



*"A Community of Opportunity and Learning"*

BOARD OF EDUCATION REGULAR MEETING  
ROOSEVELT ADMINISTRATIVE OFFICES  
5:30 p.m.

DECEMBER 9, 2024

"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda items titled Communications from the Floor - Agenda Items Only and Communications from the Floor - Non-Agenda Items."  
Newark City Schools Board Policy 0165.1 - REGULAR MEETINGS

AGENDA

I. Regular Business

A. ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. WILDCAT SPOTLIGHT

Staff Member – Myra Brandenburg

SEAS Team

D. COMMUNICATIONS FROM THE FLOOR – AGENDA ITEMS ONLY

II. Treasurer's Recommendations

A. APPROVAL OF MINUTES-BOARD OF EDUCATION MEETING -Appendix II.A  
It is recommended the minutes of the following Board Meeting be approved,  
as shown in the appendix.

November 18, 2024 - Regular Meeting

B. APPROVAL OF NOVEMBER 2025 FINANCIAL STATEMENTS AND  
PAYMENT TO VENDORS

It is recommended the financial statements, including investments, interest earned in the amount of \$163,040.38 and payment to vendors be approved as presented to the Board of Education.

- C. APPROVAL OF FY25 PERMANENT APPROPRIATION RESOLUTION  
 BE IT RESOLVED by the Board of Education of the Newark City School District, Licking County, Ohio, that to provide for the current expenses and other expenditures of said Board of Education, during the fiscal year, ending June 30, 2025 the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year, as follows, viz:

<u>FUND</u>	<u>DESCRIPTION</u>	<u>APPROPRIATION</u>
018	Public School Support	\$10,000.00
019	Other Local	\$75,000.00
516	IDEA-B	\$230.68
536	Title-I Non-Compleive	-\$80,018.04
572	Title – I	-\$23,157.88
584	Title IV	\$127,083.64
587	Preschool	-275.00
590	Title II –A	-460.53

TOTAL CHANGES \$108,402.87

- D. APPROVAL TO PAY INVOICES -Appendix II.D  
 It is recommended the Board of Education approve payment to the following vendors, as shown in the appendix:

Bridgeway Therapy Center	\$6,790.00
Bridgeway Academy	\$5,653.80

- E. RECORDS RETENTION MEETING  
 The Records Retention Meeting will be January 7, 2025 @ 8:45 a.m. at the State Farm Building.
- F. DATE, TIME AND PLACE FOR ORGANIZATIONAL MEETING  
 The January 2025 Organizational Meeting will be January 7, 2025 at 9:00 a.m. at The State Farm Building.
- G. APPOINT PRESIDENT PRO-TEM  
 It is recommended the Board of Education appoint a President Pro-Tem for the January 2025 Organizational Meeting.

III. Superintendent's Recommendations

A. PERSONNEL

1. Leaves of Absence

It is recommended the unpaid leaves of absences listed below be accepted:

Certificated

<u>Name</u>	<u>Assignment</u>	<u>Effective Dates</u>
Agler, Kimberly	1 <sup>st</sup> Grade - Legend	10/21/24-11/14/24

2. Appointments and Assignments

It is recommended the appointments and assignments listed below be approved.

Classified:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Rate of Pay</u>
Dennis, Selesta	Bus Driver	11/25/24	\$21.75
Gastineau, Kelly	Benefits/Payroll	01/06/25	\$26.12
George, Ruth Ann	Server	10/28/24	\$15.88
(Date Correction)			
Grodhaus, Melissa	Bus Driver	11/25/24	\$21.75
Riggs, Tara	Ortho Aide HQ	11/25/24	\$17.34

\*Official employment for all of our new hires is contingent upon the satisfactory completion of pre-employment drug testing, the results of a criminal records background check as required by ORC 3319.39, and receipt of appropriate teaching certificate or license from the Ohio Department of Education.

