
Effective Date: 10/16/2024

LAURIE MENCKE

Nutrition Services Manager - Birch Lake Elementary  
Employed by District 624 since 12/10/2013  
Effective Date: 11/01/2024

MAXIMILIAN SCHROEDER

Paraeducator - WBLAHS  
Employed by District 624 since 09/04/2023  
Effective Date: 11/08/2024

MARY STEWART

Custodian - Central Middle School  
Employed by District 624 since 08/14/2023  
Effective Date: 10/25/2024

ASHLEY THOMA

Paraeducator - ALC  
Employed by District 624 since 09/04/2024  
Effective Date: 11/08/2024

KYSA THURMER

Paraeducator - Central Middle School  
Employed by District 624 since 09/03/2001  
Effective Date: 11/01/2024

JANE TUTTLE

OST Site Leader - Lincoln Elementary  
Employed by District 624 since 08/31/2015  
Effective Date: 11/06/2024

❖ RETIREMENT - CLASSIFIED STAFF

MONICA ISAACSON

Paraeducator - WBLAHS  
Employed by District 624 since 09/06/2011  
Effective Date: 12/20/2024

❖ EXTRA ASSIGNMENT - CERTIFIED STAFF

RACHEL GARCIA

.2 FTE MLL Teacher - Central Middle School  
BA + 45, step 11, \$10,604.30  
Effective Date: 11/06/2024 - 06/09/2025

ABIGAYIL OLSON

.2 FTE Physical Education Teacher - WBLAHS  
BA, step 6, \$2,908.04  
Effective Date: 11/04/2024 - 01/17/2025

❖ CHANGE IN ASSIGNMENT - CLASSIFIED STAFF

KEVIN DIETZ

OST Program Assistant  
From Willow Lane Elementary To Vadnais Heights Elementary  
From 24.99/hrs. wk. To 14.99/hrs. wk.  
Effective Date: 10/25/2024

AMANDA LILLIE

From Nutrition Services Assistant - Otter Lake Elementary

To Nutrition Services Manager - Birch Lake Elementary  
From 21.25/hrs. wk. To 35/hrs. wk.

Effective Date: 11/06/2024

❖ **CHANGE IN ASSIGNMENT - NON-AFFILIATED STAFF**  
**SARAH STRATE**

Preschool - Normandy Park

Increase in yearly hours From 384 hours To 622

Effective Date: 10/21/2024

❖ **FULL-TIME LEAVE OF ABSENCE - CERTIFIED STAFF**  
**ERIKA FLORCZAK**

Special Education Teacher - Otter Lake Elementary

Employed by District 624 since 08/21/2017

Effective Date: 08/26/2024 - 11/22/2024

**ANNA MOREHEAD**

Kindergarten Grade Teacher - Willow Lane Elementary

Employed by District 624 since 08/19/2019

Effective Date: 10/31/2024 - 06/09/2025

**KATHERINE ROBERTSON**

1st Grade Teacher - Willow Lane Elementary

Employed by District 624 since 08/19/2019

Effective Date: 2024-2025 School Year

**JENNA VOLLMER**

ECSE Teacher - Normandy Park

Employed by District 624 since 08/19/2019

Effective Date: 09/16/2024 - 12/10/2025

❖ **NEW PERSONNEL - CERTIFIED STAFF**  
**SHANNON DEMUTH**

School Social Worker - Mariner Middle School

1.0 FTE MA Step 2 \$42,120.16

Effective Date: 10/21/2024

**ANGELA MCVITTY**

1st Grade Teacher - Vadnais Heights Elementary

1.0 FTE BA Step 9 \$46,060.88

Effective Date: 10/21/2024

❖ **NEW PERSONNEL - CLASSIFIED STAFF**  
**AKEEM AKINDELE**

Custodian - WBLAHS

\$22.79 per hr. 40 hrs. per wk.,

Effective Date: 11/04/2024

**CORAL BARI**

Custodian - WBLAHS

\$23.64 per hr. 40 hrs. per wk.,

Effective Date: 11/04/2024

**KATY ALONSO**

Program Assistant - North Star Elementary

19.39 per hr. 15-17.49 hrs. per wk.,

Effective Date: 10/23/2024

**NATHAN DICKINSON**

Custodian - District-Wide Floater

\$22.79 per hr. 40 hrs. per wk.,

Effective Date: 10/28/2024

KEVIN DIETZ

ADSIS Behavior Management Paraeducator - Vadnais Heights Elementary

\$22.91 per hr. 26.25hrs. per wk.,

Effective Date: 10/25/2024

DIANE DUTMER-PFEFFER

Program Assistant - Oneka Elementary

\$19.39 per hr. 15-17.49 hrs. per wk.,

Effective Date: 10/14/2024

SARAH FROEMMING

Paraeducator - WBLAHS

\$22.91 per hr. 32.5 hrs. per wk.,

Effective Date: 11/05/2024

DANIELLE GRASS

Custodian - District Wide Floater

\$22.79 per hr. 40 hrs. per wk.,

Effective Date: 10/28/2024

SALLY HUDLIK

Paraeducator - Normandy Park

\$22.91 per hr. 24 hrs. per wk.,

Effective Date: 10/28/2024

LILY KONETCHY

Program Assistant - Oneka Elementary

\$19.39 per hr. 15-17.49 hrs. per wk.,

Effective Date: 11/11/2024

EVA METZLER

Lunchroom Supervisor - Vadnais Heights Elementary

\$21.27 per hr. 12.5 hrs. per wk.,

Effective Date: 10/21/2024

GUNNAR METZLER

Program Assistant - Vadnais Heights Elementary

\$19.39 per hr. 15-17.49 hrs. per wk.,

Effective Date: 10/14/2024

JAMEE RICHTER

Early Childhood Assistant - Birch Lake Elementary

\$21.52 per hr. 27.5 hrs. per wk.,

Effective Date: 10/21/2024

KRISTEN ROWETON

Early Childhood Assistant - Birch Lake Elementary

\$21.52 per hr. 27.5 hrs. per wk.,

Effective Date: 10/21/2024

AMBER SCHMIDT

Program Assistant - North Star Elementary

\$19.39 per hr. 20-22.49 hrs. per wk.,

Effective Date: 10/23/2024

KERI ST. SAUVER

Paraeducator - North Star Elementary

\$22.91 per hr. 32.5 hrs. per wk.,



Effective Date: 10/21/2024

LEAH THAEMERT

Paraeducator - Normandy Park

\$22.91 per hr. 24 hrs. per wk.,

Effective Date: 10/28/2024

❖ **NEW PERSONNEL - NON-AFFILIATED STAFF**

HILLARY ROBLE

Preschool Teacher - Oneka Elementary

.8 FTE BA Step 7 \$31,206.33

Effective Date: 11/07/2024

❖ **LONG-TERM SUBSTITUTE - CERTIFIED STAFF**

LILLIAN BRUDWICK

Media Specialist Teacher - Lakeaires, Lincoln, Vadnais Heights Elementary

1.0 FTE BA Step 1 \$18,581.73

Effective Date: 11/16/2024 - 02/18/2025

CARLY TRZEBIATOWSKI

Language Arts Teacher - Central Middle School

1.0 FTE BA Step 1 \$12,550.03

Effective Date: 10/21/2024 - 01/01/2025

❖ **LONG-TERM SUBSTITUTE - CLASSIFIED STAFF**

TRACY BLODGETT

Paraeducator - Otter Lake Elementary

\$22.91 per hr. 19.5 hrs. per wk.

Effective Date: 03/12/2024 - 06/06/2025

BARBARA MAUER

Paraeducator - Otter Lake Elementary

\$22.91 per hr. 13 hrs. per wk.

Effective Date: 03/12/2024 - 06/06/2025

***Roll call vote: Ayes, Streiff Oji, Thompson, Arcand, Beloyed, Daniels, Newmaster. Nays, none. Motion carried.***

## **B. PUBLIC FORUM**

## **C. INFORMATION ITEMS**

1. Student Recognition - Students who earned state or national honors in Boys and Girls Cross Country, Boys and Girls Soccer, and Fishing were recognized and congratulated.
2. Superintendent's Report - Dr. Kazmierczak mentioned Veterans Day activities throughout the district. He reported on the opening of the Field House walking track for the winter season, the upcoming WBLAHS Fall Musical, "Legally Blonde, The Musical," and Coffee with Dr. K. He also mentioned how to find Emergency School Closing information if needed.

## **D. DISCUSSION ITEMS**

1. 2023-24 World's Best Workforce Summary and Achievement and Integration Progress Report - Jen Babiash, Director of Teaching and Learning, and Brenton Shavers, Director of Educational Equity and Achievement gave a report on the 2023-24 World's Best Workforce goals, results, and strategies. The data included also highlighted the 2023-24 Achievement and Integration Progress Report that is required to be submitted to the Minnesota Department of Education by

December 15, 2024. In accordance with Minnesota Statutes, section 120B.11, the School Board must publish an annual report on the previous year's plan and hold an annual public meeting to review goals, outcomes, and strategies.

2. First Reading of School Board Policies: a) 419, Tobacco-Free Environment: Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices; Vaping Awareness and Prevention Instruction; b) 722, Public Data and Data Subject Requests; c) 730, Use of Electronic Signatures to Conduct Official Business; and d) 805, Waste Reduction and Recycling. The policies listed above will be on the December 9, 2024 or subsequent agenda for a second reading.

#### **E. OPERATIONAL ITEMS**

1. Daniels moved and Newmaster seconded to approve the Action on Resolution Canvassing Return of Votes of School District General Election. **Roll call vote: Ayes, Streiff Oji, Thompson, Arcand, Beloyed, Daniels, Newmaster. Nays, none. Motion carried.**
2. Streiff Oji moved and Daniels seconded to approve the Action on Resolution Authorizing Issuance of Certificates of Election and Directing the School District Clerk to Perform Other Election Related Duties. **Voice vote: Ayes, Streiff Oji, Thompson, Arcand, Beloyed, Daniels, Newmaster. Nays, none. Motion carried.**
3. Beloyed moved and Newmaster seconded to approve the Action on School Board Policies: a) 404, Employment Background Checks; b) 405, Veterans Preference; c) 541, Tutoring of Students; and d) 599, Academic Recognition. **Voice vote: Ayes, Streiff Oji, Thompson, Arcand, Beloyed, Daniels, Newmaster. Nays, none. Motion carried.**

#### **F. BOARD FORUM**

- G. ADJOURNMENT** Arcand moved and Daniels seconded to adjourn the meeting at 6:09 p.m. **Voice vote: Ayes, Streiff Oji, Thompson, Arcand, Beloyed, Daniels, Newmaster. Nays, none. Motion carried.**

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Submitted by: Scott Arcand, clerk

**INDEPENDENT SCHOOL DISTRICT NO. 624  
WHITE BEAR LAKE, MN 55110**

A work session of the White Bear Lake Area School Board was held on **Monday, November 25, 2024** at 5:30 p.m. in Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN. This meeting was open to the public and a recording is posted on the website.

**AGENDA**

**A. PROCEDURAL ITEMS**

1. Call to Order - Chair Ellison called the meeting to order at 5:30 p.m.
2. Roll Call - Present: Arcand, Daniels, Ellison, Newmaster. Absent: Beloyed, Streiff Oji, Thompson.

**B. DISCUSSION ITEMS**

1. Central Middle School Update - Dr. Alison Gillespie, Assistant Superintendent for Teaching and Learning, and Cathryn Peterson, Principal of Central Middle School will give an update on Central Middle School.
2. North Star Elementary Update - Dr. Alison Gillespie, Assistant Superintendent for Teaching and Learning, and Dan Schmidt, Principal of North Star Elementary will give an update on North Star Elementary School.
3. 2025-26 and 2026-27 Calendar Update - Dr. Alison Gillespie, Assistant Superintendent for Teaching and Learning will present an update on work that is occurring regarding the 2025-26 and 2026-27 school year calendars. An updated and detailed 2025-26 calendar and 2026-27 calendar with key dates will be presented at the December 9, 2024 School Board meeting.
4. 2025-26 Course Proposals - Jen Babiash, Director of Teaching and Learning, and Russ Reetz, Principal of White Bear Lake Area High School will present the secondary course proposals for the 2025-26 school year.

**C. ADJOURNMENT** - Arcand moved and Daniels seconded to adjourn the meeting at 6:53 p.m. ***Voice vote: Ayes, Arcand, Daniels, Ellison, Newmaster. Nays, none. Motion carried.***

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Submitted by: Scott Arcand, clerk

AGENDA ITEM: **Monthly Check Registers**

MEETING DATE: **December 9, 2024**

SUGGESTED DISPOSITION: **Action Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent of Finance and Operations;**  
**Andi Johnson, Director of Finance**

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**BACKGROUND:**

Enclosed in this packet are the monthly check registers for the previous period.

**RECOMMENDED ACTION:**

Administration recommends that the Board approve the payments itemized in the check registers.

# White Bear Lake Area Schools

## Electronic Transfers - November 2024

		11/13/2024	11/29/2024
Direct Deposit	900721142 - 900722877	2,640,427.32	
Direct Deposit	900722878 - 900724323		2,319,061.49

Check Number	Vendor	Amount	Check Date	Check Type
110079	EINCK, DONNA M.	(\$54.00)	11/27/2024	V
110097	KING, CATHERINE L.	(\$54.00)	11/27/2024	V
110098	KONIAR, KIM C.	(\$54.00)	11/27/2024	V
110103	LOCKS, RACHAELANN	(\$54.00)	11/27/2024	V
110121	POWELL, JOSHUA A.	(\$54.00)	11/27/2024	V
110134	SKRAMSTAD, ELIZABETH E.	(\$54.00)	11/27/2024	V
111905	PINEHAVEN FARM	(\$629.00)	11/27/2024	V
111926	SAM'S CLUB	(\$180.00)	11/27/2024	V
112364	RAMSEY COUNTY PARKS/REC DEPT	(\$2,625.00)	11/27/2024	V
112551	HAMMOND, DEIDRE L.	(\$15.00)	11/27/2024	V
112718	STRAND, TROY A.	(\$132.00)	11/27/2024	V
112846	JUVONEN, KARLA	(\$27.50)	11/27/2024	V
112947	MESSERLI & KRAMER PA	(\$20.20)	11/27/2024	V
115315	MADSEN, PARKER J.	(\$100.00)	11/27/2024	V
115326	MIDWEST BUS PARTS INC	(\$4.10)	11/27/2024	V
115536	FARID, BILAL I.	(\$274.00)	11/27/2024	V
115918	KURTA, JUSTIN	(\$1,200.00)	11/27/2024	V
116660	WEINKAUF, AMANDA L.	(\$35.43)	11/27/2024	V
137305	TOBIN, CONOR	(\$143.00)	11/15/2024	V
141681	STEWART ZLIMEN & JUNGERS LTD	(\$749.37)	11/22/2024	V
141681	STEWART ZLIMEN & JUNGERS LTD	\$749.37	11/27/2024	V
143629	BETTER DESIGN ENTERPRISES, LLC	(\$103.90)	11/15/2024	V
143932	MN COMMUNITY EDUC ASSOC (MCEA)	(\$50.00)	11/15/2024	V
143968	IUOE LOCAL 70	\$1,634.00	11/6/2024	R
143969	MINNESOTA TEAMSTERS NO. 320	\$656.50	11/6/2024	R
143970	SCHOOL SERVICE EMPLOYEES	\$7,970.24	11/6/2024	R
143971	STATE DISBURSEMENT UNIT	\$37.56	11/6/2024	R
143972	DS ERICKSON & ASSOC PLLC	\$334.39	11/6/2024	R
143973	GURSTEL CHARGO ATTORNEYS AT LAW	\$377.96	11/6/2024	R
143974	MESSERLI & KRAMER PA	\$426.49	11/6/2024	R
143975	SAFETY-KLEEN SYSTEMS INC	\$21.46	11/6/2024	R
143976	SCHINDLER ELEVATOR CORP	\$2,903.91	11/6/2024	R
143977	SCHOOL SPECIALTY LLC	\$2,029.52	11/6/2024	R
143978	SKOLD SPECIALTY CONTRACTING LLC	\$3,800.00	11/6/2024	R
143979	SUMMIT FIRE PROTECTION	\$19,834.33	11/6/2024	R
143980	TEACHERS' CURRICULUM INSTITUTE	\$320.00	11/6/2024	R
143981	TEKTON CONSTRUCTION COMPANY	\$180,099.87	11/6/2024	R
143982	TOLEDO PHYSICAL EDUCATION SUPPLY	\$91.46	11/6/2024	R
143983	TORIS PRECIOUS PETS	\$1,200.00	11/6/2024	R
143984	TWIN CITY HARDWARE COMPANY INC	\$4,204.68	11/6/2024	R
143985	UNIVERSITY OF MN	\$49,010.00	11/6/2024	R
143986	VOYAGER SOPRIS LEARNING	\$168.30	11/6/2024	R
143987	WARNERS' STELLIAN	\$1,944.97	11/6/2024	R
143988	WHITE BEAR CENTER FOR THE ARTS	\$6,375.00	11/6/2024	R
143989	WHITE BEAR LACROSSE CLUB	\$2,115.00	11/6/2024	R

143990 WEIDNER PLUMBING & HEATING CO	\$397,118.05	11/6/2024 R
143991 WOLD ARCHITECTS AND ENGINEERS	\$0.00	11/6/2024 C
143992 WOLD ARCHITECTS AND ENGINEERS	\$108,382.90	11/6/2024 R
143993 XCEL ENERGY	\$13,371.35	11/6/2024 R
143994 XCEL ENERGY	\$12,987.32	11/6/2024 R
143995 XCEL ENERGY	\$8,180.09	11/6/2024 R
143996 XCEL ENERGY	\$8,395.85	11/6/2024 R
143997 XCEL ENERGY	\$2,252.84	11/6/2024 R
143998 XTL US, INC	\$5,187.00	11/6/2024 R
143999 YMCA CAMP ICAGHOWAN	\$9,505.14	11/6/2024 R
144000 ZEIMETZ, ANN M.	\$363.50	11/6/2024 R
144001 ALLIED OIL & TIRE COMPANY	\$340.15	11/6/2024 R
144002 AMAZON CAPITAL SERVICES	\$0.00	11/6/2024 C
144003 AMAZON CAPITAL SERVICES	\$0.00	11/6/2024 C
144004 AMAZON CAPITAL SERVICES	\$0.00	11/6/2024 C
144005 AMAZON CAPITAL SERVICES	\$0.00	11/6/2024 C
144006 AMAZON CAPITAL SERVICES	\$0.00	11/6/2024 C
144007 AMAZON CAPITAL SERVICES	\$0.00	11/6/2024 C
144008 AMAZON CAPITAL SERVICES	\$0.00	11/6/2024 C
144009 AMAZON CAPITAL SERVICES	\$0.00	11/6/2024 C
144010 AMAZON CAPITAL SERVICES	\$0.00	11/6/2024 C
144011 AMAZON CAPITAL SERVICES	\$0.00	11/6/2024 C
144012 AMAZON CAPITAL SERVICES	\$6,711.25	11/6/2024 R
144013 AMERICAN STRUCTURAL METALS INC	\$3,569.63	11/6/2024 R
144014 APPLE INC.	\$1,959.00	11/6/2024 R
144015 ASL INTERPRETING SERVICES INC	\$143.00	11/6/2024 R
144016 THE BOELTER COMPANIES INC	\$47,499.99	11/6/2024 R
144017 BOLDT, MARY C.	\$100.00	11/6/2024 R
144018 BRIGHT WORKS	\$85.00	11/6/2024 R
144018 BRIGHT WORKS	(\$85.00)	11/22/2024 V
144019 BUREAU OF EDUCATION & RESEARCH	\$295.00	11/6/2024 R
144020 CAPITAL ONE TRADE CREDIT	\$0.00	11/6/2024 C
144021 CAPITAL ONE TRADE CREDIT	\$329.06	11/6/2024 R
144022 CAROLINA BIOLOGICAL SUPPLY	\$28.75	11/6/2024 R
144023 THE CAULKERS COMPANY INC	\$187,031.25	11/6/2024 R
144024 CE, LLC	\$625.00	11/6/2024 R
144024 CE, LLC	(\$625.00)	11/22/2024 V
144025 CENTRAL ROOFING COMPANY	\$54,452.09	11/6/2024 R
144026 CINTAS CORP	\$138.83	11/6/2024 R
144027 CITY OF HUGO	\$0.00	11/6/2024 C
144028 CITY OF HUGO	\$11,338.76	11/6/2024 R
144029 CITY OF WHITE BEAR LAKE	\$200.00	11/6/2024 R
144030 COLLINS & ESTREM P.A.	\$300.00	11/6/2024 R
144031 COMMERCIAL DRYWALL INC	\$119,659.82	11/6/2024 R
144032 CONSTRUCTION SYSTEMS, INC	\$64,795.98	11/6/2024 R
144033 CONTINENTAL CLAY CO	\$1,082.20	11/6/2024 R
144034 CRESCENT ELECTRIC SUPPLY CO	\$58.67	11/6/2024 R

144035 CUB FOODS OF WHITE BEAR TWSHP	\$30.36	11/6/2024 R
144036 CUMMINS SALES AND SERVICE	\$710.28	11/6/2024 R
144037 CUSTOM DRYWALL INC	\$215,150.30	11/6/2024 R
144038 DECKER EQUIP/SCHOOL FIX	\$398.84	11/6/2024 R
144039 DELL MARKETING LP	\$154.99	11/6/2024 R
144040 DUMROESE, JEFFREY M.	\$150.00	11/6/2024 R
144041 EDUCATION LOGISTICS	\$26,671.68	11/6/2024 R
144042 FESTIVAL FOODS-KNOWLAN'S	\$245.61	11/6/2024 R
144043 FLOWERS, CHRIS	\$70.00	11/6/2024 R
144044 FOLLETT SCHOOL SOLUTIONS, LLC	\$124.29	11/6/2024 R
144045 FRANSEN DECORATING INC	\$26,475.65	11/6/2024 R
144046 GILBERT MECHANICAL CONTRACTORS LLC	\$23,226.55	11/6/2024 R
144047 GOLF SQUAD	\$945.00	11/6/2024 R
144048 GROTH MUSIC CO	\$223.94	11/6/2024 R
144049 GROUP MEDICAREBLUE RX	\$10,680.00	11/6/2024 R
144050 HAAS MUSICAL INSTRUMENT REPAIR	\$165.00	11/6/2024 R
144050 HAAS MUSICAL INSTRUMENT REPAIR	(\$165.00)	11/27/2024 V
144051 HOME DEPOT CREDIT SERVICES	\$94.72	11/6/2024 R
144052 HUBERT COMPANY	\$903.36	11/6/2024 R
144053 IMPERIAL DADE	\$0.00	11/6/2024 C
144054 IMPERIAL DADE	\$0.00	11/6/2024 C
144055 IMPERIAL DADE	\$18,655.30	11/6/2024 R
144056 ISD #625 ST PAUL PUBLIC SCHOOLS	\$12,435.24	11/6/2024 R
144057 JUNIOR LIBRARY GUILD	\$3,843.70	11/6/2024 R
144058 JWOOD SPORTS FLOORING LLC	\$55,219.70	11/6/2024 R
144059 KENDELL DOORS & HARDWARE INC	\$18,849.58	11/6/2024 R
144060 KRUSEMARK, LEEANNE	\$230.00	11/6/2024 R
144061 LIBRARY COMPUTER TUTOR	\$42.00	11/6/2024 R
144062 LLOYD'S CONSTRUCTION SERVICES INC	\$210,582.68	11/6/2024 R
144063 LTG POWER EQUIPMENT	\$127.84	11/6/2024 R
144064 MN ASSOC FOR COLLEGE ADMISSION COUNSELING	\$85.00	11/6/2024 R
144065 MAERTENS-BRENNY CONSTRUCTION	\$80,918.62	11/6/2024 R
144066 MASA/MASE	\$379.00	11/6/2024 R
144067 MN COMMUNITY EDUC ASSOC (MCEA)	\$1,995.00	11/6/2024 R
144068 MINNESOTA ACOUSTICS INC	\$30,300.00	11/6/2024 R
144069 MN DEPT OF COMMERCE	\$7,677.42	11/6/2024 R
144070 MN JUNIOR HIGH MATH LEAGUE	\$200.00	11/6/2024 R
144071 MN SWORD PLAY	\$297.50	11/6/2024 R
144072 MORITZ, CLAIRE S.	\$10.00	11/6/2024 R
144073 MULTIPLE CONCEPTS INTERIORS	\$232,086.37	11/6/2024 R
144074 NATL ASSOC FOR MUSIC EDUCATION	\$151.00	11/6/2024 R
144075 NELCO	\$41.00	11/6/2024 R
144076 NIEMIOJA, KEVIN T.	\$100.00	11/6/2024 R
144077 NORTH CENTRAL TRUCK EQUIPMENT	\$0.00	11/6/2024 C
144078 NORTH CENTRAL TRUCK EQUIPMENT	\$4,206.44	11/6/2024 R
144079 PERFORMANCE TOURS	\$9,403.00	11/6/2024 R
144080 PETERSON COMPANIES INC	\$63,528.52	11/6/2024 R



144081 WALSER POLAR CHEVROLET	\$189.62	11/6/2024 R
144082 POLOMIS, TAYLOR	\$70.00	11/6/2024 R
144083 PRESS PUBLICATIONS	\$493.43	11/6/2024 R
144084 PRO-ED INC	\$85.80	11/6/2024 R
144085 PROFORMA	\$0.00	11/6/2024 C
144086 PROFORMA	\$5,763.87	11/6/2024 R
144087 QUADIENT FINANCE USA INC	\$474.42	11/6/2024 R
144088 RACHEL CONTRACTING LLC	\$35,494.85	11/6/2024 R
144089 RADAR CONSULTING LLC	\$6,400.00	11/6/2024 R
144090 REGENTS OF THE UNIV OF MN	\$3,500.00	11/6/2024 R
144091 REVOLUTION SPORTING GOODS	\$8,736.00	11/6/2024 R
144092 RINK-TEC INTERNATIONAL INC	\$1,437.67	11/6/2024 R
144093 ROWAN, NATALIE R.	\$150.00	11/6/2024 R
144094 RTL CONSTRUCTION INC	\$4,769.08	11/6/2024 R
144095 AIM ELECTRONICS INC	\$30,900.00	11/14/2024 R
144096 ALL STATE COMMUNICATIONS	\$220.00	11/14/2024 R
144097 ALLIED OIL & TIRE COMPANY	\$318.55	11/14/2024 R
144098 AMAZON CAPITAL SERVICES	\$0.00	11/14/2024 C
144099 AMAZON CAPITAL SERVICES	\$0.00	11/14/2024 C
144100 AMAZON CAPITAL SERVICES	\$0.00	11/14/2024 C
144101 AMAZON CAPITAL SERVICES	\$3,135.11	11/14/2024 R
144102 APPLE FORD WHITE BEAR LAKE	\$3,790.56	11/14/2024 R
144103 ARVIG	\$1,972.20	11/14/2024 R
144104 AVID CENTER	\$1,980.00	11/14/2024 R
144105 BLADE, JULIE M.	\$485.93	11/14/2024 R
144106 BOLDT, JAMES R.	\$100.00	11/14/2024 R
144107 BREMER, MIA	\$30.00	11/14/2024 R
144108 BSN SPORTS, LLC	\$2,155.19	11/14/2024 R
144109 CAP ELECTRIC INC	\$17,162.39	11/14/2024 R
144110 CAPITAL ONE TRADE CREDIT	\$0.00	11/14/2024 C
144111 CAPITAL ONE TRADE CREDIT	\$385.36	11/14/2024 R
144112 CITY OF VADNAIS HEIGHTS	\$2,275.04	11/14/2024 R
144113 CITY OF WHITE BEAR LAKE	\$23,891.43	11/14/2024 R
144114 COMPASS INTERIORS	\$137.50	11/14/2024 R
144115 CONNEY SAFETY PRODUCTS LLC	\$30.08	11/14/2024 R
144116 CRESCENT ELECTRIC SUPPLY CO	\$558.66	11/14/2024 R
144117 CUMMINS SALES AND SERVICE	\$326.98	11/14/2024 R
144118 CUSTOM INK LLC	\$497.51	11/14/2024 R
144119 DELLWOOD COUNTRY CLUB	\$2,493.60	11/14/2024 R
144120 DEMCO INC	\$192.37	11/14/2024 R
144121 DRAMATIC PUBLISHING CO	\$818.66	11/14/2024 R
144122 ECKROTH MUSIC	\$24.92	11/14/2024 R
144123 FEDEX	\$87.00	11/14/2024 R
144124 FESTIVAL FOODS-KNOWLAN'S	\$57.64	11/14/2024 R
144125 FLINN SCIENTIFIC INC	\$11,561.40	11/14/2024 R
144126 FRANZWA, BRIAN	\$89.00	11/14/2024 R
144127 GRAYBAR ELECTRIC COMPANY	\$140.19	11/14/2024 R

144128 GROTH MUSIC CO	\$15.19	11/14/2024 R
144129 HAAS MUSICAL INSTRUMENT REPAIR	\$55.00	11/14/2024 R
144130 HERDER, JIM	\$75.00	11/14/2024 R
144131 HUBERT COMPANY	\$347.85	11/14/2024 R
144132 HUGO EQUIPMENT CO	\$709.00	11/14/2024 R
144133 IMPERIAL DADE	\$0.00	11/14/2024 C
144134 IMPERIAL DADE	\$0.00	11/14/2024 C
144135 IMPERIAL DADE	\$0.00	11/14/2024 C
144136 IMPERIAL DADE	\$0.00	11/14/2024 C
144137 IMPERIAL DADE	\$27,087.01	11/14/2024 R
144138 INTERMEDIATE DISTRICT 287	\$348.40	11/14/2024 R
144139 JAMAR COMPANY	\$8,816.00	11/14/2024 R
144140 JR'S ADVANCED RECYCLERS	\$316.30	11/14/2024 R
144141 LANGER'S TREE SERVICE	\$1,595.00	11/14/2024 R
144142 LTG POWER EQUIPMENT	\$275.00	11/14/2024 R
144143 MARX, BENJAMIN	\$89.00	11/14/2024 R
144144 MN DEPT OF EMPLOY & ECON DEV	\$617,119.35	11/14/2024 R
144145 MN HISTORICAL SOCIETY	\$1,898.00	11/14/2024 R
144146 MOSEMAN, KATHARINE A.	\$50.00	11/14/2024 R
144147 MUMBLEAU, JANE L.	\$75.00	11/14/2024 R
144148 MUMBLEAU, RICHARD T.	\$150.00	11/14/2024 R
144149 NATURESEAL INC	\$3,693.20	11/14/2024 R
144150 NENA'S DESIGN	\$400.00	11/14/2024 R
144151 NEO ELECTRICAL SOLUTIONS LLC	\$147.00	11/14/2024 R
144152 NORTH CENTRAL TRUCK EQUIPMENT	\$44.60	11/14/2024 R
144153 NORTHERN LANDSCAPE & IRRIGATION INC	\$16,000.00	11/14/2024 R
144154 PEAR DECK	\$149.99	11/14/2024 R
144155 PERNSTEINER CREATIVE GROUP	\$150.00	11/14/2024 R
144156 WALSER POLAR CHEVROLET	\$517.05	11/14/2024 R
144157 POSTMASTER	\$6,500.00	11/14/2024 R
144158 RAMSEY COUNTY ENVIRONMENTAL HEALTH DIVISION	\$3,078.80	11/14/2024 R
144159 RED WING BUSINESS ADVANTAGE	\$256.49	11/14/2024 R
144160 REPUBLIC SERVICES #894	\$1,097.56	11/14/2024 R
144161 SAFETY-KLEEN SYSTEMS INC	\$372.61	11/14/2024 R
144162 SCHINDLER ELEVATOR CORP	\$419.63	11/14/2024 R
144163 SCHOOL SPECIALTY LLC	\$282.58	11/14/2024 R
144164 SHINE EARLY LEARNING	\$696.30	11/14/2024 R
144165 SITEONE LANDSCAPE SUPPLY	\$80.84	11/14/2024 R
144166 SUPERIOR STRIPING INC	\$375.00	11/14/2024 R
144167 THE BAKER'S HORSE, LLC	\$750.00	11/14/2024 R
144168 THE SCIENCE CREW	\$400.00	11/14/2024 R
144169 TRANS-MISSISSIPPI BIO SUPPLY	\$73.19	11/14/2024 R
144170 TRIMARK MARLINN LLC	\$89,099.17	11/14/2024 R
144171 TUMBLEWEED PRESS INC	\$4,800.00	11/14/2024 R
144172 TWIN CITY HARDWARE COMPANY INC	\$6,930.30	11/14/2024 R
144173 VANG, STEPHANIE	\$652.00	11/14/2024 R
144174 VIKING AUTOMATIC SPRINKLER CO	\$1,880.00	11/14/2024 R

