



## UPPER ST. CLAIR SCHOOL DISTRICT

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### BOARD OF SCHOOL DIRECTORS

Mrs. Jennifer A. Schnore, President ↔ Dr. Danielle Z. Wetzel, Vice-President  
Mrs. Barbara L. Bolas ↔ Dr. Daphna Gans ↔ Ms. Kelly P. Hanna ↔ Mr. Justin Lamber  
Mr. Michael R. Mascaro ↔ Mrs. Angela B. Petersen ↔ Mrs. Hallie H. Snyder  
Dr. John T. Rozzo, Superintendent ↔ Mrs. Jocelyn P. Kramer, Solicitor

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### SCHOOL BOARD MEETING MINUTES

Tuesday, November 12, 2024 @ 7:00pm

Executive Session @ 6:15 pm (Personnel and Legal Matters)

District Administration Building Board Room

Notice having been advertised and posted and members duly notified, a Board Meeting of the Board of School Directors was held on November 12, 2024 in the District Administration Board Room.

#### School Board Members:

Mrs. Jennifer A. Schnore, President (in-person)  
Dr. Danielle Z. Wetzel, Vice-President (in-person)  
Mrs. Barbara L. Bolas (not in attendance)  
Dr. Daphna Gans (in-person)  
Ms. Kelly P. Hanna (in-person)  
Mr. Justin Lamber (in-person)  
Mr. Michael R. Mascaro (in-person)  
Ms. Angela B. Petersen (in-person)  
Mrs. Hallie H. Snyder (in-person)

#### School Personnel:

Dr. John Rozzo, Superintendent (in-person)  
Dr. Amy Pfender, Deputy Superintendent (in-person)  
Mr. Scott Burchill, Director of Business & Finance (in-person)  
Dr. Lou Angelo, Director of Administrative Services (in-person)  
Mr. Raymond Berrott, Director of Technology (not in attendance)  
Dr. Judith Bulazo, Director of Curriculum and Development (in-person)



Dr. Lauren Madia, Director of Pupil Services (in-person)  
Mr. Daniel Snyder, Director of Operations & Facilities (in-person)  
Dr. Sharon Suritsky, Director of Special Education – Substitute (in-person)  
Mr. Bradley Wilson, Director of Strategic Initiatives (in-person)  
Mrs. Jocelyn Kramer, Solicitor (in-person)  
Mrs. Sarah MacDonald, Board Stenographer (virtual)  
Mr. Daniel Seewald, Student Board Representative (in-person)  
Ms. Isabella Donnelly, Student Board Representative (not in attendance)

### **Call to Order & Pledge of Allegiance**

(Schnore, School Board President)

Ms. Schnore called the meeting to order at 7:07pm.



### **Roll Call of School Board**

(Solicitor)

Solicitor Kramer took a roll call vote of the Board:

Mrs. Bolas - not present  
Ms. Hanna - present  
Dr. Gans - present  
Mr. Lamber - present  
Mr. Mascaro - present  
Ms. Petersen - present  
Ms. Schnore - present  
Mrs. Snyder - present  
Dr. Wetzl - present

Solicitor Kramer advised that eight Board members were present and one Board member was not in attendance.



**Reading of the Mission:**

(Schnore, School Board President)

Dr. Wetzel read the following mission:

*Developing lifelong learners and responsible citizens for a global society is the mission of the Upper St. Clair School District, served by a responsive and innovative staff who in partnership with the community provides learning experiences that nurture the uniqueness of each child and promotes happiness and success.*

**Reading of the Shared Belief Statement #21 from Strategic Plan:**

(Schnore, School Board President)

Dr. Gans read the following Shared Belief Statement #21:

*We Believe that:*

*Thoughtful practices of a school and community can foster a sense of environmental stewardship in students.*

**Residents' Comments - (Regarding Any District Related Items)**

(Schnore, School Board President)

*Note: As per Guidelines for Resident's Comments, please state your name, confirm you are a resident, and limit your comments to three minutes.*

There were no resident comments at this time.

**Approval of Minutes**

(Schnore, School Board President)

MOTION: BY HANNA: I move that the Board approve the Meeting Minutes of the October 21, 2024 Board Meeting, as attached. Seconded by Gans and carried by unanimous voice vote.



### **Student Board Representative Report**

Mr. Jack Yurcich and Ms. Isabella Donnelly  
(Schnore, School Board President)

Ms. Donnelly was not in attendance. Mr. Yurcich reported on the arts, athletics, activities and academics.

### **Approval of Supplemental Funding Committee**

(Schnore, School Board President)

Ms. Schnore reported on the Supplemental Funding Committee. She advised that in accordance with Policy 005 and Board member requests, she was requesting approval to create an Ad hoc Committee to explore supplemental funding and secure alternative or supplemental funding from outside sources. She reported that the Committee will not have authority to take official action or render advice.

Ms. Schnore advised that the Committee members appointed are as follows: Mr. Mascaro as Committee Chair, and Dr. Gans and Ms. Petersen as Committee members.

MOTION: BY MASCARO: I move that the Board approve the Supplemental Funding Committee, as presented, with a scope and purpose set by the Board President.  
Seconded by Hanna and carried by unanimous voice vote.

### **Superintendent's Report**

(Rozzo, Superintendent of Schools)

#### **a. District Update**

(Rozzo, Superintendent of Schools)

Dr. Rozzo gave District updates on several items. He congratulated Dr. Daniel Beck on his award of PA Principal of the year, noting that Dr. Beck is truly student-centered and the District is very proud of him. Dr. Rozzo also gave an update on the leasing agenda item from the last Board meeting. He explained that the District would only be moving forward with a one-year lease and that he has tasked the facilities team with finding a long-term space for the robotics team on-site within the District. He also noted that Mr. Berrott has worked to keep the price of the utilities down in the leased space during the one-year lease. Finally, he spoke about the next strategic update, which will take place at the January meeting. He advised that the update will be regarding artificial intelligence. He thanked Mr. Wilson, Dr. Beck, and Dr. Bulazo for their work on the artificial intelligence team.



**b. Approve Class Action Litigation Participation Resolution 2024-11-12A**

(Kramer, Solicitor)

Solicitor Kramer requested authorization for the District to join litigation, for a claim against insulin manufacturers and pharmacies who overpriced insulin causing absorbent costs to Districts.

