

# **2024-2025 Medieval Times Drama Club Handbook**

## **Inspiration Mountain School**

**Sponsor:** Mr. Nick Helmick, Mrs. Emily Cisneros, Mrs. Amy Woodward

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**Room:** Multipurpose Room Stage

**Website:** <https://www.dvusd.org/domain/12237>

What an exciting year to have the opportunity to work with the Medieval Times Drama Club at Inspiration Mountain School on this year's musical, *Into The Woods Jr.*

Below you will find listed the expectations/responsibilities for the Drama Club. As with any group that works together as a team, personal responsibility is a key ingredient to achieving success.

### **Meeting Times**

Most rehearsals are going to be Mondays and Wednesdays, after school from 2:45 - 4:30. We will have rehearsals once a week from 4:30 - 6:00 to accommodate indoor sports schedules and the Drama Club Rehearsals. We ask that students own responsibility and attend rehearsals they are needed at.

### **Rehearsals and Performances**

**All rehearsals and performances are mandatory.** Students must attend **all** rehearsals they are called for. Protocols regarding what to do regarding absences are listed in this handbook. Please note that all rehearsals are closed rehearsals for your student's safety. Friends and family are not permitted to be at rehearsals.

### **Absences**

If your student is going to miss rehearsal, the absence must be **excused**. Please email Mr. Helmick ([nick.helmick@dvusd.org](mailto:nick.helmick@dvusd.org)) prior to the absence or within 24 hours following the occurrence of the absence. Please do not call the office and leave a message with the office staff to excuse an absence from rehearsal.

A student who acquires three unexcused absences will be dismissed from Drama Club for the remainder of the school year. A cast cannot be successful unless it has consistent and timely attendance from all members since what we do is team-centered and we depend upon each other in many ways.

### **Performance/After-School Rehearsal Schedule**

The Rehearsal Schedule will be on the Drama Club website and will also be posted on Canvas for students to access. We can ensure that actors will have their rehearsal schedule for three weeks at a time. *This schedule is subject to change, and updates will be posted and sent home as soon as we become aware of them.*

### **Drama Club Website/Canvas**

The Drama Club website (see link on the first page of the handbook) and Canvas page are designed so that students and parents may keep up to date on performance dates and practices, or any other announcements pertaining to *Into The Woods Jr.*

### **Conduct**

We consider all drama club members to be role models to other students on Inspiration Mountain School campus. With that being said, drama club members are expected to uphold all Knight's Creed expectations during the school day and rehearsals.

If a student fails to follow the Knight's Creed expectations during rehearsals, they may receive a consequence following Inspiration Mountain's school-wide PBIS behavior system. If you have any questions about Inspiration Mountain's school-wide PBIS behavior system, please contact Mr. Helmick.

### **PARENT PICK-UP TIME**

**We ask that you please be on time when picking up students from Drama Club at the end of each rehearsal.** If you know you are going to be late picking up your student, please notify one of the club sponsors as soon as possible via email. We are aware that situations arise that might make it difficult for you to pick your student up on time. We kindly ask that you are as prompt as possible. **Please let a club sponsor know if your student will be walking home.** Students will call home for a ride if they are not needed for the entire rehearsal. They will be excused once their character is no longer needed.

### **Tax Credit & Club Costs**

Did you know that there is an Arizona State Tax Credit Program through the Deer Valley Unified School District? This tax credit money can be donated to the Drama program, and donors receive the money back through 100% tax returns, dollar for dollar. A Tax Credit donation form is attached to this information packet. Any and all donations are greatly appreciated. **The cost to participate in the Medieval Times Drama Club is \$50 per student for the year plus the student will be responsible for purchasing their own costume.** This cost will help purchase the rights to perform the show from the producing company, scripts, and help purchase materials to build the set. There may be some other expenses around the show for props, but information will come out later about that. If you are unable to afford this amount, please contact Mr. Helmick. Checks can be made payable to Inspiration Mountain School. Dues must be paid by Monday, September 30, 2024.

### **In Closing**

In order for rehearsals to run smoothly, it is important that we maintain open lines of communication. Please don't hesitate to contact Mr. Helmick with any questions or concerns.

## Medieval Times Drama Club 2024-2025

### Behavior Agreement:

I understand that my child's participation in Drama Club and *Into The Woods* is dependent upon my child's behavior and adherence to all Inspiration Mountain School and DVUSD behavior expectations as detailed in the Student's Rights and Responsibilities.

I understand that failure to meet these behavior expectations, through the documentation of PBIS discipline steps, or any major violations to these policies will result in the withdrawal of my child from the show and club.

I also understand that if my student misses three or more rehearsals, that the student will be replaced in their role in the show.

If my student is asked to leave the program due to any of the reasons above, I understand that I will NOT receive a reimbursement of any payments. I understand that this policy is put in place for the safety of all students and that no student is exempt from this policy.

Student Name (Printed):

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Parent Name (Printed):

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Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### 2024 - 2025 Medieval Times Parent Permission

I, \_\_\_\_\_, give my student,  
\_\_\_\_\_, permission to participate in the 2024 - 2025 Medieval Times Drama Club at Inspiration Mountain School. I understand that my student must follow all of the school rules and follow the Knight's Creed Matrix. I also understand the cost to participate in this year's musical, *Into The Woods Jr.*, is \$50 and will need to be paid by Monday, September 30, 2024. I also understand the non-negotiable rehearsal dates **(February 24 - 27, 2025 & March 3 - 8, 2025)**.

I also understand that my student will need to have a ride home at the end of rehearsals. Rehearsals will be on Monday and Wednesday after school from 2:45 - 4:30 or 4:30 - 6:00. Students only need to attend the rehearsals that they are called for. Rehearsal schedules will be posted on the Drama Club website and Canvas.

Please check the box for how your student will be getting home.

- ☐ Walking
- ☐ Bike Rider
- ☐ Parent Pick-Up

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Parent Name

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