144175 VIKING ELECTRIC SUPPLY	\$1,091.93	11/14/2024 R
144176 VOIGT MOTORCOACH TRAVEL	\$3,456.00	11/14/2024 R
144177 WALKER BOOKSTORE	\$376.86	11/14/2024 R
144178 WARNERS' STELLIAN	\$1,354.94	11/14/2024 R
144179 WASHINGTON CTY PUBLIC HEALTH	\$1,776.00	11/14/2024 R
144180 WHITE BEAR LOCKSMITH INC	\$87.00	11/14/2024 R
144181 WHITE BEAR AREA CHAMBER	\$385.00	11/14/2024 R
144182 WBL AREA EMERGENCY FOOD SHELF	\$1,900.00	11/14/2024 R
144183 WBL VOLLEYBALL BOOSTER CLUB	\$2,650.00	11/14/2024 R
144184 WILLIAMS, REBECCA	\$1,650.00	11/14/2024 R
144185 XCEL ENERGY	\$814.00	11/14/2024 R
144186 XCEL ENERGY	\$65.13	11/14/2024 R
144187 XCEL ENERGY	\$29.39	11/14/2024 R
144188 XCEL ENERGY	\$14.86	11/14/2024 R
144189 XCEL ENERGY	\$1,803.89	11/14/2024 R
144190 ZALLAR, CHERYL	\$125.00	11/14/2024 R
144191 CMRS-FP	\$6,000.00	11/14/2024 R
144192 RIGS4LESS	\$5,775.00	11/15/2024 R
144193 TOBIN, CONOR	\$143.00	11/15/2024 R
144194 IUOE LOCAL 70	\$1,564.50	11/20/2024 R
144195 MINNESOTA TEAMSTERS NO. 320	\$656.50	11/20/2024 R
144196 SCHOOL SERVICE EMPLOYEES	\$0.00	11/20/2024 C
144197 SCHOOL SERVICE EMPLOYEES	\$9,627.44	11/20/2024 R
144197 SCHOOL SERVICE EMPLOYEES	(\$9,627.44)	11/20/2024 V
144198 DS ERICKSON & ASSOC PLLC	\$390.68	11/20/2024 R
144199 GURSTEL CHARGO ATTORNEYS AT LAW	\$438.74	11/20/2024 R
144200 MESSERLI & KRAMER PA	\$498.45	11/20/2024 R
144201 AI TECHNOLOGIES LLC	\$5,705.08	11/20/2024 R
144202 ALIVE STUDIOS	\$600.00	11/20/2024 R
144203 AMAZON CAPITAL SERVICES	\$0.00	11/20/2024 C
144204 AMAZON CAPITAL SERVICES	\$1,219.06	11/20/2024 R
144205 ANDERSON, JEROD	\$164.00	11/20/2024 R
144206 ASKWITH, ANDREW	\$164.00	11/20/2024 R
144207 BLUE CROSS / BLUE SHIELD OF MN	\$7,716.50	11/20/2024 R
144208 BOGGL	\$560.00	11/20/2024 R
144209 BPAM	\$90.00	11/20/2024 R
144210 BRYAN ROCK PRODUCTS	\$1,483.63	11/20/2024 R
144211 BSN SPORTS, LLC	\$20.00	11/20/2024 R
144212 CAPITAL ONE TRADE CREDIT	\$135.08	11/20/2024 R
144213 CINTAS CORP	\$367.00	11/20/2024 R
144214 CITY OF WHITE BEAR LAKE	\$967.06	11/20/2024 R
144215 COLLER, RONALD B.	\$181.00	11/20/2024 R
144216 CUMMINS SALES AND SERVICE	\$134.90	11/20/2024 R
144217 DEMCO INC	\$93.69	11/20/2024 R
144218 DEFINITIVE TECHNOLOGY SOLUTIONS	\$10,323.00	11/20/2024 R
144219 ENGSTROM, MARK	\$99.00	11/20/2024 R
144220 FIDELITY SECURITY LIFE INSURANCE CO	\$5,686.59	11/20/2024 R

144221	FIX IT!, LLC	\$255.87	11/20/2024	R
144222	FLINN SCIENTIFIC INC	\$441.00	11/20/2024	R
144223	HEALTHPARTNERS	\$85,902.51	11/20/2024	R
144224	HUGO FEED MILL & HARDWARE	\$53.88	11/20/2024	R
144225	IMAGE BUILDERS	\$4,639.71	11/20/2024	R
144226	IMPERIAL DADE	\$0.00	11/20/2024	C
144227	IMPERIAL DADE	\$5,873.70	11/20/2024	R
144228	INTERMEDIATE DISTRICT 287	\$348.40	11/20/2024	R
144229	JAMAR COMPANY	\$3,844.00	11/20/2024	R
144230	LORENZ, NICHOLE R.	\$51.00	11/20/2024	R
144231	LORENZ, ROBERT J.	\$51.00	11/20/2024	R
144232	LORENZ BUS SERVICE INC	\$6,369.00	11/20/2024	R
144233	MEDTOX LABORATORIES	\$64.87	11/20/2024	R
144234	MERRY, VANESSA A.	\$370.00	11/20/2024	R
144235	MIDWEST BUS PARTS INC	\$164.70	11/20/2024	R
144236	MN DEPT OF LABOR & INDUSTRY	\$0.00	11/20/2024	C
144237	MN DEPT OF LABOR & INDUSTRY	\$0.00	11/20/2024	C
144238	MN DEPT OF LABOR & INDUSTRY	\$780.00	11/20/2024	R
144239	MN JUNIOR HIGH MATH LEAGUE	\$200.00	11/20/2024	R
144240	MUSIC CONNECTION INC	\$168.00	11/20/2024	R
144241	NCPERS GROUP LIFE INS	\$80.00	11/20/2024	R
144242	NORTH CENTRAL TRUCK EQUIPMENT	\$6,297.22	11/20/2024	R
144243	PAIN IN THE GLASS	\$300.00	11/20/2024	R
144244	PERFORMANCE TOURS	\$1,580.02	11/20/2024	R
144245	PERNSTEINER CREATIVE GROUP	\$850.00	11/20/2024	R
144246	WALSER POLAR CHEVROLET	\$9.52	11/20/2024	R
144247	RAMSEY COUNTY	\$1,582.00	11/20/2024	R
144248	RAMSEY COUNTY ENVIRONMENTAL HEALTH DIVISION	\$90.43	11/20/2024	R
144249	READ NATURALLY INC	\$3,800.00	11/20/2024	R
144250	REGENTS OF THE UNIV OF MN	\$882.00	11/20/2024	R
144251	SIMMER, KATHLEEN C.	\$445.50	11/20/2024	R
144252	SMITH, JAMES J.	\$99.00	11/20/2024	R
144253	SPARKPATH	\$980.00	11/20/2024	R
144254	STANDARD INSURANCE COMPANY	\$40,269.53	11/20/2024	R
144255	STUMPF, DANIEL	\$181.00	11/20/2024	R
144256	THE FINDING HUMAN INSTITUTE	\$26,700.00	11/20/2024	R
144257	TRIMARK MARLINN LLC	\$477.30	11/20/2024	R
144258	TWIN CITY HARDWARE COMPANY INC	\$6,647.32	11/20/2024	R
144259	TWO RIVERS HIGH SCHOOL	\$150.00	11/20/2024	R
144260	US BANK	\$1,800.00	11/20/2024	R
144261	VIKING ELECTRIC SUPPLY	\$498.10	11/20/2024	R
144262	VLIEGER, DANIEL R.	\$151.00	11/20/2024	R
144263	WARNERS' STELLIAN	\$1,904.98	11/20/2024	R
144264	WHITE BEAR LOCKSMITH INC	\$130.00	11/20/2024	R
144265	WBL AREA EMERGENCY FOOD SHELF	\$1,876.09	11/20/2024	R
144266	WBL AREA EDUCATIONAL FOUNDATION	\$2,385.00	11/20/2024	R
144267	WILLIAMS, REBECCA	\$75.00	11/20/2024	R

144268 WINNICK SUPPLY	\$442.95	11/20/2024 R
144269 WOLD ARCHITECTS AND ENGINEERS	\$104,170.85	11/20/2024 R
144270 WOLLAN, TOM SR	\$125.00	11/20/2024 R
144271 WORLD'S FINEST CHOCOLATE INC	\$3,069.00	11/20/2024 R
144272 XCEL ENERGY	\$913.94	11/20/2024 R
144273 XCEL ENERGY	\$11,418.95	11/20/2024 R
144274 XCEL ENERGY	\$2,019.17	11/20/2024 R
144275 XCEL ENERGY	\$38,174.46	11/20/2024 R
144276 SCHOOL SERVICE EMPLOYEES	\$9,625.86	11/20/2024 R
144277 BRIGHT WORKS	\$85.00	11/22/2024 R
144278 CE, LLC	\$625.00	11/22/2024 R
144279 ERICKSON, ALEXINA G.	\$60.22	11/22/2024 R
144280 ABDO PUBLISHING	\$447.25	11/27/2024 R
144281 ACOUSTICS ASSOCIATES INC	\$32,870.00	11/27/2024 R
144282 ADMIRAL COATINGS INC	\$25,460.00	11/27/2024 R
144283 ALL STATE COMMUNICATIONS	\$1,177.64	11/27/2024 R
144284 AMAZON CAPITAL SERVICES	\$0.00	11/27/2024 C
144285 AMAZON CAPITAL SERVICES	\$0.00	11/27/2024 C
144286 AMAZON CAPITAL SERVICES	\$0.00	11/27/2024 C
144287 AMAZON CAPITAL SERVICES	\$0.00	11/27/2024 C
144288 AMAZON CAPITAL SERVICES	\$0.00	11/27/2024 C
144289 AMAZON CAPITAL SERVICES	\$0.00	11/27/2024 C
144290 AMAZON CAPITAL SERVICES	\$0.00	11/27/2024 C
144291 AMAZON CAPITAL SERVICES	\$0.00	11/27/2024 C
144292 AMAZON CAPITAL SERVICES	\$0.00	11/27/2024 C
144293 AMAZON CAPITAL SERVICES	\$0.00	11/27/2024 C
144294 AMAZON CAPITAL SERVICES	\$0.00	11/27/2024 C
144295 AMAZON CAPITAL SERVICES	\$0.00	11/27/2024 C
144296 AMAZON CAPITAL SERVICES	\$0.00	11/27/2024 C
144297 AMAZON CAPITAL SERVICES	\$0.00	11/27/2024 C
144298 AMAZON CAPITAL SERVICES	\$8,793.15	11/27/2024 R
144299 AMERICAN TIME	\$537.04	11/27/2024 R
144300 BALD EAGLE SPORTSMENS ASSOC	\$2,560.00	11/27/2024 R
144301 BARNETT WB CHRYSLER JEEP DODGE	\$322.12	11/27/2024 R
144302 BERG, PETER M.	\$650.00	11/27/2024 R
144303 BOAL, STEVE	\$600.00	11/27/2024 R
144304 THE BOELTER COMPANIES INC	\$3,645.00	11/27/2024 R
144305 BSN SPORTS, LLC	\$44,124.60	11/27/2024 R
144306 BUCKNER, SARAH A.	\$99.00	11/27/2024 R
144307 BUNKER HILLS GOLF COURSE	\$72.00	11/27/2024 R
144308 CAPITAL ONE TRADE CREDIT	\$179.55	11/27/2024 R
144309 CE, LLC	\$5,992.13	11/27/2024 R
144310 CENTRAL ROOFING COMPANY	\$103,887.49	11/27/2024 R
144311 CINTAS CORP	\$161.52	11/27/2024 R
144312 CITY OF WOODBURY	\$175.00	11/27/2024 R
144313 COLLEGE BOARD	\$2,309.40	11/27/2024 R
144314 COMMERCIAL DRYWALL INC	\$38,327.34	11/27/2024 R

144315	CONSTANTINE DANCE CLASSES	\$828.00	11/27/2024	R
144316	CONSTRUCTION SYSTEMS, INC	\$47,551.36	11/27/2024	R
144317	CRESCENT ELECTRIC SUPPLY CO	\$203.18	11/27/2024	R
144318	CTI	\$6,499.00	11/27/2024	R
144319	DAKOTA TRUCK UNDERWRITERS	\$5,474.00	11/27/2024	R
144320	DELLWOOD COUNTRY CLUB	\$2,406.61	11/27/2024	R
144321	DEMCO INC	\$161.56	11/27/2024	R
144322	DSA APPAREL	\$1,849.69	11/27/2024	R
144323	ECKROTH MUSIC	\$502.84	11/27/2024	R
144324	EDUCATORS THRIVING LLC	\$14,775.00	11/27/2024	R
144325	EMAGINE WHITE BEAR	\$150.00	11/27/2024	R
144326	FIRST BOOK	\$244.51	11/27/2024	R
144327	FLICEK WELDING LLC	\$0.00	11/27/2024	C
144328	FLICEK WELDING LLC	\$42,630.00	11/27/2024	R
144329	FLINN SCIENTIFIC INC	\$69.30	11/27/2024	R
144330	FOURTH DIMENSION SIGNS	\$37,243.26	11/27/2024	R
144331	FRANSEN DECORATING INC	\$43,734.08	11/27/2024	R
144332	GEIR, BRIAN L.	\$51.00	11/27/2024	R
144333	GRAY, LUCY A.	\$51.00	11/27/2024	R
144334	GREENSCAPE COMPANIES INC	\$22,266.00	11/27/2024	R
144335	GROTH MUSIC CO	\$7.49	11/27/2024	R
144336	H&B SPECIALIZED PRODUCTS INC	\$5,854.53	11/27/2024	R
144337	HAAS MUSICAL INSTRUMENT REPAIR	\$222.00	11/27/2024	R
144338	HILLER'S FLOORING AMERICA	\$4,952.25	11/27/2024	R
144339	HMONG AMERICAN FARMERS ASSOC	\$42.00	11/27/2024	R
144340	HOBART SERVICE	\$502.50	11/27/2024	R
144341	HOEFER, SHANE S.	\$252.00	11/27/2024	R
144342	HOSA - FUTURE HEALTH PROFESSIONALS	\$100.00	11/27/2024	R
144343	HUBERT COMPANY	\$306.42	11/27/2024	R
144344	HUGO EQUIPMENT CO	\$27.97	11/27/2024	R
144345	IDEAL ENERGIES SOLAR LEASING LLC	\$10,811.45	11/27/2024	R
144346	IMPERIAL DADE	\$0.00	11/27/2024	C
144347	IMPERIAL DADE	\$15,816.18	11/27/2024	R
144348	INTERMEDIATE DISTRICT 287	\$3,642.10	11/27/2024	R
144349	JOHN FOLEY MASONRY INC	\$1,566.69	11/27/2024	R
144350	KENNEDY & GRAVEN CHARTERED	\$75.00	11/27/2024	R
144351	KITTELSON MARKETING CO INC	\$396.00	11/27/2024	R
144352	LANGER'S TREE SERVICE	\$3,630.00	11/27/2024	R
144353	LARSON, VAUGHN P.	\$153.00	11/27/2024	R
144354	LLOYD'S CONSTRUCTION SERVICES INC	\$85,721.48	11/27/2024	R
144355	LORENZ RECOGNITION CO	\$606.75	11/27/2024	R
144356	MACKIN EDUCATIONAL RESOURCES	\$308.51	11/27/2024	R
144357	MAERTENS-BRENNY CONSTRUCTION	\$229,486.76	11/27/2024	R
144358	MARCO TECHNOLOGIES LLC	\$3,530.76	11/27/2024	R
144359	MN COMMUNITY EDUC ASSOC (MCEA)	\$2,543.00	11/27/2024	R
144360	METRO CLEANING SERVICE	\$495.00	11/27/2024	R
144361	MHONPAJ'S GARDEN	\$240.00	11/27/2024	R

144362	MICHIGAN ASSOC OF SECONDARY SCHOOL PRINCIPALS	\$1,900.00	11/27/2024	R
144363	MINNESOTA ACOUSTICS INC	\$8,887.25	11/27/2024	R
144364	MN ASSOC OF IB WORLD SCHOOLS	\$1,560.00	11/27/2024	R
144365	MN SWORD PLAY	\$540.00	11/27/2024	R
144366	THE MORRIS LEATHERMAN CO	\$15,000.00	11/27/2024	R
144367	MTEC RESULTS	\$110.00	11/27/2024	R
144368	MURPHY WINDOW AND DOOR COMMERCIAL INC	\$81,817.18	11/27/2024	R
144369	NAEHCY	\$1,500.00	11/27/2024	R
144370	NOVAK, JANICE S.	\$40.00	11/27/2024	R
144371	ODP BUSINESS SOLUTIONS, LLC	\$68.24	11/27/2024	R
144372	PARTS TOWN, LLC	\$39.88	11/27/2024	R
144373	PINE TREE APPLE ORCHARD	\$120.00	11/27/2024	R
144374	PINZ	\$785.39	11/27/2024	R
144375	PRIME CONSTRUCTION SOLUTIONS LLC	\$523.17	11/27/2024	R
144376	PROFORMA	\$504.93	11/27/2024	R
144377	RACHEL CONTRACTING LLC	\$9,138.57	11/27/2024	R
144378	RADAR CONSULTING LLC	\$3,400.00	11/27/2024	R
144379	RAMSEY COUNTY PARKS/REC DEPT	\$18,021.70	11/27/2024	R
144380	ROGERS, CHRISTOPHER	\$164.00	11/27/2024	R
144381	RTL CONSTRUCTION INC	\$24,877.59	11/27/2024	R
144382	SITEIMPROVE INC	\$4,736.87	11/27/2024	R
144383	STRATEGIC STAFFING SOLUTIONS	\$52,704.56	11/27/2024	R
144384	SUPERSET TILE & STONE	\$86,925.00	11/27/2024	R
144385	TEKTON CONSTRUCTION COMPANY	\$13,545.09	11/27/2024	R
144386	TURNAROUND PERCUSSION	\$475.00	11/27/2024	R
144387	TWIN CITY HARDWARE COMPANY INC	\$2,214.51	11/27/2024	R
144388	UPPER MIDWEST ATHLETIC CONSTRUCTION	\$87,317.12	11/27/2024	R
144389	URBAN AIR	\$104.99	11/27/2024	R
144390	VAL PRO WINDOWS, LLC	\$5,074.91	11/27/2024	R
144391	VIKING AUTOMATIC SPRINKLER CO	\$0.00	11/27/2024	C
144392	VIKING AUTOMATIC SPRINKLER CO	\$14,465.00	11/27/2024	R
144393	VIKING ELECTRIC SUPPLY	\$153.17	11/27/2024	R
144394	VRIEZE, TROY A.	\$78.00	11/27/2024	R
144395	WALDOCH FARM	\$1,000.00	11/27/2024	R
144396	WARNERS' STELLIAN	\$869.98	11/27/2024	R
144397	WENGER CORP	\$306,806.96	11/27/2024	R
144398	ZWACK, HUNTER	\$615.00	11/27/2024	R
144399	HAAS MUSICAL INSTRUMENT REPAIR	\$165.00	11/27/2024	R
9996359	BMO	\$0.00	11/4/2024	C
9996360	BMO	\$0.00	11/4/2024	C
9996361	BMO	\$0.00	11/4/2024	C
9996362	BMO	\$0.00	11/4/2024	C
9996363	BMO	\$0.00	11/4/2024	C
9996364	BMO	\$0.00	11/4/2024	C
9996365	BMO	\$0.00	11/4/2024	C
9996366	BMO	\$0.00	11/4/2024	C
9996367	BMO	\$0.00	11/4/2024	C

9996368 BMO	\$0.00	11/4/2024 C
9996369 BMO	\$0.00	11/4/2024 C
9996370 BMO	\$0.00	11/4/2024 C
9996371 BMO	\$0.00	11/4/2024 C
9996372 BMO	\$0.00	11/4/2024 C
9996373 BMO	\$0.00	11/4/2024 C
9996374 BMO	\$0.00	11/4/2024 C
9996375 BMO	\$0.00	11/4/2024 C
9996376 BMO	\$0.00	11/4/2024 C
9996377 BMO	\$0.00	11/4/2024 C
9996378 BMO	\$0.00	11/4/2024 C
9996379 BMO	\$0.00	11/4/2024 C
9996380 BMO	\$0.00	11/4/2024 C
9996381 BMO	\$0.00	11/4/2024 C
9996382 BMO	\$0.00	11/4/2024 C
9996383 BMO	\$0.00	11/4/2024 C
9996384 BMO	\$0.00	11/4/2024 C
9996385 BMO	\$0.00	11/4/2024 C
9996386 BMO	\$0.00	11/4/2024 C
9996387 BMO	\$0.00	11/4/2024 C
9996388 BMO	\$0.00	11/4/2024 C
9996389 BMO	\$0.00	11/4/2024 C
9996390 BMO	\$0.00	11/4/2024 C
9996391 BMO	\$0.00	11/4/2024 C
9996392 BMO	\$0.00	11/4/2024 C
9996393 BMO	\$101,312.00	11/4/2024 R
9996425 INTERNAL REVENUE SERVICE	\$9,100.01	11/13/2024 R
9996426 MN DEPT OF REVENUE	\$910.70	11/13/2024 R
9996427 PUBLIC EMP RETIREMENT ASSOC	\$5,517.37	11/13/2024 R
9996428 TEACHERS RETIREMENT ASSOC	\$178.18	11/13/2024 R
9996429 INTERNAL REVENUE SERVICE	\$0.00	11/14/2024 C
9996430 INTERNAL REVENUE SERVICE	\$3,933.16	11/14/2024 R
9996431 MN DEPT OF REVENUE	\$289.63	11/14/2024 R
9996432 PUBLIC EMP RETIREMENT ASSOC	\$1,931.53	11/14/2024 R
9996433 TEACHERS RETIREMENT ASSOC	\$36.43	11/14/2024 R
9996434 AIG	\$4,937.18	11/15/2024 R
9996435 AMERICAN FUNDS	\$72,883.44	11/15/2024 R
9996436 AMERIPRISE FINANCIAL SERVICES	\$24,223.48	11/15/2024 R
9996437 AXA EQUITABLE	\$24,981.23	11/15/2024 R
9996438 BENEFIT RESOURCE, INC	\$89,658.64	11/15/2024 R
9996439 DEPT OF SOCIAL SERVICES - CHILD SUPPORT SERVI	\$142.37	11/15/2024 R
9996440 EDUCATION MN ESI BILLING TRUST	\$27,155.13	11/15/2024 R
9996441 INTERNAL REVENUE SERVICE	\$0.00	11/15/2024 C
9996442 INTERNAL REVENUE SERVICE	\$883,115.24	11/15/2024 R
9996443 METROPOLITAN LIFE	\$2,188.85	11/15/2024 R
9996444 MN DEPT OF HUMAN SERVICES	\$3,497.53	11/15/2024 R
9996445 MN DEPT OF REVENUE	\$146,421.49	11/15/2024 R



9996446 MN REVENUE	\$4,113.53	11/15/2024 R
9996447 MN STATE RETIREMENT	\$4,405.56	11/15/2024 R
9996448 PCS RETIREMENT - ASPIRE FINANCIAL SERVICES	\$5,753.10	11/15/2024 R
9996449 PUBLIC EMP RETIREMENT ASSOC	\$196,375.24	11/15/2024 R
9996450 TEACHERS RETIREMENT ASSOC	\$430,761.25	11/15/2024 R
9996451 VANGUARD SMALL BUSINESS SERVICES	\$49,401.73	11/15/2024 R
9996452 WHITE BEAR LAKE TEACHERS ASSOC (WIRE)	\$38,754.96	11/15/2024 R
9996453 SAM'S CLUB/SYNCHRONY BANK	\$0.00	11/20/2024 C
9996454 SAM'S CLUB/SYNCHRONY BANK	\$1,118.34	11/20/2024 R
9996455 SAM'S CLUB/SYNCHRONY BANK	\$0.00	11/20/2024 C
9996456 SAM'S CLUB/SYNCHRONY BANK	\$1,823.15	11/20/2024 R
9996457 BMO	\$0.00	11/23/2024 C
9996458 BMO	\$0.00	11/23/2024 C
9996459 BMO	\$0.00	11/23/2024 C
9996460 BMO	\$0.00	11/23/2024 C
9996461 BMO	\$0.00	11/23/2024 C
9996462 BMO	\$0.00	11/23/2024 C
9996463 BMO	\$0.00	11/23/2024 C
9996464 BMO	\$0.00	11/23/2024 C
9996465 BMO	\$0.00	11/23/2024 C
9996466 BMO	\$0.00	11/23/2024 C
9996467 BMO	\$0.00	11/23/2024 C
9996468 BMO	\$0.00	11/23/2024 C
9996469 BMO	\$0.00	11/23/2024 C
9996470 BMO	\$0.00	11/23/2024 C
9996471 BMO	\$0.00	11/23/2024 C
9996472 BMO	\$0.00	11/23/2024 C
9996473 BMO	\$0.00	11/23/2024 C
9996474 BMO	\$0.00	11/23/2024 C
9996475 BMO	\$0.00	11/23/2024 C
9996476 BMO	\$0.00	11/23/2024 C
9996477 BMO	\$0.00	11/23/2024 C
9996478 BMO	\$0.00	11/23/2024 C
9996479 BMO	\$0.00	11/23/2024 C
9996480 BMO	\$0.00	11/23/2024 C
9996481 BMO	\$0.00	11/23/2024 C
9996482 BMO	\$0.00	11/23/2024 C
9996483 BMO	\$0.00	11/23/2024 C
9996484 BMO	\$0.00	11/23/2024 C
9996485 BMO	\$0.00	11/23/2024 C
9996486 BMO	\$0.00	11/23/2024 C
9996487 BMO	\$0.00	11/23/2024 C
9996488 BMO	\$57,507.20	11/23/2024 R
9996489 AIG	\$4,937.18	11/29/2024 R
9996490 AMERICAN FUNDS	\$72,732.61	11/29/2024 R
9996491 AMERIPRISE FINANCIAL SERVICES	\$24,258.90	11/29/2024 R
9996492 AXA EQUITABLE	\$24,821.23	11/29/2024 R

9996493 BENEFIT RESOURCE, INC	\$87,483.24	11/29/2024 R
9996494 DEPT OF SOCIAL SERVICES - CHILD SUPPORT SERVI	\$142.37	11/29/2024 R
9996495 EDUCATION MN ESI BILLING TRUST	\$27,685.34	11/29/2024 R
9996496 INTERNAL REVENUE SERVICE	\$0.00	11/29/2024 C
9996497 INTERNAL REVENUE SERVICE	\$0.00	11/29/2024 C
9996498 INTERNAL REVENUE SERVICE	\$785,390.38	11/29/2024 R
9996499 METROPOLITAN LIFE	\$2,188.85	11/29/2024 R
9996500 MN DEPT OF HUMAN SERVICES	\$3,887.13	11/29/2024 R
9996501 MN DEPT OF REVENUE	\$127,420.75	11/29/2024 R
9996502 MN REVENUE	\$1,541.28	11/29/2024 R
9996503 MN STATE RETIREMENT	\$4,405.56	11/29/2024 R
9996504 PCS RETIREMENT - ASPIRE FINANCIAL SERVICES	\$5,353.10	11/29/2024 R
9996505 PUBLIC EMP RETIREMENT ASSOC	\$0.00	11/29/2024 C
9996506 PUBLIC EMP RETIREMENT ASSOC	\$142,579.26	11/29/2024 R
9996507 TEACHERS RETIREMENT ASSOC	\$433,576.02	11/29/2024 R
9996508 VANGUARD SMALL BUSINESS SERVICES	\$50,545.05	11/29/2024 R
9996509 WHITE BEAR LAKE TEACHERS ASSOC (WIRE)	\$38,896.88	11/29/2024 R
242501092 FELTON, LORI A.	(\$202.00)	11/5/2024 V
242501154 FELTON, LORI A.	\$202.00	11/5/2024 A
242501155 AJ MOORE ELECTRIC INC	\$136,576.14	11/6/2024 A
242501156 ALL STRINGS ATTACHED	\$180.00	11/6/2024 A
242501157 ALLEN, KATHLEEN J.	\$50.79	11/6/2024 A
242501158 ANDERSON, JON C.	\$65.00	11/6/2024 A
242501159 ARROW LIFT ACCESSIBILITY	\$10,261.88	11/6/2024 A
242501160 AUTUMN RIDGE LANDSCAPING	\$216,164.64	11/6/2024 A
242501161 BERNIER, TIMMY G.	\$26.80	11/6/2024 A
242501162 BRIGHTSTAR CARE OF ST PAUL	\$1,350.00	11/6/2024 A
242501163 BURCHFIELD, CAROLYN M.	\$2.01	11/6/2024 A
242501164 CANNIFF, AMY E.	\$71.02	11/6/2024 A
242501165 CARLSON-CASA DE CALVO, JANET L.	\$94.79	11/6/2024 A
242501166 CDW GOVERNMENT INC	\$485.78	11/6/2024 A
242501167 CONSCIOUS DISCIPLINE	\$549.00	11/6/2024 A
242501168 CONTINENTAL RESEARCH CORP	\$846.34	11/6/2024 A
242501169 CRAIGAN, JENNIFER M.	\$336.00	11/6/2024 A
242501170 CULINEX	\$10.64	11/6/2024 A
242501171 DERBY, SARA A.	\$65.00	11/6/2024 A
242501172 DOMSCHOT, KATHLEEN S.	\$36.85	11/6/2024 A
242501173 EBERT INC	\$66,861.42	11/6/2024 A
242501174 ENGSTRAN, PAUL A.	\$65.00	11/6/2024 A
242501175 FEDERAL SUPPLY USA	\$846.24	11/6/2024 A
242501176 GALYON, AMY R.	\$82.75	11/6/2024 A
242501177 GILE, KRISTI L.	\$71.02	11/6/2024 A
242501178 GRACE, JENNA M.	\$122.75	11/6/2024 A
242501179 GRAINGER	\$743.13	11/6/2024 A
242501180 GRIER, SAVANNAH R.	\$65.66	11/6/2024 A
242501181 H2I GROUP INC	\$7,688.35	11/6/2024 A
242501182 HISDAHL INC	\$2,890.00	11/6/2024 A

242501183 HUBBARD, MICHELLE K.	\$688.18	11/6/2024 A
242501184 IFD	\$137.88	11/6/2024 A
242501185 INTERMIX BEVERAGE	\$1,234.33	11/6/2024 A
242501186 JANNINGS ACOUSTICS INC	\$22,771.50	11/6/2024 A
242501187 JAYTECH INC	\$1,153.20	11/6/2024 A
242501188 JW PEPPER & SON INC	\$2,531.47	11/6/2024 A
242501189 KELLINGTON CONSTRUCTION INC	\$25,365.00	11/6/2024 A
242501190 KEYSTONE INTERPRETING SOLUTIONS	\$1,224.00	11/6/2024 A
242501191 KONE INC	\$1,868.00	11/6/2024 A
242501192 KRAFT MECHANICAL LLC	\$206,930.65	11/6/2024 A
242501193 KUEMMEL, JANEEN E.	\$45.00	11/6/2024 A
242501194 LAMWERS, LINDSAY M.	\$109.55	11/6/2024 A
242501195 LEHN, BRIDGET N.	\$185.61	11/6/2024 A
242501196 LEPISTO, ERIK D.	\$93.75	11/6/2024 A
242501197 LIFESAVER FIRE PROTECTION LLC	\$52,530.00	11/6/2024 A
242501198 MARIER, JAMES J.	\$903.87	11/6/2024 A
242501199 MAURER, TIMOTHY J.	\$423.42	11/6/2024 A
242501200 MEISINGER CONSTRUCTION COMPANY	\$12,645.45	11/6/2024 A
242501201 MENNE, MARLA A.	\$36.94	11/6/2024 A
242501202 MEALS ON WHEELS	\$351.42	11/6/2024 A
242501203 MILLER, MOLLY M.	\$97.16	11/6/2024 A
242501204 MILLER EXCAVATING INC	\$40,353.79	11/6/2024 A
242501205 MN SAFETY COUNCIL INC	\$897.00	11/6/2024 A
242501206 MOREAU, CALLI M.	\$155.00	11/6/2024 A
242501207 MULCAHY NICKOLAUS LLC	\$34,934.35	11/6/2024 A
242501208 MUSKA ELECTRIC COMPANIES	\$151,215.17	11/6/2024 A
242501209 NAC MECHANICAL & ELECTRICAL SERV	\$604.47	11/6/2024 A
242501210 NASSEFF MECHANICAL CONTRACTORS INC	\$5,031.69	11/6/2024 A
242501211 NORTH CENTRAL INTERNATIONAL, LLC	\$0.00	11/6/2024 C
242501212 NORTH CENTRAL INTERNATIONAL, LLC	\$1,577.42	11/6/2024 A
242501213 O'NEILL ELECTRIC INC	\$76,926.54	11/6/2024 A
242501214 O'REILLY AUTOMOTIVE INC	\$0.00	11/6/2024 C
242501215 O'REILLY AUTOMOTIVE INC	\$0.00	11/6/2024 C
242501216 O'REILLY AUTOMOTIVE INC	\$201.77	11/6/2024 A
242501217 OLSON, KATHLEEN F.	\$34.58	11/6/2024 A
242501218 PADDEN, MICHELLE E.	\$23.55	11/6/2024 A
242501219 PARKOS CONSTRUCTION CO INC	\$24,652.67	11/6/2024 A
242501220 PARR, ERIN	\$453.60	11/6/2024 A
242501221 PAYDHEALTH	\$69,556.74	11/6/2024 A
242501222 PIONEER POWER INC	\$348,163.41	11/6/2024 A
242501223 POMP'S TIRE SERVICE	\$1,566.32	11/6/2024 A
242501224 POWERSCHOOL GROUP LLC	\$18,947.79	11/6/2024 A
242501225 PROFESSIONAL WIRELESS COMM	\$1,020.06	11/6/2024 A
242501226 RETROFIT COMPANIES INC	\$135.00	11/6/2024 A
242501227 RIEBOW, MATTHEW R.	\$940.65	11/6/2024 A
242501228 ROOF SPEC INC	\$272.03	11/6/2024 A
242501229 RUDDY, JACQUELINE M.	\$111.22	11/6/2024 A

