

**Western Technology Center
Regular Meeting for the Board of Education
Staff Room, Student Service Center, Administration Building, 621 Sooner Drive,
Burns Flat, Oklahoma 73624
Tuesday, December 10, 2024, at 12:00 PM**

AGENDA

1. Call to order.
2. Roll call of members.
3. Introduction of guests.
4. Vote on the minutes of the regular meeting held on November 12, 2024.
5. Vote on the agenda as part of the minutes and any new business that could not reasonably be foreseen 48 hours in advance of the meeting.
6. Vote on warrants and encumbrances: 2024-25 General Fund Encumbrance No. 708 to 754; 70221 to 70225; Building Fund No. 14 to 15; and any change orders that apply to approved purchase orders.
7. Financial Reports
 - 7.A. Activity Fund and Transfer Reports
 - 7.B. Treasurer's Report on General and Building Funds and Investments
8. Vote on activity, treasurer, and investment reports.
9. Vote on temporary personnel contracts for 2024-25 as listed on agenda as Attachment "A".
10. Vote on declaring items listed on Attachment "B" as surplus property and allowing the Board and Superintendent to legally dispose of at their discretion.
11. Discuss and vote on the 2025-26 Western Technology Center school calendar.
12. Vote on a leave of absence without pay request by one employee for October 2024.
13. Vote on the resignation of Josie Lesley, Hobart Campus Administrative Assistant/Activity Fund Custodian, effective December 31, 2024, and seek replacement.

14. Superintendent's Report

14.A. Discuss quotes for replacing fire alarm system in auto buildings.

14.B. Update on election filing for Seat Number Five.

14.C. Update on November Tech Tours.

15. Proposed executive session for the purpose of conducting the superintendent's annual evaluation. 25 O.S. §307 (B)(1)

The President of the Board will designate the executive session minutes compliance clerk.

16. Vote to convene or not convene in executive session.

17. Acknowledge board's return to open session.

18. Executive session compliance announcement.

19. Minutes compliance clerk will report on executive session.

20. New Business: in accordance with 25 O.S. §311(A)(9), this is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda.

21. Announcements.

22. Adjourn.

Attachment "A" to the December 10th, 2024 Agenda

**Western Technology Center
Temporary Employee/Extra Duty Contracts
2024-2025**

Demerie Chervenka
Nora Higgins
Alana Badillo
Loretta Brewer
Darren Murray

Skills
Cosmo Sub
extra duty
extra duty
Safety

Attachment "B" to the December 10, 2024 Agenda

Surplus Inventory List

Asset ID	Description
2173	Satellite Receiver
199	Ryobi 3302 Press
2223	HP LaserJet 1000 Printer
2825	Roll Fed Stitcher
3690	Challenge Paper Drill Machine
4553	Paragon Multi-Function Skin Care Unit (facial)
6642	PSI LM 3640HS System, Color Evelope Printer/Mailing Solution
6869	HP ScanJet 8300
7139	Lenovo ThinkCentre M710e - SFF desktop, i5 3ghz, 8gb, 256 SSD
7235	Lenovo ThinkCentre M710e - SFF desktop, i5 3ghz, 8gb, 256 SSD
7280	Lenovo ThinkCentre M710e - SFF desktop, i5 3ghz, 8gb, 256 SSD
7294	Lenovo ThinkCentre M710e - SFF desktop, i5 3ghz, 8gb, 256 SSD
7446	Lenovo ThinkCentre M710e - SFF desktop, i5 3ghz, 8gb, 256 SSD
7486	Lenovo ThinkCentre M710e - SFF desktop, i5 3ghz, 8gb, 256 SSD
7504	Lenovo ThinkCentre M710e - SFF desktop, i5 3ghz, 8gb, 256 SSD
7509	Lenovo ThinkCentre M710e - SFF desktop, i5 3ghz, 8gb, 256 SSD
7540	Lenovo ThinkCentre M710e - SFF desktop, i5 3ghz, 8gb, 256 SSD
7786	Lenovo ThinkCentre M710e - SFF desktop, i5 3ghz, 8gb, 256 SSD
7803	Lenovo ThinkCentre M710e - SFF desktop, i5 3ghz, 8gb, 256 SSD
8301	Shop Vac, 16Gal 6.5hp, Ultra PR
8317	Lenovo ThinkCentre M710e - SFF desktop, i5 3ghz, 8gb, 256 SSD
8418	Smart Podium 218 Pen Display
10554	HP ProDesk 400 G5- SFF i5 3 GHz,8 GB RAM, 256 GB SSD
11151	Computer Table
12655	Avervision F17-8M Document Camera-Color 8MP-3840x2160
12657	Avervision F17-8M Document Camera-Color 8MP-3840x2160
15921	Fast Back Binder
No/Id	Load of Metal/Steel
No/Id	Load of Metal/Steel
No/Id	Box of light fixtures
No/Id	Load of scrap metal
No/Id	Gray parts cart
No/Id	Gray parts cart
No/Id	Makita sander
No/Id	5-Monitors
No/Id	Advidia A-45 Camera
No/Id	Subwoofer
No/Id	Canon Powershot 480
No/Id	Load of metal/steel
No/Id	2-Pallets of monitors
No/Id	Wood cabinet