MOTION: BY LAMBER: I move that the Board approve the Class Action Litigation Resolution 2024-11-12A, as presented. Seconded by Mascaro and carried by unanimous voice vote.

**c. Retroactive Approval of Revisions to 2024-2025 School Calendar**

(Rozzo, Superintendent of Schools)

Dr. Rozzo requested retroactive approval of the 2024-2025 school calendar. He advised that the revised calendar was recently communicated to staff and parents. He explained that the District will be closed Thursday and Friday immediately following winter break. He gave the rationale for additional closures, citing a change in the Department of Education required days, as well as a concern about essential staff members not being in attendance on those days.

MOTION: BY SNYDER: I move that the Board retroactively approve revisions to the 2024-2025 School Calendar, as presented. Seconded by Lamber and carried by unanimous voice vote.

**d. Approval of Act 1 Index Resolution 2024-11-12B**

(Rozzo, Superintendent of Schools and Burchill, Director of Business & Finance)

Dr. Rozzo and Mr. Burchill requested approval of the Act 1 Index Resolution 2024-11-12B for the upcoming budget year. They explained that the Act 1 Index is the maximum amount the District may increase taxes.

MOTION: BY PETERSEN: I move that the Board adopt the Act 1 Resolution 2024-11-12B certifying that the School District will not raise taxes for the 2025-2026 school year beyond a rate that exceeds the index of 4%, as calculated by the Department of Education. Seconded by Snyder and carried by unanimous voice vote.



**e. Approval of Staffing Resolution 2024-14**

(Rozzo, Superintendent of Schools and Pfender, Deputy Superintendent)

- i. Decrease: Boyce German Teacher from 0.75 to 0.50  
(Resolution 2024-14)**

Dr. Pfender reviewed the staffing resolution 2024-14, to decrease a Boyce German Teacher position from 0.75 to 0.50. She advised the change will be effective next year and will not impact instruction. She also noted that the District will be able to meet the needs of students with the 0.50 position.

**MOTION:** BY WETZEL: I move that the Board approve Staffing Resolution 2024-14 as listed above. Seconded by Petersen and carried by unanimous voice vote.

**f. Approval of Personnel Listings**

(Rozzo, Superintendent of Schools and Pfender, Deputy Superintendent)

Dr. Rozzo advised that the Personnel Listing will need to be updated, as an item on the Listing includes hiring an athletic trainer. He reported that in order to complete due diligence, the athletic trainer hiring will be postponed and the Personnel Listing will be updated to reflect this change.

**MOTION:** BY GANS: I move that the Board approve the Personnel listing as presented, subject to all required pre-employment history reviews and clearance requirements. Seconded by Wetzel and carried by unanimous voice vote.



**Administrator's Report**

(Rozzo, Superintendent of Schools)

**a. Approval of Affiliation Agreement with Carlow University**

(Rozzo, Superintendent of Schools)

Dr. Rozzo requested approval of an affiliation agreement with Carlow University. The Agreement is a standard Agreement that the District issues when partnering with a college and/or university for student teacher or intern placements.

MOTION: BY HANNA: I move that the Board approve the Affiliation Agreement with Carlow University, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Gans and carried by unanimous voice vote.

**b. Approval of Special Education Settlement Agreement**

(Suritsky, Substitute Director of Special Education)

MOTION: BY MASCARO: I move that the Board approve the Special Education Settlement Agreement 2024-11-12, on terms and conditions approved by the Superintendent and Solicitor. Seconded by Hanna and carried by unanimous voice vote.

**c. Approval of Contract with The University School**

(Suritsky, Substitute Director of Special Education)

Dr. Suritsky requested approval of the contract with The University School for one student.

MOTION: BY LAMBER: I move that the Board approve the Enrollment Contract with The University School, for one student, at a cost of \$13,750.00 for the second semester, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Mascaro and carried by unanimous voice vote.



**d. Approval of Substitute Incentive Plan**

(Pfender, Deputy Superintendent)

Dr. Pfender requested approval of the Substitute Incentive Plan, noting that the original plan was requested in 2019. She advised that the updated plan will make adjustments to the payout duration and will change incentive costs.

MOTION: BY SNYDER: I move that the Board approve the Substitute Incentive Plan, as presented. Seconded by Lamber and carried by unanimous voice vote.

**e. Approval of Agreement with Music Theater International (MTI) for the Fort Couch Middle School Spring Musical**

(Pfender, Deputy Superintendent)

Dr. Pfender requested approval of the agreement with MTI for the Fort Couch Spring Musical. She noted that the name of the musical is not listed, as it is a surprise for the students.

MOTION: BY PETERSEN: I move that the Board approve the Agreement with MTI for the Fort Couch Middle School Spring Musical, at a total cost not to exceed \$4,000.00, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Snyder and carried by unanimous voice vote.

**f. Approval of Local Education Agency (LEA) Letter of Agreement**

(Madia, Director of Pupil Services)

Dr. Madia requested approval of an LEA Letter of Agreement for children experiencing homelessness. She explained that the purpose of the agreement is to ensure educational stability for students experiencing homelessness.

MOTION: BY WETZEL: I move that the Board approve the LEA Letter of Agreement for Pennsylvania's Education for Children and Youth Experiencing Homelessness (ECYEH) Program Roles and Responsibilities, for the 2024-2025 school year, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Petersen and carried by unanimous voice vote.



**g. Approval to Purchase Transportation Vehicles from Myers Equipment Corp.**

(Angelo, Director of Administrative Services)

Dr. Angelo requested approval to purchase transportation vehicles from Myers Equipment Corp.. The District plans to purchase four 72 passenger school buses and one wheelchair accessible bus. He noted that the purchase is part of the transportation fleet replacement program with the old buses being sold at auction. He advised that the purchase of buses will be paid through the capital reserved budget.

Mrs. Petersen asked about the delivery time for the buses. Dr. Angelo advised they should be delivered in August.

MOTION: BY GANS: I move that the Board approve the purchase of four 72-passenger buses and one 48-passenger wheelchair-accessible bus, for the 2025-2026 school year, at a total cost of \$672,760.00, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Wetzel and carried by unanimous voice vote.

**h. Approval of Booster Organizations and Club Sports**

(Burchill, Director of Business & Finance)

Mr. Burchill requested approval of the booster organizations and club sports, which is an annual agenda item.