242501230 SAFETYFIRST PLAYGROUND MAINTENANCE	\$98.91	11/6/2024 A
242501231 SCHMID, NICOLE R.	\$66.00	11/6/2024 A
242501232 SCHMIDT, RACHEL R.	\$37.88	11/6/2024 A
242501233 SCHMITT MUSIC COMPANY	\$0.00	11/6/2024 C
242501234 SCHMITT MUSIC COMPANY	\$866.57	11/6/2024 A
242501235 SCHOOL HEALTH CORPORATION	\$116.72	11/6/2024 A
242501236 SCHROEHER, JANE E.	\$120.00	11/6/2024 A
242501237 SOLIANT HEALTH, LLC	\$3,000.00	11/6/2024 A
242501238 STAFKI, MEGAN E.	\$72.16	11/6/2024 A
242501239 STATE SUPPLY CO	\$479.18	11/6/2024 A
242501240 TAYLOR VENTURES	\$1,721.20	11/6/2024 A
242501241 TECH ACADEMY	\$165.00	11/6/2024 A
242501242 THOMAS, DAVID G.	\$93.81	11/6/2024 A
242501243 TREASURED TRANSPORTATION LLC	\$73,366.68	11/6/2024 A
242501244 TRI-STATE BOBCAT	\$891.24	11/6/2024 A
242501245 TWIN CITY JANITOR SUPPLY CO	\$620.00	11/6/2024 A
242501246 TWIN PINES IMPRINTING	\$175.32	11/6/2024 A
242501247 ULVIN, JOHN M.	\$371.75	11/6/2024 A
242501248 US OMNI & TSACG COMPLIANCE SERVICES, INC	\$283.88	11/6/2024 A
242501249 VEIGEL, KYLE E.	\$53.47	11/6/2024 A
242501250 VESTIS SERVICES	\$578.28	11/6/2024 A
242501251 WILLITS, ROBERT E.	\$217.43	11/6/2024 A
242501252 WL HALL COMPANY	\$1,059.49	11/6/2024 A
242501253 ZAHL PETROLEUM MAINTENANCE CO	\$365.45	11/6/2024 A
242501254 ZEPOL RESTAURANT SUPPLY	\$778.62	11/6/2024 A
242501255 ABBOTT PAINT & CARPET INC	\$44.68	11/14/2024 A
242501256 ANDERSON, JON C.	\$149.47	11/14/2024 A
242501257 ARONE, LENORE A.	\$575.70	11/14/2024 A
242501258 BAKER, SUZANNE M.	\$37.18	11/14/2024 A
242501259 BATTERIES PLUS BULBS	\$50.30	11/14/2024 A
242501260 BEDELL, BRENDA	\$175.00	11/14/2024 A
242501261 BEVSO	\$0.00	11/14/2024 C
242501262 BEVSO	\$31,840.64	11/14/2024 A
242501263 BRAUN INTERTEC CORPORATION	\$1,084.25	11/14/2024 A
242501264 BRIGHTSTAR CARE OF ST PAUL	\$3,375.00	11/14/2024 A
242501265 CAVERZAGIE, BRIANNA	\$106.54	11/14/2024 A
242501266 CONTINENTAL RESEARCH CORP	\$509.27	11/14/2024 A
242501267 CULINEX	\$711.75	11/14/2024 A
242501268 DECKER EQUIP/SCHOOL FIX	\$451.31	11/14/2024 A
242501269 DERBY, SARA A.	\$44.42	11/14/2024 A
242501270 DERVIE, JOSEPH J.	\$65.00	11/14/2024 A
242501271 DONLIN, AMY T.	\$34.64	11/14/2024 A
242501272 DOOR SERVICE COMPANY	\$590.00	11/14/2024 A
242501273 DOUGLAS, SANDRA L.	\$575.40	11/14/2024 A
242501274 ENGWER, JILL M.	\$35.51	11/14/2024 A
242501275 ERICKSON, ALEXINA G.	\$60.22	11/14/2024 A
242501275 ERICKSON, ALEXINA G.	(\$60.22)	11/22/2024 V

242501276 FASTENAL COMPANY	\$99.48	11/14/2024 A
242501277 FEITL, ANN	\$5.36	11/14/2024 A
242501278 FIRST STUDENT INC	\$456,704.18	11/14/2024 A
242501279 GARCIA, RACHEL M.	\$186.24	11/14/2024 A
242501280 GEPHART TRUCKING	\$2,175.00	11/14/2024 A
242501281 GILE, KRISTI L.	\$65.66	11/14/2024 A
242501282 GOPHER	\$512.43	11/14/2024 A
242501283 GRAINGER	\$0.00	11/14/2024 C
242501284 GRAINGER	\$3,914.97	11/14/2024 A
242501285 HAY CREEK ENTERTAINMENT	\$925.13	11/14/2024 A
242501286 HISDAHL INC	\$125.50	11/14/2024 A
242501287 IFD	\$0.00	11/14/2024 C
242501288 IFD	\$0.00	11/14/2024 C
242501289 IFD	\$0.00	11/14/2024 C
242501290 IFD	\$0.00	11/14/2024 C
242501291 IFD	\$285,305.87	11/14/2024 A
242501292 INNOVATIVE OFFICE SOLUTIONS	\$2,023.03	11/14/2024 A
242501293 INSTITUTE FOR ENVIRONMENTAL ASSESSMENT	\$4,386.68	11/14/2024 A
242501294 INTERMIX BEVERAGE	\$715.28	11/14/2024 A
242501295 IXL LEARNING	\$3,312.50	11/14/2024 A
242501296 JAYTECH INC	\$2,625.41	11/14/2024 A
242501297 JOHNSTON, CHRISTA L.	\$51.26	11/14/2024 A
242501298 JORGENSEN, AMY L.	\$309.17	11/14/2024 A
242501299 JW PEPPER & SON INC	\$0.00	11/14/2024 C
242501300 JW PEPPER & SON INC	\$737.49	11/14/2024 A
242501301 KATH FUEL OIL SERVICE CO	\$17,746.53	11/14/2024 A
242501302 KFI ENGINEERS	\$12,960.00	11/14/2024 A
242501303 KINNI SPORT & POWER	\$437.34	11/14/2024 A
242501304 KLECKER, KEVIN W.	\$674.05	11/14/2024 A
242501305 KOLENICH, PAUL A.	\$150.00	11/14/2024 A
242501306 KONE INC	\$2,083.84	11/14/2024 A
242501307 KRAFT MECHANICAL LLC	\$1,297.49	11/14/2024 A
242501308 KRAMLINGER, TRACEY A.	\$35.00	11/14/2024 A
242501309 KULLY SUPPLY COMPANY	\$413.15	11/14/2024 A
242501310 LANIGAN, CHERYL D.	\$267.85	11/14/2024 A
242501311 LAPINSKI, RACHAEL A.	\$796.00	11/14/2024 A
242501312 LAUREANO, CARLOS M.	\$195.00	11/14/2024 A
242501313 LEE, MOLLY E.	\$450.00	11/14/2024 A
242501314 LIEF, JENNIFER E.	\$63.18	11/14/2024 A
242501315 LINDE GAS & EQUIPMENT INC	\$74.30	11/14/2024 A
242501316 LUEDERS, JONATHAN E.	\$4.56	11/14/2024 A
242501317 MALLEY, DAVID	\$75.00	11/14/2024 A
242501318 MALONEY, JESSE E.	\$35.97	11/14/2024 A
242501319 MCDONOUGH'S WATERJETTING AND DRAIN CLEANING	\$2,962.45	11/14/2024 A
242501320 MEALS ON WHEELS	\$6,876.45	11/14/2024 A
242501321 MINNESOTA SODDING CO LLC	\$1,938.32	11/14/2024 A
242501322 MORLEY, TASHA M.	\$42.21	11/14/2024 A

242501323 MOSTAD, MICHAEL G.	\$13.05	11/14/2024 A
242501324 NORTH CENTRAL INTERNATIONAL, LLC	\$103.68	11/14/2024 A
242501325 O'REILLY AUTOMOTIVE INC	\$49.45	11/14/2024 A
242501326 ODAA TRANSPORTATION SERVICES	\$82,450.00	11/14/2024 A
242501327 OLSON, KATHLEEN F.	\$116.67	11/14/2024 A
242501328 OXYGEN SERVICE COMPANY INC	\$37.94	11/14/2024 A
242501329 PODS COMPLETE CAR CARE	\$279.71	11/14/2024 A
242501330 POMP'S TIRE SERVICE	\$1,391.76	11/14/2024 A
242501331 PROFESSIONAL WIRELESS COMM	\$1,998.75	11/14/2024 A
242501332 QUAAS, BETH A.	\$19.65	11/14/2024 A
242501333 QUIRK, CHRISTINE N.	\$505.89	11/14/2024 A
242501334 R & R SPECIALTIES INC	\$103.00	11/14/2024 A
242501335 RANCOUR, RACHEL	\$168.52	11/14/2024 A
242501336 SCHMID, NICOLE R.	\$65.00	11/14/2024 A
242501337 SJOSTEN, JENNIFER K.	\$135.68	11/14/2024 A
242501338 SOCIAL CLUB SIMPLE LLC	\$30.00	11/14/2024 A
242501339 SOLIANT HEALTH, LLC	\$5,325.00	11/14/2024 A
242501340 SOUTHERN MN INSPECTION	\$930.50	11/14/2024 A
242501341 STAPLES	\$37.26	11/14/2024 A
242501342 STREAMLINE DESIGN INC	\$3,436.00	11/14/2024 A
242501343 SYNOVIA SOLUTIONS	\$2,652.00	11/14/2024 A
242501344 TEACHERS ON CALL	\$0.00	11/14/2024 C
242501345 TEACHERS ON CALL	\$0.00	11/14/2024 C
242501346 TEACHERS ON CALL	\$77,392.19	11/14/2024 A
242501347 TOWN LIFE	\$1,215.00	11/14/2024 A
242501348 TR ENVIRONMENTAL CONSULTING LLC	\$400.00	11/14/2024 A
242501349 TRANSLANGUAGES, LLC	\$1,499.49	11/14/2024 A
242501350 TWIN CITY JANITOR SUPPLY CO	\$3,779.00	11/14/2024 A
242501351 ULVIN, JOHN M.	\$17.08	11/14/2024 A
242501352 VANG, JULIE	\$172.85	11/14/2024 A
242501353 VESTIS SERVICES	\$0.00	11/14/2024 C
242501354 VESTIS SERVICES	\$0.00	11/14/2024 C
242501355 VESTIS SERVICES	\$1,305.55	11/14/2024 A
242501356 WHITE BEAR GLASS INC	\$4,562.00	11/14/2024 A
242501357 A-1 TIRE SERVICE	\$3,213.72	11/20/2024 A
242501358 ALL STRINGS ATTACHED	\$297.00	11/20/2024 A
242501359 ALLEN, HANNAH M.	\$42.21	11/20/2024 A
242501360 ATKINS, SARAH A.	\$107.85	11/20/2024 A
242501361 BABIASH, JENNIFER M.	\$464.82	11/20/2024 A
242501362 BAKKE, BRENT M.	\$100.84	11/20/2024 A
242501363 BERTELSEN, STACY A.	\$114.58	11/20/2024 A
242501364 BRADT, EMILY M.	\$70.35	11/20/2024 A
242501365 BRIGHTSTAR CARE OF ST PAUL	\$3,375.00	11/20/2024 A
242501366 BURRIS, LEANN K.	\$48.28	11/20/2024 A
242501367 CARNEY, AMY S.	\$657.83	11/20/2024 A
242501368 CAROLINA BIOLOGICAL SUPPLY	\$28.75	11/20/2024 A
242501369 CL BENSEN CO INC	\$865.32	11/20/2024 A

242501370 CLARK, RYAN D.	\$1,577.22	11/20/2024 A
242501371 CONTINENTAL RESEARCH CORP	\$469.18	11/20/2024 A
242501372 CROWTHER, KERIANN M.	\$193.72	11/20/2024 A
242501373 DARK KNIGHT SOLUTIONS	\$400.00	11/20/2024 A
242501374 DECKER EQUIP/SCHOOL FIX	\$209.39	11/20/2024 A
242501375 DOMSCHOT, KATHLEEN S.	\$45.56	11/20/2024 A
242501376 DEFINITIVE TECHNOLOGY SOLUTIONS	\$164.50	11/20/2024 A
242501377 ECCO MIDWEST INC	\$960.00	11/20/2024 A
242501378 FERRELL, PATRICIA A.	\$65.00	11/20/2024 A
242501379 FLOORS BY BECKERS LLC	\$1,000.00	11/20/2024 A
242501380 FORESTELL, SARAH T.	\$331.05	11/20/2024 A
242501381 FOSS, TERESA M.	\$71.29	11/20/2024 A
242501382 GILE, KRISTI L.	\$22.78	11/20/2024 A
242501383 GRAINGER	\$1,019.72	11/20/2024 A
242501384 GRANGER, DANIEL A.	\$17.00	11/20/2024 A
242501385 GRIER, SAVANNAH R.	\$33.50	11/20/2024 A
242501386 HALVERSON, CHLOE E.	\$63.32	11/20/2024 A
242501387 HISDAHL INC	\$627.00	11/20/2024 A
242501388 HORKEY, EMILY K.	\$55.00	11/20/2024 A
242501389 IFD	\$65.77	11/20/2024 A
242501390 IMMEL, COLLEEN M.	\$388.96	11/20/2024 A
242501391 INNOVATIVE OFFICE SOLUTIONS	\$184.16	11/20/2024 A
242501392 IXL LEARNING	\$3,438.00	11/20/2024 A
242501393 JAHNKE, TAMI L.	\$15.74	11/20/2024 A
242501394 JAYTECH INC	\$2,708.29	11/20/2024 A
242501395 JOHNSTON, CHRISTA L.	\$52.26	11/20/2024 A
242501396 JW PEPPER & SON INC	\$0.00	11/20/2024 C
242501397 JW PEPPER & SON INC	\$560.48	11/20/2024 A
242501398 KEYSTONE INTERPRETING SOLUTIONS	\$707.50	11/20/2024 A
242501399 KILGO, GRACE C.	\$167.84	11/20/2024 A
242501400 KRAUS ANDERSON CONSTRUCTION CO	\$546,241.63	11/20/2024 A
242501401 LANDA, ALICIA	\$124.36	11/20/2024 A
242501402 LATUFF, JENNIFER J.	\$175.00	11/20/2024 A
242501403 LAUREANO, CARLOS M.	\$73.70	11/20/2024 A
242501404 LEHN, BRIDGET N.	\$315.87	11/20/2024 A
242501405 LEMON, SARAH E.	\$97.82	11/20/2024 A
242501406 LVC COMPANIES INC	\$3,115.18	11/20/2024 A
242501407 MCDONOUGH'S WATERJETTING AND DRAIN CLEANING	\$182.25	11/20/2024 A
242501408 MILLER, MOLLY M.	\$238.45	11/20/2024 A
242501409 MN SAFETY COUNCIL INC	\$161.00	11/20/2024 A
242501410 MRI SOFTWARE LLC	\$1,608.00	11/20/2024 A
242501411 MUELLER, CYNTHIA J.	\$243.50	11/20/2024 A
242501412 NORTH CENTRAL INTERNATIONAL, LLC	\$433.84	11/20/2024 A
242501413 NORTHEAST METRO INTERMEDIATE DISTRICT 916	\$153,996.84	11/20/2024 A
242501414 NORTHERN LANDSCAPE & IRRIGATION INC	\$2,135.00	11/20/2024 A
242501415 O'REILLY AUTOMOTIVE INC	\$750.59	11/20/2024 A
242501416 OLSON, KATHLEEN F.	\$49.58	11/20/2024 A

242501417 OROURKE, JULIE A.	\$117.92	11/20/2024 A
242501418 OSTENDORF, TARA T.	\$40.00	11/20/2024 A
242501419 OXYGEN SERVICE COMPANY INC	\$17.98	11/20/2024 A
242501420 PEARSON, CHRISTINA M.	\$63.81	11/20/2024 A
242501421 PROFESSIONAL WIRELESS COMM	\$78.46	11/20/2024 A
242501422 R & R SPECIALTIES INC	\$40.00	11/20/2024 A
242501423 RAU, EMILY J.	\$58.96	11/20/2024 A
242501424 REPUBLIC SERVICES #899	\$15,558.22	11/20/2024 A
242501425 ROSSITER, DANIEL J.	\$120.60	11/20/2024 A
242501426 RUHLAND, JENNIFER G.	\$62.31	11/20/2024 A
242501427 SAWACKE, PAULA K.	\$156.96	11/20/2024 A
242501428 SCHMID, NICOLE R.	\$66.33	11/20/2024 A
242501429 SCHOOL HEALTH CORPORATION	\$15.00	11/20/2024 A
242501430 SHEA, SAVANNAH	\$0.00	11/20/2024 C
242501431 SHEA, SAVANNAH	\$275.00	11/20/2024 A
242501432 SKOGEN, MATTHEW K.	\$25.00	11/20/2024 A
242501433 SOLIANT HEALTH, LLC	\$5,325.00	11/20/2024 A
242501434 STATE SUPPLY CO	\$99.96	11/20/2024 A
242501435 STRATE, SARAH A.	\$19.97	11/20/2024 A
242501436 TEACHERS ON CALL	\$0.00	11/20/2024 C
242501437 TEACHERS ON CALL	\$24,929.29	11/20/2024 A
242501438 TORONTO, ERIKA	\$60.70	11/20/2024 A
242501439 TRANSLANGUAGES, LLC	\$0.00	11/20/2024 C
242501440 TRANSLANGUAGES, LLC	\$0.00	11/20/2024 C
242501441 TRANSLANGUAGES, LLC	\$10,703.00	11/20/2024 A
242501442 TWIN CITY JANITOR SUPPLY CO	\$582.00	11/20/2024 A
242501443 VAN ARRAGON, JANEL L.	\$1,423.01	11/20/2024 A
242501444 VAVRICKA, ROCHELLE L.	\$579.00	11/20/2024 A
242501445 VELARDE PORRAS, DAVID A.	\$66.67	11/20/2024 A
242501446 VESTIS SERVICES	\$224.56	11/20/2024 A
242501447 VICHICH, JOHN P.	\$80.00	11/20/2024 A
242501448 YANG, NIRVANA K.	\$311.75	11/20/2024 A
242501449 ACCLAIM SERVICES INC	\$4,102.00	11/27/2024 A
242501450 AGPARTS WORLDWIDE INC	\$3,702.75	11/27/2024 A
242501451 ALL STRINGS ATTACHED	\$1,604.00	11/27/2024 A
242501452 ANCHOR SOLAR INVESTMENTS LLC	\$2,415.17	11/27/2024 A
242501453 ARK SPORTS INC	\$250.00	11/27/2024 A
242501454 BABIASH, JENNIFER M.	\$92.30	11/27/2024 A
242501455 BARTHOLD	\$3,088.80	11/27/2024 A
242501456 BATTERIES PLUS BULBS	\$75.74	11/27/2024 A
242501457 BEST BUY BUSINESS ADVANTAGE ACCT	\$2,187.76	11/27/2024 A
242501458 BLICK ART MATERIALS	\$663.33	11/27/2024 A
242501459 BRAUN INTERTEC CORPORATION	\$1,780.50	11/27/2024 A
242501460 BRIGHTSTAR CARE OF ST PAUL	\$2,025.00	11/27/2024 A
242501461 CONTINENTAL RESEARCH CORP	\$469.18	11/27/2024 A
242501462 COSNEY CORPORATION	\$48,736.90	11/27/2024 A
242501463 CULINEX	\$1,567.88	11/27/2024 A



242501464	CUSTOM DRYWALL INC	\$79,895.00	11/27/2024	A
242501465	EBERT INC	\$7,858.40	11/27/2024	A
242501466	ECCO MIDWEST INC	\$960.00	11/27/2024	A
242501467	ENVISION GLASS INC	\$15,000.00	11/27/2024	A
242501468	FLOORS BY BECKERS LLC	\$45,155.84	11/27/2024	A
242501469	GOLD MEDAL MINNEAPOLIS ML55	\$484.10	11/27/2024	A
242501470	GRAINGER	\$1,018.60	11/27/2024	A
242501471	GREGOR, KAYLA C.	\$209.77	11/27/2024	A
242501472	H2I GROUP INC	\$152,110.20	11/27/2024	A
242501473	HUMPHREY, KELLY J.	\$125.87	11/27/2024	A
242501474	IFD	\$649.44	11/27/2024	A
242501475	INNOVATIVE OFFICE SOLUTIONS	\$112,348.48	11/27/2024	A
242501476	INSTITUTE FOR ENVIRONMENTAL ASSESSMENT	\$1,950.00	11/27/2024	A
242501477	INTERMIX BEVERAGE	\$809.94	11/27/2024	A
242501478	JAYTECH INC	\$0.00	11/27/2024	C
242501479	JAYTECH INC	\$59,414.40	11/27/2024	A
242501480	JW PEPPER & SON INC	\$147.99	11/27/2024	A
242501481	KELLINGTON CONSTRUCTION INC	\$17,575.00	11/27/2024	A
242501482	KENDELL DOORS & HARDWARE INC	\$29,814.46	11/27/2024	A
242501483	KRAFT MECHANICAL LLC	\$1,379,599.90	11/27/2024	A
242501484	KULLY SUPPLY COMPANY	\$81.64	11/27/2024	A
242501485	LIFESAVER FIRE PROTECTION LLC	\$60,859.05	11/27/2024	A
242501486	MALLOY/MONTAGUE/KARNOWSKI & CO	\$14,500.00	11/27/2024	A
242501487	MILLER EXCAVATING INC	\$1,273.38	11/27/2024	A
242501488	MULCAHY NICKOLAUS LLC	\$7,546.53	11/27/2024	A
242501489	MUSKA ELECTRIC COMPANIES	\$262,030.71	11/27/2024	A
242501490	NELSON, KRISTEN L.	\$350.10	11/27/2024	A
242501491	NEWTRAX	\$7,600.00	11/27/2024	A
242501492	NORTH CENTRAL INTERNATIONAL, LLC	\$449.40	11/27/2024	A
242501493	NOW MICRO INC	\$445.00	11/27/2024	A
242501494	O'NEILL ELECTRIC INC	\$40,412.43	11/27/2024	A
242501495	O'REILLY AUTOMOTIVE INC	\$0.00	11/27/2024	C
242501496	O'REILLY AUTOMOTIVE INC	\$0.00	11/27/2024	C
242501497	O'REILLY AUTOMOTIVE INC	\$755.88	11/27/2024	A
242501498	ORLANDO, GORDON J.	\$19.00	11/27/2024	A
242501499	PAI	\$560.00	11/27/2024	A
242501500	PAN-O-GOLD	\$4,912.75	11/27/2024	A
242501501	PARKOS CONSTRUCTION CO INC	\$3,845.98	11/27/2024	A
242501502	PIONEER POWER INC	\$34,624.55	11/27/2024	A
242501503	PODS COMPLETE CAR CARE	\$1,839.56	11/27/2024	A
242501504	PROPIO LS, LLC	\$175.00	11/27/2024	A
242501505	R & R SPECIALTIES INC	\$40.00	11/27/2024	A
242501506	RED CEDAR STEEL ERECTORS INC	\$3,023.13	11/27/2024	A
242501507	RIVERSIDE INSIGHTS	\$885.75	11/27/2024	A
242501508	SCHMIDT, RACHEL R.	\$245.57	11/27/2024	A
242501509	SCHOOL HEALTH CORPORATION	\$869.83	11/27/2024	A
242501510	SCHULTE, DARRELL A.	\$1,715.34	11/27/2024	A

242501511 SMITH, TAMMY L.	\$99.00	11/27/2024 A
242501512 SOLIANT HEALTH, LLC	\$3,862.50	11/27/2024 A
242501513 SQUIRES, WALDSPURGER & MACE, PA	\$1,225.00	11/27/2024 A
242501514 SUMMIT ORTHOPEDICS	\$1,985.00	11/27/2024 A
242501515 TEACHER SYNERGY LLC	\$4.90	11/27/2024 A
242501516 TECH ACADEMY	\$30.00	11/27/2024 A
242501517 THOMAS, CHRISTINE L.	\$126.95	11/27/2024 A
242501518 TRADE PRESS INC	\$980.00	11/27/2024 A
242501519 TRIO SUPPLY COMPANY	\$0.00	11/27/2024 C
242501520 TRIO SUPPLY COMPANY	\$13,641.06	11/27/2024 A
242501521 TWIN CITY JANITOR SUPPLY CO	\$13,600.00	11/27/2024 A
242501522 ULTRA CONCRETE LLC	\$2,907.63	11/27/2024 A
242501523 UNITED GLASS INC	\$4,560.00	11/27/2024 A
242501524 UNIVERSAL PAINTING & DRYWALL INC	\$14,080.90	11/27/2024 A
242501525 VERKUILEN, JAIME D.	\$120.60	11/27/2024 A
242501526 VESTIS SERVICES	\$0.00	11/27/2024 C
242501527 VESTIS SERVICES	\$3,396.81	11/27/2024 A
242501528 VIDEO SERVICES, INC	\$163,340.15	11/27/2024 A
242501529 WALD, TIMOTHY A.	\$119.47	11/27/2024 A
242501530 WEIDNER PLUMBING & HEATING CO	\$186,429.91	11/27/2024 A
242501531 WTG TERRAZZO & TILE INC	\$30,967.15	11/27/2024 A
	\$15,820,726.15	

**RESOLUTION FOR ACCEPTANCE OF GIFTS**

WHEREAS, the School Board believes it necessary and appropriate to accept the gifts that are reflected upon the following pages; and

WHEREAS, these gifts are consistent with State laws, School Board policy, and administrative practices; and

WHEREAS, acceptance of these gifts are consistent with the mission and educational programs of the White Bear Lake Area Schools; and

THEREFORE BE IT RESOLVED, that the School Board authorizes the acceptance and use of the following gifts:

AGENDA ITEM: **Acceptance of Gifts**

MEETING DATE: **December 9, 2024**

SUGGESTED DISPOSITION: **Action Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent of Finance and Operations;**  
**Andi Johnson, Director of Finance**

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Donation	Donor	Recipient
\$869.18	Lakeaires PTO	Lakeaires Elementary
\$30.00	Sarah and Conrad Solberg	Otter Lake Elementary Student Ambassadors Food Shelf Drive
\$100.00	Juan M. Hernandez	Otter Lake Elementary Student Ambassador Toy Drive
\$500.00	Lee and Tim McGrath	Otter Lake Elementary Student Ambassador Toy Drive
\$200.00	Kathleen Roelofs	Otter Lake Elementary Student Ambassador Toy Drive
\$50.00	Dr. Jessica Blaisdell-Bloom Physical Therapy and Wellness	Otter Lake Elementary Student Ambassador Toy Drive
\$25.00	Rich and Kathy Schumann	Otter Lake Elementary Student Ambassador Toy Drive
\$100.00	Cobblestone Cafe	Otter Lake Elementary Student Ambassador Toy Drive
\$125.00	Scott Wilson	Otter Lake Elementary Student Ambassador Toy Drive
\$100.00	Camping World-RV Sales	Otter Lake Elementary Student Ambassador Toy Drive
\$25.00	Jeffrey Long	Otter Lake Elementary Student Ambassador Toy Drive
\$40.00	Thomas and Debra Cotroneo	Otter Lake Elementary Student Ambassador Toy Drive

\$200.00	Teresa and Matt Klein	Otter Lake Elementary Student Ambassador Toy Drive
\$300.00	Rajai Wazwaz	Otter Lake Elementary Student Ambassador Toy Drive
\$100.00	Alexandra Whittington	Vadnais Heights Elementary
\$50.00	Amy Lindfors	Vadnais Heights Elementary
\$50.00	John Petroskas	Vadnais Heights Elementary
\$25.00	Davia Curren	Vadnais Heights Elementary
\$50.00	Katie Hallman	Vadnais Heights Elementary
\$308.00	Nicole and Christopher Jensen	Central Middle School Knowledge Bowl Team
\$500.00	Redeemer Lutheran Church	Central Middle School Black Student Union
\$20.00	Ben and Crystal Butters	White Bear Lake Area High School FCA Club
\$50.00	Gerard Torenvliet	White Bear Lake Area High School FCA Club
\$50.00	Bjorn and Maria Hawes	White Bear Lake Area High School FCA Club
\$100.00	Deborah and Douglas Rosenthal	White Bear Lake Area High School FCA Club
\$100.00	Andrew and Mary Bacha	White Bear Lake Area High School FCA Club
\$100.00	Adam and Amanda Seeley	White Bear Lake Area High School FCA Club
\$750.00	Saint Paul & Minnesota Foundation	White Bear Lake Area High School Week without Walls
\$500.00	Julie and Terry Perreira	White Bear Lake Area High School High School Musical
\$50.00	Carney Family	White Bear Lake Area High School High School Musical
\$50.00 Gift Certificate for haircut	Danabri Day Spa	White Bear Lake Area High School High School Musical
basket with beauty supplies	Indulge Spa	White Bear Lake Area High School High School Musical
three \$50.00 Gift Cards three \$50.00 cards for a facial	Revive Salon	White Bear Lake Area High School High School Musical
cupcakes	350 Degrees Bakery	White Bear Lake Area High School High School Musical
\$25.00 Gift Certificate	Ruby Nails	White Bear Lake Area High School High School Musical

\$50.00 Gift Certificate, gift basket	Jessie Tome	White Bear Lake Area High School High School Musical
gift basket	Mane Tease	White Bear Lake Area High School High School Musical
\$75.00	Kara and Mike Andres	White Bear Lake Area High School High School Musical
\$300.00	Karen and Terry Reiland	White Bear Lake Area High School High School Musical
\$50.00	Janet Bowser	Senior Center
\$250.00	Allen Rivard	Senior Center
\$100.00	Richard and Susan Hopperstad	Senior Center
\$140.00	Christine Quinn	Senior Center Meals on Wheels
\$140.00	Claudia Vescio	Senior Center Meals on Wheels
\$100.00	Jeanelle Kummer	Senior Center Meals on Wheels
\$100.00	Lawrence Flaherty	Senior Center Meals on Wheels
\$50.00	Vicki Baker	Senior Center Meals on Wheels
\$300.00	Eileen Lambert	Senior Center Meals on Wheels
\$20.00	Dorothy Chamberlain	Senior Center Meals on Wheels
\$8.90	Scot Schwanke	Senior Center Meals on Wheels
\$100.00	Cindy and Thomas Scott	Senior Center Meals on Wheels
\$100.00	Kathleen and William Rust	Senior Center Meals on Wheels

**RECOMMENDED ACTION:**

Approve.

AGENDA ITEM: **Field Trip Request**

MEETING DATE: **December 9, 2024**

SUGGESTED DISPOSITION: **Action Item**

CONTACT PERSON(S): **Dr. Alison Gillespie, Assistant Superintendent for Teaching and Learning**

**BACKGROUND:**

School Board Policy #610 – Field Trips, requires School Board approval of any overnight field trip. The following field trips are being presented by the administration to the School Board for approval.

Date and Destination	Requesting Staff Member	Grade/ Team	School Days Missed	Students Attending	Total Cost per Student	Total Cost of Trip and Source of Revenue	Trans- portation
12/13-12/14/2024  Brainerd, MN	Jeff Isaac	White Bear Lake Wrestling Team	1	53	\$0	\$0/student	district bus
<b>Purpose:</b> To provide a competition to all teams and provide a memorable experience through team building.							
1/1-1/4/2025  Fargo, ND	Jeff Isaac	White Bear Lake Wrestling Team	2	22	\$0	\$0/student  Booster club	district bus
<b>Purpose:</b> To provide a high-level competition experience to varsity and jv wrestlers in a flagship tournament of the Midwest.							

3/7-3/13/2026  Lima, Cuzco, Aguas Calientes, and Machu Picchu, Peru	Lindsay and David Lamwers	Week Without Walls	0	18	\$3908	\$3908/student  Families. Some scholarship and fund-raising opportunities may be available.	no district transportation required
<b>Purpose:</b> The goals of Week Without Walls are in line with those of the district and schools: 1. To give students the ability to be the primary agent in their learning, 2. To provide access to a broad range of opportunities for all students, 3. To foster both local and global partnerships, and 4. To immerse students in a culture different from their own.							
3/7-3/14/2026  Milan, Venice, Verona, Florence, Rome, and the Vatican City, Italy	Lindsay and David Lamwers	Week Without Walls	0	18	\$4321	\$4321/student  Families. Some scholarship and fund-raising opportunities may be available.	no district transportation required
<b>Purpose:</b> The goals of Week Without Walls are in line with those of the district and schools: 1. To give students the ability to be the primary agent in their learning, 2. To provide access to a broad range of opportunities for all students, 3. To foster both local and global partnerships, and 4. To immerse students in a culture different from their own.							

### **RECOMMENDED ACTION:**

Approve the field trips listed as recommended by the administration.



**RESOLUTION FOR HUMAN RESOURCES ITEMS**

WHEREAS, the School Board believes it necessary and appropriate to approve the human resources items that are reflected upon the following pages; and

WHEREAS, that human resources items, A-5(e), as revised be approved on the premise that they conform to previously Board approved actions or contractual agreements.

THEREFORE BE IT RESOLVED, that the School Board authorizes the approval of the human resources items listed in Consent Agenda Items A-5(e).