3. Supplemental Contracts

It is recommended the supplemental contracts listed below be approved:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary Amount</u>
<u>Ben Franklin</u>			
Bergandine, Amy	Panther Chorale	2024-2025	\$882.00
Bergandine, Amy	Talent Show	2024-2025	\$511.00
Cooper, Kelly	Together We Grow	2024-2025	\$511.00
DeHart, Melissa	PBIS	2024-2025	\$220.00
French, Renee	Walking Club	2024-2025	\$441.00
Hock, Cary	Art Club (Intermediate)	2024-2025	\$255.00
McClellan, Lindsay	Walking Club	2024-2025	\$441.00
Moore, Allison	Yearbook	2024-2025	\$511.00

(Supplemental Contracts Cont'd)

Myers, Cynthia	PBIS	2024-2025	\$220.00
Myers, Cynthia	Panther Partners PTO	2024-2025	\$294.00
Simmons, Stephanie	PBIS	2024-2025	\$220.00
Simmons, Stephanie	Charitable Actions	2024-2025	\$255.00
Sites, Amy	PBIS	2024-2025	\$220.00
Sites, Amy	Panther Partners PTO	2024-2025	\$294.00
Sluss, Laura	Panther Partners PTO	2024-2025	\$294.00
Tyndall, Kathryn	Art Club (Intermediate)	2024-2025	\$255.00
Wilkey, Michalene	Charitable Actions	2024-2025	\$255.00
<u>Hillview</u>			
Butler, Brittany	ROX	2024-2025	\$1,200.00
Butler, Brittany	Leadership Team	2024-2025	\$400.00
Crist, Elizabeth	Yoga Club	2024-2025	\$550.00
Howiler, Stephanie	PBIS Data Chairperson	2024-2025	\$500.00
Howiler, Stephanie	Leadership Team	2024-2025	\$400.00
McCafferty, Ashley	Leadership Team	2024-2025	\$400.00
Naughton, Rebekah	Leadership Team	2024-2025	\$400.00
Scott, Ali Olatin	Social Media	2024-2025	\$487.00
Parini, Alice	Yoga Club	2024-2025	\$550.00
Peters, Cathi	Yearbook	2024-2025	\$600.00
Pound, Angel	Leadership Team	2024-2025	\$400.00
Powers, Amber	Yearbook	2024-2025	\$600.00
<u>McGuffey</u>			
Baughn, Rachel	Technology Coordinator	2024-2025	\$350.00
Baughn, Rachel	Walking Club - Lead	2024-2025	\$500.00
Clippinger, Michelle	Safety Coordinator	2024-2025	\$312.00
Dean, Bethany	Yearbook	2024-2025	\$500.00
Dean, Bethany	Walking Club	2024-2025	\$312.00
Dean, Bethany	After School Detention	2024-2025	\$350.00
Griley, Kelsey	Technology Coordinator	2024-2025	\$350.00
Griley, Kelsey	After School Detention	2024-2025	\$350.00
Hayes, Bobbie Jo	Testing Data Coordinator	2024-2025	\$400.00
Hayes, Bobbie Jo	After School Detention	2024-2025	\$350.00
Jackson, Erin	Volunteer Coordinator	2024-2025	\$312.00
Lilly, Jenna	After School Detention	2024-2025	\$350.00
Medved, Jennifer	Student Council	2024-2025	\$400.00
Reber, Allison	Safety Patrol	2024-2025	\$312.00
Reber, Allison	Walking Club	2024-2025	\$312.00
Schultz, Lori	RTI Data Leader	2024-2025	\$715.00
Smith, Tyler	Walking Club	2024-2025	\$312.00
<u>Heritage</u>			
Brownlee, Katheryn	Instructional Leadership Team – BLT	2024-2025	\$360.00

(Supplemental Contracts Cont'd)