MOTION: BY HANNA: I move that the Board approve the recognition of Booster Organizations and Club Sports, contingent upon compliance with Board Policies. Seconded by Gans and carried by unanimous voice Vote.



**i. Approval of Agreements with Boy Scouts of America**

(Burchill, Director of Business & Finance)

Mr. Burchill requested approval of the agreements with the Boy Scouts of America for several group student trips, specifically at Fort Couch and the High School.

MOTION: BY MASCARO: I move that the Board approve the Hold Harmless Contract and Letter of Agreement and Consent Form with the Boy Scouts of America for the Ropes Courses at Camp Guyasuta, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Hanna and carried by unanimous voice vote.  
(voice vote)

**Business & Finance**

(Burchill, Director of Business & Finance)

**a. Approval of Supplemental Report - November 12, 2024**

(Burchill, Director of Business & Finance)

Mr. Burchill reviewed the Supplemental Report.

MOTION: BY LAMBER: I move that the Board approve the Treasurer's Report including approval of total Bill List and check File Listing, as follows.  
Seconded by Mascaro and carried by unanimous voice vote. :

Fund 10 (General Fund): \$1,374,280.24

Fund 39 (Construction Fund): \$19,830.00

Fund 51 (School Lunch Fund): \$140,834.61



**b. Approval of Allegheny Intermediate Unit (AIU) Joint Purchasing Program Resolution  
2024-11-12C and Appointment of Representatives**

(Burchill, Director of Business & Finance)

Mr. Burchill requested approval of the AIU Joint Purchasing Program Resolution. He advised that Resolution is an annual agenda item, which allows the District to participate in cost sharing, bids, equipment, and services.

MOTION: BY SNYDER: I move that the Board approve the AIU Joint Purchasing Program Resolution 2024-11-12C and participation in and appointment of representatives to the AIU Joint Purchasing Program for the 2025-2026 school year, as attached. Seconded by Lamber and carried by unanimous voice vote.

**Committee Reports**

(Schnore, School Board President)

Dr. Gans gave a Committee Report from the PTC. She advised that the Wellness Committee recently had their second meeting for the book club, which is a collaboration between District administration and PTC Wellness. She advised there will be an evening meeting available in March.

Ms. Hanna gave a Committee Report from the PSBA Legislative platform, which is the platform that PSBA wishes to address with the State.

**Matters of Information/Other**

(Rozzo, Superintendent of Schools)

Dr. Rozzo advised there were no matters of information for this agenda.



**Announcement Regarding Executive Session**

(Schnore, School Board President)

Ms. Schnore made the following announcement:

- a. Executive Session was held at 6:15 pm on November 12, 2024 for personnel and legal matters.

**Adjournment**

(Schnore, School Board President)

Ms. Schnore adjourned the meeting at approximately 7:50pm.

Signed by:

*Ms. Jennifer A. Schnore*

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Ms. Jennifer Schnore, President

BOARD OF SCHOOL DIRECTORS

DocuSigned by:

*Scott P. Burchill*

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Scott P. Burchill, Secretary

BOARD OF SCHOOL DIRECTORS

DocuSigned by:

*Sarah MacDonald*

633FB430F48A425...

Submitted by: Sarah MacDonald

SCHOOL BOARD STENOGRAPHER



## UPPER ST. CLAIR SCHOOL DISTRICT

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### BOARD OF SCHOOL DIRECTORS

Mrs. Jennifer A. Schnore, President ↔ Dr. Danielle Z. Wetzel, Vice-President  
Mrs. Barbara L. Bolas ↔ Dr. Daphna Gans ↔ Ms. Kelly P. Hanna ↔ Mr. Justin Lamber  
Mr. Michael R. Mascaro ↔ Mrs. Angela B. Petersen ↔ Mrs. Hallie H. Snyder  
Dr. John T. Rozzo, Superintendent ↔ Mrs. Jocelyn P. Kramer, Solicitor

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### SCHOOL BOARD MEETING MINUTES

Monday, October 21, 2024 @ 7:00pm

Executive Session @ 5:30 pm (personnel and legal matters)

District Administration Building Board Room

Notice having been advertised and posted and members duly notified, a Board Meeting of the Board of School Directors was held on October 21, 2024 in the District Administration Board Room.

#### School Board Members:

Mrs. Jennifer A. Schnore, President (in-person)  
Dr. Danielle Z. Wetzel, Vice-President (in-person)  
Mrs. Barbara L. Bolas (in-person)  
Dr. Daphna Gans (in-person)  
Ms. Kelly P. Hanna (in-person)  
Mr. Justin Lamber (in-person)  
Mr. Michael R. Mascaro (not in attendance)  
Ms. Angela B. Petersen (in-person)  
Mrs. Hallie H. Snyder (in-person)

#### School Personnel:

Dr. John Rozzo, Superintendent (in-person)  
Dr. Amy Pfender, Deputy Superintendent (in-person)  
Mr. Scott Burchill, Director of Business & Finance (in-person)  
Dr. Lou Angelo, Director of Operations & Facilities (in-person)  
Mr. Raymond Berrott, Director of Technology (in-person)  
Dr. Judith Bulazo, Director of Curriculum and Development (in-person)



Dr. Sharon Suritsky, Director of Special Education – Substitute (in-person)

Dr. Lauren Madia, Director of Pupil Services (in-person)

Mr. Bradley Wilson, Director of Strategic Initiatives (in-person)

Mrs. Jocelyn Kramer, Solicitor (in-person)

Mrs. Sarah MacDonald, Board Stenographer (virtual)

Mr. Daniel Seewald, Student Board Representative (in-person)

Ms. Isabella Donnelly, Student Board Representative (in-person)

### **Call to Order & Pledge of Allegiance**

(Schnore, School Board President)

Ms. Schnore called the meeting to order at approximately 7:02pm.

### **Roll Call of School Board**

(Solicitor)

Solicitor Kramer took a roll call vote of the Board:

Mrs. Bolas - present

Ms. Hanna - present

Dr. Gans - present

Mr. Lamber - present

Mr. Mascaro - not in attendance

Ms. Petersen - present

Ms. Schnore - present

Mrs. Snyder - present

Dr. Wetzel - present

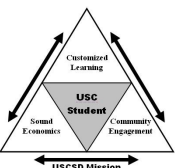
Solicitor Kramer advised that eight Board members were in attendance.