❖ **RESIGNATION/TERMINATION/NON-RENEWAL - CERTIFIED STAFF**

MOLLY MUELLER

Psychologist - Willow Lane Elementary  
Employed by District 624 since 08/30/2021  
Effective Date: 12/20/2024

❖ **RESIGNATION/TERMINATION/NON-RENEWAL - CLASSIFIED STAFF**

VICKIE BJORKMAN

Nutrition Service Assistant - WBLAHS  
Employed by District 624 since 09/03/2024  
Effective Date: 11/26/2024

ELIZABETH EINCK

Student Supervisor - WBLAHS  
Employed by District 624 since 10/09/2023  
Effective Date: 12/06/2024

ANGELICA SOLANO MERINO

OST Program Assistant - Vadnais Heights Elementary  
Employed by District 624 since 9/18/2020  
Effective Date: 10/8/2024

REGINA GARCIA

Paraeducator - WBLAHS  
Employed by District 624 since 09/16/2024  
Effective Date: 12/03/2024

GREGORY HEBERT

Bus Driver - Bus Garage  
Employed by District 624 since 04/06/2020  
Effective Date: 09/03/2024

STEVEN JOHNSON

Custodian - Lincoln Elementary  
Employed by District 624 since 02/28/2022  
Effective Date: 11/12/2024

SAVANNAH LANE

Student Supervisor - WBLAHS  
Employed by District 624 since 09/03/2024  
Effective Date: 12/06/2024

LUCERO LOPEZ

OST Program Assistant - Willow Lane Elementary

Employed by District 624 since 9/25/2024

Effective Date: 10/30/2024

AMANDA JOSEPHSON

Accounts Payable - District Center

Employed by District 624 since 09/19/2022

Effective Date: 12/05/2024

JOAN MANN

Bus Driver - Bus Garage

Employed by District 624 since 11/08/2021

Effective Date: 09/03/2024

EVERETT MYER

Bus Driver - Bus Garage

Employed by District 624 since 11/08/2021

Effective Date: 09/30/2024

MARY PERRY

Bus Aide - Bus Garage

Employed by District 624 since 05/16/2022

Effective Date: 11/07/2024

THERESA RANCH

Nutrition Service Assistant - Mariner Middle School

Employed by District 624 since 05/02/2023

Effective Date: 12/02/2024

ADAM SENARIGHI

Theatre Technician - District Wide

Employed by District 624 since 08/21/2023

Effective Date: 08/26/2024

KEVIN SIEBENALER

Custodian - Willow Lane Elementary

Employed by District 624 since 10/01/2008

Effective Date: 11/15/2024

❖ **RETIREMENT - CERTIFIED STAFF**

LYNN FARLEY

Bus Aide - Bus Garage

Employed by District 624 since 09/13/2011

Effective Date: 11/06/2024

❖ **RETIREMENT - CLASSIFIED STAFF**

BARBARA LINDEMER

Media Clerk - Matoska International

Employed by District 624 since 08/24/2000

Effective Date: 01/24/2025

TAMELA WANLESS

Nutrition Service Production Lead - WBLAHS

Employed by District 624 since 09/23/1997

Effective Date: 10/03/2024

❖ **CHANGE IN ASSIGNMENT - CLASSIFIED STAFF**

HOLLI BRAASCH

Nutrition Services Assistant - Mariner Middle School

From 18.75/hrs To 22.5/hrs

Effective Date: 11/14/2024

MARY VOSS

From Nutrition Services Assistant - WBLAHS

To Nutrition Services Assistant - Lakeaires Elementary

From 28.75/hrs To 15/hrs

Effective Date: 11/06/2024

APRIL MONIGOLD

Nutrition Services Assistant - Mariner Middle School

From 17.5/hrs To 22.5/hrs

Effective Date: 09/02/2024

TAMARA SCARAMUZZO

Nutrition Services Assistant - Mariner Middle School

From 18.75/hrs To 22.5/hrs

Effective Date: 09/02/2024

JENNIFER SCHULENBERG

Nutrition Services Assistant - Mariner Middle School

From 17.5/hrs To 22.5/hrs

Effective Date: 09/02/2024

JAEMI WILL

Nutrition Services Assistant - Mariner Middle School

From 17.5/hrs To 22.5/hrs

Effective Date: 09/02/2024

❖ **CHANGE IN ASSIGNMENT - NON-AFFILIATED STAFF**

SYNDEY KEENAN

From OST Program Assistant - Lincoln and Vadnais Heights Elementary  
To OST Site Leader - Lincoln Elementary  
Effective Date: 12/02/2024

❖ **FULL-TIME LEAVE OF ABSENCE - CERTIFIED STAFF**

CARLA FINKE

Special Education Teacher - TEC  
Employed by District 624 since 08/24/2000  
Effective Date: 8/26/2024 - 11/20/2024

KARI REED

Math Teacher - WBLAHS  
Employed by District 624 since 08/24/2015  
Effective Date: 8/26/2024 - 11/15/2024

SHIRLEY YANG

School Counselor - WBLAHS  
Employed by District 624 since 08/30/2024  
Effective Date: 9/03/2024 - 11/22/2024

❖ **FULL-TIME LEAVE OF ABSENCE - CLASSIFIED STAFF**

IRENE NETO

Paraeducator - WBLAHS  
Employed by District 624 since 01/26/2024  
Effective Date: 09/02/2024 - 11/01/2024

HUONG NGUYEN

Paraeducator - WBLAHS  
Employed by District 624 since 09/02/2019  
Effective Date: 12/03/2024 - 06/06/2025

THERESA RANCH

Nutrition Service Assistant - Mariner Middle School  
Employed by District 624 since 05/02/2023  
Effective Date: 09/02/2024 - 11/02/2024

AMANDA TAYLOR

Paraeducator - Mariner Middle School  
Employed by District 624 since 09/06/2021  
Effective Date: 09/02/2024 - 11/26/2024

❖ **NEW PERSONNEL - CERTIFIED STAFF**

GRACE BROWN

ELL Teacher - Lakeaires and Lincoln Elementary

1.0 FTE MA Step 10 \$42,258

Effective Date: 12/02/2024

HANNA THIELEN

ELL Teacher - Otter Lake Elementary

1.0 FTE MA Step 7 \$43,628

Effective Date: 12/02/2024

❖ **NEW PERSONNEL - CLASSIFIED STAFF**

ELISEO DAVILA

Custodian - WBLAHS

\$22.79 per hour 40 hours per week

Effective Date: 11/25/2024

AMBER DUNN

Paraeducator - Central Middle School

\$22.91 per hour 32.5 hours per week

Effective Date: 11/15/2024

BRAYLON LANE

Student Supervisor - ALC

\$22.91 per hour 22.5 hours per week

Effective Date: 11/11/2024

CORY LEEGARD

Paraeducator - WBLAHS

\$22.91 per hour 32.5 hours per week

Effective Date: 11/11/2024

ANGEL METEКУ

Paraeducator - WBLAHS

\$22.91 per hour 32.5 hours per week

Effective Date: 11/25/2024

ANDREA PARISEAU

Paraeducator - Mariner Middle School

\$22.91 per hour 32.5 hours per week

Effective Date: 11/18/2024

LYNNE POLLAK

Nutrition Service Assistant - WBLAHS

\$19.31 per hour 18.75 hours per week

Effective Date: 11/25/2024

PAYTON POPE

Paraeducator - WBLAHS

\$22.91 per hour 32.5 hours per week

Effective Date: 12/02/2024

SYDNEY THOR

Paraeducator - Normandy Park

\$22.91 per hour 24 hours per week

Effective Date: 12/02/2024

JARED VICK

Paraeducator - Central Middle School

\$22.91 per hour 32.5 hours per week

Effective Date: 11/22/2024

APRIL WAGNER

Nutrition Service Assistant - Otter Lake Elementary

\$19.31 per hour 15 hours per week

Effective Date: 12/02/2024

BEVERLY WARZEKA

Nutrition Service Assistant - WBLAHS

\$19.31 per hour 18.75 hours per week

Effective Date: 11/25/2024

❖ **LONG-TERM SUBSTITUTE - CERTIFIED STAFF**

REANNA BENSON

Kindergarten Teacher - Oneka Elementary

1.0 FTE BA Step 1 \$29,921.93

Effective Date: 11/13/2024 - 05/02/2025

EMILY KARLSRUD

Math Teacher - Central Middle School

1.0 FTE BA Step 1 \$18,098.47

Effective Date: 11/19/2024 - 02/28/2025

EDWARD ROCHE

Physical Education Teacher - Willow Lane Elementary

1.0 FTE BA Step 1 \$7,662.12

Effective Date: 12/02/2024 - 01/17/2025

# B. PUBLIC FORUM

Listed below are the procedures for addressing the School Board on a topic of interest or concern.

1. Speakers must reside in the District, be a guardian of a student(s) in the District, be a student in the District, or be employed by the District. The School Board will give priority to individuals who wish to address a specific item that is on the agenda for that meeting. After this priority has been applied, any remaining openings to speak - up to the total of ten individuals - will be determined by lot.
2. Public Forum will be open for up to 30 minutes (3 minutes per speaker, 10 minutes per topic, no more than 3 speakers per topic). Speakers are encouraged to avoid repeating comments that other speakers have made.
3. Those who wish to address the School Board must submit a written request to speak before 3:00 pm on the day of the School Board meeting. Requests must be submitted to the following email address: [publiccomment@isd624.org](mailto:publiccomment@isd624.org), or by phone at 651-407-7563.
4. The School Board Chair will call speakers to the microphone and will recognize one speaker at a time. Speakers must be in person to be recognized. Only those individuals who have been recognized by the School Board Chair will be allowed to speak during the public comment period.
5. School District policy and data privacy laws preclude the School Board from publicly discussing personnel and student matters or data, including information, which, if discussed in a public meeting could violate law or policy.
6. Members of the public may not engage in conduct that materially and substantially disrupts any part of a School Board meeting, or that otherwise impedes the School Board's ability to conduct its business in an orderly and efficient fashion.
7. If a speaker violates any of the established procedures or engages in any prohibited conduct, the Board Chair will rule the speaker out of order.
8. An appropriate school district official may be assigned to contact the speaker with answers to their questions or with follow-up information.
9. A handout on the purpose of the Public Forum and the process is available at each regular School Board meeting.
10. Citizens may be asked to address the School Board on a particular subject during the discussion of that item.



# **C. INFORMATION ITEMS**

AGENDA ITEM: **Recognition of Retiring School Board Members**

MEETING DATE: **December 9, 2024**

SUGGESTED DISPOSITION: **Information Item**

CONTACT PERSON(S): **Dr. Wayne A. Kazmierczak, Superintendent**

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**BACKGROUND:**

The School Board will recognize the invaluable contributions to White Bear Lake Area Schools of outgoing Board member Marge Newmaster. Marge has served on the School Board since January 2016. She has worked for the district for more than 5 decades, beginning in March 1971.



Marge Newmaster  
January 1, 2016 - December 31, 2024

# Recognition of Retiring School Board Member

## Dr. Marge Newmaster

December 9, 2024  
School Board Meeting



"I love books, and I love  
finding the right book for  
someone."



## Over 5 Decades of Service

- 1971 - Lakeaires Media Center
- 1982 - Mariner High School, German Teacher
- 1985 - North Campus, Media Center
- 2016 - White Bear Lake Area School Board

GO BEARS



In 1985, Newmaster transferred to the media center at North Campus, where she began work on her main technical contribution to WBLAS: providing an online search system. Over the next few decades, Newmaster helped students search for authoritative sources on every type of research paper.



Gion, Logan. "Newmaster closes the book on White Bear Lake Area Schools." White Bear Press, September 11, 2024.

TRANSFORM GO BEARS GO ACHIEVE GO CREATE GO DISCOVER  
POWER GO EXCEL GO EXPLORE GO GRADUATE GO IGNITE  
INNOVATE GO INSPIRE GO LEAD GO PERFORM GO SUCCEED

The School Board recognizes the invaluable contributions to White Bear Lake Area Schools of outgoing Board member Dr. Marge Newmaster.



AGENDA ITEM: **Superintendent's Report**  
MEETING DATE: **December 9, 2024**  
SUGGESTED DISPOSITION: **Information Item**  
CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Superintendent**

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**BACKGROUND:**

Dr. Kazmierczak will provide information on current issues and events pertaining to White Bear Lake Area Schools.

# **D. DISCUSSION ITEMS**

AGENDA ITEM: **Presentation and Public Hearing Related to the Proposed 2024 Payable 2025 Property Tax Levy**

MEETING DATE: **December 9, 2024**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for Finance and Operations;**  
**Andi Johnson, Director of Finance**

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**BACKGROUND:**

Tim Wald, Assistant Superintendent for Finance and Operations, and Andi Johnson, Director of Finance will present the Proposed 2024 Payable 2025 Property Tax Levy. Minnesota school districts are required to discuss the levy at a regularly scheduled School Board meeting and allow the public to speak. This will occur at the meeting tonight, December 9, 2024 at 6:00 p.m.





# White Bear Lake Area Schools, ISD 624

## Public Hearing for Taxes Payable in 2025

DECEMBER 9, 2024

PRESENTED BY:

TIM WALD,

ASSISTANT SUPERINTENDENT FOR FINANCE  
& OPERATIONS

## Minnesota State Law Requirements

### A Public Meeting...

- Between November 25th & December 30th
- At 6:00 PM or later
- May be part of regularly scheduled meeting
- Must allow for public comments
- May adopt final levy at same meeting

### ...and Presentation of:

- Current year budget
- Proposed property tax levy

# Hearing Agenda

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Background  
Information on  
School Funding



District's Budget



District's Proposed  
Tax Levy for Taxes  
Payable in 2025



Public Comments

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## MN Legislature Must Set Funding for Minnesota Public Schools

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Minnesota Constitution ARTICLE XIII

MISCELLANEOUS SUBJECTS

Section 1

**“UNIFORM SYSTEM OF PUBLIC SCHOOLS.** The stability of a republican form of government depending mainly upon the intelligence of the people, it is the duty of the legislature to establish a general and uniform system of public schools. The *legislature shall make such provisions by taxation or otherwise* as will secure a thorough and efficient system of public schools throughout the state.”

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## As a Result, Funding is Highly Regulated

### State Sets:

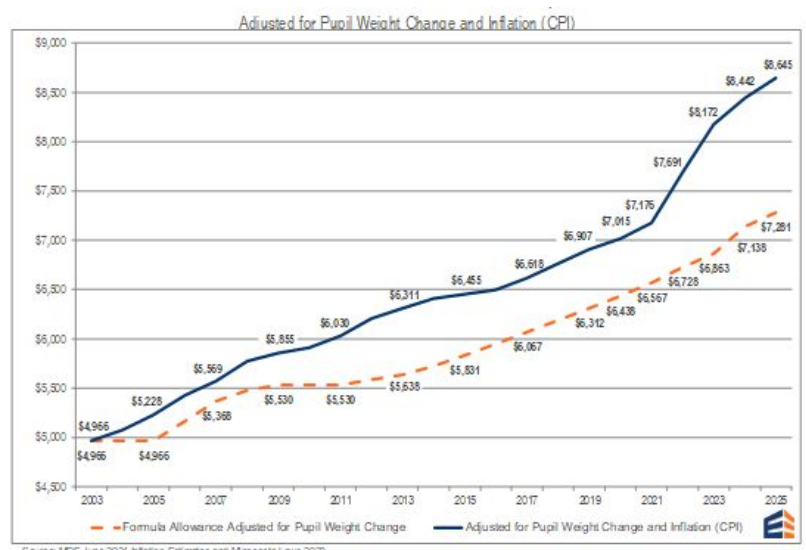
- Formulas which determine revenue; most revenue based on specified amounts per pupil
- Tax policy for local schools
- Maximum authorized property tax levy
  - Districts can levy less, but not more than amount authorized by state, unless approved by voters in November

State also authorizes school boards to submit referendums for operating & capital needs to voters for approval

## General Education Formula Allowance 2003-2025

- Since 2002-03, state General Education Revenue formula has not kept pace with inflation
- For Fiscal Year 2023-24, an increase of 4.00% or \$275 over previous year was approved
- For Fiscal Year 2024-25, an increase of 2.00% or \$143 over previous year was approved

Per-pupil allowance for Fiscal Year 2024-25 of \$7,281 would need to increase by another \$1,364 (18.7%) to have kept pace with inflation since 2002-03, resulting in an allowance of \$8,645



According to MN Department of Education (MDE):

FY 2023 costs of providing programs were underfunded statewide by \$726 million

Even with recent funding, costs will be underfunded by \$455 million statewide by FY 2027

## Underfunding of Special Education

Primary options to bridge the funding gap are to cut regular program budgets or increase referendum revenue, most districts have done both

## Budget Information

Because approval of school district budgets lags certification of tax levy by six months, state requires only current year budget information be presented at this hearing. Fiscal Year 2025-26 budget will be adopted by School Board in June 2025.

School district budgets are divided into separate funds, based on purposes of revenue, as required by law.

### Our District's Funds:

- General
- Food Service
- Community Service
- Building Construction
- Debt Service
- Trust
- Internal Service
- OPEB\* Trust

\*Other Post-Employment Benefits



## District Revenues & Expenditures

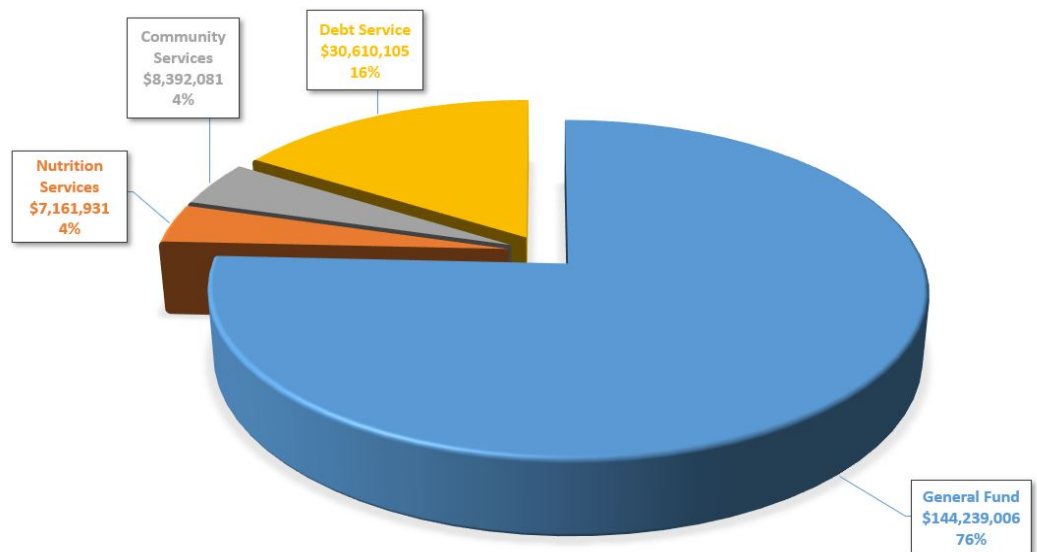
Actual for FY 2024, Budget for FY 2025

	FISCAL 2024 BEGINNING	2023-24 ACTUAL		JUNE 30, 2024 ACTUAL	2024-25 BUDGET		JUNE 30, 2025 PROJECTED
FUND	FUND BALANCES	REVENUES & TRANSFERS IN	EXPENDITURES & TRANSFERS OUT	FUND BALANCES	REVENUES & TRANSFERS IN	EXPENDITURES & TRANSFERS OUT	FUND BALANCES
General/Restricted	\$3,366,230	\$23,645,251	\$23,597,451	\$3,414,030	\$26,380,225	\$26,380,225	\$3,414,030
General/Other	7,875,314	119,052,002	115,741,859	11,185,457	117,858,781	117,188,352	\$11,855,886
Food Service	2,264,396	7,143,964	6,404,127	3,004,233	7,161,931	7,861,926	\$2,304,238
Community Service	(172,541)	7,892,686	8,042,191	(322,046)	8,392,081	8,300,697	-\$230,662
Building Construction	129,330,505	53,720,869	71,563,950	111,487,424	0	0	\$111,487,424
Debt Service	4,202,277	29,596,514	27,290,763	6,508,028	30,610,105	31,204,395	\$5,913,738
Trust	178,918	228,804	206,933	200,789	0	0	\$200,789
Internal Service	4,274,396			5,023,666			\$5,023,666
OPEB* Irrevocable Trust	29,962,721	2,439,886	1,212,424	31,190,183	0	0	\$31,190,183
Total All Funds	181,282,216	243,719,977	254,059,697	171,691,766	190,403,123	190,935,595	171,159,292

\* Other Post Employment Benefits

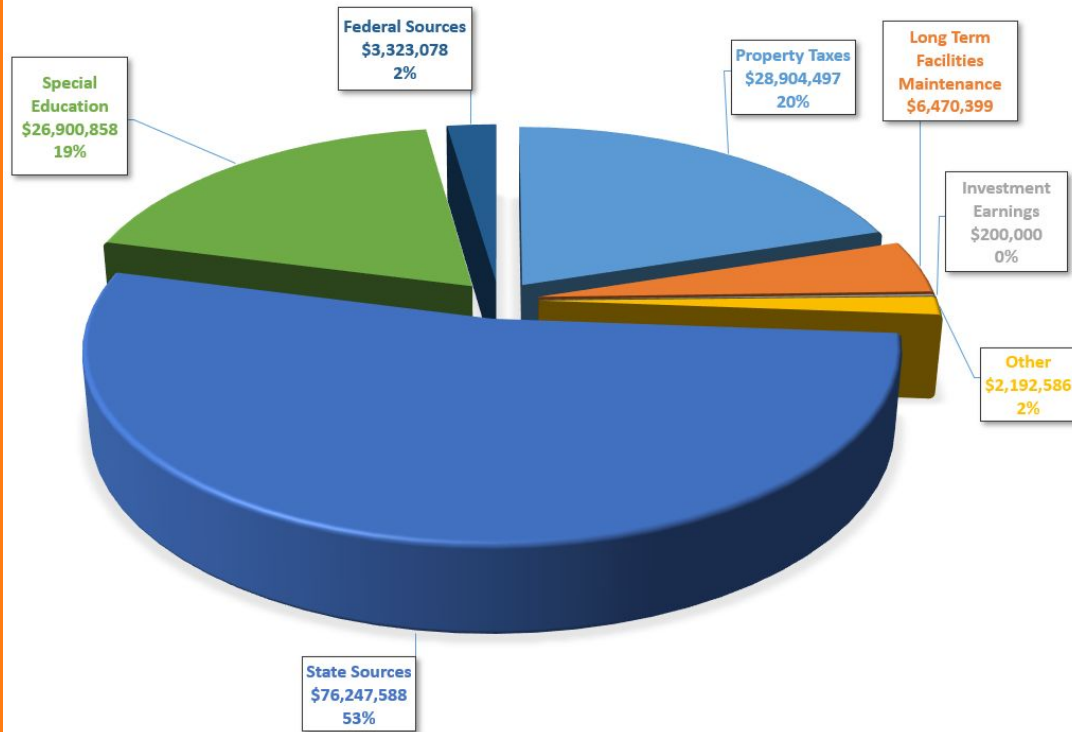
## Revenue - All Funds -

2024-25 Budget  
\$190,403,123



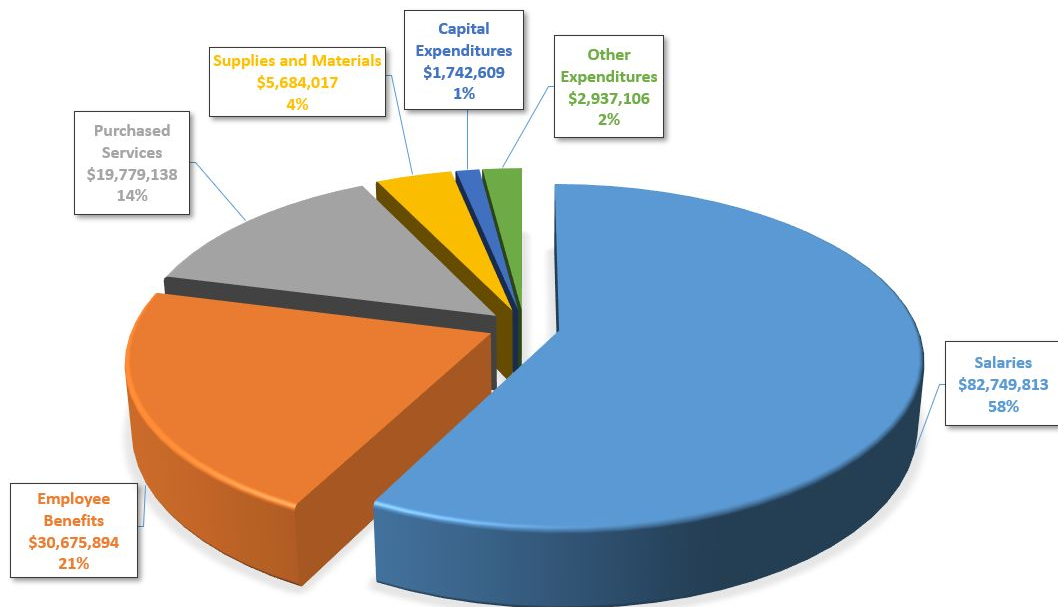
# General Fund Revenue

2024-25 Budget  
\$144,239,006



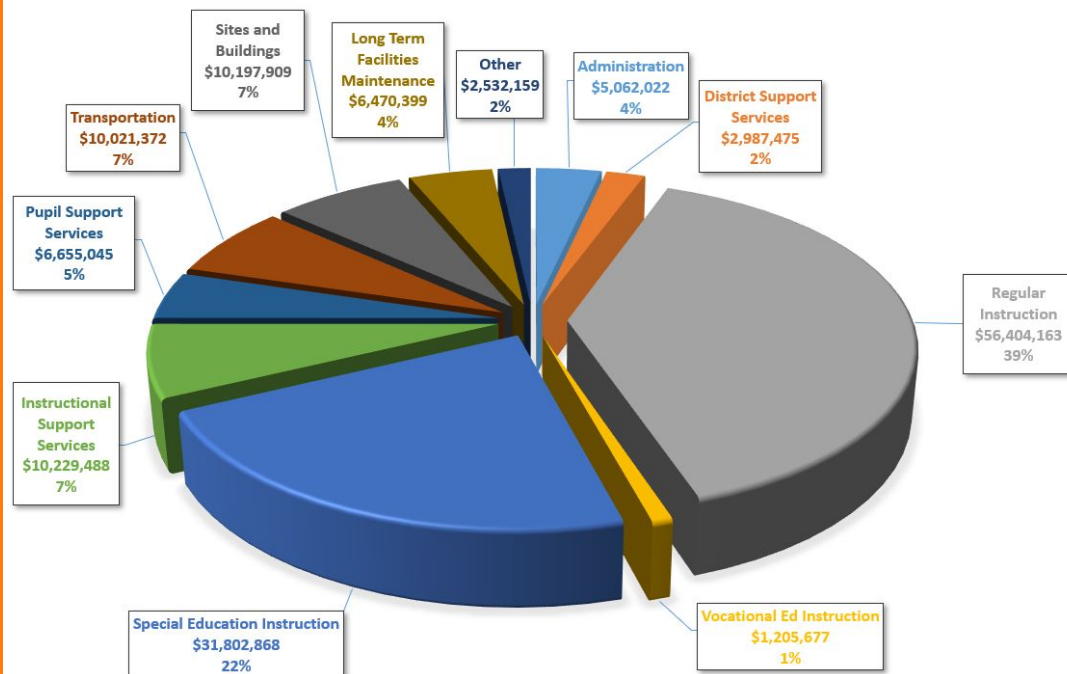
# General Fund Expenditures - by Object -

2024-25 Budget  
\$143,568,577



# General Fund Expenditures - by Program-

2024-25 Budget  
\$143,568,577



## Change in Tax Levy does not Determine Change in Budget



Tax levy is based on many state-determined formulas plus voter approved referendums



Some increases in tax levies are revenue neutral, offset by reductions in state aid



Expenditure budget is limited by state-set revenue formulas, voter-approved levies & fund balance



An increase in school taxes does not always correlate to an equal increase in budget



# Difference in Levy Cycles



## School District:

- Budget year begins July 1st
- 2025 taxes provide revenue for 2025-26 fiscal year
- Budget adopted in June 2025



## City/County:

- Budget year begins January 1st
- 2025 taxes provide revenue for 2025 calendar year budget

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Sample of parcel specific notice mailed to every property owner between November 10<sup>th</sup> – 25<sup>th</sup>

## Property Tax Background:

- Every owner of taxable property pays property taxes to various “taxing jurisdictions” (county, city/township, school district, special districts) in which property is located
- Each taxing jurisdiction sets own tax levy, often based on limits in state law
- County sends bills, collects taxes from property owners & distributes funds back to other taxing jurisdictions



**TAXPAYER(S):**  
John and Mary Johnson  
123 Pine Rd S  
Spruceville, MN 55555-5555

**Property Information**  
PIN Number: 01.234.56.789.R1      Property Address: 789 Pine Rd S  
Spruceville, MN 55555

**Property Description:**  
Lot 1, Block 1, Spruce Acres Subdivision

PROPOSED TAXES 2025			
THIS IS NOT A BILL. DO NOT PAY.			
VALUES AND CLASSIFICATION			
Step	Taxes Payable Year	2024	2025
1	Estimated Market Value	\$125,000	\$150,000
	Homestead Exclusion	\$	\$33,0500
	Taxable Market Value	\$125,000	\$116,950
	Class	Res N/Hmstd	Res Hmstd
PROPOSED TAX			
2	Property taxes before credits	\$1,562.46	
	School building bond credit	\$ 12.00	
	Agricultural market value credit		
	Other credits		
Step	Property taxes after credits	\$1,550.46	
	PROPERTY TAX STATEMENT		
3	Coming in 2025		
The time to provide feedback on PROPOSED LEVIES is NOW			
It is too late to appeal your value without going to Tax Court.			

Proposed Property Taxes and Meetings by Jurisdiction for Your Property				
Contact Information	Meeting Information	Actual 2024	Proposed 2025	
State General Property Tax	No public meeting	\$0	\$0	
County of Spruce Spruce County Courthouse 133 Spruce St Spruceville, MN 55555 www.co.spruce.mn.us (555) 123-4567	December 5, 7:00 PM	\$438.06	\$484.18	
City of Spruceville Mayor's Office 456 Spruce St Spruceville, MN 55555 www.ci.spruceville.mn.us (555) 123-7654	December 2, 6:30 PM Spruceville City Hall	\$273.79	\$312.06	
Spruceville School District 999 150 1st St N Spruceville, MN 55555 www.spruceville.k12.mn.us (555) 123-4789 Voter Approved Levies Other Levies	December 9, 7:00 PM Spruceville High School Cafeteria	\$289.35 \$340.11	\$296.68 \$374.60	
Your school district was scheduled to hold a referendum at the November general election. If the referendum was approved by the voters, the school district's voter approved property tax for 2025 may be higher than the proposed amount shown on this notice.				
Metro Special Taxing Districts		\$57.76	\$58.70	
Spruceville Metropolitan Council www.spruce.metrocouncil.org (555) 555-5555 Spruceville, MN 55055	December 11, 7:30 PM Spruce Park Centre 500 Pine St.			
Other Special Taxing Districts	No public meeting	\$12.80	\$13.02	
Tax Increment Tax	No public meeting	\$10.15	\$11.22	
Total excluding any special assessments		\$1,422.02	\$1,560.46	9.84%

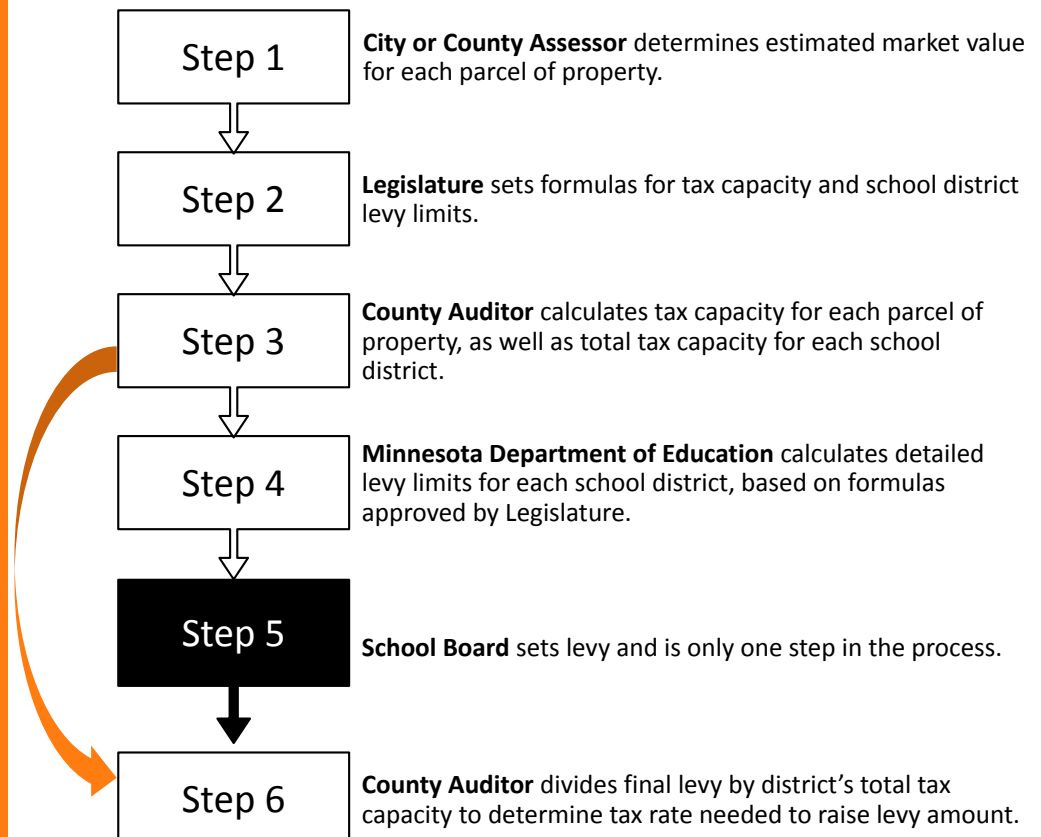


# School District Property Taxes

- Each school district has limited authority to levy taxes
- MDE calculates levy amounts for various categories, set by:
  - State law
  - Voter approval

## School District Property Tax Process

*Note:* For certain levy categories, tax rates & levy amounts are based on referendum market value, rather than tax capacity.



