



COEUR D'ALENE CHARTER ACADEMY, INC. BOARD OF DIRECTORS MEETING MINUTES OCTOBER 14, 2024

LOCATION	Coeur d'Alene Charter Academy 4904 N. Duncan Drive Coeur d'Alene, ID 83815
CALL TO ORDER	Chairman MacPhee called the meeting of the Board of Directors to order at 5:00 PM. Board members: <input checked="" type="checkbox"/> Adam Johnson <input checked="" type="checkbox"/> Dan Redline <input checked="" type="checkbox"/> Christine Mabile <input checked="" type="checkbox"/> Cheri Rose-Kociela <input checked="" type="checkbox"/> Scott MacPhee <input checked="" type="checkbox"/> Britni Turkenburg Director Rose-Kociela confirmed a quorum was present. Other attendees: Dan Nicklay, Principal; Aaron Lippy, Vice Principal; Angela Durick, CFO; Laura Beyer, Clerk of the Board; Virginia Hammond, Academic Dean; Eddie Bardwell, ASB Representative; Dr. Bill Proser, Academy Founder
PLEDGE TO THE FLAG	Chairman MacPhee led the pledge of allegiance to the flag.
ACTION ITEMS	Chairman MacPhee called for an approval of the agenda. <i>Motion: Director Redline moved to approve the agenda as presented. Seconded by Director Rose-Kociela, the motion carried.</i> Chairman MacPhee called for an approval of the consent agenda, containing the minutes from September 8, 2024. <i>Motion: Director Rose-Kociela moved to approve the minutes from September 8, 2024 as presented. Seconded by Director Turkenburg, the motion carried.</i>
PUBLIC COMMENT	None.
ASB REPORT	ASB will be holding a Halloween Door Decorating contest.
CPO REPORT	In the past month, CPO contributed to Custodian Day, and also provided lunch for the staff during the October Staff Development Day. Triple Play Night brought in \$2600. The CPO also participated in the Soup & Chili Cook-Off.
PRINCIPAL'S REPORT	<u>Enrollment Report</u> Mr. Nicklay presented the enrollment report. There are currently 594 students enrolled in grades 6-12, which is a net loss of 4 from last month. <u>Alumni Update</u> Callen Trapp ('16) received is masters in English at University of Idaho, and is now an academic advisor at Pike's Peak State College in Colorado Springs. Emma Anderson ('16) is starting a scholarship for a first-generation college student. Mr. Nicklay hopes to reach out to other alumni to potentially keep the scholarship funded.

**VICE PRINCIPAL'S
REPORT**

Activities & Discipline Report

Mr. Lippy gave ASB props for a fun and successful spirit week. High School Soccer district tournament is underway. National Honor Society is hosting a Roadside Cleanup event on October 19.

Middle school Volleyball and Cross Country are wrapping up, and the National Junior Honor Society is hosting a coat drive and resuming their mentorship of Ramsey Elementary kids.

**BUSINESS MANAGER'S
REPORT - A. DURICK**

Mrs. Durick shared that the audit review will take place during next month's meeting, along with a review of financials.

Increase in Extra-Curricular Fee

The extra-curricular activities have not been increased in several years. Mrs. Durick would like to increase the extra-curricular fee for 2025-2026 from \$85 to \$100 to help offset the cost of athletics and activities.

***Motion:** Director Redline moved to increase the extracurricular activity fee from \$85 to \$100 per student. Seconded by Director Turkenburg, the motion carried.*

SPED Manual Update

Jessica Fox, the Academy's SPED director, requested an approval of the SPED manual that is provide by the State of Idaho.

***Motion:** Director Rose-Kociela moved to adopt the Idaho Special Education Manual for 2024 as presented. Seconded by Director Mabile, the motion carried.*

North & South Building Signage Bid

Mrs. Durick asked for approval of the signage quote from Silver Creek Signs.

***Motion:** Director Redline moved to accept the signage bid from Silver Creek Signs. Seconded by Director Turkenburg, the motion carried.*

Fence Removal

Mrs. Durick asked for approval of the fence removal quote from Country Girl Gardens.

***Motion:** Director Turkenburg moved to approve the quote from Country Girl Gardens for removal of the fence along Duncan Drive. Seconded by Director Redline, the motion carried.*

**REGULAR COMMITTEE
REPORTS**

Finance & Long-Range Planning Committee

The committee met and reviewed the items discussed during Mrs. Durick's report.

Scholarship Committee

Did not meet.

Education Excellence Committee

Did not meet.

Fundraising Committee

The gala committee met earlier this month and already has a few donations!

EXECUTIVE SESSION

Chairman MacPhee called for a motion to hold an executive session as authorized by Idaho Code 74-206 sub section A & B.

Motion: Director Rose-Kociela moved to enter into executive session as authorized by Idaho Code 74-206 sub sections A & B.

Director Rose-Kociela led a roll call vote:

Director Johnson – yes; Director Mabile – yes; Chairman MacPhee – yes; Director Redline – yes; Director Rose-Kociela – yes; Director Turkenburg – yes. The motion carried.

Entered executive session at 5:25 PM.

Motion: Director Rose-Kociela moved to return to open session, seconded by Director Redline, the motion carried.

Returned to open session at 5:28 PM.

Action Items from Executive Session

Motion: Director Rose-Kociela moved to approve the temporary hiring of Sam Redline for named projects The motion was seconded by Director Turkenburg and passed. Director Redline abstained from voting.

ADJOURNMENT

Chairman MacPhee called for a motion to adjourn at 5:29 PM.

Motion: So moved by Director Johnson and seconded by Director Redline, the motion carried.

Cheri Rose-Kociela, Secretary