Davies, Shannon	Instructional Leadership Team - BLT	2024-2025	\$360.00
Dusenberry, Amber	Social Media Coordinator	2024-2025	\$500.00
Dusenberry, Amber	Team Leader Academic - Intervention Specialist	2024-2025	\$517.20
Dusenberry, Amber	Washington DC Trip Advisor	2024-2025	\$601.00
Everhart, Rachel	Team Leader Academic - 7th Grade	2024-2025	\$517.20
Everhart, Rachel	Instructional Leadership Team - BLT	2024-2025	\$360.00
Gibson, Hope	Team Leader Academic - 6th Grade	2024-2025	\$517.20
Gibson, Hope	Instructional Leadership Team - BLT	2024-2025	\$360.00
Gibson, Hope	Student Council / Diversity Advisor	2024-2025	\$301.00
Gibson, Hope	PBIS Team	2024-2025	\$250.33
Haas, Hunter	Team Leader Academic - Unified Arts	2024-2025	\$517.20
Jhordan, Reese	PBIS Team	2024-2025	\$250.33
Kerr, Stefanie	Instructional Leadership Team - BLT	2024-2025	\$360.00
Kerr, Stefanie	Yearbook	2024-2025	\$513.00
Martin, Megan	Honor Society Advisor	2024-2025	\$150.50
Rakestraw, Stephanie	Honor Society Advisor	2024-2025	\$150.50
Weaver, Gabriel	PBIS Team	2024-2025	\$648.00
Weaver, Gabriel	Team Leader Academic - 8th Grade	2024-2025	\$517.20
White, Amy	PBIS Team	2024-2025	\$250.33
Wolpe, Jessica	PBIS Team	2024-2025	\$648.00
<u>Liberty</u>			
Anderson, Denise	Team Leaders / BLT	2024-2025	\$400.00
Baker, Ganelle	Team Leaders / BLT	2024-2025	\$400.00
Baker, Ganelle	Student Recognition Coord.	2024-2025	\$400.00
Biehle, Kristen	Team Leaders / BLT	2024-2025	\$400.00
Biehle, Kristen	Student Council	2024-2025	\$300.00
Biehle, Kristen	PBIS/Student Incentive Team	2024-2025	\$300.00
Brown, George	PBIS/Student Incentive Team	2024-2025	\$300.00
Brown, George	Liberty Honor Society	2024-2025	\$300.00
Cowan, Mary	Social Media/Website Coord.	2024-2025	\$200.00
Cowan, Mary	Team Leaders / BLT	2024-2025	\$400.00
Duvall, Renee	Team Leaders / BLT	2024-2025	\$400.00
Firth, Carolyn	Washington DC Trip Adv.	2024-2025	\$1000.00
Gruver, Sara	Yearbook Advisor	2024-2025	\$300.00

(Supplemental Contracts Cont'd)

Kelly, Melinda	Team Leaders / BLT	2024-2025	\$400.00
Kelly, Melinda	PBIS/Student Incentive Team	2024-2025	\$300.00
Matheny, Ross	PBIS/Student Incentive Team	2024-2025	\$300.00
Pfister, Cindy	Social Media/Website Coord.	2024-2025	\$200.00
Shroyer-Gordon Janelle	Student Council	2024-2025	\$300.00
Smith, Courtney	Yearbook Advisor	2024-2025	\$300.00
Streicher, Nicholas	Washington DC Trip Adv.	2024-2025	\$1000.00
Streicher, Nicholas	Liberty Honor Society	2024-2025	\$300.00
Talbott, Melinda	Team Leaders / BLT	2024-2025	\$400.00
<u>NCS Digital</u>			
Amore-Reed, Faith	Truancy/Attendance Intervention Team	2024-2025	\$326.00
Bonin, Brittany	Student Council	2024-2025	\$326.00
Clark, Abigail	PBIS	2024-2025	\$326.00
Clark, Abigail	Student Council	2024-2025	\$326.00
Collins, Laurena	Tech	2024-2025	\$249.00
Gartner, Amy	BLT	2024-2025	\$326.00
Gartner, Amy	PBIS	2024-2025	\$326.00
Gartner, Amy	Parent/Family Involvement Lead	2024-2025	\$489.00
Gartner, Amy	Student Council	2024-2025	\$326.00
Johnson, Robert	BLT	2024-2025	\$326.00
Johnson, Robert	PBIS - Lead	2024-2025	\$489.00
Johnson, Robert	Tech - Lead	2024-2025	\$413.00
Johnson, Robert	Truancy / Attendance Intervention Team	2024-2025	\$326.00
Marks, Stephen	Truancy / Attendance Intervention Team	2024-2025	\$326.00
Schneider, Kristin	BLT	2024-2025	\$326.00
Schneider, Kristin	Parent / Family Involvement	2024-2025	\$326.00
Scott, Kayleigh	BLT	2024-2025	\$326.00
Smith, Marissa	PBIS	2024-2025	\$326.00
Smith, Marissa	Truancy / Attendance Intervention Team - Lead	2024-2025	\$489.00
Taylor, Kimberly	BLT - Lead	2024-2025	\$489.00
Taylor, Kimberly	PBIS	2024-2025	\$326.00
Taylor, Kimberly	Truancy / Attendance Intervention Team	2024-2025	\$326.00
Taylor, Kimberly	Parent / Family Involvement	2024-2025	\$326.00
Taylor, Kimberly	Student Council – Lead	2024-2025	\$489.00