# Approval of District's Tax Levy in 2024 (Payable 2025)

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## Overview of District's Proposed Tax Levy

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- Proposed Payable 2025 tax levy is an increase from 2024 of \$3,775,448 or 5.7%
- Changes by levy category and reasons for major increases & decreases in levy are included on following slides

Comparison of Actual Tax Levy Payable in 2024 to Proposed Levy Payable in 2025

Fund Levy Category	Actual Levy Payable in 2024	Proposed Levy Payable in 2025	\$ Change	% Change
<b>General</b>				
Voter Approved Operating Referendum	\$13,922,556	\$14,381,652	\$459,096	
Local Optional Revenue (LOR)	6,421,295	6,439,105	17,810	
Equity	836,033	864,426	28,393	
Capital Project Referendum	2,731,164	2,981,618	250,454	
Operating Capital	1,364,029	1,449,981	85,952	
Achievement and Integration	310,095	325,593	15,498	
Long Term Facilities Maintenance (LTFM)	7,140,825	4,233,056	(2,907,769)	
Instructional Lease	1,843,776	1,790,942	(52,834)	
Other	1,125,528	1,197,506	71,978	
Prior Year Adjustments	(709,407)	239,877	949,284	
Total, General Fund	\$34,985,893	\$33,903,757	(\$1,082,137)	-3.1%
<b>Community Service</b>				
Basic Community Education	\$507,480	\$485,186	(\$22,294)	
Early Childhood Family Education	271,024	294,094	23,070	
School-Age Child Care	375,000	560,000	185,000	
Other	18,800	19,333	533	
Prior Year Adjustments	(65,889)	525	66,415	
Total, Community Service Fund	\$1,106,414	\$1,359,138	\$252,724	22.8%
<b>Debt Service</b>				
Voter Approved	\$15,849,060	\$16,639,693	\$790,633	
Long Term Facility Maintenance (LTFM)	15,769,108	19,382,787	3,613,679	
Reduction for Debt Excess	(1,112,325)	(946,471)	165,853	
Prior Year Adjustments	104,262	138,958	34,696	
Total, Debt Service Fund	\$30,610,105	\$35,214,967	\$4,604,861	15.0%
<b>Total Levy, All Funds</b>	<b>\$66,702,413</b>	<b>\$70,477,861</b>	<b>\$3,775,448</b>	<b>5.7%</b>
<b>Subtotal by Truth in Taxation Categories:</b>				
Voter Approved	32,102,633	33,937,157	1,834,524	
Other	34,599,780	36,540,704	1,940,924	
<b>Total</b>	<b>\$66,702,413</b>	<b>\$70,477,861</b>	<b>\$3,775,448</b>	<b>5.7%</b>

## Explanation of Levy Changes

**Category:**

General & Debt Service Funds – Long Term Facilities Maintenance (LTFM)

**Change:**

-\$2,907,769 (General) & +\$3,613,679 (Debt Service)

**Use of Funds:**

Health & Safety, Deferred Maintenance, Construction

**Reasons for Changes:**

- District is eligible for LTFM revenue based on state-approved project costs
- LTFM projects are financed through a combination of annual General Fund levies, state aid and bond issues
- Levies are coordinated with other capital and debt levies to maintain consistent tax rates

## Explanation of Levy Changes

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**Category:**

General Fund – Prior Year Adjustments

**Change:**

+\$949,284

**Use of Funds:**

Various

**Reasons for Change:**

- Each year, initial levies are based on estimates of enrollment, values and expenditures for future years
- In later years, estimates are updated and levies are retroactively adjusted

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## Factors Impacting Individual Taxpayers' School Taxes

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Many factors can cause a tax bill for an individual property to increase or decrease from year to year

- Changes in value of individual property
- Changes in total value of all property within District
- Increases or decreases in levy amounts caused by changes in state funding formulas, local needs & costs, voter-approved referendums & other factors

# What's happening with each slice?

Higher Market Value Increase = Bigger Slice



Lower Market Value Increase = Smaller Slice



Each Property Owner pays a portion of the pie

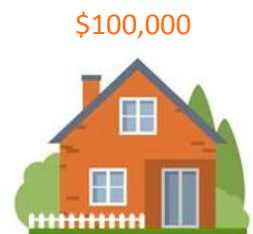
## Impact of Property Valuations

Two properties in the district

- Both houses are valued at \$100,000

Total levy of \$500

- Each property will pay \$250 of levy



# Impact of Property Valuations

*One year later...*

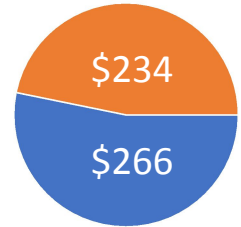
The same two properties

- Orange house value increases by 10%
- Blue house value increases by 25%

Total levy of \$500

- School District will still generate the same amount of levy even though values increased
- Orange house pays less
- Blue house pays more

\$110,000



\$125,000



## Minnesota Legislative Changes for Pay 2025

**In 2023, The Minnesota State Legislature passed laws that affect property taxes for taxes payable in 2025.**

Recap of major changes:

- Provided a tax benefit to homeowners by increasing the homestead exclusion for valuations between \$76,000 and \$517,000 (from \$413,800); and
- Increased the first-tier limit for Ag Homestead land to \$3.5M from \$2.15M

# Four Year School Levy Comparison

- Examples include school district taxes only & are shown based on no change and a 24.3% increase in property value for residential homes over the past four years
  - Actual changes in value may be more or less than this for any parcel of property
  - Intended to provide a fair representation of what happened to school district property taxes over this period for typical properties
- Examples are for property in City of White Bear Lake
- Amounts for 2025 are preliminary estimates; final amounts could change slightly
- Estimates prepared by Ehlers (District's municipal financial advisors)

Estimated Changes in School Property Taxes, 2022 to 2025  
Based on No Changes in Property Values

Type of Property	Estimated Market Value	Actual Taxes Payable in 2022	Actual Taxes Payable in 2023	Actual Taxes Payable in 2024	Estimated Taxes Payable in 2025	Change in Taxes 2022 to 2025	Change in Taxes 2024 to 2025
Residential Homestead	\$200,000	\$1,014	\$951	\$942	\$941	-\$73	-\$1
	250,000	1,300	1,219	1,209	1,217	-83	8
	300,000	1,586	1,487	1,477	1,494	-92	17
	350,000	1,872	1,755	1,744	1,770	-102	26
	400,000	2,158	2,023	2,011	2,046	-112	35
	450,000	2,433	2,281	2,267	2,323	-110	56
	500,000	2,703	2,534	2,519	2,599	-104	80
	550,000	3,017	2,828	2,814	2,909	-108	95
	600,000	3,331	3,122	3,108	3,213	-118	105
Commercial/ Industrial #	700,000	3,959	3,710	3,697	3,822	-137	125
	\$250,000	\$1,377	\$1,322	\$1,371	\$1,346	-\$31	-\$25
	500,000	2,911	2,798	2,911	2,855	-56	-56
	1,000,000	5,980	5,748	5,991	5,874	-106	-117
	1,500,000	9,049	8,698	9,071	8,892	-157	-179
Apartments and Res. Non-Homestead ( 2 or more units)	2,500,000	15,188	14,599	15,232	14,929	-259	-303
	\$750,000	\$4,708	\$4,408	\$4,416	\$4,567	-\$141	\$151
	1,000,000	6,277	5,878	5,889	6,089	-188	200
	2,500,000	15,692	14,695	14,721	15,223	-469	502

# For commercial-industrial property, amounts above are for property in White Bear Lake. Taxes for commercial-industrial property in other municipalities may be slightly different, due to the impact of the Fiscal Disparities Program.

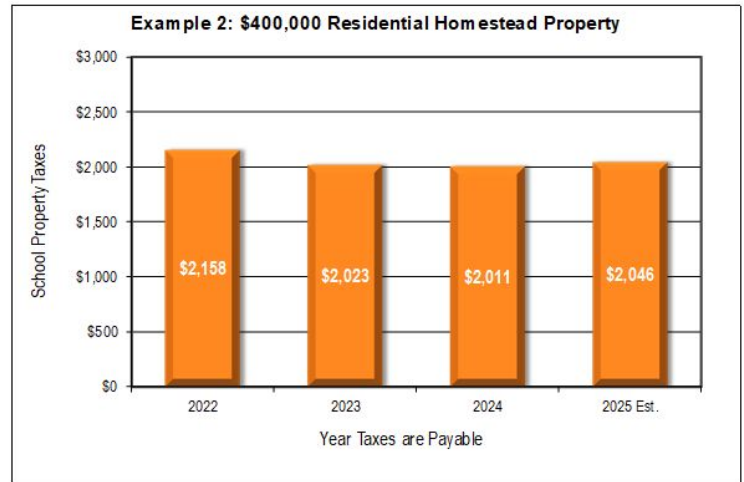
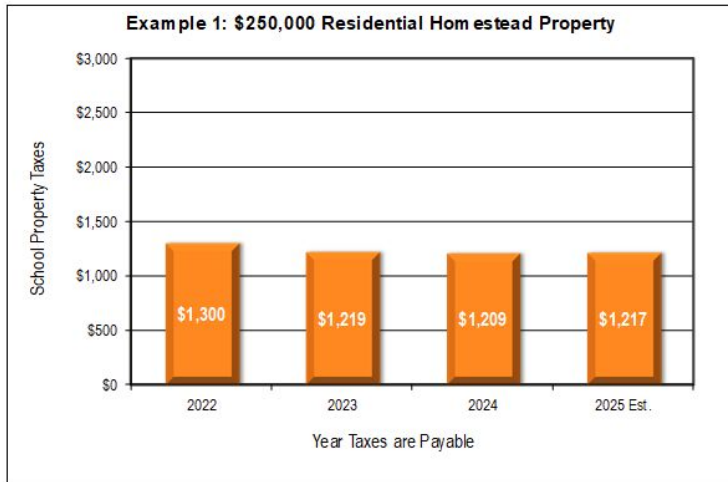
## General Notes

1. Amounts are based on school district taxes only, and do not include taxes for city or township, county, state, or other taxing jurisdictions.
2. Estimates of taxes payable in 2025 are preliminary, based on the best data available.
3. For all examples of properties, taxes are calculated based on no changes in estimated market value from 2022 to 2025.



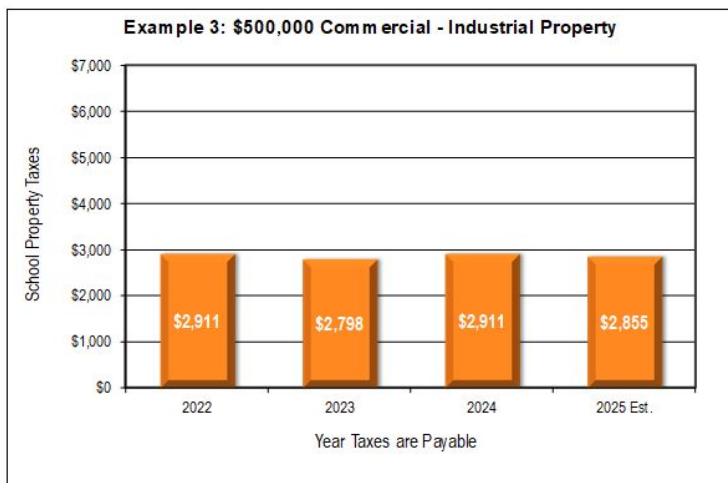
# Estimated Changes in School Property Taxes, 2022-25

*Based on No Changes in Property Value*



# Estimated Changes in School Property Taxes, 2022-25

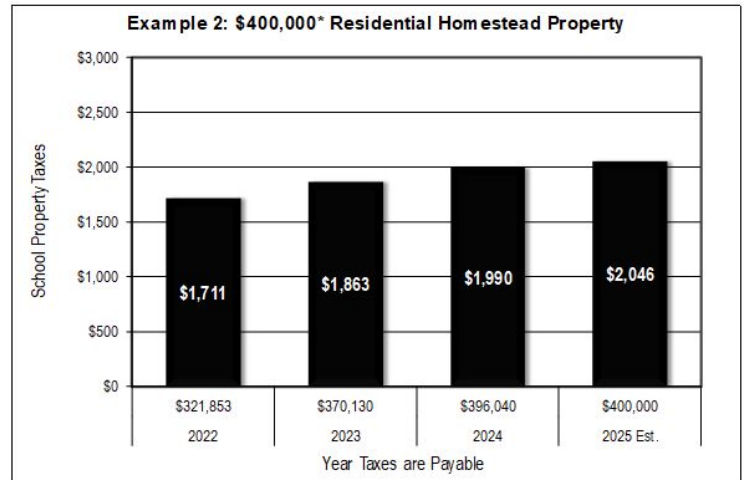
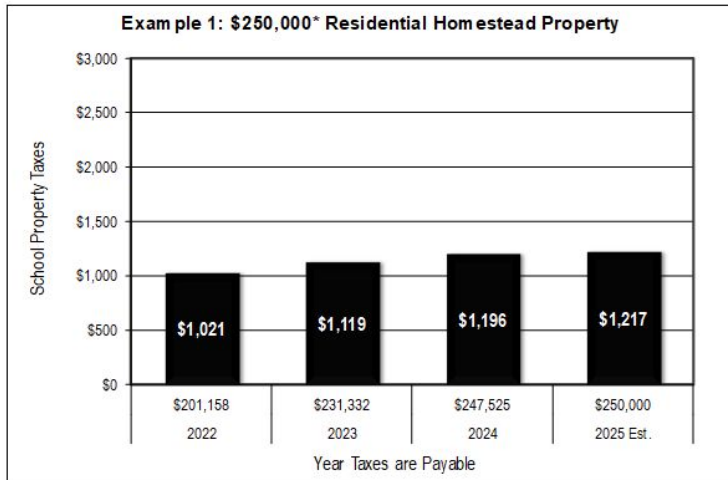
*Based on No Changes in Property Value*





# Estimated Changes in School Property Taxes, 2022-25

*Based on 24.3% Cumulative Changes in Property Value*



\* Estimated market value for taxes payable in 2025. Taxes are calculated based on changes in market value of 15.0% from 2022 to 2023, 7.0% from 2023 to 2024 and 1.0% from 2024 to 2025.

## State Property Tax Refunds & Deferral

*learn more at: [www.revenue.state.mn.us](http://www.revenue.state.mn.us)*

### Homestead Credit Refund

- Available for all homestead property (residential and agricultural)
- Refund is sliding scale, based on total property taxes and income (maximum refund is \$3,310 for homeowners and \$2,640 for renters)

### Special Property Tax Refund

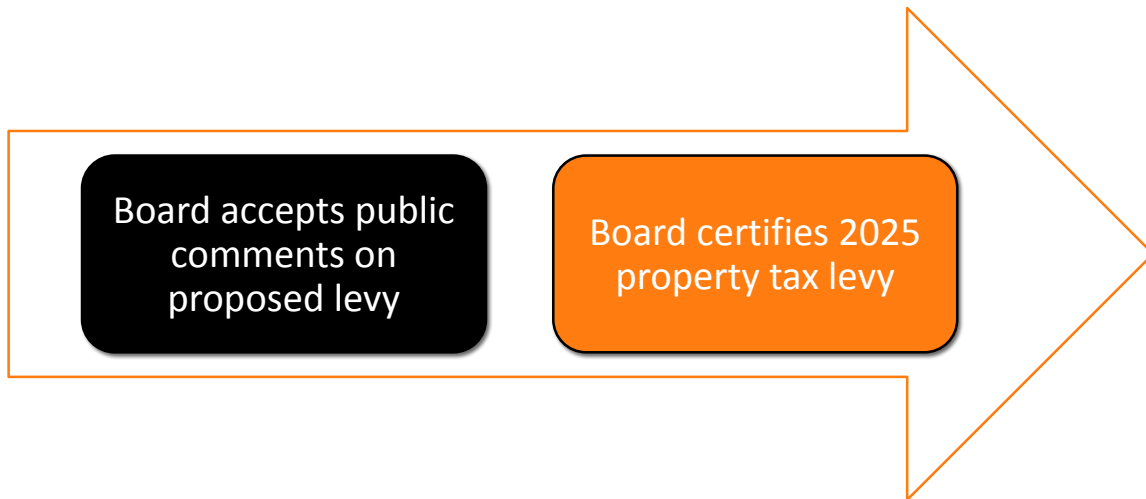
- Available for all homestead property, both residential & agricultural (HGA only) with a gross tax increase of at least 12% and \$100 over prior year
- Refund is 60% of tax increase that exceeds greater of 12% or \$100 (max \$1,000)

### Senior Citizen Property Tax Deferral

- Allows people 65 years of age or older with household income of \$96,000 or less to defer a portion of property taxes on their home
- Deferred property taxes plus accrued interest must be paid when home is sold or homeowner(s) dies

## Next Steps

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PUBLIC COMMENTS

AGENDA ITEM: **Overview of Revised Fiscal Year 2024-25  
Budget and Projected Fiscal Year 2025-26  
Budget**

MEETING DATE: **December 9, 2024**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for  
Finance and Operations;**  
**Andi Johnson, Director of Finance**

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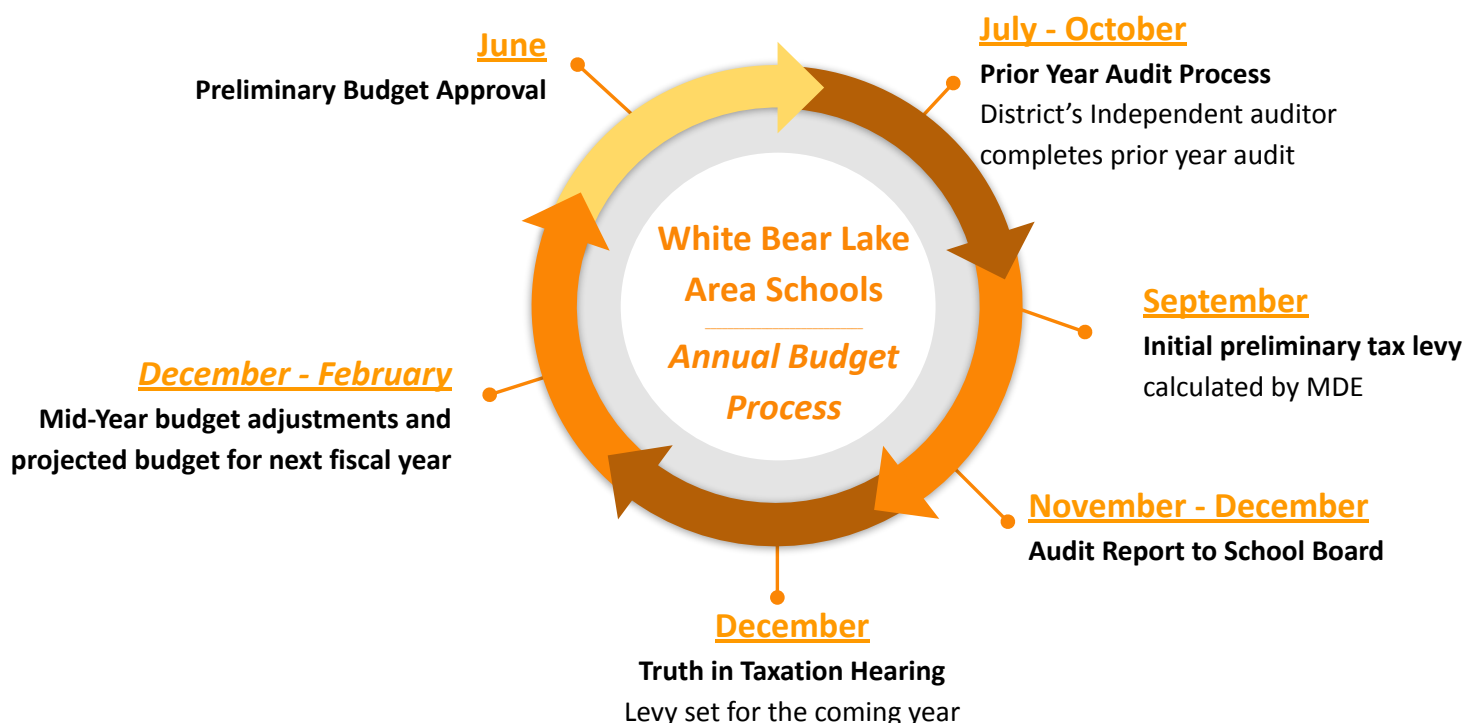
**BACKGROUND:**

Andi Johnson, Director of Finance and Tim Wald, Assistant Superintendent for Finance and Operations, will present a revised fiscal year 2024-25 budget. Additionally, a projected budget for fiscal year 2025-26 will be presented. The projected budget is used for planning purposes until the preliminary 2025-26 budget is prepared and approved by the Board in June, 2025.

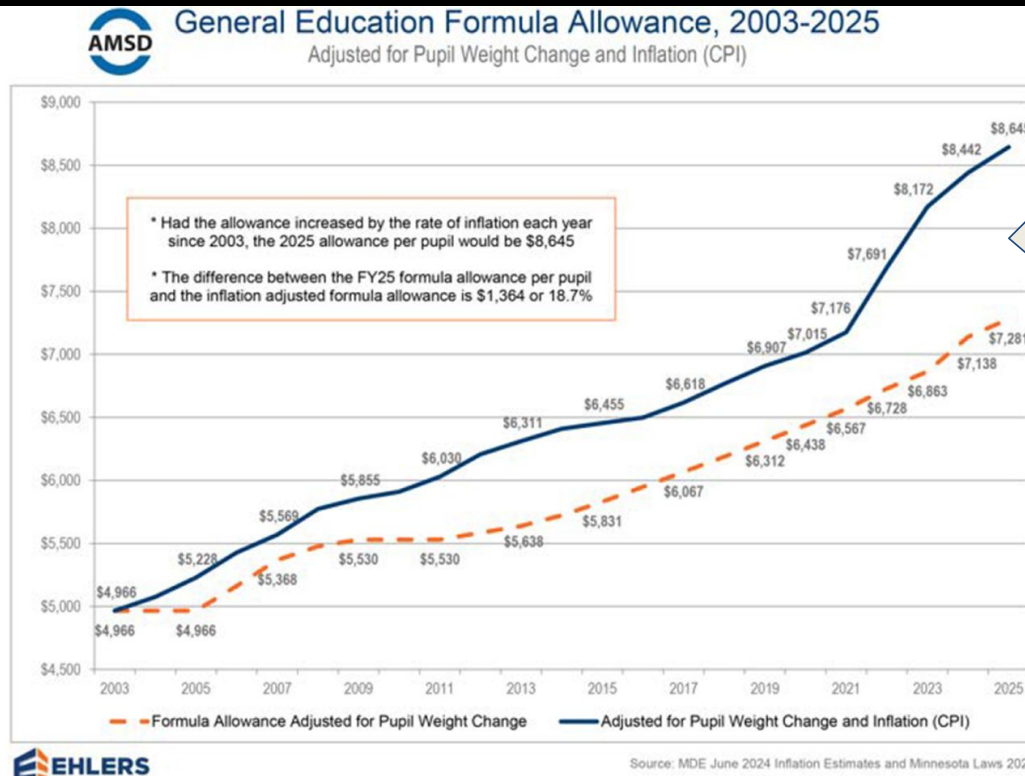
# Revised FY2024-25 Budget

December 9, 2024  
School Board Meeting

## Budget Cycle



# Inflation



Budget Impact:

\$12,170,185

## FY2024-25 Revised Budget Summary

- Actual enrollment exceeded projected enrollment
- Enrollment has stabilized
- Projected to meet Fund Balance Policy % for FY2024-25 and FY2025-26
- 2025 Legislative session (budget year)
- Revised FY2024-25 Budget presented for approval later in the meeting

# Budget Projection Summary

General Fund	Actual 2023-24	Preliminary 2024-25	Revised 2024-25	Projected 2025-26
Revenues	\$ 142,697,254	\$ 142,343,263	\$ 144,239,006	\$ 145,001,295
Expenditures	139,339,310	141,524,484	143,568,577	146,059,087
Excess (Deficiency) of Revenue over Expenditures	3,357,944	818,779	670,429	(1,057,792)
Net Change in Fund Balance (Assigned for Student Activities)	(9,621)	—	—	—
Net Change in Fund Balance (Restricted for Operating Capital)	48,977	—	—	(800,000)
Net Change in Fund Balance (Restricted for Capital Projects)	489	—	—	—
Net Change in Fund Balance (Restricted for Achievement & Integration)	7,956	—	—	—
Net Change in Fund Balance (Nonspendable)	637,106	(681,732)	(681,732)	—
Net Change in Fund Balance (Unassigned)	2,673,037	1,500,511	1,352,161	(257,792)
Net Change in Fund Balances	\$ 3,357,944	\$ 818,779	\$ 670,429	\$ (1,057,792)
<b>Fund balances</b>				
Beginning Fund Balances (Assigned, Restricted and Unassigned)	11,241,543	14,599,487	14,599,487	15,269,916
Ending Fund Balance (Assigned, Restricted and Unassigned)	14,599,487	15,418,266	15,269,916	14,212,124
Ending Fund Balance (Assigned for Student Activities)	376,003	376,003	376,003	376,003
Ending Fund Balance (Restricted for Operating Capital)	2,092,774	2,092,774	2,092,774	1,292,774
Ending Fund Balance (Restricted for Capital Projects)	883,136	883,136	883,136	883,136
Ending Fund Balance (Restricted for Achievement & Integration)	62,117	62,117	62,117	62,117
Ending Fund Balance (Nonspendable)	681,732	—	—	—
Ending Fund Balance (Unassigned)	\$ 10,503,725	\$ 12,004,236	\$ 11,855,886	\$ 11,598,094
* Ending Fund Balance Percentage	7.8%	8.9%	8.6%	8.2%

\* Ending Fund Balance Percentage calculation: Ending Fund Balance (Unassigned) divided by total operating expenses excluding LTFM expenses

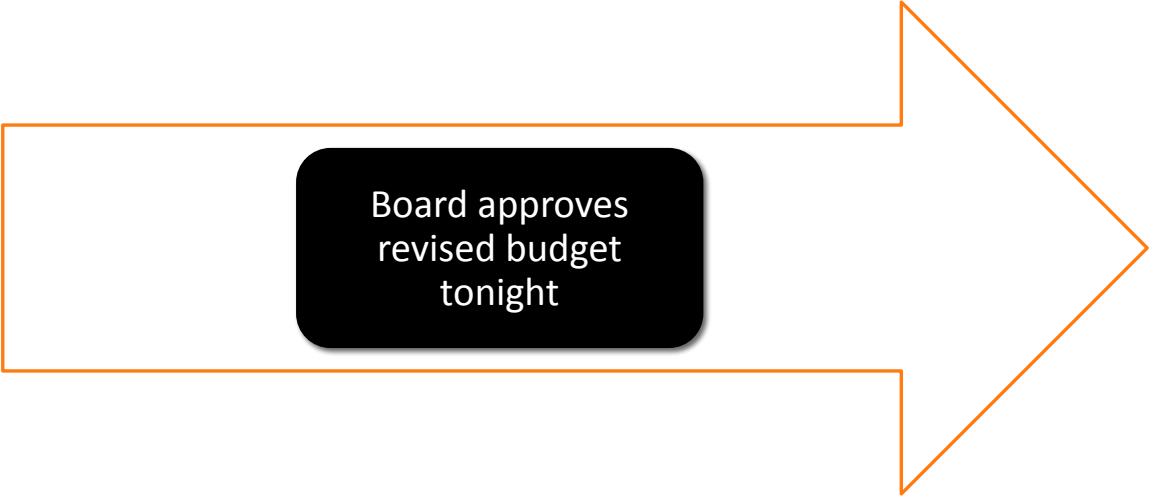
# Budget Projection Summary

Nutritional Services Fund	Actual 2023-24	Preliminary 2024-25	Revised 2024-25
Revenues	\$ 7,143,964	\$ 6,571,360	\$ 7,161,931
Expenditures	6,404,127	6,933,975	7,861,926
Excess (Deficiency) of Revenue over Expenditures	739,837	(362,615)	(699,995)
Ending Fund Balance	\$ 3,004,233	\$ 2,641,618	\$ 2,304,238
Ending Fund Balance (as % of expenditures)	46.9%	38.1%	29.3%

Community Services Fund	Actual 2023-24	Preliminary 2024-25	Revised 2024-25
Revenues	\$ 7,892,686	\$ 8,466,251	\$ 8,392,081
Expenditures	8,042,191	8,231,602	8,300,697
Excess (Deficiency) of Revenue over Expenditures	(149,505)	234,649	91,384
Ending Fund Balance	\$ (322,046)	\$ (87,397)	\$ (230,662)
Ending Fund Balance (as % of expenditures)	-4.0%	-1.1%	-2.8%

Debt Service Fund	Actual 2023-24	Preliminary 2024-25	Revised 2024-25
Revenues	\$ 29,596,514	\$ 30,610,105	\$ 30,610,105
Expenditures	27,290,763	31,204,395	31,204,395
Excess (Deficiency) of Revenue over Expenditures	2,305,751	(594,290)	(594,290)
Ending Fund Balance	\$ 6,508,028	\$ 5,913,738	\$ 5,913,738
Ending Fund Balance (as % of expenditures)	23.8%	19.0%	19.0%

## Next Step



Board approves  
revised budget  
tonight

AGENDA ITEM: **Policy 501, School Weapons Policy**

MEETING DATE: **December 9, 2024**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Dr. Alison Gillespie, Assistant Superintendent  
for Teaching and Learning**

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**BACKGROUND:**

School Board Policy 501, School Weapons Policy, was reviewed by the School Board Policy Committee and Cabinet, and is being recommended for a first reading. The changes to this policy are in sections I, II, III, IV, V, and VI, and the legal references.

The purpose of this policy is to assure a safe school environment for students, staff and the public.

**RECOMMENDATION:**

Review the policy and provide suggestions or feedback to the administration, with the policy placed on the January 13, 2025 or a subsequent School Board meeting agenda for action.



*Adopted: October 9, 1995*  
*Revised: June 11, 2001*  
*Revised: January 10, 2005*  
*Revised: May 8, 2017*  
*Revised: \_\_\_\_\_*

*White Bear Lake Area  
School District #624 Policy 501*  
  
*Revised: April 11, 2022*

## **501 SCHOOL WEAPONS POLICY**

### **I. PURPOSE**

The purpose of this policy is to assure a safe school environment for students, staff, and the public.

### **II. GENERAL STATEMENT OF POLICY**

No student or nonstudent, including adults and visitors, shall possess, use, or distribute a weapon when in a school location except as provided in this policy. The school district will act to enforce this policy and to discipline or take appropriate action against any student, teacher, administrator, school employee, volunteer, or member of the public who violates this policy.

### **III. DEFINITION**

#### **A. “Weapon”**

1. A “weapon” means any object, device, or instrument designed as a weapon or through its use is capable of threatening or producing bodily harm or which may be used to inflict self-injury including, but not limited to, any firearm, whether loaded or unloaded; airguns; pellet guns; BB guns; all knives; blades; clubs; metal knuckles; nunchucks; throwing stars; explosives; fireworks; mace and other propellants; stun guns; ammunition; poisons; chains; arrows; and objects that have been modified to serve as a weapon.
2. No student shall possess, use, or distribute any object, device, or instrument having the appearance of a weapon, and such objects, devices, or instruments shall be treated as weapons including, but not limited to, weapons listed above which are broken or non-functional, look-alike guns; toy guns; and any object that is a facsimile of a real weapon.
3. No student shall use any object, device, or instrument designed for other purposes (e.g., lasers or laser pointers, belts, combs, pencils, files, scissors, etc.) to inflict bodily harm and/or intimidate. Such use will be treated as the possession and use of a weapon.

- B. “School Location” includes any school building or school grounds, whether leased, rented, owned or controlled by the school, locations of school activities or trips, bus stops, school buses or school vehicles, school-contracted vehicles, the area of entrance or departure from school premises or events, all locations where school-related functions are conducted, and anywhere students are under the jurisdiction of the school district.
- C. “Possession” means having a weapon on one’s person or in an area subject to one’s control in a school location.
- D. “Dangerous Weapon” means any firearm, whether loaded or unloaded, or any device designed as a weapon and capable of producing death or great bodily harm, any combustible or flammable liquid or other device or instrumentality that, in the manner it is used or intended to be used, is calculated or likely to produce death or great bodily harm, or any fire that is used to produce death or great bodily harm. As used in this definition, “flammable liquid” means any liquid having a flash point below 100 degrees Fahrenheit and having a vapor pressure not exceeding 40 pounds per square inch (absolute) at 100 degrees Fahrenheit but does not include intoxicating liquor. As used in this subdivision, “combustible liquid” is a liquid having a flash point at or above 100 degrees Fahrenheit.

