

Economic Development Commission
Conference Room #201
Tuesday, December 10, 2024, 8:30 AM

AGENDA

Join Zoom Meeting

<https://us06web.zoom.us/j/81112788909?pwd=f2OK4Yjbu0UJZrayPb5Ct4oZL81YJ9.1>

Meeting ID: 811 1278 8909

Passcode: M1uTje

Dial by your location

• +1 646 558 8656 US (New York)

Meeting ID: 811 1278 8909

Passcode: 271440

- a. Call to order:
- b. Approval of Meeting Minutes of the Previous Meeting* November 12, 2024*
- c. Communications: None
- d. New Business:
- e. Reports of Officers and Committees: None
- f. Old Business:
 - i. Update of Town's P.O.C.D
 - ii. 2025 EDC Meeting Schedule *
- g. Public Comments:
- h. Other: i. Director's Report
 - ii. Available Commercial Properties
 - iii. Trade Name Certificates
- i. Adjournment*:

*Vote Required

**TOWN OF PUTNAM
ECONOMIC DEVELOPMENT COMMISSION
Minutes of a Regular Meeting**

The Putnam Economic Development Commission met for a Regular meeting on Tuesday, November 12, 2024

The Chair opened the meeting at 8:30 a.m.

a. Call to Order: EDC Chair Lee Konicki, Vice-Chair Paul Grenier; Commission Members: Doug Taylor and Oliver Ian Williamson.

Absent: Mike Bogdanski

Town representatives in attendance: ECD Director Mary Ann Chinatti, Land Use Agent and Zoning Enforcement Officer, Bruce Fitzback and Recording Secretary Jackie Lefevre.

Present: John Guzskowski, Tyche Planning and Policy

b. Approval of Meeting Minutes - * October 08, 2024, & Special Meeting - October 23, 2024*:

Member Taylor motioned to approve the minutes of October 08, 2024, as presented, seconded by VC Grenier, motion carried. Member Grenier motioned to approve the Special meeting minutes of October 23, 2024, as presented, seconded by Member Taylor, motion carried.

c. Communications: None

d. New Business:

I. Letter of Support-Union Square Courtyard Grant Application: Director Chinatti reported there is a grant through the State of D.E.E.P that funding would support Design, stormwater drainage etc. for this project. The grant is a 50/50 match. Motion by member Taylor to support grant application seconded by VC Grenier, motion carried.

II. John Guzskowski, Tyche Planning & Policy Group, re Update of Town's POCD: JG explained Tyche Planning & Policy Group will be assisting Putnam with its 2026-2036 Plan of Conservation and Development update. A draft of Vision & Guiding principles, as well as a Goals & Concerns worksheet were included in the agenda packet. Discussion ensued and JG took notes on recommendations, concerns and comments. He requested any additional comments etc. be emailed to the Director.

III. Authorize expenditure from Economic Development Trust Fund for Affordable Housing Plan Preparation Overage: It was recently discovered, an overage of \$ 945 occurred within the expenditure of the Affordable Housing Plan Grant. Member Taylor motioned to pay the overage amount from the EDC Trust fund, seconded by VC Grenier, motion carried.

IV. Approval of 2025 Economic Development Meeting Schedule: Agenda item was tabled to the December meeting.

e. Reports of Officers and Committees: None

f. Old Business: None

g. Public Comments: None

- h. Other:**
- i. Director's Report: reviewed with no questions.
 - ii. Available Commercial Properties: Director explained, the PowerPoint presentation and listing posted on the website will be repetitive, due to no new properties available at this time.
 - iii. Trade Name Certificates: reviewed.

i. ADJOURNMENT: There being no further business to come before the Commission, a Motion to adjourn was made by Member Taylor, seconded by VP Grenier, motion carried. Meeting adjourned at 9:12 a.m.

Respectfully submitted by Recording Secretary Jackie Lefevre

TO: CHRISTINE BRIGHT, TOWN CLERK
FROM: Jackie Lefevre, Admin. Assistant
SUBJECT: 2025 MEETING SCHEDULE
DATE: December 10, 2024

Please find below a list of the meeting dates for **Putnam Economic Development Commission**. The meetings will be held at the Putnam Municipal Complex, in Conference Room # 201 on the second Tuesday of every month at 8:30 a.m. on the following dates:

JANUARY 14th

FEBRUARY 11th

MARCH 11th

APRIL 8th

MAY 13th

JUNE 10th

JULY 8th

AUGUST 12th

SEPTEMBER 9th

OCTOBER 14th

NOVEMBER 11th * date falls on Veteran's Day, hold meeting Wednesday, November 12th?

DECEMBER 9th

*indicate deviations from the normal schedule by placing * after the meeting date

Businesses by Trade Name Certificate
November 2024

#	Date	Business Name	Owner/s	Email	Physical Business	Phone	Notes
	11/4/2024	Blackstone Putnam	Gram Ranucci	gramranucci@gmail.com	35 Main Street	708-608-6769	
	11/19/2024	The Sea Urgent Merchant	Rebecca Rondeau		62 Ross Hill Rd	619-316-0486	Etsy Online Shop
	11/19/2024	Trendsetters Barber Studio	Eddie Ortiz		153 Providence Street	860- 315-3855	