(Supplemental Contracts Cont'd)

Group V

Schmid, Sonya	ES STEM Coordinator (.50)	2024-2025	\$1,492.00
Firth, Carolyn	MS STEM Coordinator (.33)	2024-2025	\$994.66

4. Salary and/or Position Adjustments

It is recommended the salary/position adjustments listed below be approved.

Administrative

Bobo, Whitney	Wilson MS Principal	12/10/24 - 07/11/25	\$73,523.52 (\$122,905.00 annually)
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Certificated

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary Amount</u>
Black, Madeline	MS STEM Coordinator (.33)	2024-2025	\$994.66
Cowan, Mary	MS STEM Coordinator (.33)	2024-2025	\$994.66
Lopez, Ashley	ES STEM Coordinator (.50)	2024-2025	\$1,492.00

Classified

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary Amount</u>
Rendros, Maria	Custodian I	11/25/24	\$23.53 (+.40)

5. Tutors

It is recommended the tutors listed below be approved for the 2024-2025 school year:

<u>Name</u>	<u>Effective Date</u>	<u>Salary Amount</u>
Davis, Mason	2024-2025	\$38.61/Hr.
Dycus, Paula (Wilson)	2024-2025	\$43.25/Hr.
Gartner, Amy	2024-2025	\$38.61/Hr.
Lewis, Diane (Heritage)	2024-2025	\$43.25/Hr.
Mills, Robyn	2024-2025	\$38.61/Hr.
Parkinson, Trent	2024-2025	\$38.61/Hr.
Smith, Samantha	2024-2025	\$38.61/Hr.
Wilson, Misty	2024-2025	\$38.61/Hr.

6. Substitutes

It is recommended the substitutes listed below be approved for the 2024-2025 school year.

Certificated (Daily Rate \$130.00)

Copley, Kody  
 Gostrue, Katherine  
 Lightfoot, Pamela

Classified

Aides

Betts, Gregory

Custodian II

Elswick, Candace

Food Service

Saad, Rebecca

7. Volunteers

It is recommended the volunteers listed below be approved for the 2024-2025 school year.

Ashbrook-Banning, Elizabeth	Blevins, Brittani
Bower, Megan	Corl, Mary
Fountain, Hannah	Gregory, Megan
Grubaugh, Danielle	Grubaugh, Joshua
Haren, Kayla	Hicks, Jennifer
Ingram, Hannah	Keener, Kylie
Landis, Jame	McDonald, Roberta
Moore, Adam	Pernigotti, Madison
Riffel, Elizabeth	Riffel, Joann
Salyer, Emily	Stover, Genna
Walton, Kelly	

8. Other

a. Approval of Job Abandonment

-Appendix III.A.8.a

The Board of Education is asked to approve the recommendation that effective November 8, 2024; Christopher Chrysler is no longer employed by the Newark City Schools due to job abandonment, as shown in the appendix.

b. Approval of Administrative Contracts

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Length of Contract</u>
<u>224 Days</u> Bobo, Whitney	Wilson MS Principal	12/10/24	2 years, 134 days



B. GIFTS

1. Acceptance of Gifts -Appendix III.B

<u>Gift</u>	<u>From</u>	<u>Value</u>
Monetary	Multiple Donors – See Attached For “Shop with a Cop”	\$16,800.00

