

Greenwich Board of Education Minutes of the GHS Front Entry Committee Meeting

DATE: November 6, 2024

LOCATION: GHS and Virtual via Zoom

TIME: 8:00 am

Committee Members Present:

Stephen Walko - Chairman

Louis Contadino

Maureen Bonanno-Secretary

Stephanie Cowie

Jake Allen - Vice Chairman

Ashley Cole

Leslie Moriarty (BET)

Ex-Officio Members Present:

Craig Amundson (RTM)

Ralph Mayo

Lauren Rabin

Will Schwartz (DPW)

Steven Swidler (BOE Staff)

Others Present:

David Stein (Silver Petrucelli)

Mike Lampel (Wernert)

Max Wernert (Wernert)

Not Present:

Dennis Yeskey (P&Z)

Karen Hirsh (BOE)

Dan Watson (BOE-Central Office)

Brent Reeves (BOE - Central Office)

- **Call to Order:**

- The meeting was called to order by Mr. Walko at 8:00 a.m.

- **Discussion on Open Items:**

- Mr. Walko asked for an update on the outstanding items list, beginning with the broken door stops. Mr. Lampel responded that the heavy duty door stops have been installed.
- Mr. Walko then asked about the tree planting. Mr. Lampel noted that the committee decided not to swap out the 2 trees which Ms. Cole confirmed and the new tree requested by the Tree Warden was planted.

- Mr. Walko asked about the grasses that appear to not be doing well and Mr. Lampel responded that he will look into it. Mr. Wernert asked if Silver Petrucelli could assist with identifying the grasses in question and working with the vendor.
- Mr. Wernert stated that the sidewalk work is getting done this weekend noting that this work was pushed out a few weeks so the contractor could do the work while the students were not in attendance.
- Mr. Lampel confirmed that the vestibule speaker issue has been resolved.
- Mr. Walko then asked about the request for the additional desk height in the Main Office. Mr. Lampel responded that it is part of the Change Order that was circulated.
- Mr. Walko then asked about the desk hole, which will be done when the desk height is changed.
- Mr. Walko asked about the timber cleaning and Ms. Cole will follow up.
- Mr. Walko asked about the brick replacements. Ms. Cowie responded that the shipping cost is now \$300 and she confirmed that there were 29 damaged bricks and it is unclear whether they were damaged in installation, shipping or manufacturing. The cost of each brick is \$57 so the cost would be approximately \$1,653 plus shipping cost. Mr. Allen then noted that there would be a cost for one day's labor bringing the total cost to approximately \$3,000. Ms. Bonanno and Ms. Cowie will work with Wernert to order the replacement bricks.
- Mr. Walko asked about the bollards and Mr. Lampel responded that replacements are shipping on the 8th so they should be at the school by next week. Wernert will inspect the new ones before they are removed from the trucks. Installation should only take a day, but will likely be on a weekend.
- Mr. Walko stated that he reached out to Parks and Rec regarding the trash cans but has not heard back yet.
- Mr. Walko stated that the PTA money was transferred over.
- Mr. Giullano stated that they resubmitted the second request and he suggested that all outstanding invoices be finalized before we submit the next request which should be the final one and we can then close out the process.
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- **Motion to Approve Change Order:**

Motion was made by Ms. Moriarty and seconded by Mr. Allen to approve the Change Order for the purchase of 29 replacement bricks up to \$3,000. The motion was approved. *The Motion Passed 7-0-0.*

- **Motion to Approve Change Order:**

Motion was made by to reaffirm Change Order #19 for the heavy duty door stops, in the amount of \$1,279.01. The motion was approved. *The Motion Passed 7-0-0.*

- **Motion to Approve Change Order:**

Motion was made by Ms. Moriarty and seconded by Mr. Allen to approve Change Order #20 to fabricate, furnish and install an additional transaction counter in the Main Office in the amount \$5,384.07. The motion was approved. *The Motion Passed 7-0-0.*

- Mr. Giulano noted that the estimate for the desk revision needs to be broken out for the state and should not be one lump sum. Mr. Lampel will revise and resubmit.
- Mr. Walko discussed the request from Wernert to reduce their retainage to 2.5% thereby releasing \$80,234.54. Wernert will prepare an application for payment which will be reviewed by Silver Petrucelli.
- Mr. Wernert confirmed that the final walk-through has been scheduled.
- Mr. Walko asked if the desk can be installed prior to the next meeting.
- Mr. Contadino asked about the warranty on the grasses.
- Mr. Amundsen stated the security staff told him of their concerns regarding ventilation in the security area and Mr. Walko responded that should be handled by Mr. Watson.

- **Motions to Approve Invoices and Minutes:**

Motion was made by Ms. Moriarty and seconded by Mr. Allen to approve the Silver Petrucelli Invoice #24-1150 in the amount of \$1,067.20. The motion was approved. *The Motion Passed 7-0-0.*

Motion was made by Ms. Moriarty and seconded by Mr. Allen to approve an updated invoice from Wernert, subject review by Mr. Walko, to reduce their retainage by 2.5%, and includes the change orders approved on November 6th. The motion was approved. *The Motion Passed 7-0-0.*

Motion was made by Ms. Cowie and seconded by Ms. Moriarty to approve the meeting minutes from the October 2nd meeting. The motion was approved. *The Motion Passed 7-0-0.*

- **Moving Forward:**

- Mr. Walko confirmed that the committee will be meeting next on Wednesday, December 4th.
- The meeting was adjourned at 8:38 am.

Submitted by Maureen Bonanno on November 29, 2024