

COLEMAN INDEPENDENT SCHOOL DISTRICT

OFFICIAL MINUTES

Regular Meeting

The Board of Trustees of the Coleman Independent School District met Monday, June 17, 2024 at 5:32 p.m. in the school business office for the regular monthly meeting.

Present: Becky Dobbins, Sandra Rose, Jacque Rosales, John Casey, Joshua Hale, Lee Morrison

Absent: Mark Martinez

Others Present: Brandon McDowell, Superintendent; Thomas King, Jr. High School Principal; Tim Richter, Elementary Principal; Kristi Greaves, Business Manager

Recorder: Mary Strickland

Minutes: John Casey made a motion to approve the minutes of the Regular Meeting of May 20, 2024. The second was made by Sandra Rose. Voting for the motion were Becky Dobbins, Sandra Rose, John Casey and Jacque Rosales. Joshua Hale and Lee Morrison abstained. Motion passed 4-0.

Presentation: Chanie Barker, Coleman County Extension Agent - Family and Community Health, recognized the Coleman Elementary Campus as a Healthy School Campus.

ACTION ITEMS:

Statement of Elected Officer: Lee Morrison was administered his Statement of Elected Officer for School Trustee, Place 4, prior to the meeting.

Oath of Office by Elected Officer: Lee Morrison was administered his Oath of Office for School Trustee, Place 4, prior to the meeting.

Consider Accepting Resignation from School Board Trustee:

Joshua Hale made a motion to accept the resignation from Mark Martinez, Place 2, on the Coleman ISD Board of Trustees effective immediately. Jacque Rosales seconded the motion. Motion passed 6-0.

Personnel – Consider Accepting Resignations from Personnel:

Sandra Rose made a motion to accept the resignations from the following personnel:

- William Joseph Dunlap
- Cathryn Smith

Jacque Rosales seconded the motion. Motion passed 6-0.

Personnel – Consider Hiring Personnel for the 2024-2025 School Year:

Mr. McDowell has hired the following employees for the 2024-2025 school year:

- Michelle Allen
- Jennifer McCoy
- Erin Watts

No action was taken by the board.

Consider Approving the Campus Improvement Plans for 2023-2024:

Joshua Hale made a motion to approve the Coleman Elementary, Coleman Jr. High School and Coleman High School Campus Improvement Plans for 2023-2024 as presented by the administration. Lee Morrison seconded the motion. Motion passed 6-0.

Consider Approving Local Policy Update 123:

John Casey made a motion to approve Local Policy Update 123 affecting local policies:

- BBD(LOCAL): Board Members - Training and Orientation
- BBFA(LOCAL): Ethics - Conflict of Interest Disclosures
- CKC(LOCAL): Safety Program/Risk Management - Emergency Plans
- CKEA(LOCAL): Security Personnel - Commissioned Peace Officers
- CQC(LOCAL): Technology Resources - Equipment
- DEC(LOCAL): Compensation and Benefits - Leaves and Absences

- DGBA(LOCAL): Personnel-Management Relations - Employee Complaints/Grievances
- EEH(LOCAL): Instructional Arrangements - Homebound Instruction
- EF(LOCAL): Instructional Resources
- EFA(LOCAL): Instructional Resources - Instructional Materials
- EFB(LOCAL): Instructional Resources - Library Materials
- FNG(LOCAL): Student Rights and Responsibilities - Student and Parent Complaints/Grievances
- GF(LOCAL): Public Complaints

Jacque Rosales seconded the motion. Motion passed 6-0.

Amend the Budget:

There were no budget amendments.

Budget Workshop:

The board, superintendent and business manager discussed the 2024-2025 budget.

BOARD REPORT:

STAAR Testing Report:

Mr. McDowell presented the STAAR test results for each campus and how the district performed in comparison with the ESC 15 and State scores.

Principal Reports:

Mr. King and Mr. Richter gave an update on their campus activities.

DISCUSSION ITEMS:

Closed Session Pursuant to Texas Government Code Section 551.074 To Discuss CISD Board of Trustees Vacancy:

The board did not go into closed session.

Budget Workshop:

A budget workshop will be held following the July 15th regular board meeting.

INFORMATION ITEMS:

ESC Region 15 Summer Board
Member Conference, Fredericksburg:

The ESC Region 15 Summer Board Member
Conference will be held in Fredericksburg, July
22-23, 2024.

Check Payment List:

The Board reviewed the check payments for the
month of June, 2024.

Financial Board Report:

The Financial Board Report for May, 2024 was
presented to the Board.

Financial Statement:

The Financial Statement as of May 31, 2024
was presented to the Board.

Adjournment:

The Board adjourned at 6:45 p.m.

BECKY DOBBINS

JACQUE ROSALES