#### IV. EXCEPTIONS

- A. A student who finds a weapon on the way to school or in the school building, or a student who discovers that they accidentally have a weapon in their possession, and takes the weapon to the building administrator’s office, a student shall not be considered to possess a weapon. If it would be impractical or dangerous to take the weapon to the building administrator’s office, a student shall not be considered to possess a weapon if they immediately turn the weapon over to an administrator or staff member as soon as practicable notifies an administrator, teacher, or head coach of the weapon’s location.
- B. It shall not be a violation of this policy if a nonstudent commits acts which would otherwise violate this policy, but the nonstudent falls within one of the following categories:
  - 1. Is a licensed peace officer, military personnel, or student or nonstudent participating in military training, who are performing official duties;
  - 2. Is authorized to carry a pistol under Minnesota Statutes, Section 624.714 while in a motor vehicle or outside of a motor vehicle for

the purpose of directly placing a firearm in, or retrieving it from, the trunk or rear area of the vehicle;

3. Who keeps or stores in a motor vehicle pistols in accordance with Minnesota Statutes, Sections 624.714 or 624.715 or other firearms in accordance with Minnesota Statutes, Section 97B.045;
  - a. Section 624.714 specifies procedures and standards for obtaining pistol permits and penalties for the failure to do so. Section 624.715 defines an exception to the pistol permit requirements for “antique firearms which are carried or possessed as curiosities or for their historical significance or value.”
  - b. Section 97B.045 generally provides that a firearm may not be transported in a motor vehicle unless it is (1) unloaded and in a gun case without any portion of the firearm exposed; (2) unloaded and in the closed trunk; or (3) a handgun carried in compliance with Sections 624.714 and 624.715.
4. Is participating in firearms safety or marksmanship courses or activities conducted on school property;
5. A ceremonial color guard who is in possession of unloaded dangerous weapons, BB guns, or replica firearms.
6. A gun or knife show held on school property;
7. Is in possession of dangerous weapons, BB guns, or replica firearms with written permission of the principal or other person having general control and supervision of the School or the director of a child care center;
8. Is on unimproved property owned or leased by a child care center, school or school district unless the person knows that a student is currently present on the land for a school-related activity.

C. Policy Application to Instructional Equipment/Tools

While the school district and the school takes a firm “Zero Tolerance” position on the possession, use, or distribution of weapons by students, such a position is not meant to interfere with instruction or the use of appropriate equipment and tools by students. Such equipment and tools, when properly possessed, used, and stored, shall not be considered in violation of the rule against the possession, use, or distribution of weapons by students. However, when authorized instructional and work equipment and tools are used in a potentially dangerous or threatening

manner, such possession and use will be treated as the possession and use of a weapon.

**D. Firearms in School Parking Lots and Parking Facilities**

A school district may not prohibit the lawful carry or possession of firearms in a school parking lot or parking facility. For purposes of this policy, the “lawful” carry or possession of a firearm in a school parking lot or parking facility is specifically limited to nonstudent permit-holders authorized under Minnesota Statutes, ~~S~~ section 624.714 to carry a pistol in the interior of a vehicle or outside the motor vehicle for the purpose of directly placing a firearm in, or retrieving it from, the trunk or rear area of the vehicle. Any possession or carry of a firearm beyond the immediate vicinity of a permit-holder’s vehicle shall constitute a violation of this policy.

**V. CONSEQUENCES FOR STUDENT WEAPON POSSESSION/USE/ DISTRIBUTION**

A. The school district takes a position of “Zero Tolerance” in regard to the possession, use, or distribution of weapons by students. Consequently, the minimum consequence for students willfully possessing, using, or distributing weapons without authorization or outside the Exceptions listed in Section IV above shall include:

1. immediate out-of-school suspension;
2. confiscation of the weapon;
3. immediate notification of police;
4. parent or guardian notification; and
5. recommendation to the Superintendent of dismissal ~~for~~ not to exceed one year.

B. Pursuant to Minnesota law, a student who brings a firearm, as defined by federal law, to school will be expelled for at least one year. The School Board may modify this requirement on a case-by-case basis.

C. The building principal shall, as soon as practicable, refer to the criminal justice or juvenile delinquency system, as appropriate, a student who brings a firearm to school unlawfully.

**D. Administrative Discretion**

While the school district takes a “Zero Tolerance” position on the possession, use, or distribution of weapons by students, the Superintendent may use discretion in determining whether, under the

circumstances, a course of action other than the minimum consequences specified above is warranted. If so, other appropriate action may be taken, including consideration of a recommendation for lesser discipline.

## **VI. CONSEQUENCES FOR WEAPON POSSESSION/USE/DISTRIBUTION BY NONSTUDENTS**

### **A. Employees**

1. An employee who violates the terms of this policy is subject to disciplinary action, including non-renewal, suspension, or discharge as deemed appropriate by the School Board.
2. Sanctions against employees, including non-renewal, suspension, or discharge, shall be pursuant to and in accordance with applicable statutory authority, collective bargaining agreements, and school district policies.
3. When an employee violates the weapons policy, law enforcement may be notified, as appropriate.

### **B. Other Nonstudents**

1. Any member of the public who violates this policy shall be informed of the policy and asked to leave the school location. Depending on the circumstances, the person may be barred from future entry to school locations. In addition, if the person is a student in another school district, that school district may be contacted concerning the policy violation.
2. If appropriate, law enforcement will be notified of the policy violation by the member of the public and may be asked to provide an escort to remove the member of the public from the school location.

## **VII. REPORTS OF DANGEROUS WEAPON INCIDENTS IN SCHOOL ZONES**

- A. The school district must electronically report to the Commissioner of Education incidents involving the use or possession of a dangerous weapon in school zones, as required under Minnesota Statutes, Section 121A.06.

**Legal References:** Minn. Stat. § 97B.045 (Transportation of Firearms)  
Minn. Stat. § 121A.05 (Policy to Refer Firearms Possessor ~~Referral to Police~~)  
Minn. Stat. § 121A.06 (Reports of Dangerous Weapon Incidents in School Zones)  
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)

Minn. Stat. § 121A.44 (Expulsion for Possession of Firearm)  
Minn. Stat. § 152.01, subd. 14(a) (Definition of a School Zone)  
Minn. Stat. § 609.602, subd. 6 (Definition of Dangerous Weapons)  
Minn. Stat. § 609.605 (Trespass)  
Minn. Stat. § 609.66 (Dangerous Weapons)  
Minn. Stat. § 624.714 (Carrying of Weapons Without Permit;  
Penalties)  
Minn. Stat. § 624.715 (Exemptions; Antiques and Ornaments)  
18 U.S.C. § 921 (Definition of Firearm)  
*In re C.R.M.*, 611 N.W. 2d 802 (Minn. 2000)  
*In re A.D.*, 883 N.W.2d 251 (Minn. 2016)

***Cross References:*** WBLASB Policy 403 (Discipline, Suspension and Dismissal of School District Employees)  
WBLASB Policy 506 (Student Discipline)  
WBLASB Policy 525 (Violence Prevention)  
WBLASB Policy 903 (Visitors to School District Buildings and Sites)

AGENDA ITEM: **Policy 526, Hazing Prohibition**

MEETING DATE: **December 9, 2024**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Dr. Alison Gillespie, Assistant Superintendent  
for Teaching and Learning**

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**BACKGROUND:**

School Board Policy 526, Hazing Prohibition, was reviewed by the School Board Policy Committee and Cabinet, and is being recommended for a first reading. The changes to this policy are in sections II, III, IV, V, and VI, and the cross references.

The purpose of this policy is to maintain a safe learning environment for students and staff that is free from hazing.

**RECOMMENDATION:**

Review the policy and provide suggestions or feedback to the administration, with the policy placed on the January 13, 2025 or a subsequent School Board meeting agenda for action.

*Adopted: March 9, 1998*  
*Revised: June 11, 2001*  
*Revised: December 14, 2009*  
*Revised: January 9, 2012*  
*Revised: April 11, 2022*

*White Bear Lake Area  
School District #624 Policy 526*

*Revised: June 8, 2015*  
*Revised: \_\_\_\_\_*

## **526 HAZING PROHIBITION**

### **I. PURPOSE**

The purpose of this policy is to maintain a safe learning environment for students and staff that is free from hazing. Hazing activities of any type are inconsistent with the educational goals of the school district and are prohibited at all times.

### **II. GENERAL STATEMENT OF POLICY**

- A. No student, teacher, administrator, volunteer, contractor, or other employee of the school district shall plan, direct, encourage, aid, or engage in hazing.
- B. No student, teacher, administrator, volunteer, contractor, or other employee of the school district shall permit, condone, or tolerate hazing.
- C. Apparent permission or consent by a person being hazed does not lessen the prohibitions contained in this policy.
- D. Retaliation against a victim, good faith reporter, or a witness of hazing is prohibited.
- E. False accusations or reports of hazing against a student, teacher, administrator, volunteer, contractor, or other employee are prohibited.
- F. A person who engages in an act of hazing, reprisal, retaliation, or false reporting of hazing or permits, condones, or tolerates hazing shall be subject to discipline or other remedial responses for that act in accordance with the school district's policies and procedures.

Consequences for students who commit, tolerate, or are a party to prohibited acts of hazing may range from remedial responses or positive behavioral interventions up to and including suspension and/or expulsion.

Consequences for employees who permit, condone, or tolerate hazing or engage in an act of reprisal or intentional false reporting of hazing may result in disciplinary action up to and including termination or discharge.



Consequences for other individuals engaging in prohibited acts of hazing may include, but not be limited to, exclusion from school district property and events and/or termination of services and/or contracts.

- G. This policy applies to hazing that occurs during and after school hours, on or off school premises or property, at school functions or activities, or on school transportation.
- H. A person who engages in an act that violates school policy or law in order to be initiated into or affiliated with a student organization shall be subject to discipline for that act.
- I. The school district will act to investigate all complaints of hazing and will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor, or other employee of the school district who is found to have violated this policy.

### III. DEFINITIONS

- A. “Hazing” means committing an act against a student, or coercing a student into committing an act, that creates a substantial risk of harm to a person, in order for the student to be initiated into or affiliated with a student organization, or for any other school-related purpose. The term hazing includes, but is not limited to:
  - 1. Any type of physical brutality such as whipping, beating, striking, branding, electronic shocking, or placing a harmful substance on the body.
  - 2. Any type of physical activity such as sleep deprivation, exposure to weather, confinement in a restricted area, calisthenics, or other activity that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student.
  - 3. Any activity involving the consumption of any alcoholic beverage, drug, tobacco product, or any other food, liquid, or substance that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student.
  - 4. Any activity that intimidates or threatens the student with ostracism, ~~that~~ subjects a student to extreme mental stress, embarrassment, shame, or humiliation, ~~that~~ adversely affects the mental health or dignity of the student, or discourages the student from remaining in school. This may include verbal abuse such as yelling, swearing at, and insulting the student.

- 5. Any activity that causes or requires the student to perform a task that involves a violation of state or federal law or of school district policies or regulations.
- B. “Immediately” means as soon as possible but in no event longer than 24 hours.
- C. “On school premises or school district property, or at school functions or activities, or on school transportation” means all school district buildings, school grounds, and school property or property immediately adjacent to school grounds, school bus stops, school buses, school vehicles, school contracted vehicles, or any other vehicles approved for school district purposes, the area of entrance or departure from school grounds, premises, or events, and all school-related functions, school-sponsored activities, events, or trips. School district property also may mean a student’s walking route to or from school for purposes of attending school or school-related functions, activities, or events. While prohibiting hazing at these locations and events, the school district does not represent that it will provide supervision or assume liability at these locations and events.
- D. “Remedial response” means a measure to stop and correct hazing, prevent hazing from recurring, and protect, support, and intervene on behalf of a student who is the target or victim of hazing.
- E. “Student” means a student enrolled in a public school or a charter school.
- F. “Student organization” means a group, club, or organization having students as its primary members or participants. It includes grade levels, classes, teams, activities, or particular school events. A student organization does not have to be an official school organization to come within the terms of this definition.

#### **IV. REPORTING PROCEDURES**

- A. Any student who believes they have been the target or victim of hazing or any person who has personally observed or has knowledge or belief of conduct which may constitute hazing shall report the alleged acts immediately to an appropriate school district official designated by this policy such as a coach, counselor, teacher, athletic director, or administrator. A person may report hazing anonymously. However, the school district may not rely solely on an anonymous report to determine discipline or other remedial responses.
- B. The school district encourages the reporting party to use the report form available from the principal or building supervisor of each building or

available from the school district office, but oral reports shall be considered complaints as well.

The building principal, the principal's designee, or the building supervisor (hereinafter the "building report taker") is the person responsible for receiving and investigating reports of hazing at the building level. Any adult school district personnel who receives a report of hazing prohibited by this policy shall inform the building report taker immediately. Any person may report hazing directly to a school district human rights officer or to the sSuperintendent. If the complaint involves the building report taker, the complaint shall be made or filed directly with the aAssistant sSuperintendent or sSuperintendent or the school district human rights officer by the reporting party or complainant.

The building report taker shall ensure that this policy and its procedures, practices, consequences, and sanctions are fairly and fully implemented and shall serve as a primary contact on policy and procedural matters.

- C. A teacher, administrator, volunteer, contractor, and other school employees shall be particularly alert to possible situations, circumstances, or events which might include hazing. Any such person who witnesses, observes, receives a report of, or has other knowledge or belief of conduct which may constitute hazing shall make reasonable efforts to address and resolve the hazing and shall inform the building report taker immediately. School district personnel who fail to inform the building report taker of conduct that may constitute hazing or who fail to make reasonable efforts to address and resolve the hazing in a timely manner may be subject to disciplinary action.
- D. Submission of a good faith complaint or report of hazing by a student or staff member will not affect the complainant or reporter's future employment, grades, activity participation, work assignments, or educational work environment.
- E. Reports of hazing are classified as private educational and/or personnel data and/or confidential investigative data and will not be disclosed except as permitted by law. The building report taker, in conjunction with the responsible authority, shall be responsible for keeping and regulating access to any report of hazing and the record of any resulting investigation.
- F. The school district will respect the privacy of the complainant(s), the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the school district's legal obligations to investigate, to take appropriate action, and to comply with any discovery or disclosure obligations.

## V. SCHOOL DISTRICT ACTION

- A. Within three (3) days of the receipt of a complaint or report of hazing, the school district shall undertake or authorize an investigation by school district officials or a third party designated by the school district.
- B. The building report taker or other appropriate school district officials may take immediate steps, at their discretion, to protect the target or victim of the hazing, the complainant, the reporter, and students, or others pending completion of an investigation of alleged hazing prohibited by this policy.
- C. The alleged perpetrator of the hazing shall be allowed the opportunity to present a defense during the investigation or prior to the imposition of discipline or other remedial responses.
- D. Upon completion of an investigation that determines hazing has occurred, the school district will take appropriate action against students or staff that condoned, planned, directed, encouraged, aided, permitted, or engaged in hazing. Such action may include, but is not limited to, warning, suspension, suspension from Minnesota State High School League activities, ~~Saturday School~~, exclusion, expulsion, transfer, remediation, termination, or discharge. Disciplinary consequences will be adequate to try to deter violations and to appropriately discipline prohibited behavior. School district action taken for violation of this policy will be consistent with the requirements of applicable collective bargaining agreements; applicable statutory authority, including the Minnesota Pupil Fair Dismissal Act; and applicable school district policies, and regulations.
- E. The school district is not authorized to disclose to a victim private educational or personnel data regarding an alleged perpetrator who is a student or employee of the school district. At a parent(s)/guardian(s) request, school officials will notify the parent(s)/guardian(s) of students who are targets or victims of hazing and the parent(s) or guardian(s) of alleged perpetrators of hazing who have been involved in a reported and confirmed hazing incident of the remedial or disciplinary action taken, to the extent permitted by law.
- F. In order to prevent or to respond to hazing committed by or directed against a child with a disability, the school district shall, where determined appropriate by the child's individualized education program (IEP) team or Section 504 team, allow the child's IEP or Section 504 plan to be drafted to address the skills and proficiencies the child needs as a result of the child's disability to allow the child to respond to or not to engage in hazing.

## VI. RETALIATION OR REPRISAL

The school district will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor, or other employee of the school district who commits an act of reprisal or who retaliates against any person who asserts, alleges, or makes a good faith report of alleged hazing, who provides information about hazing, who testifies, assists or participates in an investigation of alleged hazing, or who testifies, assists, or participates in a proceeding or hearing relating to such hazing. Retaliation includes, but is not limited to, any form of intimidation, reprisal or harassment, or intentional disparate treatment. Disciplinary consequences will be sufficiently severe to deter violations and to appropriately discipline the individual(s) who engaged in the prohibited conduct. Remedial responses to the prohibited conduct shall be tailored to the particular incident and nature of the conduct.

## **VII. DISSEMINATION OF POLICY**

- A. This policy shall be referenced in each school's student handbook and in each school's building and staff handbooks.
- B. The school district will develop a method of annually disseminating this policy to students, parents/guardians, and employees.

**Legal References:** Minn. Stat. § 121A.40 - 121A.56 (Pupil Fair Dismissal Act)  
Minn. Stat. § 121A.69 (Hazing Policy)  
Minn. Stat. § 121A.031 (School Student Bullying Policy)  
Minn. Stat. § 121A.0311 (Notice of the Rights and Responsibilities of Students and Parents Under the Safe and Supportive Minnesota Schools Act)

**Cross Reference:** WBLASB Policy 403 (Discipline, Suspension and Dismissal of School District Employees)  
WBLASB Policy 413 (Harassment and Violence)  
WBLASB Policy 506 (Student Discipline)  
WBLASB Policy 514 (Bullying Prohibition Policy)  
WBLASB Policy 525 (Violence Prevention ~~[Applicable to Students and Staff]~~)

# **E. OPERATIONAL ITEMS**

AGENDA ITEM: **Action on Certification of 2024 Payable  
2025 Property Tax Levy**

MEETING DATE: **December 9, 2024**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for  
Finance and Operations;  
Andi Johnson, Director of Finance**

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**BACKGROUND:**

The School Board approved the preliminary tax levy on September 23, 2024. The requirement for a public hearing on the proposed levy was met earlier during this meeting. The final step in the tax levy process is for the School Board to certify the final levy amounts.

Attached please find the Levy Limitation and Certification Report provided by the Minnesota Department of Education. The total levy amount to be certified is \$70,477,860.93.

**RECOMMENDATION:**

Approve the certification of the final 2024 Payable 2025 Property Tax Levy in the amount of \$70,477,860.93.

Minnesota Department of Education  
Levy Limitation and Certification Report  
2024 Payable 2025

District Number-Type: 0624-01  
District Name: White Bear Lake School District  
Home County: Ramsey County

Date Printed: 12/5/24  
Limits Updated: 11/20/24  
Certified Submitted: 12/5/24

	LIMIT	PROPOSED	CERTIFIED
SUBTOTALS BY LEVY CATEGORY			
GENERAL - RMV VOTER	14,612,786.92	14,612,786.92	14,612,786.92
GENERAL - RMV OTHER	7,546,920.38	7,546,920.38	7,546,920.38
GENERAL - NTC VOTER	2,981,618.37	2,981,618.37	2,981,618.37
GENERAL - NTC OTHER	8,762,430.87	8,762,430.87	8,762,430.87
COMMUNITY SERVICE - NTC OTHER	1,359,137.84	1,359,137.84	1,359,137.84
GENERAL DEBT - NTC VOTER	16,342,751.87	16,342,751.87	16,342,751.87
GENERAL DEBT - NTC OTHER	18,872,214.68	18,872,214.68	18,872,214.68
OPEB DEBT - NTC VOTER	0.00	0.00	0.00
OPEB DEBT - NTC OTHER	0.00	0.00	0.00
SUBTOTALS BY FUND			
GENERAL FUND	33,903,756.54	33,903,756.54	33,903,756.54
COMMUNITY SERVICES FUND	1,359,137.84	1,359,137.84	1,359,137.84
GENERAL DEBT SERVICE FUND	35,214,966.55	35,214,966.55	35,214,966.55
OPEB/PENSION DEBT SERVICE FUND	0.00	0.00	0.00
SUBTOTALS BY TAX BASE			
REFERENDUM MARKET VALUE	22,159,707.30	22,159,707.30	22,159,707.30
NET TAX CAPACITY	48,318,153.63	48,318,153.63	48,318,153.63
SUBTOTALS BY TRUTH IN TAXATION CATEGORY			
VOTER APPROVED	33,937,157.16	33,937,157.16	33,937,157.16
OTHER	36,540,703.77	36,540,703.77	36,540,703.77
TOTAL LEVY			
TOTAL LEVY	70,477,860.93	70,477,860.93	70,477,860.93

The school district must submit the completed original of this form to the home county auditor by December 28, 2024. A duplicate form must be submitted to Minnesota Department of Education, School Finance Division, 400 NE Stinson Blvd., Minneapolis, MN 55413, by January 7, 2025.

The certified levy listed above is the levy voted by the school board for taxes payable in 2025.

Signature of School Board Clerk

Date of Certification



AGENDA ITEM: **Action on Revised Fiscal Year 2024-25 Budget**

MEETING DATE: **December 9, 2024**

SUGGESTED DISPOSITION: **Operational Items**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for Finance and Operations;**  
**Andi Johnson, Director of Finance**

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**BACKGROUND:**

The preliminary budget for the 2024-25 school year was approved at the June 10, 2024 School Board meeting. Each year the Board approves the revised budget at or near the midpoint of the school year.

Attached please find a summary of the revised fiscal year 2024-25 budget. This revised budget was reviewed with the School Board for discussion earlier in the meeting along with a projected budget for fiscal year 2025-26.

The proposed preliminary budget for the 2025-26 school year will be reviewed at the May 19, 2025 work session and will be presented for Board approval at the June 9, 2025 School Board meeting.

**RECOMMENDED ACTION:**

Approved the fiscal year 2024-25 revised budget as recommended.

**White Bear Lake Area Schools**  
**General Fund - Revenues and Expenditures Summary**  
**Revised FY2024-25 & Projected FY2025-26 Budgets**

General Fund	Actual 2022-23	Actual 2023-24	Preliminary 2024-25	Revised 2024-25	Projected 2025-26
1 Revenue					
2 Local sources					
3 Property taxes	26,687,502	29,212,856	28,716,759	28,904,497	\$ 30,134,662
4 Long Term Facilities Maintenance (LTFM) property taxes	3,231,437	4,332,868	6,470,399	6,470,399	4,615,613
5 Investment earnings	326,516	332,248	150,000	200,000	200,000
6 Other	3,037,439	4,259,832	2,355,230	2,192,586	2,196,577
7 State sources	67,971,854	74,670,118	75,507,680	76,247,588	76,560,718
8 Special Education	19,930,092	25,412,280	25,967,403	26,900,858	27,970,647
9 Federal sources	2,899,968	3,427,286	3,175,792	3,323,078	3,323,078
10 Federal COVID-19 relief funding	6,184,264	1,049,766	—	—	—
11 Revenues	\$ 130,269,072	\$ 142,697,254	\$ 142,343,263	\$ 144,239,006	\$ 145,001,295
12					
13 Expenditures					
14					
15 Administration	4,949,923	5,212,280	5,130,558	5,062,022	5,194,729
16 District support services	2,717,002	2,931,238	2,960,586	2,987,475	2,960,215
17 Elementary and secondary regular instruction	54,452,123	57,337,876	53,462,837	56,404,163	58,709,106
18 Vocational education instruction	1,745,537	1,787,380	1,587,452	1,205,677	1,244,831
19 Special education instruction	27,970,665	30,118,015	31,630,350	31,802,868	32,710,290
20 Instructional support services	9,365,907	10,056,848	11,310,945	10,229,488	10,036,658
21 Pupil support services	6,023,376	6,426,638	6,516,205	6,655,045	6,841,151
22 Transportation	9,339,416	9,580,355	9,671,381	10,021,372	10,548,497
23 Sites and buildings	8,749,790	9,243,143	10,251,612	10,197,909	10,549,999
24 Long Term Facilities Maintenance	6,184,264	4,307,053	6,470,399	6,470,399	4,615,613
25 Fiscal and other fixed cost programs	600,003	681,258	772,261	772,261	888,100
26 Debt service					
27 Principal	817,244	1,427,516	1,516,548	1,516,548	1,516,548
28 Interest and fiscal charges	268,342	229,709	243,350	243,350	243,350
29					
30 Expenditures	\$ 133,183,592	\$ 139,339,310	\$ 141,524,484	\$ 143,568,577	\$ 146,059,087
31					
32 Excess (Deficiency) of Revenue over Expenditures	(2,914,520)	3,357,944	818,779	670,429	(1,057,792)
33					
34 Net Change in Fund Balance (Assigned for Student Activities)	(54,657)	(9,621)	—	—	—
35 Net Change in Fund Balance (Restricted for Operating Capital)	(249,723)	48,977	—	—	(800,000)
36 Net Change in Fund Balance (Restricted for Capital Projects)	170,368	489	—	—	—
37 Net Change in Fund Balance (Restricted for Achievement & Integration)	(30,058)	7,956	—	—	—
38 Net Change in Fund Balance (Nonspendable)	(668,178)	637,106	(681,732)	(681,732)	—
39 Net Change in Fund Balance (Unassigned)	(2,082,272)	2,673,037	1,500,511	1,352,161	(257,792)
40 Net Change in Fund Balances	(2,914,520)	3,357,944	818,779	670,429	(1,057,792)
41					
42 Fund balances					
43 Beginning Fund Balances (Assigned, Restricted and Unassigned)	14,156,063	11,241,543	14,599,487	14,599,487	15,269,916
44					
45 Ending Fund Balance (Assigned, Restricted and Unassigned)	11,241,543	14,599,487	15,418,266	15,269,916	14,212,124
46					
47 Ending Fund Balance (Assigned for Student Activities)	385,624	376,003	376,003	376,003	376,003
48 Ending Fund Balance (Restricted for Operating Capital)	2,043,797	2,092,774	2,092,774	2,092,774	1,292,774
49 Ending Fund Balance (Restricted for Capital Projects)	882,647	883,136	883,136	883,136	883,136
50 Ending Fund Balance (Restricted for Achievement & Integration)	54,161	62,117	62,117	62,117	62,117
51 Ending Fund Balance (Nonspendable)	44,626	681,732	-	-	-
52 Ending Fund Balance (Unassigned)	\$ 7,830,688	\$ 10,503,725	\$ 12,004,236	\$ 11,855,886	\$ 11,598,094
53 Ending Fund Balance Percentage *	5.9%	7.8%	8.9%	8.6%	8.2%
54					

\* Ending Fund Balance Percentage calculation: Ending Fund Balance (Unassigned) divided by total operating expenses excluding LTFM expenses

## White Bear Lake Area Schools

### Nutritional Services, Community Services, and Debt Service Funds - Revenues and Expenditures Summary Revised FY2024-25 Budget

<b>Nutritional Services Fund</b>		<b>Actual 2022-23</b>	<b>Actual 2023-24</b>	<b>Preliminary 2024-25</b>	<b>Revised 2024-25</b>
55	Revenues	5,310,011	7,143,964	6,571,360	7,161,931
56	Expenditures	6,140,663	6,404,127	6,933,975	7,861,926
57					
58	Excess (Deficiency) of Revenue over Expenditures	(830,652)	739,837	(362,615)	(699,995)
59	Ending Fund Balance	\$ 2,264,396	\$ 3,004,233	\$ 2,641,618	\$ 2,304,238
60	Ending Fund Balance (as % of expenditures)	36.9%	46.9%	38.1%	29.3%

<b>Community Services Fund</b>		<b>Actual 2022-23</b>	<b>Actual 2023-24</b>	<b>Preliminary 2024-25</b>	<b>Revised 2024-25</b>
61	Revenues	7,335,528	7,892,686	8,466,251	8,392,081
62	Expenditures	8,175,477	8,042,191	8,231,602	8,300,697
63					
64	Excess (Deficiency) of Revenue over Expenditures	(839,949)	(149,505)	234,649	91,384
65	Ending Fund Balance	\$ (172,541)	\$ (322,046)	\$ (87,397)	\$ (230,662)
66	Ending Fund Balance (as % of expenditures)	-2.1%	-4.0%	-1.1%	-2.8%

<b>Debt Service Fund</b>		<b>Actual 2022-23</b>	<b>Actual 2023-24</b>	<b>Preliminary 2024-25</b>	<b>Revised 2024-25</b>
67	Revenues	23,846,197	29,596,514	30,610,105	30,610,105
68	Expenditures	24,618,921	27,290,763	31,204,395	31,204,395
69					
70	Excess (Deficiency) of Revenue over Expenditures	(772,724)	2,305,751	(594,290)	(594,290)
71	Ending Fund Balance	\$ 4,202,277	\$ 6,508,028	\$ 5,913,738	\$ 5,913,738
72	Ending Fund Balance (as % of expenditures)	17.1%	23.8%	19.0%	19.0%

**White Bear Lake Area Schools**  
**General Fund Revenues and Expenditures Detail**  
**FY2022-23 - FY2024-25**

	Actual 2022-23	Actual 2023-24	Preliminary 2024-25	Revised 2024-25
1 Revenue				
2 Local sources				
3 Property taxes	26,687,502	29,212,856	28,716,759	28,904,497
4 Long Term Facilities Maintenance (LTFM) property taxes	3,231,437	4,332,868	6,470,399	6,470,399
5 Investment earnings	326,516	332,248	150,000	200,000
6 Other	67,971,854	4,259,832	2,355,230	2,192,586
7 State sources	3,037,439	74,670,118	75,507,680	76,247,588
8 Special Education	19,930,092	25,412,280	25,967,403	26,900,858
9 Federal sources	2,899,968	3,427,286	3,175,792	3,323,078
10 Federal COVID-19 relief funding	6,184,264	1,049,766	—	—
11 Total revenue	130,269,072	\$ 142,697,254	142,343,263	144,239,006
12				
13 Expenditures				
14 Administration				
15 Salaries	3,454,253	3,624,475	3,562,820	3,500,106
16 Employee benefits	1,215,915	1,279,519	1,273,563	1,257,703
17 Purchased services	182,227	214,369	216,670	226,708
18 Supplies and materials	24,294	25,087	16,321	16,321
19 Other expenditures	73,234	68,830	61,184	61,184
20 Total administration	4,949,923	5,212,280	5,130,558	5,062,022
21				
22 District support services				
23 Salaries	1,525,341	1,633,538	1,742,385	1,629,371
24 Employee benefits	558,970	602,250	601,471	645,857
25 Purchased services	464,465	640,977	473,457	473,457
26 Supplies and materials	155,652	113,835	117,730	213,247
27 Capital expenditures	4,038	—	—	—
28 Other expenditures	8,536	(59,363)	25,543	25,543
29 Total district support services	2,717,002	2,931,238	2,960,586	2,987,475
30				
31 Elementary and secondary regular				
32 instruction				
33 Salaries	36,980,820	37,228,407	36,575,978	38,772,355
34 Employee benefits	12,811,977	13,303,300	13,132,595	13,672,720
35 Purchased services	2,043,393	2,589,698	1,192,509	1,134,576
36 Supplies and materials	1,818,139	3,547,661	2,094,764	2,361,205
37 Capital expenditures	332,198	147,608	217,102	213,418
38 Other expenditures	465,596	521,201	249,889	249,889
39 Total elementary and secondary				
40 regular instruction	54,452,123	57,337,876	53,462,837	56,404,163
41				
42 Vocational education instruction				
43 Salaries	1,073,137	1,144,997	969,797	695,924
44 Employee benefits	382,302	266,170	327,586	223,957
45 Purchased services	234,208	310,868	243,859	242,796
46 Supplies and materials	44,910	45,098	46,210	43,000
47 Capital expenditures	6,970	14,380	—	—
48 Other expenditures	4,010	5,867	—	—
49 Total vocational education				
50 instruction	1,745,537	1,787,380	1,587,452	1,205,677
51				
52 Special education instruction				
53 Salaries	18,828,452	20,065,787	21,128,287	21,370,583
54 Employee benefits	7,232,011	7,905,145	8,531,619	8,454,989
55 Purchased services	1,596,475	1,831,335	1,806,545	1,806,545
56 Supplies and materials	208,054	115,406	113,346	120,198
57 Capital expenditures	7,545	98,457	20,000	20,000
58 Other expenditures	98,128	101,885	30,553	30,553
59 Total special education instruction	27,970,665	30,118,015	31,630,350	31,802,868
60				
61 Instructional support services				
62 Salaries	5,644,536	5,991,057	7,314,327	5,969,349
63 Employee benefits	1,961,456	1,909,651	1,680,219	1,862,489
64 Purchased services	403,718	554,510	578,216	586,133
65 Supplies and materials	954,877	1,494,482	1,229,590	1,302,924
66 Capital expenditures	345,714	45,414	500,000	500,000
67 Other expenditures	55,606	61,734	8,593	8,593
68 Total instructional support services	9,365,907	10,056,848	11,310,945	10,229,488

**White Bear Lake Area Schools**  
**General Fund Revenues and Expenditures Detail**  
**FY2022-23 - FY2024-25**

	Actual 2022-23	Actual 2023-24	Preliminary 2024-25	Revised 2024-25
69 Pupil support services				
70 Salaries	3,734,652	4,091,995	4,422,681	4,502,387
71 Employee benefits	1,370,503	1,565,867	1,731,212	1,791,320
72 Purchased services	451,382	590,978	335,251	335,251
73 Supplies and materials	231,976	155,235	27,061	26,087
74 Capital expenditures	94,343	—	—	—
75 Other expenditures	140,520	22,563	—	—
76 Total pupil support services	6,023,376	6,426,638	6,516,205	6,655,045
77				
78 Transportation				
79 Salaries	1,572,102	1,793,798	1,777,179	2,040,826
80 Employee benefits	533,812	591,264	578,186	664,530
81 Purchased services	6,298,333	6,497,625	6,336,444	6,336,444
82 Supplies and materials	471,624	424,355	469,572	469,572
83 Capital expenditures	463,545	273,313	510,000	510,000
84 Other expenditures	—	—	—	—
85 Total transportation	9,339,416	9,580,355	9,671,381	10,021,372
86				
87 Sites and buildings including LTFM				
88 Salaries	3,586,016	4,217,204	4,445,303	4,268,912
89 Employee benefits	1,524,493	1,577,421	1,979,641	2,102,329
90 Purchased services	7,870,414	6,375,403	8,637,228	8,637,228
91 Supplies and materials	903,635	908,195	1,131,463	1,131,463
92 Capital expenditures	1,012,135	455,888	499,191	499,191
93 Other expenditures	37,361	16,085	29,185	29,185
94 Total sites and buildings	14,934,054	13,550,196	16,722,011	16,668,308
95				
96 Fiscal and other fixed cost programs				
97 Purchased services	600,003	681,258	772,261	772,261
98				
99 Debt service				
100 Principal	817,244	1,427,516	1,516,548	1,516,548
101 Interest and fiscal charges	268,342	229,709	243,350	243,350
102 Total debt service	1,085,586	1,657,225	1,759,898	1,759,898
103				
104 Total expenditures	133,183,592	139,339,310	141,524,484	143,568,577
105				
106 Excess (Deficiency) of Revenue over Expenditures	(2,914,520)	3,357,944	818,779	670,429
107				
108 Net Change in Fund Balance (Assigned for Student Activities)	(54,657)	(9,621)	—	—
109 Net Change in Fund Balance (Restricted for Operating Capital)	(249,723)	48,977	—	—
110 Net Change in Fund Balance (Restricted for Capital Projects)	170,368	489	—	—
111 Net Change in Fund Balance (Restricted for Achievement & Integration)	(30,058)	7,956	—	—
112 Net Change in Fund Balance (Nonspendable)	(668,178)	637,106	(681,732)	(681,732)
113 Net Change in Fund Balance (Unassigned)	(2,082,272)	2,673,037	1,500,511	1,352,161
114 Net Change in Fund Balances	(2,914,520)	3,357,944	818,779	670,429
115				
116 Fund balances				
117 Beginning Fund Balances (Assigned, Restricted and Unassigned)	14,156,063	11,241,543	14,599,487	14,599,487
118				
119 Ending Fund Balance (Assigned, Restricted and Unassigned)	\$ 11,241,543	\$ 14,599,487	\$ 15,418,266	\$ 15,269,916
120				
121 Ending Fund Balance (Assigned for Student Activities)	385,624	376,003	376,003	376,003
122 Ending Fund Balance (Restricted for Operating Capital)	2,043,797	2,092,774	2,092,774	2,092,774
123 Ending Fund Balance (Restricted for Capital Projects)	882,647	883,136	883,136	883,136
124 Ending Fund Balance (Restricted for Achievement & Integration)	54,161	62,117	62,117	62,117
125 Ending Fund Balance (Nonspendable)	44,626	681,732	—	—
126 Ending Fund Balance (Unassigned)	7,830,688	10,503,725	12,004,236	11,855,886
127 Ending Fund Balance Percentage *	5.9%	7.8%	8.9%	8.6%
128				
129 * Ending Fund Balance Percentage calculation: Ending Fund Balance (Unassigned) divided by total operating expenses excluding LTFM expenses				

AGENDA ITEM: **Action on Acceptance of Brosious Grants**  
MEETING DATE: **December 9, 2024**  
SUGGESTED DISPOSITION: **Operational Items**  
CONTACT PERSON(S): **Dr. Wayne Kazmiercak, Superintendent**

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**BACKGROUND:**

The White Bear Lake Area Educational Foundation has forwarded 8 Brosious Teaching Grants and 3 Ryan Art Grants to the Superintendent, with a request that these grants be formally accepted by the School Board.