### **Reading of the Mission:**

(Schnore, School Board President)

Dr. Wetzel read the following mission:

*Developing lifelong learners and responsible citizens for a global society is the mission of the Upper St. Clair School District, served by a responsive and innovative staff who in partnership with the community provides learning experiences that nurture the uniqueness of each child and promotes happiness and success.*





**Reading of the Shared Belief Statement #20 from Strategic Plan:**

(Schnore, School Board President)

Mrs. Bolas read the following Shared Belief Statement #20:

*We Believe that:*

*Lifelong learning, a process that begins with parents in the home and is cultivated by teachers and staff in the schools, is essential for success in a changing society.*

**Residents' Comments - (Regarding Any District Related Items)**

(Schnore, School Board President)

*Note: As per Guidelines for Resident's Comments, please state your name, confirm you are a resident, and limit your comments to three minutes.*

There were no resident comments at this time.

**Approval of Minutes**

(Schnore, School Board President)

MOTION: BY GANS: I move that the Board approve the Meeting Minutes of the September 16, 2024 Board Meeting, as attached. Seconded by Bolas and carried by unanimous voice vote.

**Student Board Representative Report**

Mr. Jack Yurcich and Ms. Isabella Donnelly

(Schnore, School Board President)

Mr. Yurcich and Ms. Donnelly gave their student board reports. Mr. Yurcich reported on arts and athletics. Ms. Donnelly reported on activities and academics.



**Superintendent’s Report**

(Rozzo, Superintendent of Schools)

**a. District Update**

(Rozzo, Superintendent of Schools)

Dr. Rozzo gave Districts updates on several items, including: Halls of Fame, the end of the first nine weeks of school, and the upcoming inservice days.

**b. Approval of Staffing Resolutions 2024-10, 2024-11, 2024-12, and 2024-13**

(Rozzo, Superintendent of Schools)

- i. Decrease: 1.0 Senior Director of Operations & Administrative Services  
(Resolution 2024-10)**
- ii. Decrease: 1.0 Assistant Director of Operations & Facilities  
(Resolution 2024-11)**
- iii. Increase: 1.0 Director of Administrative Services  
(Resolution 2024-12)**
- iv. Increase: 1.0 District Head Athletic Trainer and Assistant Athletic  
Director  
(Resolution 2024-13)**

Dr. Rozzo reviewed staffing resolutions 2024-10, 2024-11, 2024-12, and 2024-13, advising that the decreases are due to vacant positions not being filled and the increases are due to restructuring and promotions, as well as a substantial need for an athletic trainer, due to the number of students participating in sports.

MOTION: BY HANNA: I move that the Board approve Staffing Resolutions 2024-10, 2024-11, 2024-12, and 2024-13 as listed above. Seconded by Gans and carried by unanimous voice vote.



**c. Approval of District Director and Manager Compensation Plan**

(Rozzo, Superintendent of Schools)

Dr. Rozzo reviewed the District Director and Manager Compensation Plan for approval. He explained that the current Compensation Plan is expired and being recommended for renewal. The Compensation Plan includes the Director of Operations and Facilities, Director of Transportation, and the Human Resources Manager.

MOTION: BY SNYDER: I move that the Board approve the District Director and Manager Compensation Plan, effective July 1, 2024 through June 30, 2027. Seconded by Hanna and carried by unanimous voice vote.

**d. Approval of Personnel Listings**

(Rozzo, Superintendent of Schools and Pfender, Deputy Superintendent)

Dr. Rozzo reviewed the personnel listings for approval. He highlighted several positions on the listing, including two retirements, one being Fort Couch Counselor Mr. Jace Palmer and the other being a bus driver. He reported on the recommendation to fill the Director of Special Education with Dr. Rachel Andler, who will join the District from South Fayette School District. Finally he reviewed the promotion of Mr. Daniel Snyder to Director of Operations and Facilities and Dr. Angelo's title change to Dr. of Administrative Services.

MOTION: BY LAMBER: I move that the Board approve the Personnel listing as presented, subject to all required pre-employment history reviews and clearance requirements. Seconded by Snyder and carried by unanimous voice vote.

**Administrator's Report**

(Rozzo, Superintendent of Schools)

**a. District Enrollment Update**

(Rozzo, Superintendent of Schools)

Dr. Rozzo reviewed the annual District Enrollment update. He reported that enrollment is up, including the elementary class being up forty students from last year, indicating that elementary enrollment is the highest it has been in a decade. He also advised about the largest and smallest class sizes, as well as the number of students currently attending nonpublic schools. He noted that he will continue to monitor the elementary school class sizes.



**b. Strategic Initiative School Start-Time Update and Presentation**

(Rozzo, Superintendent of Schools; Wilson, Director of Strategic Initiatives; and Wagner, High School Principal)

Mr. Wilson and Dr. Wagner gave a school start-time update and presentation. Their presentation included the following slides: 2015 Strategic Plan HS Experience Team; 2019 USCHS Student Schedule; Rationale for Change for High School Students; Block Schedule; Significant Changes in 2020s; Data Considerations; USCHS Focus Groups; Student Feedback: Start Time Change; Student Feedback: Schedule Format; Student Feedback: Unstructured Time; and a Sample Student Experience.

Dr. Gans thanked Mr. Wilson and Dr. Wagner and asked about student tardiness. Mr. Wilson and Dr. Wagner answered her questions. Dr. Wetzel thanked Mr. Wilson and Dr. Wagner and commented on student perception and the tardies and absences. Dr. Rozzo thanked Mr. Wilson and Dr. Wagner for all the time they put into the start-time change and the presentation, advising it's not just about start-time but it's about helping to prepare students for life after high school.

**c. Approval of Agreements with Bob Steineck & Associates, Inc.**

(Pfender, Deputy Superintendent)

Dr. Pfender reviewed the Agreements with Bob Steineck & Associates for approval. She explained that is requesting a blanket approval of Agreements with Bob Steineck for the Fall Play, the High School Musical and Fort Couch Musical, for lighting design services, at a total cost not to exceed \$13,000.00.

MOTION: BY PETERSEN: I move that the Board authorize its officers to enter into Agreements with Bob Steineck & Associates, Inc. for the Fall Play and the High School and Fort Couch Musicals, at a total cost not to exceed \$13,000.00, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Lamber and carried by unanimous voice vote.