C. BUSINESS

1. Contracts/Agreements

- a. Approval of Lease Renewal – Licking Co. Library -Appendix III.C.1.a  
It is recommended the Board of Education approve the lease between NCS and the Licking County Library for space at 1440 Granville Road, as shown in the appendix.
- b. Approval of Agreement with LRESC -Appendix III.C.1.b  
It is recommended the Board of Education approve the agreement with Licking Regional ESC to provide breakfast and lunch to Phoenix Central, as shown in the appendix.
- c. NBEC -Appendix III.C.1.c  
It is recommended the Board of Education approve the agreement with NBEC for wired network managed services (full-year terms post-relocation), as shown in the appendix.
- d. NBEC -Appendix III.C.1.d  
It is recommended the Board of Education approve the agreement with NBEC for wireless network managed services for NCS Digital, as shown in the appendix.
- e. DataServ -Appendix III.C.1.e  
It is recommended the Board of Education approve the agreement with DataServ for wired network managed services for non-instructional facilities (NIF) at the State Farm building (e.g. conference rooms), as shown in the appendix.
- f. DataServ -Appendix III.C.1.f  
It is recommended the Board of Education approve the agreement with DataServ for wireless network managed services for non-instructional facilities (NIF) at the State Farm building, as shown in the appendix.
- g. Lease-Purchase Agreement and Resolution  
It is recommended the Board of Education approve the lease-purchase agreement between NCS and the Thomas J. Evans Foundation.
- h. Donation Agreement and Resolution  
It is recommended the Board of Education approve the donation agreement and resolution between NCS and the Thomas J. Evans Foundation.

i. Resolution to Approve Contractor Agreements

It is recommended the Board of Education approve the resolution to approve the contractor agreements for the Tennis Court Project and Band Field Project.

IV. Board of Education Reports/Recommendations

A. INTENT TO ADOPT BOARD POLICIES

-Appendix IV.A

It is recommended the Board of Education announce its intent to adopt the following policies listed below and shown in the appendix, and announcement be made that these policies will be available to the Board, staff and public for inspection in the Office of the Superintendent of Schools from December 10, 2024 through January 6, 2025.

Executive Committee

<u>Policy #</u>	<u>Policy Name</u>	<u>New/Revised</u>
0100	Definitions	Revised
0142.1	Oath	Revised
0151	Organizational Meeting	Revised
0152	Officers	Revised
0155	Committees	Revised
0164	Notice of Meetings	Revised
0165	Board Meetings	New
0165.1	Regular Meetings	Rescind*
0165.2	Special Meetings	Rescind*
0166	Agendas	New
0173	Officers	Rescind*
1130	Conflict of Interest	Revised
7540.04	Staff Technology Acceptable Use and Safety	Revised
9160	Public Attendance at School Events	Revised

Finance Committee

<u>Policy #</u>	<u>Policy Name</u>	<u>New/Revised</u>
6110	Grant Funds	Revised
6111	Internal Controls	Revised
6112	Cash Management of Grants	Revised
6114	Cost Principles - Spending Federal Funds	Revised
6220	Budget Preparation	Revised
6320	Purchasing and Bidding	Revised
6325	Procurement - Federal Grants/Funds	Revised
6460	Vendor Relations	Revised
6550	Travel Payment & Reimbursement/ Relocation Costs	Revised

(Finance Policies Cont'd)

7310	Disposition of Surplus Property	Revised
7450	Property Inventory	Revised
7530.01	Cellular Telephones and ECD's	Rescind*
8310	Public Records	Revised

Personnel Committee

<u>Policy #</u>	<u>Policy Name</u>	<u>New/Revised</u>
3113	Conflict of Interest	Revised
3124	Employment Contract for Administrators	Rescind*
3143	Renewal/Non-Renewal of Administrative Contracts	Rescind*
4113	Conflict of Interest	Revised
4121	Criminal History Record Check	Revised

SALT Committee

<u>Policy #</u>	<u>Policy Name</u>	<u>New/Revised</u>
2265	Protections of Individual Beliefs, Affiliations, Ideals, or Principles of Political Movements and Ideology	New
5131	Student Transfers	Revised
5136	Personal Communication Devices	Revised
5136.01	Electronic Equipment	Revised
5200	Attendance	Revised
5500	Student Conduct	Revised
5780	Student/Parent Rights	Revised
7540.03	Student Technology Acceptable Use and Safety	Revised
7540.09	Artificial Intelligence	Revised

V. Cabinet Member Reports

Mike Haudenschild, IT Director

Maura Horgan, Assistant Superintendent of Curriculum and Staff Development

Melinda Vaughn, Director of Student Services

VI. Board Discussion

VII. Executive Session

The Board will adjourn to executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

VIII. Communications From the Floor – Non-Agenda Items

IX. Adjournment