As part of their internal process, prior to consideration of any proposal the Foundation reviews the proposals with our administration. We confirm that proposals are consistent with our curriculum, and if technology is used, consistent with our technology plan.

**RECOMMENDED ACTION:**

Accept the 8 Brosious Teaching Grants and 3 Ryan Art Grants from the White Bear Lake Area Educational Foundation as shown in the attached materials in the total amount of \$14,745.47.

WHEREAS, the School Board believes it necessary and appropriate to accept the gifts that are reflected upon the following pages; and

WHEREAS, these gifts are consistent with State laws, School Board policy, and administrative practices; and

WHEREAS, acceptance of these gifts are consistent with the mission and educational programs of the White Bear Lake Area Schools; and

THEREFORE BE IT RESOLVED, that the School Board authorizes the acceptance and use of the following gifts:

## **2024 BROSIOUS GRANTS AND RYAN ART GRANTS - DISTRIBUTIONS**

**2024 BROSIOUS GRANTS: 8 Requests were funded: \$13,451.81**

### **1. Genius Time.** Grade 2 Math. Matoska. Impact: 21-560 students

Students will create game boards and play games to enhance problem-solving, spatial awareness, and creative thinking. Each game accommodates different skill levels and encourages students to explore multiple solutions. The project aligns with ISD 624's goal of fostering student-led learning, creativity, and preparation for future challenges through hands-on, differentiated activities.

### **2. Expanding Learning Opportunities for Students with Significant Needs.** PAWS Program. Mariner Middle School. Impact: 30 students.

iPads will enhance independent learning for students with severe disabilities in The P.A.W.S. program at Mariner Middle School. These devices offer equitable access to curriculum and digital materials in unique ways that cannot be achieved using desktops or chromebooks, promoting student independence. The project aligns with ISD 624's mission to foster personalized learning, equity, and a safe, nurturing environment for all students.

### **3. Power of Play.** Grades 2-3. Oneka Elementary. Impact: 125 students.

This project aims to reduce screen time and encourage hands-on, collaborative activities during BEAR time for 2nd and 3rd graders. By using STEM materials and imaginative play, students will practice social-emotional skills taught in the Second Step curriculum. Growth will be measured using the DESSA assessment, aligning with ISD 624's instructional goals of fostering collaboration, empathy, and problem-solving skills.

### **4. High Interest Literacy for Striving Readers.** Grades 2-5. Matoska. Impact: 28 students

This project provides high-interest, low-readability decodable books and comic books for upper elementary students reading at a kindergarten level. The books will engage students while aligning with the Science of Reading. Weekly lessons will use these materials to build phonics skills, with progress measured through FastBridge assessments and IEP goals, supporting ISD 624's literacy objectives.

## 2024 BROSIOUS GRANTS AND RYAN ART GRANTS - DISTRIBUTIONS

### **5. Don't Just Tell Me, Show Me!** Grades 9-12. WBLAHS. Impact: 300 students.

This project enhances student learning by integrating high-quality video demonstrations, documentation of artwork, and access to 3D clay printing and Cricut tools. A document camera will improve visibility and allow for content creation, supporting standards-based grading. Students will gain hands-on, tech-enhanced experiences, fostering creativity, independence, and cross-disciplinary learning in art.

### **6. Seeds of Learning.** Grade 3. Matoska. Impact: 95-560 students.

This farm-to-table project integrates Life Cycle science, nutrition, and community engagement. Students will grow vegetables, reinforcing biological concepts, while developing responsibility, adaptability, and teamwork. The project aligns with ISD 624's goals of personal learning, creativity, and service. Outcomes include hands-on learning, improved social dynamics, and greater awareness of food systems.

### **7. Cardio Cups.** Grades K-5 Physical Education. Vadnais Elementary. Impact: 400 students.

This project will use 3,000 stacking cups for various Physical Education activities, including cardio cornhole, bowling challenges, cup stacking, and relay races. These activities foster teamwork, engagement, and excitement, aligning with school goals to enhance student experience, connection, and participation, regardless of athletic skill level.

### **8. Dramatic and Sensory Bin Play in Early Elementary.** Early Childhood. Oneka. Impact: 118 students.

The project aims to create dramatic play and sensory bins, such as a farmer's market and alphabet fun, to foster creativity, problem-solving, literacy, and math skills. It aligns with ISD 624's goals by enhancing literacy, math, and social-emotional development in early childhood through interactive, peer-engaging activities.



## **2024 BROSIOUS GRANTS AND RYAN ART GRANTS - DISTRIBUTIONS**

**2024 RYAN ART GRANTS: 3 Requests were funded: \$1,293.66**

**1. Ojibwe Shoulder Bags.** Grade 2. Matoska IB World School. Impact: 110 students.

Students will design an Ojibwe Shoulder bag during the Blast from the Past unit. The central idea of this unit is how history and daily life reflect the culture of a community. Students will explore origins and histories of communities, various cultures different from their own, how communities change over time, and how cultures have recorded and shared personal histories & journeys.

**2. Habitat Murals.** Grade 1. Lakeaires. Impact: 25 students.

This project enhances first-grade learning by blending art and science. Students will create habitat murals, painting scenes and animals that reflect each environment, such as snowy landscapes and Arctic animals. The project supports hands-on, visual storytelling and will culminate in eight murals displayed at the school's spring Art Fair.

**3. Using Creativity to Show My Knowledge.** Lakeaires. Impact: 52 students.

This project will enhance our new literacy curriculum by letting the students use their creativity to show what they learned at the end of each unit. Instead of pencil/paper tests, they will be able to use their new knowledge to create a project of their choice that will demonstrate what they have learned.

AGENDA ITEM: **Action on 2025-26 and 2026-27 School Year Calendars**

MEETING DATE: **December 9, 2024**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Dr. Alison Gillespie, Assistant Superintendent for Teaching and Learning**

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**BACKGROUND:**

Each year, district leadership works with the School Board to discuss instructional needs that can be addressed through calendar decisions. Dr. Alison Gillespie, Assistant Superintendent for Teaching and Learning, presented for discussion a detailed 2025-26 school year calendar and a 2026-27 school year calendar with key dates earlier this evening.

**RECOMMENDED ACTION:**

Approve the 2025-26 and 2026-27 School Year Calendars.

# Dr. Alison Gillespie

GO BEARS

- The WBLAE collectively bargained contract parameters must be followed unless a mutually agreed upon change to these parameters has been made.
- The academic calendar with key dates is proposed to the School Board two school years in advance.
- The detailed and final academic calendar is proposed to the School Board one school year in advance.
- Non-students days must be inclusive of K-12 students with the exception of opening and closing school year practices.
- The School District's Equity Decision Making Protocol will be utilized when deciding upon the placement of non-student days.
  - WBLAS will also utilize surrounding districts' calendars as a reference point when deciding upon non-student days; however, all districts have different needs and union contracts so calendar alignment is often difficult to achieve.



## 25-26 and 26-27 Calendar Overview

- Moving to a district-wide trimester model for reporting purposes for other parts (Elementary and MS) of our system.
  - Aligns the majority of our system as WBLAHS is moving to a Trimester schedule beginning Fall of 2025.
  - Aligns reporting with assessment calendar and screening testing requirements.
  - Non-student days are adjusted to accommodate for this change.
  - Area Learning Center and Transition Education Center reporting parameters are still yet to be determined. An update will be provided to the School Board as necessary depending upon calendar implications.
- Our schools will no longer serve as voting locations. Non-student days in early November will return to student contact days.

## 2025-26 Calendar

<div><div>JULY 2025</div><table><tr><td>S</td><td>M</td><td>T</td><td>W</td><td>Th</td><td>F</td><td>S</td></tr><tr><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td></tr><tr><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td></tr><tr><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td></tr><tr><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td></tr><tr><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td></tr></table></div>	S	M	T	W	Th	F	S			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31			<div><div>JANUARY 2026</div><table><tr><td>S</td><td>M</td><td>T</td><td>W</td><td>Th</td><td>F</td><td>S</td></tr><tr><td></td><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td></tr><tr><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr><tr><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td></tr><tr><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td></tr><tr><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td></tr></table><div>1-2 No School - Winter Break 5 School Resumes 19 No School - MLK, Jr. Day</div></div>	S	M	T	W	Th	F	S					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31														
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# 2026-27 Calendar

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FEBRUARY 2027						
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MARCH 2027						
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APRIL 2027						
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MAY 2027						
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JUNE 2027						
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27	28	29	30			

Questions?





# White Bear Lake Area Schools 2025-26 Academic Calendar

## JULY 2025

S	M	T	W	Th	F	S
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
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27	28	29	30	31		

## AUGUST 2025

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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

25 Convocation  
26-28 Teacher Work and Staff Development

## SEPTEMBER 2025

S	M	T	W	Th	F	S
	1	2	3	4	5	6
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

1 Labor Day  
2 First Day of School: 6 & 9  
3 First Day of School: 1-5, 7-8 & 10-12+ (all 1-12+ attends)  
4 First Day of School: K (all K-12+ attends)  
8 First Day of School: EC

## OCTOBER 2025

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

15 Non Student Day\*  
16-17 No School - Education Minnesota Conference

## NOVEMBER 2025

S	M	T	W	Th	F	S
						1
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

25 End Trimester 1  
26-28 No School - Thanksgiving Break

## DECEMBER 2025

S	M	T	W	Th	F	S
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

1 Non Student Day\*  
24-31 No School - Winter Break

## JANUARY 2026

S	M	T	W	Th	F	S
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

1-2 No School - Winter Break  
5 School Resumes  
19 No School - MLK, Jr. Day

## FEBRUARY 2026

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

13 Non Student Day\*  
16 No School - Presidents' Day

## MARCH 2026

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

5 End Trimester 2  
6 Non Student Day\*  
9-13 No School - Spring Break  
20 Non Student Day\*

## APRIL 2026

S	M	T	W	Th	F	S
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
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3 Non Student Day\*  
27 Non Student Day\*

## MAY 2026

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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

25 No School - Memorial Day

## JUNE 2026

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21	22	23	24	25	26	27
28	29	30				

5 Last Day of School - End Trimester 3  
8 Teacher Work Day

First/Last Day of School  
 No School for Students  
 Key Date  
 District Center Closed

\*Non Student Days - Staff engage in curriculum work, professional learning and instructional delivery, assessment reporting, conferences and communication with parents.

Approved at the \_\_\_\_\_ School Board Meeting.



# White Bear Lake Area Schools 2026-27 Academic Calendar

## JULY 2026

S	M	T	W	Th	F	S
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## AUGUST 2026

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## SEPTEMBER 2026

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6	7	8	9	10	11	12
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20	21	22	23	24	25	26
27	28	29	30			

- 7 Labor Day
- 8 First Day of School: 6 & 9
- 9 First Day of School: 1-5, 7-8 & 10-12+ (all 1-12+ attends)
- 10 First Day of School: K (all K-12+ attends)
- 14 First Day of School: EC

## OCTOBER 2026

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

- 14 No School
- 15-16 No School - Education Minnesota Conference

## NOVEMBER 2026

S	M	T	W	Th	F	S
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8	9	10	11	12	13	14
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22	23	24	25	26	27	28
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- 25-27 No School - Thanksgiving Break

## DECEMBER 2026

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- 3 End Trimester 1
- 4 No School
- 24-31 No School - Winter Break

## JANUARY 2027

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- 1 No School - Winter Break
- 4 School Resumes
- 18 No School - MLK, Jr. Day

## FEBRUARY 2027

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- 15 No School - Presidents' Day

## MARCH 2027

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21	22	23	24	25	26	27
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- 4 End Trimester 2
- 5 No School
- 8-12 No School - Spring Break
- 26 No School

## APRIL 2027

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## MAY 2027

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- 31 No School - Memorial Day

## JUNE 2027

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- 10 Last Day of School

- First/Last Day of School
- No School for Students
- Key Date
- District Center Closed

\*Non Student Days - Staff engage in curriculum work, professional learning and instructional delivery, assessment reporting, conferences and communication with parents.

Approved at the \_\_\_\_\_ School Board Meeting.

AGENDA ITEM: **Action on 2025-26 Course Proposals**

MEETING DATE: **December 9, 2024**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Dr. Alison Gillespie, Assistant Superintendent  
for Teaching and Learning;**  
**Jennifer Babiash, Director of Teaching and  
Learning**

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**BACKGROUND:**

At the November 25, 2024 Work Session, Jen Babiash, Director of Teaching and Learning, and Russ Reetz, Principal of White Bear Lake Area High School presented the secondary course proposals for the 2025-26 school year.

**RECOMMENDED ACTION:**

Approve the recommended secondary new course proposals, course name or grade level changes, and course removals for the 2025-26 school year as presented.



# Action on 2025-2026 Course Proposals

Presented by:

Dr. Alison Gillespie, Assistant Superintendent for Teaching and Learning  
Jennifer Babiash, Director of Teaching and Learning

## Key Considerations

***All students college and career ready by graduation.***

- Career Pathways Programming
- Industry partners and postsecondary institutions
- Student interest
- Equitable access to rigorous coursework
- School capacity (enrollment, staffing, scheduling and facilities)

## Timeline

### April 2024

- Teachers review current courses and student interest survey, and discuss potential new courses

### September 2024

- Teachers request new courses, changes, and removals

### October 2024

- Presentation to Instructional Cabinet for feedback
- Presentation to Systems Accountability Committee for feedback

### November 2024

- Review feedback with teacher leadership team
- Presentation at School Board Work Study Session

### December 2024

- Approval at School Board Meeting

## Summary of Course Proposals

- 41 new proposals
- 25 name changes
- 7 grade-level changes
- 4 full-year options
- 1 change to course description
- 1 change to hybrid option
- 1 change to before school option
- 22 course removals

## New Course Proposals by Department

\*concurrent enrollment college credit

<b>ART</b> Sports Photography & Media (9-12)	<b>AVID</b> AVID 9/10 (9-10) AVID 11/12 (11-12)
<b>Business</b> Personal Finance 2 (10-12) Sports & Media Marketing (9-12) DECA (Distributive Education Clubs of America) (10-12)	<b>Family &amp; Consumer Science</b> Fashion Independent Studio (11-12) Child Development Classroom Experience: Planning (12) Child Development Classroom Experience: Careers (12)
<b>Grow your Own (Education)</b> *Intro to Urban Education and Reflective Practice (10-12) *Technology for Educators (10-12) *Intro to Ethnic Studies Education (10-12) *Intro to Special Education (10-12) *Future Educator Field Experience (10-12)	<b>Health</b> Social Relationships and Sexual Health (9-12) Improving Athletic Performance: Mindsets and Approaches (10-12) *Basic Life Support-First Aid and CPR (9-12)
<b>Math</b> Trigonometry (10-12) Math for the Trades (10-12) Discrete Math (10-12)	<b>Multi-lingual learner</b> ML (Multilingual) Language Arts (9-12) ML (Multilingual) Study Skills (9-12)
<b>Media</b> Computer Hardware Technology (Tech Depot) (9-12) Media and Informational Production (9-12)	<b>Music</b> Unified Music (9-12)
<b>Physical Education</b> Power Volleyball (9-12) Power Basketball (9-12) In Season Weights - Zero Hour (F, W, S) (10-12)	<b>Physical Education</b> Officiating and Coaching Education (10-12) *Introduction to Exercise Science (11-12) *Wellness for Life (11-12)
<b>Science</b> Planet Earth and Its Climate (9-12) Aviation and Aerospace: Introduction (9-12)	<b>Science</b> Drone Flight Academy: Knowledge, Skills and Certification (11-12) Green Foundation: Exploring the Principles of Sustainability (9-12)
<b>Social Studies</b> History of Sports (10-12) World Religions and Mythologies (10-12)	<b>Service learning</b> Unified Class Partner (11-12)
<b>Tech Education</b> Automotive II: Steering & Suspension (11-12) Automotive II: Brakes (11-12) Automotive II: Electrical (11-12)	

## Course Changes

Course Name	Change
Academic Strategies (9-12)	Name change from Study Skills
Algebra Essentials (9)	Name change from Trans Math 9
Algebra 2 Essentials (11)	Name change from Trans Math 11
Baking Basics (11-12)	Name change from Culinary Essentials
Cartooning and Animation (9-12)	Name change from Design 1
Consumer Math Essentials (9-12)	Name change from Math 11/12 Expand to grades 9-12
Crime Scene Investigations (10-12)	Name change from Criminology
Current Events (9-12)	Name change from Modern World Events
Engine Repair (9-12)	Name change from Small Engines
Geometry Essentials (10)	Name change from Trans Math 10
Global Studies (9)	Name change from Geography, expand content
Introduction to Automotive Technology (10-12)	Name change from Automotive Technology I
Jewelry and Sculpture 1 (9-12)	Name change from Sculpture 1
Jewelry and Sculpture 2 (9-12)	Name change from Sculpture 2
Language Arts Essentials (9-12)	Name change from READ 180
Math Skills (9-12)	Name change from Basic Math
Merchandising (School Store) (11-12)	Name change from Merchandising/DECA
Personal Finance 1 (10-12) Personal Finance 1 - Hybrid (11-12)	Name change from Personal Finance Name change from Personal Finance - Hybrid
Reading Skills (9-12)	Name change from Basic Reading

Sewing and Fashion (9-12)	Name change from Fashion Design and Sewing
Transition Exploration (9-12)	Name change from Transition Life Skills
Weights for Athletes (10-12)	Name change from Individualized Weight Training & Conditioning (11-12) Add full-year option Expand to grades (10-12)
AP Calculus AB (10-12)	Expand to grades 10-12
Astronomy: The Observable Universe (9-12)	Expand to grades 9-12
AP Physics C: Mechanics (10-12)	Expand to grades 10-12
AP Environmental Science (10-12)	Expand to grades 10-12
Creative Writing (11-12) Creative Writing - Hybrid (11-12) Public Speaking (11-12) AP Literature (11-12)	Expand to grades 11-12
Bears Weights (10-12)	Name change from Lifetime Bears Weights Add full-year option
Tournament Team Sports (9-12)	Add full-year option
Yearbook (11-12)	Add full-year option Expand to grades 11-12
AP Art History: Ancient to Medieval (9-12) AP Art History: Renaissance to Modern (9-12)	Split the current AP Art History course and expand the content
AP Chemistry (12)	Change from AP Chem with Biochemistry
Biology Cells, Biology Genetics, Biology Ecology (students choose two of three courses)	Change from Biology (10)
Car Care (10-12)	Update course description
Early Childhood Education - Hybrid (12)	Change to a hybrid format to allow students to do field experience
School Grounds - Zero Hour (10-12)	Add a before-school option to allow students to receive credit

## Course Removals

These courses have been added since the Board Work Study Session on 11.25.24.

Business Applications (9-12)	Rock Band 101 (9-12)
New Moves (9-12)	Rock Band 102 (9-12)
Biomedical Engineering (10-12)	Elective Physical Education (9-12)
Strategies for College and Career Reading: RDNG 950 (10-12)	Recreational Sports (9-12)
*CIS Writing 1201 (12)	Environmental Science and Ecology (9-12)
Social Justice, Change, and Responsibility (9-10)	*IT Explorations (9-12)
Algebra 3 with Trigonometry (semester) (12)	*Programming Fundamentals (9-12)
Automotive Technology II (11-12)	Powersports Technology (10-12)
Honors Geography (9)	AP Psychology - Hybrid (10-12)
Honors World History A & B (11-12)	AP European History (11-12)
*CIS Exploring the Teaching Profession 1 (11-12)	
*CIS Exploring the Teaching Profession 2 (11-12)	

AGENDA ITEM: **Policy 419, Tobacco-Free Environment: Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices; Vaping Awareness and Prevention Instruction**

MEETING DATE: **December 9, 2024**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Matt Mons, Director of Human Resources; Dr. Alison Gillespie, Assistant Superintendent for Teaching and Learning; and Tim Wald, Assistant Superintendent for Finance and Operations**

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#### **BACKGROUND:**

School Board Policy 419, Tobacco-Free Environment: Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices; Vaping Awareness and Prevention Instruction, was reviewed by the School Board Policy Committee and Cabinet, had a first reading in November and is being recommended for a second reading. The changes recommended to this policy are in sections I, II, III, IV, and VI and the legal references.

The purpose of this policy is to maintain a learning and working environment that is tobacco-free.

#### **RECOMMENDED ACTION:**

Approve School Board Policy 419, Tobacco-Free Environment: Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices; Vaping Awareness and Prevention Instruction, as recommended by the School Board Policy Committee and Cabinet.

*Adopted: April 29, 1996*  
*Revised: August 27, 2001*  
*Revised: December 14, 2009*  
*Revised: November 14, 2011*  
*Revised: March 1, 2021*  
*Revised: \_\_\_\_\_*

*White Bear Lake Area*  
*School District #624 Policy 419*

*Revised: October 14, 2019*  
*Revised: September 11, 2023*

#### **419 TOBACCO-FREE ENVIRONMENT: POSSESSION AND USE OF TOBACCO, TOBACCO-RELATED DEVICES, AND ELECTRONIC DELIVERY DEVICES; VAPING AWARENESS AND PREVENTION INSTRUCTION**

##### **I. PURPOSE**

The purpose of this policy is to maintain a learning and working environment that is tobacco-free.

##### **II. GENERAL STATEMENT OF POLICY**

- A. A violation of this policy occurs when any student, teacher, administrator, other school personnel, or visitor to the school district or person smokes or uses tobacco, tobacco-related devices, or carries or uses an activated electronic delivery device in a public school. This prohibition extends to all facilities, whether owned, rented, or leased, and all vehicles that a school district owns, leases, rents, contracts for, or controls. In addition, this prohibition includes any other vehicles, including personal vehicles, used, in whole or in part, for school purposes, during hours of school operation, if more than one person is present. This prohibition includes all school district property and all off-campus events sponsored by the school district.
- B. A violation of this policy occurs when any elementary school, middle school, or secondary school student possesses any type of tobacco, tobacco-related device, or electronic delivery devices in a public school. This prohibition extends to all facilities, whether owned, rented, or leased, and all vehicles that a school district owns, leases, rents, contracts for, or controls and includes vehicles used, in whole or in part, for work purposes, during hours of school operation, if more than one person is present. This prohibition includes all school district property and all off-campus events sponsored by the school district.
- C. The school district will act to enforce this policy and to discipline or take appropriate action against any student, teacher, administrator, school personnel, or person who is found to have violated this policy.
- D. The school district will not solicit or accept any contributions or gifts of money, curricula, materials, or equipment from companies that directly manufacture and are identified with tobacco products, tobacco-related devices, or electronic delivery devices. The school district will not



promote or allow promotion of tobacco products or electronic delivery devices on school property or at school-sponsored events.

### III. DEFINITIONS

- A. “Electronic delivery device” means any product containing or delivering nicotine, lobelia, or any other substance, whether natural or synthetic, intended for human consumption through inhalation of aerosol or vapor from the product. Electronic delivery devices includes but is not limited to devices manufactured, marketed, or sold as electronic cigarettes, electronic cigars, electronic pipes, vape pens, modes, tank systems, or under any other product name or descriptor. Electronic delivery devices include any component part of a product, whether or not marketed or sold separately. Electronic delivery device excludes drugs, devices, or combination products, as those terms are defined in the Federal Food, Drug, and Cosmetic Act, that are authorized for sale by the United States Food and Drug Administration.
- B. “Heated tobacco product” means a tobacco product that produces aerosols containing nicotine and other chemicals which are inhaled by users through the mouth.
- C. “Smoking” means inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, pipe, or any other lighted or heated product containing, made, or derived from nicotine, tobacco, marijuana, or other plant, whether natural or synthetic, that is intended for inhalation. Smoking includes carrying or using an activated electronic delivery device.
- D. “Tobacco” means cigarettes and any product containing, made, or derived from tobacco that is intended for human consumption, whether chewed, smoked, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, or any component, part or accessory of a tobacco product; cigars; cheroots; stogies; perique; granulated, plug cut, crimp cut, ready rubbed, and other smoking tobacco; snuff; snuff flour; cavendish; plug and twist tobacco; fine cut and other chewing tobacco; shorts; refuse scraps, clippings, cuttings and sweepings of tobacco; and other kinds and forms of tobacco. Tobacco excludes drugs, devices, or combination products, as those terms are defined in the Federal Food, Drug, and Cosmetic Act, that are authorized for sale by the United States Food and Drug Administration.
- E. “Tobacco-related devices” means cigarette papers or pipes for smoking or other devices intentionally designed or intended to be used in a manner which enables the chewing, sniffing, smoking, or inhalation of vapors of tobacco or tobacco products. Tobacco-related devices include components ~~of to~~ tobacco-related devices which may be marketed or sold separately.

- F. “Vaping” means using an activated electronic delivery device or heated tobacco product.

#### IV. EXCEPTION

- A. A violation of this policy does not occur when an American Indian or Alaskan Native adult/student lights tobacco, cedar, sweet grass, and/or sage on school district property as a part of a traditional American Indian or Alaskan Native spiritual or cultural ceremony, under the direct supervision of an appropriate staff member, as determined by the building or site administrator. An American Indian student may carry a medicine pouch containing loose tobacco intended as observance of traditional spiritual or cultural practices.
- B. A violation of this policy does not occur when an American Indian or Alaskan Native student possesses loose tobacco for personal spiritual/ceremonial purposes.
- C. A violation of this policy does not occur when an adult nonstudent possesses a tobacco or nicotine product that has been approved by the United States Food and Drug Administration for sale as a tobacco cessation product, as a tobacco dependence product, or for other medical purposes, and is being marketed and sold solely for such an approved purpose. Nothing in this exception authorizes smoking or use of tobacco, tobacco-related devices, or electronic delivery devices on school property or at off-campus events sponsored by the school district.
- D. An American Indian student or staff member may use tobacco, sage, sweetgrass, and cedar to conduct individual or group smudging in a public school. The process for conducting smudging is determined by the building or site administrator. Smudging must be conducted under the direct supervision of an appropriate staff member, as determined by the building or site administrator.

#### V. VAPING PREVENTION INSTRUCTION

- A. The school district must provide vaping prevention instruction at least once to students in grades 6 through 8.
- B. The school district may use instructional materials based upon the Minnesota Department of Health’s school e-cigarette toolkit or may use other smoking prevention instructional materials with a focus on vaping and the use of electronic delivery devices and heated tobacco products. The instruction may be provided as part of the school district’s locally developed health standards.

#### VI. ENFORCEMENT

- A. All individuals, including visitors on school premises, shall adhere to this policy.
- B. Students who violate this tobacco-free policy shall be subject to school district discipline procedures.
- C. A violation of this policy does not occur when an American Indian or Alaskan Native student possesses loose tobacco for personal spiritual/ceremonial purposes. A violation of this policy does occur when any student is found to be using tobacco for recreational purposes.
- D. School district administrators and other school personnel who violate this tobacco-free policy shall be subject to school district discipline procedures.
- E. School district action taken for violation of this policy will be consistent with requirements of applicable collective bargaining agreements, Minnesota or federal law, and school district policies.
- F. Persons who violate this tobacco-free policy may be referred to the building administration or other school district supervisory personnel responsible for the area or program at which the violation occurred.
- G. School administrators may call the local law enforcement agency to assist with enforcement of this policy. Smoking or use of any tobacco product in a public school is a violation of the Minnesota Clean Indoor Air Act and/or the Freedom to Breathe Act of 2007 and is a petty misdemeanor. A court injunction may be instituted against a repeated violator.
- H. No persons shall be discharged, refused to be hired, penalized, discriminated against, or in any manner retaliated against for exercising any right to a smoke-free environment provided by the Freedom to Breathe Act of 2007 or other law.

## **VII. DISSEMINATION OF POLICY**

- A. The school district will develop a method of discussing this policy with students and employees.
- B. This policy shall appear in the student and staff handbook.
- C. Appropriate signage shall be posted throughout the district and building entrances and other highly visible locations.
- D. The school or district shall make tobacco-free reminder announcements at school events at appropriate intervals throughout the events, when possible.

**Legal References:** Minn. Stat. § 120B.38 (Vaping Awareness and Prevention)  
**Minn. Stat. § 121A.08 (Smudging Permitted)**  
Minn. Stat. §§ 144.411-144.417 (Minnesota Clean Indoor Air Act)  
Minn. Stat. § 609.685 (Sale of Tobacco to Children)  
2007 Minn. Laws Ch. 82 (Freedom to Breathe Act of 2007)

**Cross References:** WBLASB Policy 403 (Discipline, Suspension and Dismissal of School District Employees)  
WBLASB Policy 506 (Student Discipline)

AGENDA ITEM: **Policy 722, Public Data and Data Subject Requests**

MEETING DATE: **December 9, 2024**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Matt Mons, Director of Human Resources and General Counsel;**  
**Marisa Vette, Director of Communications and Community Relations**

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**BACKGROUND:**

School Board Policy 722, Public Data and Data Subject Requests, was reviewed by the School Board Policy Committee and Cabinet, had a first reading in November and is being recommended for a second reading. The changes recommended to this policy are in section III.

The purpose of this policy is to recognize the school district's responsibility relative to the collection, maintenance, and dissemination of public data as provided in state statutes.

**RECOMMENDED ACTION:**

Approve School Board Policy 722, Public Data and Data Subject Requests, as recommended by the School Board Policy Committee and Cabinet.

*Adopted: December 12, 2022*  
*Revised: December 11, 2023*  
*Revised: \_\_\_\_\_*

*White Bear Lake Area*  
*School District #624 Policy 722*

## **722 PUBLIC DATA AND DATA SUBJECT REQUESTS**

### **I. PURPOSE**

The school district recognizes its responsibility relative to the collection, maintenance, and dissemination of public data as provided in state statutes.

### **II. GENERAL STATEMENT OF POLICY**

The school district will comply with the requirements of the Minnesota Government Data Practices Act, Minnesota Statutes, chapter 13 (MGDPA), and Minnesota Rules, parts 1205.0100-1205.2000 in responding to requests for public data.

### **III. DEFINITIONS**

#### **A. Confidential Data on Individuals**

Data made not public by statute or federal law applicable to the data and are inaccessible to the individual subject of those data.

#### **B. Data on Individuals**

All government data in which any individual is or can be identified as the subject of that data. If the appearance of the name or other identifying data can be clearly demonstrated to be only incidental to the data and the data are not accessed by the name or other identifying data of any individual, it is not government data.

#### **C. Data Practices Compliance Officer**

The data practices compliance official is the designated employee of the school district to whom persons may direct questions or concerns regarding problems in obtaining access to data or other data practices problems. The responsible authority may be the data practices compliance official.