**d. Second Reading and Adoption of the following School Board Policies**

(Pfender, Deputy Superintendent and Kramer, Solicitor)

**i. 103 - Discrimination/Harassment Affecting Students (REVISED POLICY)**

Dr. Pfender and Solicitor Kramer reviewed policy 103, advising it is a second reading and the reasoning behind revisions of the policy and timeline of the update to the policy.

MOTION: BY WETZEL: I move that the Board approve Policy 103, as presented.  
Seconded by Petersen and carried by unanimous voice vote.

**e. Approval to Accept Pennsylvania Commission on Crime and Delinquency (PCCD) Grant Funds**

(Pfender, Deputy Superintendent )

Dr. Pfender reviewed the approval to accept grant funds. She reported that the District hopes to use the funds in order to build out student support programming, especially in emotional support programming at Fort Couch.

MOTION: BY BOLAS: I move that the Board approve the acceptance of the PCCD School Safety and Mental Health Grant in the total amount of \$170,162.00. Seconded by Wetzel and carried by unanimous voice vote.

**f. Approval of High School International Trips**

(Pfender, Deputy Superintendent )

Dr. Pfender reviewed the High School International trips for approval, advising that two trips will take place during the 2024-2025 school year.

MOTION: BY GANS: I move that the Board approve the High School International trips to Toronto, Canada for a Performing Arts Trip and the Dominican Republic for Kids Helping Kids, during the 2024-2025 school year, pursuant to policy 121, Student Trips and subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Bolas and carried by unanimous voice vote.



**g. Approval of Special Education Settlement Agreement**

(Suritsky, Substitute Director of Special Education)

MOTION: BY HANNA: I move that the Board approve the Special Education Settlement Agreement 2024-10-21, on terms and conditions approved by the Superintendent and Solicitor. Seconded by Gans and carried by unanimous voice vote.

**h. Approval of Broadcast Rights Letter of Agreement with Teall Properties Group, LLC**

(Berrott, Director of Technology)

Mr. Berrott reviewed the Broadcast Rights Letter of Agreement with Teall Properties Group. He advised that the Agreement will allow the District to air the WPIAL for a one-time fee, as opposed to paying a per-game fee.

MOTION: BY SNYDER: I move that the Board approve the Broadcast Rights Letter of Agreement with Teall Properties Group, LLC to broadcast WPIAL postseason events, for a total cost of \$2,000.00, for a term of October 14, 2024 through June 30, 2025, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Hanna and carried by unanimous voice vote.

**i. Approval of Service Agreement for Network Connectivity at 108 Commerce Blvd**

(Berrott, Director of Technology)

Mr. Berrott reviewed the Service Agreement for Network Connectivity at the Robotics Lease location. He advised that the District is currently conducting fiber surveys, as Cecil is a difficult area for connectivity.

Dr. Gans stated that it would have been helpful to have known about the connectivity expense when the robotics lease agenda item was presented for approval. Mr. Berrott, Dr. Angelo, and Dr. Rozzo advised about the robotics lease and the process for obtaining network connections in the space.



MOTION: BY LAMBER: I move that the Board authorize its proper officers to enter into a service agreement with a network fiber provider selected by the Director of Technology for connectivity at 108 Commerce Boulevard for a two (2) year term at a monthly rate not to exceed \$1,000, with three (1) year extensions, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Snyder and carried by unanimous voice vote.

**j. Approval to Declare Items Surplus or Obsolete**  
(Berrott, Director of Technology)

MOTION: BY PETERSEN: I move that the Board declare the attached, listed equipment surplus/obsolete and be authorized to sell, exchange, dispose, or donate in accordance with the provisions in Board Policy 706.1 - Sale or Disposal of Surplus Property, Equipment, Supplies, and Textbooks. Seconded by Lamber and carried by unanimous voice vote.

**k. Approval of Title I Services Addendum with Allegheny Intermediate Unit (AIU)**  
(Bulazo, Director of Curriculum and Professional Development)

Dr. Bulazo reviewed the Title I Services Addendum with the AIU, noting its a standard annual request for funding, which goes to nonpublic schools.

MOTION: BY WETZEL: I move that the Board approve the Title I Contract with the AIU, for the AIU to provide the District with services to support students that reside in the District, but enroll at a non-public school, for a term of July 1, 2024 through June 30, 2025, subject to terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Petersen and carried by unanimous voice vote.



**l. Approval of Agreement with COSTARS Contractor Mongiovi & Son Fire Protection Service, L.P.**

(Angelo, Director of Operations & Facilities)

Dr. Angelo reviewed the contract with COSTARS Contractor Mongiovi & Son Fire Protection Service, L.P. to replace the Baker Elementary School fire alarm system.

MOTION: BY BOLAS: I move that the Board approve the Agreement with Mongiovi & Son Fire Protection Service L.P. (COSTARS #040-E24-264) to replace the fire alarm system at Baker Elementary School at a total cost of \$48,913.00, which includes a 10% contingency, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Wetzel and carried by unanimous voice vote.

**m. Approval of Agreement with with JML Landscaping**

(Angelo, Director of Operations & Facilities)

Dr. Angelo reviewed the Agreement with JML Landscaping for Districtwide landscaping services. He advised that the Agreement is implementing two new additions to include Spring flower bulb planting and mulch.

MOTION: BY GANS: I move that the Board approve the Agreement with JML Landscaping, for District-wide landscaping services, for a term of five years, at an initial total cost of \$97,822.00 for 2025, and 3% annual increases thereafter, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Bolas and carried by unanimous voice vote.



## **Business & Finance**

(Burchill, Director of Business & Finance)

- a. Approval of Treasurer's Report - October 21, 2024**  
**Approval of Supplemental Report - October 21, 2024**  
(Burchill, Director of Business & Finance)

Mr. Burchill reviewed the financial reports.

Mrs. Bolas thanked Mr. Burchill for his report and all that he includes within the report.

MOTION: BY HANNA: I move that the Board approve the Treasurer's Report including approval of total Bill List and check File Listing, as follows.  
Seconded by Gans and carried by unanimous voice vote.

Fund 10 (General Fund): \$2,437,992.64  
Fund 32 (Capital Reserve Fund): \$45,342.57  
Fund 51 (School Lunch Fund): \$169,972.46

## **Committee Reports**

(Schnore, School Board President)

Dr. Gants gave a Committee Report from the Parent Teacher Council (PTC). She advised that the PTC recently had an event, which was organized between the school and the PTC Wellness Committee, noting it was very successful and well attended and is part of a larger series.

Mrs. Bolas gave a Committee Report from PSBA. She gave updates on an international study group to Germany, school leadership recap, and more.

Mrs. Petersen gave a Committee Report from Parkway West. She advised that the school is doing great and has a very high enrollment of students.



**Matters of Information/Other**

(Rozzo, Superintendent of Schools)

- a. Mr. Berrott advised that he would like to clarify items regarding his Network Connectivity agenda item. He gave further details regarding what was entailed in finding options for network connection at the new robotics lease.
- b. **Announcement - School Director - Financial Institution Employee Form**  
(Kramer, Solicitor)

Solicitor Kramer advised that she had a brief announcement, reporting that as required by his employer, Mr. Lamber has submitted an affidavit advising about his employment with KeyBank and that he will not deliberate about any matters involving his employer.

**Announcement Regarding Executive Session**

(Schnore, School Board President)

Ms. Schnore made the following announcement regarding Executive Session:

- a. Executive Session was held at 5:30pm on October 21, 2024 for personnel and legal matters.

**Adjournment**

(Schnore, School Board President)

Ms. Schnore adjourned the meeting at approximately 8:36pm.



Ms. Jennifer Schnore, President  
BOARD OF SCHOOL DIRECTORS

Scott P. Burchill, Secretary  
BOARD OF SCHOOL DIRECTORS

Submitted by: Sarah MacDonald  
SCHOOL BOARD STENOGRAPHER

# Upper St. Clair School District

## 2024-2025 School Calendar (Draft: November 12, 2024)

|                       |    |    |    |    |    |    |                                                                     |                                                                                                                                                                                                                                                                 |                      |    |    |    |    |    |    |                                                                              |                                                                                                                                                                                                                                                                                                          |                                    |
|-----------------------|----|----|----|----|----|----|---------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----|----|----|----|----|----|------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|
| <b>July 2024</b>      |    |    |    |    |    |    | July 4<br>July 5                                                    | Closed, Independence Day<br>District Closed                                                                                                                                                                                                                     | <b>August 2024</b>   |    |    |    |    |    |    | Aug. 14<br>Aug. 15<br>Aug. 16<br>Aug. 19<br>Aug. 20<br>Aug. 20-21<br>Aug. 22 | Teacher Inservice #1 (Staff Opening Day)<br>Teacher Inservice #2 (Act 80)<br>Teacher Inservice #3 (Act 80)<br>Teacher Inservice #4 (Classroom Mang. #1 / Flex)<br>Students First Day of School<br>Kindergarten Screening Days<br>Kindergarten First Day of School                                        |                                    |
| S                     | M  | T  | W  | T  | F  | S  |                                                                     |                                                                                                                                                                                                                                                                 | S                    | M  | T  | W  | T  | F  | S  |                                                                              |                                                                                                                                                                                                                                                                                                          | <b>Students = 9 Teachers = 13</b>  |
|                       | 1  | 2  | 3  | 4  | 5  | 6  |                                                                     |                                                                                                                                                                                                                                                                 |                      |    |    |    |    | 1  | 2  | 3                                                                            |                                                                                                                                                                                                                                                                                                          |                                    |
| 7                     | 8  | 9  | 10 | 11 | 12 | 13 |                                                                     |                                                                                                                                                                                                                                                                 | 4                    | 5  | 6  | 7  | 8  | 9  | 10 |                                                                              |                                                                                                                                                                                                                                                                                                          |                                    |
| 14                    | 15 | 16 | 17 | 18 | 19 | 20 |                                                                     |                                                                                                                                                                                                                                                                 | 11                   | 12 | 13 | 14 | 15 | 16 | 17 |                                                                              |                                                                                                                                                                                                                                                                                                          |                                    |
| 21                    | 22 | 23 | 24 | 25 | 26 | 27 |                                                                     |                                                                                                                                                                                                                                                                 | 18                   | 19 | 20 | 21 | 22 | 23 | 24 |                                                                              |                                                                                                                                                                                                                                                                                                          |                                    |
| 28                    | 29 | 30 | 31 |    |    |    |                                                                     |                                                                                                                                                                                                                                                                 | 25                   | 26 | 27 | 28 | 29 | 30 |    |                                                                              |                                                                                                                                                                                                                                                                                                          |                                    |
|                       |    |    |    |    |    |    |                                                                     |                                                                                                                                                                                                                                                                 |                      |    |    |    |    |    |    |                                                                              |                                                                                                                                                                                                                                                                                                          |                                    |
| <b>September 2024</b> |    |    |    |    |    |    | Sept. 2<br>Sept. 5<br>Sept. 19<br>Sept. 26                          | No School, Labor Day<br>Elementary School Open House (Early Dismissal)**<br>High School Open House (Early Dismissal)**<br>Boyce Open House (Early Dismissal)**                                                                                                  | <b>October 2024</b>  |    |    |    |    |    |    | Oct. 10<br>Oct. 24<br>Oct. 25<br>Oct. 28                                     | Fort Couch Open House (Early Dismissal)**<br>First Quarter Marking Period Ends<br>Teacher Inservice #5 (Classroom Mang. #2)<br>Second Quarter Begins                                                                                                                                                     |                                    |
| S                     | M  | T  | W  | T  | F  | S  |                                                                     |                                                                                                                                                                                                                                                                 | S                    | M  | T  | W  | T  | F  | S  |                                                                              |                                                                                                                                                                                                                                                                                                          | <b>Students = 22 Teachers = 23</b> |
| 1                     | 2  | 3  | 4  | 5  | 6  | 7  |                                                                     |                                                                                                                                                                                                                                                                 |                      |    |    | 1  | 2  | 3  | 4  | 5                                                                            |                                                                                                                                                                                                                                                                                                          |                                    |
| 8                     | 9  | 10 | 11 | 12 | 13 | 14 |                                                                     |                                                                                                                                                                                                                                                                 | 6                    | 7  | 8  | 9  | 10 | 11 | 12 |                                                                              |                                                                                                                                                                                                                                                                                                          |                                    |
| 15                    | 16 | 17 | 18 | 19 | 20 | 21 |                                                                     |                                                                                                                                                                                                                                                                 | 13                   | 14 | 15 | 16 | 17 | 18 | 19 |                                                                              |                                                                                                                                                                                                                                                                                                          |                                    |
| 22                    | 23 | 24 | 25 | 26 | 27 | 28 |                                                                     |                                                                                                                                                                                                                                                                 | 20                   | 21 | 22 | 23 | 24 | 25 | 26 |                                                                              |                                                                                                                                                                                                                                                                                                          |                                    |
| 29                    | 30 |    |    |    |    |    |                                                                     |                                                                                                                                                                                                                                                                 | 27                   | 28 | 29 | 30 | 31 |    |    |                                                                              |                                                                                                                                                                                                                                                                                                          |                                    |