#### **D. Government Data**

All data collected, created, received, maintained or disseminated by any government entity regardless of its physical form, storage media or conditions of use.

E. Individual

“Individual” means a natural person. In the case of a minor or an incapacitated person as defined in Minnesota Statutes, section 524.5-102, subdivision 6, “individual” includes a parent or guardian or an individual acting as a parent or guardian in the absence of a parent or guardian, except that the Director of Human Resources or Superintendent shall withhold data from parents or guardians, or individuals acting as parents or guardians in the absence of parents or guardians, upon request by the minor if the Director of Human Resources or Superintendent determines that withholding the data would be in the best interest of the minor.

F. Inspection

“Inspection” means the visual inspection of paper and similar types of government data. Inspection does not include printing copies by the school district, unless printing a copy is the only method to provide for inspection of the data. For data stored in electronic form and made available in electronic form on a remote access basis to the public by the school district, inspection includes remote access to the data by the public and the ability to print copies of or download the data on the public’s own computer equipment.

G. Not Public Data

Any government data classified by statute, federal law, or temporary classification as confidential, private, nonpublic, or protected nonpublic.

H. Nonpublic Data

Data not on individuals made by statute or federal law applicable to the data: (a) not accessible to the public; and (b) accessible to the subject, if any, of the data.

I. Private Data on Individuals

Data made by statute or federal law applicable to the data: (a) not public; and (b) accessible to the individual subject of those data.

J. Protected Nonpublic Data

Data not on individuals made by statute or federal law applicable to the data (a) not public; and (b) not accessible to the subject of the data.

K. Public Data

All government data collected, created, received, maintained, or disseminated by the school district, unless classified by statute, temporary classification pursuant to statute, or federal law, as nonpublic or protected nonpublic; or, with respect to data on individuals, as private or confidential.

L. Public Data Not on Individuals

Data accessible to the public pursuant to Minnesota Statutes, section 13.03.

M. Public Data on Individuals

Data accessible to the public in accordance with the provisions of section 13.03.

N. Responsible Authority

The individual designated by the School Board as the individual responsible for the collection, use, and dissemination of any set of data on individuals, government data, or summary data, unless otherwise provided by state law. Until an individual is designated by the School Board, the responsible authority is the Superintendent.

O. Summary Data

Statistical records and reports derived from data on individuals but in which individuals are not identified and from which neither their identities nor any other characteristic that could uniquely identify an individual is ascertainable. Unless classified pursuant to Minnesota Statutes, section 13.06, another statute, or federal law, summary data is public.

#### IV. REQUESTS FOR PUBLIC DATA

A. All requests for public data must be made in writing directed to the responsible authority.

1. A request for public data must include the following information:

- a. Date the request is made;
- b. A clear description of the data requested;
- c. Identification of the form in which the data is to be provided (e.g., inspection, copying, both inspection and copying, etc.); and



- d. Method to contact the requestor (such as phone number, address, or email address).
  - 2. Unless specifically authorized by statute, the school district may not require persons to identify themselves, state a reason for, or justify a request to gain access to public government data. A person may be asked to provide certain identifying or clarifying information for the sole purpose of facilitating access to the data.
  - 3. The identity of the requestor is public, if provided, but cannot be required by the government entity.
  - 4. The responsible authority may seek clarification from the requestor if the request is not clear before providing a response to the data request.
- B. The responsible authority will respond to a data request at reasonable times and places as follows:
- 1. The responsible authority will notify the requestor in writing as follows:
    - a. The requested data does not exist; or
    - b. The requested data does exist but either all or a portion of the data is not accessible to the requestor; or
      - (1) If the responsible authority determines that the requested data is classified so that access to the requestor is denied, the responsible authority will inform the requestor of the determination in writing, as soon thereafter as possible, and shall cite the specific statutory section, temporary classification, or specific provision of federal law on which the determination is based.
      - (2) Upon the request of a requestor who is denied access to data, the responsible authority shall certify in writing that the request has been denied and cite the specific statutory section, temporary classification, or specific provision of federal law upon which the denial was based.
    - c. The requested data does exist and provide arrangements for inspection of the data, identify when the data will be available for pick-up, or indicate that the data will be sent by mail. If the requestor does not appear at the time and place established for inspection of the data or the data is

not picked up within ten (10) business days after the requestor is notified, the school district will conclude that the data is no longer wanted and will consider the request closed.

2. The school district's response time may be affected by the size and complexity of the particular request, including necessary redactions of the data, and also by the number of requests made within a particular period of time.
3. The school district will provide an explanation of technical terminology, abbreviations, or acronyms contained in the responsive data on request.
4. The school district is not required by the MGDPA to create or collect new data in response to a data request, or to provide responsive data in a specific form or arrangement if the school district does not keep the data in that form or arrangement.
5. The school district is not required to respond to questions that are not about a particular data request or requests for data in general.

## **V. REQUEST FOR SUMMARY DATA**

- A. A request for the preparation of summary data shall be made in writing directed to the responsible authority.
  1. A request for the preparation of summary data must include the following information:
    - a. Date the request is made;
    - b. A clear description of the data requested;
    - c. Identify the form in which the data is to be provided (e.g., inspection, copying, both inspection and copying, etc.); and
    - d. Method to contact requestor (phone number, address, or email address).
- B. The responsible authority will respond within ten (10) business days of the receipt of a request to prepare summary data and inform the requestor of the following:
  1. The estimated costs of preparing the summary data, if any; and

2. The summary data requested; or
  3. A written statement describing a time schedule for preparing the requested summary data, including reasons for any time delays; or
  4. A written statement describing the reasons why the responsible authority has determined that the requestor's access would compromise the private or confidential data.
- C. The school district may require the requestor to pre-pay all or a portion of the cost of creating the summary data before the school district begins to prepare the summary data.

#### **VI. DATA BY AN INDIVIDUAL DATA SUBJECT**

- A. Collection and storage of all data on individuals and the use and dissemination of private and confidential data on individuals shall be limited to that necessary for the administration and management of programs specifically authorized by the legislature or local governing body or mandated by the federal government.
- B. Private or confidential data on an individual shall not be collected, stored, used, or disseminated by the school district for any purposes other than those stated to the individual at the time of collection in accordance with Minnesota Statutes, section 13.04, except as provided in Minnesota Statutes, section 13.05, subdivision 4.
- C. Upon request to the responsible authority or designee, an individual shall be informed whether the individual is the subject of stored data on individuals, and whether it is classified as public, private or confidential. Upon further request, an individual who is the subject of stored private or public data on individuals shall be shown the data without any charge and, if desired, shall be informed of the content and meaning of that data.
- D. After an individual has been shown the private data and informed of its meaning, the data need not be disclosed to that individual for six months thereafter unless a dispute or action pursuant to this section is pending or additional data on the individual has been collected or created.
- E. The responsible authority or designee shall provide copies of the private or public data upon request by the individual subject of the data. The responsible authority or designee may require the requesting person to pay the actual costs of making and certifying the copies.

- F. The responsible authority or designee shall comply immediately, if possible, with any request made pursuant to this subdivision, or within ten (10) business days of the date of the request if immediate compliance is not possible.
- G. An individual subject of the data may contest the accuracy or completeness of public or private data. To exercise this right, an individual shall notify in writing the responsible authority describing the nature of the disagreement. The responsible authority shall within 30 days either: (1) correct the data found to be inaccurate or incomplete and attempt to notify past recipients of inaccurate or incomplete data, including recipients named by the individual; or (2) notify the individual that the authority believes the data to be correct. Data in dispute shall be disclosed only if the individual's statement of disagreement is included with the disclosed data.
- H. The determination of the responsible authority may be appealed pursuant to the provisions of the Administrative Procedure Act relating to contested cases. Upon receipt of an appeal by an individual, the commissioner shall, before issuing the order and notice of a contested case hearing required by Minnesota Statutes, chapter 14, try to resolve the dispute through education, conference, conciliation, or persuasion. If the parties consent, the commissioner may refer the matter to mediation. Following these efforts, the commissioner shall dismiss the appeal or issue the order and notice of hearing.
- I. Data on individuals that have been successfully challenged by an individual must be completed, corrected, or destroyed by a government entity without regard to the requirements of Minnesota Statutes, section 138.17.
- J. After completing, correcting, or destroying successfully challenged data, the school district may retain a copy of the commissioner of administration's order issued under Minnesota Statutes, chapter 14 or, if no order were issued, a summary of the dispute between the parties that does not contain any particulars of the successfully challenged data.

## **VII. REQUESTS FOR DATA BY AN INDIVIDUAL SUBJECT OF THE DATA**

- A. All requests for individual subject data must be made in writing directed to the responsible authority.
- B. A request for individual subject data must include the following information:
  - 1. Statement that one is making a request as a data subject for data about the individual, about a student for whom the individual is

the parent or guardian, or about a student for whom the individual is acting as a parent or guardian in the absence of a parent or guardian;

2. Date the request is made;
  3. A clear description of the data requested;
  4. Proof that the individual is the data subject, the data subject's parent or guardian, or acting as a parent or guardian in the absence of a parent or guardian;
  5. Identification of the form in which the data is to be provided (e.g., inspection, copying, both inspection and copying, etc.); and
  6. Method to contact the requestor (such as phone number, address, or email address).
- C. The identity of the requestor of private data is private.
- D. The responsible authority may seek clarification from the requestor if the request is not clear before providing a response to the data request.
- E. Policy 515 (Protection and Privacy of Pupil Records) addresses requests of students or their parents for educational records and data.

## VIII. COSTS

### A. Public Data

1. The school district will charge for copies provided as follows:
  - a. 100 or fewer pages of black and white, letter or legal sized paper copies will be charged at 25 cents for a one-sided copy or 50 cents for a two-sided copy.
  - b. More than 100 pages or copies on other materials are charged based upon the actual cost of searching for and retrieving the data and making the copies or electronically sending the data, unless the cost is specifically set by statute or rule.
    - (1) The actual cost of making copies includes employee time, the cost of the materials onto which the data is copied (paper, CD, DVD, etc.), and mailing costs (if any).

- (2) Also, if the school district does not have the capacity to make the copies, e.g., photographs, the actual cost paid by the school district to an outside vendor will be charged.

2. All charges must be paid for in cash in advance of receiving the copies.

B. Summary Data

1. Any costs incurred in the preparation of summary data shall be paid by the requestor prior to preparing or supplying the summary data.
2. The school district may assess costs associated with the preparation of summary data as follows:
  - a. The cost of materials, including paper, the cost of the labor required to prepare the copies, any schedule of standard copying charges established by the school district, any special costs necessary to produce such copies from a machine-based record-keeping system, including computers and microfilm systems;
  - b. The school district may consider the reasonable value of the summary data prepared and, where appropriate, reduce the costs assessed to the requestor.

C. Data Belonging to an Individual Subject

1. The responsible authority or designee may require the requesting person to pay the actual costs of making and certifying the copies.

The responsible authority shall not charge the data subject any fee in those instances where the data subject only desires to view private data.

The responsible authority or designee may require the requesting person to pay the actual costs of making and certifying the copies. Based on the factors set forth in Minnesota Rule 1205.0300, subpart 4, the school district determines that a reasonable fee would be the charges set forth in section VIII.A of this policy that apply to requests for data by the public.

2. The school district may not charge a fee to search for or to retrieve educational records of a child with a disability by the

child's parent or guardian or by the child upon the child reaching the age of majority.

## **IX. ANNUAL REVIEW AND POSTING**

- A. The responsible authority shall prepare a written data access policy and a written policy for the rights of data subjects (including specific procedures the school district uses for access by the data subject to public or private data on individuals). The responsible authority shall update the policies no later than August 1 of each year, and at any other time as necessary to reflect changes in personnel, procedures, or other circumstances that impact the public's ability to access data.
- B. Copies of the policies shall be easily available to the public by distributing free copies to the public or by posting the policies in a conspicuous place within the school district that is easily accessible to the public or by posting them on the school district's website.

### **Data Practices Contacts**

#### **Responsible Authority:**

Cynthia Gustafson, Assistant Director of Human Resources  
District Center 103  
651-407-7550

#### **Data Practices Compliance Official:**

Matt Mons, Director of Human Resources and General Counsel  
District Center 103  
651-407-7550

#### **Data Practices Designee(s):**

Marisa Vette, Director of Communications and Community Relations  
District Center 202  
651-407-7695

#### **Legal References:** Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)

Minn. Stat. § 13.01 (Government Data)  
Minn. Stat. § 13.02 (Definitions)  
Minn. Stat. § 13.025 (Government Entity Obligation)  
Minn. Stat. § 13.03 (Access to Government Data)  
Minn. Stat. § 13.04 (Rights of Subjects to Data)  
Minn. Stat. § 13.05 (Duties of Responsible Authority)  
Minn. Stat. § 13.32 (Educational Data)  
Minn. Rules Part 1205.0300 (Access to Public Data)  
Minn. Rules Part 1205.0400 (Access to Private Data)

**Cross References:** WBLAS Policy 406 (Public and Private Personnel Data)  
WBLAS Policy 515 (Protection and Privacy of Student Records)

AGENDA ITEM: **Policy 730, Use of Electronic Signatures to Conduct Official Business**

MEETING DATE: **December 9, 2024**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for Finance and Operations;**  
**Susan Herder, Director of Technology and Innovation**

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**BACKGROUND:**

School Board Policy 730, Use of Electronic Signatures to Conduct Official Business, was reviewed by the School Board Policy Committee and Cabinet, had a first reading in November and is being recommended for a second reading. There are no changes recommended to this policy.

The purpose of this policy is to recognize the school district's responsibility relative to the collection, maintenance, and dissemination of public data as provided in state statutes.

**RECOMMENDED ACTION:**

Approve School Board Policy 730, Use of Electronic Signatures to Conduct Official Business, as recommended by the School Board Policy Committee and Cabinet.



*Adopted: August 13, 2018*  
*Revised: January 10, 2022*  
*Revised: \_\_\_\_\_*

*White Bear Lake Area*  
*School District #624 Policy 730*

## **730 USE OF ELECTRONIC SIGNATURES TO CONDUCT OFFICIAL BUSINESS**

### **I. PURPOSE**

The purpose of this policy is to document the School Board's desire to allow school district representatives to send and accept electronic signatures for the purpose of conducting official business to the extent permitted by law and to outline the extent to which the school district will send, accept, and rely on electronic signatures.

### **II. GENERAL STATEMENT OF POLICY**

The School Board delegates to the Superintendent the authority to determine the extent to which the School District will send, accept, and otherwise create, generate, communicate, store, process, use, and rely upon electronic signatures to and from other persons. For an electronic transaction to be valid, each party must agree to conduct the transaction electronically. If a law prohibits a transaction from occurring electronically, the transaction must occur in the manner specified by law.

### **III. DEFINITIONS**

- A. "Authentication" means the process used to ascertain the identity of a person or the integrity of specific information. Authentication ensures that the user applying an electronic signature is in fact who they say they are and is authorized to sign.
- B. "Electronic signature" means a digital or digitized signature made by electronic sound, symbol or process that is attached to or logically associated with a record and that is executed or adopted with the intent to sign the record.
- C. "Transaction" means an action or set of actions occurring between two or more persons relating to the conduct of business, commercial, or governmental affairs.

### **IV. GENERAL STANDARDS**

- A. This policy shall only apply to transactions between the District and parties that have consented to conduct transactions by electronic means. Consent to conduct transactions by electronic means is determined from the context of the transaction and surrounding circumstances, including the parties' conduct.

- B. An electronic signature is attributable to a person if it was the act of the person. The act of the person may be shown in any manner, including a showing of the efficacy of any authentication or other security procedure the District applies to determine the person to which the electronic signature was attributable. The effect of an electronic signature shall be determined from the context and surrounding circumstances at the time of its creation, execution, or adoption, including the parties' agreement to engage in an electronic transaction, if any.
- C. Electronic signatures shall be retained with their associated records according to the school district's regular records retention schedule.

## **V. AUTHORITY AND RESPONSIBILITIES**

- A. The Superintendent is delegated authority to determine the extent to which the school district will accept and use electronic signatures to facilitate transactions involving official school district business.
- B. The Superintendent shall adopt and implement all system procedures necessary to accept and use electronic signatures to the extent determined by the Superintendent. The District's system procedures shall be developed in consultation with other appropriate District personnel and shall ensure that all legal requirements are met. Any potential operational risk associated with the use of an electronic signature must be offset by the anticipated benefit of receiving electronic signatures. Consistent with Minnesota law, these system procedures may specify:
  - 1. The manner and format in which the electronic records attached to the electronic signatures will be created, generated, sent, communicated, received, and stored and the systems established for those purposes;
  - 2. The type of electronic signature required, the manner and format in which the electronic signature must be affixed to the electronic record, and the identity of, or criteria that must be met by, any third party used by a person filing a document to facilitate a transaction;
  - 3. Control processes and procedures that will ensure adequate preservation, disposition, integrity, security, confidentiality, and auditability of electronic records; and

4. Any other required attributes for electronic records which are specified for corresponding nonelectric records or reasonably necessary under the circumstances.
- C. Nothing in this policy is intended to authorize any individual to provide an electronic signature on behalf of the School Board or school district, unless he or she has been granted such authority pursuant to a delegation of authority by the School Board, a specific School Board policy, or a law.
  - D. The District may maintain official records in an electronic format provided that the relevant record retention schedule is updated to reflect electronic record management and the electronic records are trustworthy, complete, accessible, and durable.

**Legal References:** Minn. Stat. § 325L.01 *et seq.* (Uniform Electronic Transactions Act)  
Minn. Stat. § 123B.09, Subd. 1 (School Boards Powers)  
Minn. Stat. § 123B.02, Subd. 1 (School District Powers)  
Minn. Stat. § 15.17 (Official Records)  
*SN4, LLC v. Anchor Bank, fsb*, 848 N.W.2d 559, 562 (Minn. App. 2014)

**Cross References:** WBLASB Policy 208 (Development, Adoption, and Implementation of Policies)  
WBLASB Policy 305 (Policy Implementation)

AGENDA ITEM: **Policy 805, Waste Reduction and Recycling**

MEETING DATE: **December 9, 2024**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for  
Finance and Operations**

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**BACKGROUND:**

School Board Policy 805, Waste Reduction and Recycling, was reviewed by the School Board Policy Committee and Cabinet, had a first reading in November and is being recommended for a second reading. The changes recommended to this policy are in sections I, III, IV, V, and the legal references.

The purpose of this policy is to establish a resource recovery program to promote the reduction of waste, the separation and recovery of recyclable and reusable commodities, the procurement of recyclable commodities and commodities containing recycled materials, the disposition of waste materials and the establishment of a program of education to develop an awareness of environmentally sound waste management.

**RECOMMENDED ACTION:**

Approve School Board Policy 805, Waste Reduction and Recycling, as recommended by the School Board Policy Committee and Cabinet.

*Adopted: September 8, 1997*  
*Revised: April 9, 2018*  
*Revised: December 13, 2021*  
*Revised: \_\_\_\_\_*

*White Bear Lake Area*  
*School District #624 Policy 805*

## **805 WASTE REDUCTION AND RECYCLING**

### **I. PURPOSE**

The purpose of this policy is to establish a resource recovery program to promote the reduction of waste, the separation and recovery of recyclable and reusable commodities, the procurement of recyclable commodities and commodities containing recycled materials, the disposition of waste materials and the establishment of a program of education to develop an awareness of environmentally sound waste management. ~~(Minn. Stat. § 115A.15, Subd. 1)~~

### **II. GENERAL STATEMENT OF POLICY**

The policy of the school district is to comply with all state laws relating to waste management and to make resource conservation an integral part of the physical operations and curriculum of the school district.

### **III. DEFINITIONS**

- A. “Lamp recycling facility” means a facility operated to remove, recover, and recycle for reuse mercury or other hazardous materials from fluorescent or high intensity discharge lamps. ~~(Minn. Stat. § 116.93, Subd. 1)~~
- B. “Mixed municipal solid waste” means garbage, refuse, and other solid waste but does not include auto hulks, street sweepings, ash, construction debris, sludges, tree and agricultural wastes, tires, lead acid batteries, motor and vehicle fluids and filters and other materials collected, processed, and disposed of as separate waste streams. ~~(Minn. Stat. § 115A.03, Subd. 21)~~
- C. “Packaging” means a container and any appurtenant material that provide a means of transporting, marketing, protecting, or handling a product and includes pallets and packing such as blocking, bracing, cushioning, weatherproofing, strapping, coatings, closures, inks, dyes, pigments, and labels. ~~(Minn. Stat. § 115A.03, Subd. 22b)~~
- D. “Post-consumer materials” means a finished material that would normally be discarded as a solid waste having completed its life cycle as a consumer item. ~~(Minn. Stat. § 115A.03, Subd. 24b)~~

- E. “Rechargeable battery” means a sealed nickel-cadmium battery, a sealed lead acid battery, or any other rechargeable battery, except certain dry cell batteries or a battery exempted by the Commissioner of the Minnesota Pollution Control Agency (PCA) (Commissioner). ~~(Minn. Stat. § 115A.9157)~~
- F. “Recyclable commodities” means materials, pieces of equipment, and parts that are not reusable but which contain recoverable resources. ~~(Minn. Stat. § 115A.15, Subd. 1a(a))~~
- G. “Recyclable materials” means materials that are separated from mixed municipal solid waste for the purpose of recycling or composting, including paper, glass, plastics, metals, automobile oil, batteries, source-separated compostable materials, and sole-source food waste streams that are managed through biodegradative processes. Refuse-derived fuel or other material that is destroyed by incineration is not a recyclable material. ~~(Minn. Stat. § 115A.03, Subd. 25a)~~
- H. “Recycling” means the process of collecting and preparing recyclable materials and reusing the materials in their original form that do not cause the destruction of recyclable materials in a manner that precludes further use. ~~(Minn. Stat. § 115A.03, Subd. 25b)~~
- I. “Resource conservation” means the reduction in the use of water, energy and raw materials. ~~(Minn. Stat. § 115A.03, Subd. 26a)~~
- J. “Reusable commodities” means materials, pieces of equipment, parts, and used supplies that can be reused for their original purpose in their existing condition. ~~(Minn. Stat. § 115A.15, Subd. 1a(b))~~
- K. “Source-separated compostable materials” means materials that:
1. are separated at the source by waste generators for the purpose of preparing them for use as compost;
  2. are collected separately from mixed municipal solid wastes and are governed by state licensing provisions;
  3. are comprised of food wastes, fish and animal waste, plant materials, diapers, sanitary products, and paper that is not recyclable because the Commissioner has determined that no other person is willing to accept the paper for recycling;
  4. are delivered to a facility to undergo controlled microbial degradation to yield a humus-like product meeting the PCA’s class

I or class II, or equivalent, compost standards and where process rejects do not exceed 15 percent by weight of the total material delivered to the facility; and

5. may be delivered to a transfer station, mixed municipal solid waste processing facility or recycling facility only for the purposes of composting or transfer to a composting facility unless the Commissioner determines that no other person is willing to accept the materials.

~~(Minn. Stat. § 115A.03, Subd. 32a)~~

- L. “Waste reduction” or “source reduction” means an activity that prevents generation of waste or the inclusion of toxic materials in waste, including:

1. reusing the product in its original form;
2. increasing the lifespan of a product;
3. reducing material or the toxicity of material used in production or packaging; or
4. changing procurement, consumption, or waste generation habits to result in smaller quantities or lower toxicity of waste generated.

~~(Minn. Stat. § 115A.03, Subd. b)~~

#### IV. WASTE DISPOSAL

- A. The school district will attempt to decrease the amount of waste consumable materials by:
1. reduction of the consumption of consumable materials whenever practicable;
  2. full utilization of materials prior to disposal;
  3. minimization of the use of non-biodegradable products whenever practicable.
- B. Each school district facility shall also collect at least three recyclable materials such as, but not limited to, the following: paper, glass, plastic, and metal. ~~(Minn. Stat. § 115A.151)~~

- C. The school district will transfer all recyclable materials collected to a recycler and, to the extent practicable, cooperate with, and participate in, recycling efforts being made by the city and/or county where the school district is located. ~~(Minn. Stat. § 115A.151)~~
- D. Prior to entering into a contract for the management of mixed municipal solid waste, the school district will determine whether the disposal method provided for in the contract is equal to or better than the waste management practices currently employed in the county or district plan in the county where the school district is located and whether the contract is consistent with the solid waste plan. If the waste management method provided for in the contract is ranked lower than the waste management practices employed by the county or district, the school district will:
1. determine the potential liability to the school district and its taxpayers for managing waste in this manner;
  2. develop and implement a plan for managing the potential liability; and
  3. submit the information in (1) and (2) above to the Pollution Control Agency (PCA).

If the contract is inconsistent with the county plan or if the school district's waste management activities are inconsistent with the county plan, the school district should obtain the consent of the counties prior to entering into a binding contract or developing or implementing inconsistent solid waste management activities. ~~(Minn. Stat. § 115A.46, Subd. 5; Minn. Stat. § 115A.471; Minn. Stat. § 458D.07, Subd. 4)~~

- E. The school district may not knowingly place motor oil, brake fluid, power steering fluid, transmission fluid, motor oil filters, or motor vehicle antifreeze, other than small amounts of antifreeze contained in water used to flush the cooling system of a vehicle after the antifreeze has been drained and does not include de-icer that has been used on the exterior of a vehicle, in or on:
1. solid waste or solid waste management facility other than a recycling facility or household hazardous waste collection facility;
  2. the land unless approved by the PCA; or
  3. the waters of the state, an individual sewage treatment system, or in a storm water or wastewater collection or treatment system unless:



- a. permitted to do so by the operator of the system and the PCA;
- b. the school district generates an annual average of less than 50 gallons of waste motor vehicle antifreeze per month; and
- c. the school district keeps records of the amount of waste antifreeze generated, maintains these records on site and makes the records available for inspection for a minimum of three years following generation of the waste antifreeze.

~~(Minn. Stat. § 115A.916)~~

- F. The school district may not place mercury or a thermostat, thermometer, electric switch, appliance, gauge, medical or scientific instrument, fluorescent or high-intensity discharge lamp, electric relay, or other electrical device from which the mercury has not been removed for reuse or recycling:
  - 1. in solid waste; or
  - 2. in a wastewater disposal system. ~~(Minn. Stat. § 115A.932, Subd. 1 (a))~~
- G. The school district may not knowingly place mercury or a thermostat, thermometer, electric switch, appliance, gauge, medical or scientific instrument, fluorescent or high-intensity discharge lamp, electric relay, or other electrical device from which the mercury has not been removed for reuse or recycling:
  - 1. in a solid waste processing facility; or
  - 2. in a solid waste disposal facility. ~~(Minn. Stat. § 115A.932, Subd. 1 (b))~~
- H. The school district will recycle a fluorescent or high-intensity discharge lamp by delivery or pickup of the lamp to a lamp recycling facility or to a facility that collects and stores lamps for the purpose of delivering them to a lamp recycling facility, including, but not limited to, a household hazardous waste collection or recycling facility, retailer take-back and utility provider program sites, or other sites designated by an electric utility under Minnesota Statutes, section 216B.241, subdivisions ~~Subds. 2 and 4. (Minn. Stat. § 115A.932, Subd. 1(c))~~

- I. The school district may not place a lead acid battery in mixed municipal solid waste or dispose of a lead acid battery. The school district also may not place in mixed municipal solid waste a dry cell battery containing mercuric oxide electrode, silver oxide electrode, nickel-cadmium, or sealed lead-acid. The school district also may not place in mixed municipal solid waste a rechargeable battery, a rechargeable battery pack, a product with a non-removable rechargeable battery, or a product powered by rechargeable batteries or rechargeable battery pack, from which all batteries or battery packs have not been removed. ~~(Minn. Stat. § 115A.915; Minn. Stat. § 115A.9155, Subd. 1; Minn. Stat. § 115A.9157, Subd. 2)~~
- J. The school district may not place yard waste:
1. in mixed municipal solid waste;
  2. in a disposal facility;
  3. in a resource recovery facility, except for the purposes of reuse, compositing, or cocomposting; or
  4. in a plastic bag unless exempt as specified in Minnesota Statutes, ~~section . Stat. § 115A.931(c), (d), or (e).~~
- ~~(Minn. Stat. § 115A.9321)~~
- K. The school district may not place a telephone directory:
1. in solid waste;
  2. in a disposal facility; or
  3. in a resource recovery facility, except a recycling facility. ~~(Minn. Stat. § 115A.951, Subd. 2)~~
- L. The school district may not:
1. place major appliances in mixed municipal solid waste; or
  2. dispose of major appliances in or on the land or in a solid waste processing or disposal facility.
- ~~(Minn. Stat. § 115A.9561)~~

- M. The school district may not place in mixed municipal solid waste an electronic product containing a cathode-ray tube. ~~(Minn. Stat. § 115A.9565)~~
- N. The school district, on its own or in cooperation with others, may implement a program to collect, process, or dispose of household batteries. The school district may provide financial incentives to any person, including public or private civic groups, to collect the batteries. ~~(Minn. Stat. § 115A.961, Subd. 3)~~

**V. PROCUREMENT OF RECYCLED COMMODITIES AND MATERIALS**

- A. When practicable and when the price of recycled materials does not exceed the price of non-recycled materials by more than ten percent, the school district may purchase recycled materials. In order to maximize the quantity and quality of recycled materials purchased, the school district may also use other appropriate procedures to acquire recycled materials at the most economical cost to the school district. ~~(Minn. Stat. § 16C.073, Subd. 3(a))~~
- B. When purchasing commodities and services, the school district will apply and promote waste management practices with special emphasis on the reduction of the quantity and toxicity of materials in waste. ~~(Minn. Stat. § 16C.073, Subd. 3 (b))~~
- C. Whenever practicable, the school district will:
  - 1. purchase uncoated copy paper, office paper and printing paper unless the coated paper is made with at least 50 percent post-consumer material;
  - 2. purchase recycled content copy paper with at least 30 percent post-consumer material by weight and purchase office and printing paper with at least 10 percent post-consumer material by weight;
  - 3. purchase paper which has not been dyed with colors, excluding pastel colors;
  - 4. purchase recycled content copy, office and printing paper that is manufactured using little or no chlorine bleach or chlorine derivatives;
  - 5. use reusable binding materials or staples and bind documents by methods that do not use glue;

6. use soy-based inks;
7. purchase printer or duplication cartridges that:
  - a. have 10 percent post-consumer material; or
  - b. are purchased as remanufactured; or
  - c. are backed by a vendor-offered program that will take back the printer cartridges after their useful life, ensure that the cartridges are recycled, and comply with the definition of recycling in Minnesota Statutes, section ~~Stat. §~~ 115A.03, ~~subdivision Subd.~~ 25b;
8. produce reports, publications and periodicals that are readily recyclable;
9. print documents on both sides of the paper where commonly accepted publishing practices allow; and
10. purchase paper which has been made on a paper machine located in Minnesota.

~~(Minn. Stat. § 16C.073, Subd. 2)~~

- D. The school district may not use a specified product included on the prohibited products list published in the State Register. ~~(Minn. Stat. § 115A.9651)~~
- E. In developing bid specifications, the school district will consider the extent to which a commodity or product is durable, reusable or recyclable, and marketable through applicable local or regional recycling programs and the extent to which the commodity or product contains postconsumer material. ~~(Minn. Stat. § 16C.073, Subd. 3(b))~~
- F. When a project involves the replacement of carpeting, the school district may require all persons who wish to bid on the project to designate a carpet recycling company in their bids. ~~(Minn. Stat. § 16C.073, Subd. 3(b))~~

## VI. OTHER

The policy of the school district is to actively advocate, where appropriate, for resource conservation practices to be adopted at the local, regional and state levels.

**Legal References:** Minn. Stat. § 16C.073 (Purchase and Use of Paper Stock; Printing)  
Minn. Stat. § 115A.03 (Definitions)  
Minn. Stat. § 115A.15 (State Government Resource Recovery)  
Minn. Stat. § 115A.151 (Recycling Requirements; Public Entities; Commercial Buildings; Sports Facilities ~~State and Local Facilities~~)  
Minn. Stat. § 115A.46 (Regional and Local Solid Waste Management Plan; Requirements)  
Minn. Stat. § 115A.471 (Public Entities; Managing ~~Management~~ of Solid Waste)  
Minn. Stat. § 115A.915 (Lead Acid Batteries; Land Disposal Prohibited)  
Minn. Stat. § 115A.9155 (Disposing ~~Disposal~~ of Certain Dry Cell Batteries)  
Minn. Stat. § 115A.9157 (Rechargeable Batteries and Products)  
Minn. Stat. § 115A.916 (Motor Vehicle Fluids and Filters; Prohibitions)  
Minn. Stat. § 115A.931 (Yard Waste; Prohibition)  
Minn. Stat. § 115A.932 (Mercury Prohibition)  
Minn. Stat. § 115A.951 (Telephone Directories)  
Minn. Stat. § 115A.9561 (Major Appliances)  
Minn. Stat. § 115A.9565 (Cathode-Ray Tube Prohibition)  
Minn. Stat. § 115A.961, Subd. 3 (Household Batteries, Collection, Processing, and Disposal)  
Minn. Stat. § 115A.9651 (Listed Metals in Specified Products; Enforcement)  
Minn. Stat. § 116.93, Subd. 1 (Lamp Recycling Facilities)  
Minn. Stat. § 216B.241, Subds. ~~2 and 4~~ (Public Utilities; Energy Conservation and Optimization ~~Improvement~~)  
Minn. Stat. § 458D.07 (Sewage Collection and Disposal)  
*National Solid Waste Management Ass'n v. Williams, et al.*, 966 F.Supp. 844 (D. Minn. 1997)