|                       |    |    |    |    |    |    | <b>Students = 20 Teachers = 20</b>                                  |                                                                                                                                                                                                                                                                 |                      |    |    |    |    |    |    |                                                                              |                                                                                                                                                                                                                                                                                                          |                                    |
| <b>November 2024</b>  |    |    |    |    |    |    | Nov. 1<br>Nov. 4<br>Nov. 5<br>Nov. 8<br>Nov. 27-29                  | Teacher Inservice #6 (Act 80)<br>Inservice #6 Parent/Teacher Conferences<br>Teacher Inservice #7 (Act 80)<br>Inservice #7 Parent/Teacher Conferences<br>Inservice #8 (Act 80)<br>First Quarter Report Cards (K-8 Report Cards)<br>No School, Thanksgiving Break | <b>December 2024</b> |    |    |    |    |    |    | Dec. 20<br>Dec. 23-31                                                        | Half-Day, Early Dismissal **<br>No School, Winter Recess                                                                                                                                                                                                                                                 |                                    |
| S                     | M  | T  | W  | T  | F  | S  |                                                                     |                                                                                                                                                                                                                                                                 | S                    | M  | T  | W  | T  | F  | S  |                                                                              |                                                                                                                                                                                                                                                                                                          | <b>Students = 15 Teachers = 15</b> |
|                       |    |    |    |    | 1  | 2  |                                                                     |                                                                                                                                                                                                                                                                 | 1                    | 2  | 3  | 4  | 5  | 6  | 7  |                                                                              |                                                                                                                                                                                                                                                                                                          |                                    |
| 3                     | 4  | 5  | 6  | 7  | 8  | 9  |                                                                     |                                                                                                                                                                                                                                                                 | 8                    | 9  | 10 | 11 | 12 | 13 | 14 |                                                                              |                                                                                                                                                                                                                                                                                                          |                                    |
| 10                    | 11 | 12 | 13 | 14 | 15 | 16 |                                                                     |                                                                                                                                                                                                                                                                 | 15                   | 16 | 17 | 18 | 19 | 20 | 21 |                                                                              |                                                                                                                                                                                                                                                                                                          |                                    |
| 17                    | 18 | 19 | 20 | 21 | 22 | 23 |                                                                     |                                                                                                                                                                                                                                                                 | 22                   | 23 | 24 | 25 | 26 | 27 | 28 |                                                                              |                                                                                                                                                                                                                                                                                                          |                                    |
| 24                    | 25 | 26 | 27 | 28 | 29 | 30 |                                                                     |                                                                                                                                                                                                                                                                 | 29                   | 30 | 31 |    |    |    |    |                                                                              |                                                                                                                                                                                                                                                                                                          |                                    |
|                       |    |    |    |    |    |    | <b>Students = 15 Teachers = 18</b>                                  |                                                                                                                                                                                                                                                                 |                      |    |    |    |    |    |    |                                                                              |                                                                                                                                                                                                                                                                                                          |                                    |
| <b>January 2025</b>   |    |    |    |    |    |    | Jan. 1-3<br>Jan. 17<br>Jan. 20<br>Jan. 21                           | No School, Winter Recess<br>Second Quarter Marking Period Ends<br>Teacher Inservice #9 (Classroom Mang. #3)<br>Third Quarter Begins                                                                                                                             | <b>February 2025</b> |    |    |    |    |    |    | Feb. 3<br>Feb. 17                                                            | Second Quarter Report Cards (K-12 Report Cards)<br>Teacher Inservice #10 (Act 80)                                                                                                                                                                                                                        |                                    |
| S                     | M  | T  | W  | T  | F  | S  |                                                                     |                                                                                                                                                                                                                                                                 | S                    | M  | T  | W  | T  | F  | S  |                                                                              |                                                                                                                                                                                                                                                                                                          | <b>Students = 19 Teachers = 20</b> |
|                       |    |    | 1  | 2  | 3  | 4  |                                                                     |                                                                                                                                                                                                                                                                 |                      |    |    |    |    |    | 1  |                                                                              |                                                                                                                                                                                                                                                                                                          |                                    |
| 5                     | 6  | 7  | 8  | 9  | 10 | 11 |                                                                     |                                                                                                                                                                                                                                                                 | 2                    | 3  | 4  | 5  | 6  | 7  | 8  |                                                                              |                                                                                                                                                                                                                                                                                                          |                                    |
| 12                    | 13 | 14 | 15 | 16 | 17 | 18 |                                                                     |                                                                                                                                                                                                                                                                 | 9                    | 10 | 11 | 12 | 13 | 14 | 15 |                                                                              |                                                                                                                                                                                                                                                                                                          |                                    |
| 19                    | 20 | 21 | 22 | 23 | 24 | 25 |                                                                     |                                                                                                                                                                                                                                                                 | 16                   | 17 | 18 | 19 | 20 | 21 | 22 |                                                                              |                                                                                                                                                                                                                                                                                                          |                                    |
| 26                    | 27 | 28 | 29 | 30 | 31 |    |                                                                     |                                                                                                                                                                                                                                                                 | 23                   | 24 | 25 | 26 | 27 | 28 |    |                                                                              |                                                                                                                                                                                                                                                                                                          |                                    |
|                       |    |    |    |    |    |    | <b>Students = 19 Teachers = 20</b>                                  |                                                                                                                                                                                                                                                                 |                      |    |    |    |    |    |    |                                                                              |                                                                                                                                                                                                                                                                                                          |                                    |
| <b>March 2025</b>     |    |    |    |    |    |    | March 27<br>March 28<br>March 31                                    | Third Quarter Marking Period Ends<br>Teacher Inservice #11 (Classroom Mang. #4)<br>Fourth Quarter Begins                                                                                                                                                        | <b>April 2025</b>    |    |    |    |    |    |    | April 10<br>April 14-18<br>April 21-25<br>April 28-30                        | Third Quarter Report Cards (K-8 Report Cards)<br>Spring Recess<br>PSSA Testing English Language Arts<br>PSSA Testing Mathematics, Science and Make-ups                                                                                                                                                   |                                    |
| S                     | M  | T  | W  | T  | F  | S  |                                                                     |                                                                                                                                                                                                                                                                 | S                    | M  | T  | W  | T  | F  | S  |                                                                              |                                                                                                                                                                                                                                                                                                          | <b>Students = 17 Teachers = 17</b> |
|                       |    |    |    |    |    | 1  |                                                                     |                                                                                                                                                                                                                                                                 |                      |    |    | 1  | 2  | 3  | 4  | 5                                                                            |                                                                                                                                                                                                                                                                                                          |                                    |
| 2                     | 3  | 4  | 5  | 6  | 7  | 8  |                                                                     |                                                                                                                                                                                                                                                                 | 6                    | 7  | 8  | 9  | 10 | 11 | 12 |                                                                              |                                                                                                                                                                                                                                                                                                          |                                    |
| 9                     | 10 | 11 | 12 | 13 | 14 | 15 |                                                                     |                                                                                                                                                                                                                                                                 | 13                   | 14 | 15 | 16 | 17 | 18 | 19 |                                                                              |                                                                                                                                                                                                                                                                                                          |                                    |
| 16                    | 17 | 18 | 19 | 20 | 21 | 22 |                                                                     |                                                                                                                                                                                                                                                                 | 20                   | 21 | 22 | 23 | 24 | 25 | 26 |                                                                              |                                                                                                                                                                                                                                                                                                          |                                    |
| 23                    | 24 | 25 | 26 | 27 | 28 | 29 |                                                                     |                                                                                                                                                                                                                                                                 | 27                   | 28 | 29 | 30 |    |    |    |                                                                              |                                                                                                                                                                                                                                                                                                          |                                    |
| 30                    | 31 |    |    |    |    |    |                                                                     |                                                                                                                                                                                                                                                                 |                      |    |    |    |    |    |    |                                                                              |                                                                                                                                                                                                                                                                                                          |                                    |
|                       |    |    |    |    |    |    | <b>Students = 20 Teachers = 21</b>                                  |                                                                                                                                                                                                                                                                 |                      |    |    |    |    |    |    |                                                                              |                                                                                                                                                                                                                                                                                                          |                                    |
| <b>May 2025</b>       |    |    |    |    |    |    | May 1-2<br>May 5-9<br>May 8<br>May 15<br>May 20<br>May 22<br>May 26 | PSSA Testing Mathematics, Science and Make-ups<br>PSSA Make-up Testing<br>Elementary S.T.A.R Night *<br>Fort Couch Celebration of Learning *<br>Teacher Inservice #12 (Flex/Act 48)<br>Boyce Celebration of Learning *<br>No School, Memorial Day               | <b>June 2025</b>     |    |    |    |    |    |    | June 5<br>June 6<br>June 6<br>June 9<br>June 23                              | High School Commencement & 8th Grade Simulation Day****<br>Last Day of School for Students/Half-Day, Early Dismissal ***<br>Fourth Quarter Marking Period Ends<br>Teacher Inservice #13 (Classroom Mang. #5)<br>Fourth Quarter Report Cards<br>USC Parent Portal for Elementary, Middle, and High School |                                    |
| S                     | M  | T  | W  | T  | F  | S  |                                                                     |                                                                                                                                                                                                                                                                 | S                    | M  | T  | W  | T  | F  | S  |                                                                              |                                                                                                                                                                                                                                                                                                          | <b>Students = 5 Teachers = 6</b>   |
|                       |    |    |    | 1  | 2  | 3  |                                                                     |                                                                                                                                                                                                                                                                 | 1                    | 2  | 3  | 4  | 5  | 6  | 7  |                                                                              |                                                                                                                                                                                                                                                                                                          |                                    |
| 4                     | 5  | 6  | 7  | 8  | 9  | 10 |                                                                     |                                                                                                                                                                                                                                                                 | 8                    | 9  | 10 | 11 | 12 | 13 | 14 |                                                                              |                                                                                                                                                                                                                                                                                                          |                                    |
| 11                    | 12 | 13 | 14 | 15 | 16 | 17 |                                                                     |                                                                                                                                                                                                                                                                 | 15                   | 16 | 17 | 18 | 19 | 20 | 21 |                                                                              |                                                                                                                                                                                                                                                                                                          |                                    |
| 18                    | 19 | 20 | 21 | 22 | 23 | 24 |                                                                     |                                                                                                                                                                                                                                                                 | 22                   | 23 | 24 | 25 | 26 | 27 | 28 |                                                                              |                                                                                                                                                                                                                                                                                                          |                                    |
| 25                    | 26 | 27 | 28 | 29 | 30 | 31 |                                                                     |                                                                                                                                                                                                                                                                 | 29                   | 30 |    |    |    |    |    |                                                                              |                                                                                                                                                                                                                                                                                                          |                                    |
|                       |    |    |    |    |    |    | <b>Students = 20 Teachers = 21</b>                                  |                                                                                                                                                                                                                                                                 |                      |    |    |    |    |    |    | <b>TOTAL Students = 181 Days Teachers = 194 Days</b>                         |                                                                                                                                                                                                                                                                                                          |                                    |

 = Teacher Inservice/No School for students  
 = Half Day / Early Dismissal for Students  
 = No School  
 = School Building Special Events and Days  
 = First and Last Days of School \*\*\*Last day of school pending additional snow make-up days only)  
 \*\*\* Half-day/early Dismissal times - HS -11:20am, MS - 12:20pm, EL - 11:55am  
 \*\*\* Half-day/early Dismissal Kindergarten start & end times:  
 only)

\*\*\*\* 8th Grade Simulation Day - Early Dismissal - 12:45pm (Grades 9-11 only)  
 \* Elementary S.T.A.R Night Early Dismissal - 1:10pm (Elementary students only)  
 \* Fort Couch Celebration of Learning Early Dismissal - 1:40pm (Fort Couch students only)  
 \* Boyce Celebration of Learning Early Dismissal - 1:40pm (Boyce students only)  
 \*\* Elementary Open House - Elementary Early Dismissal - 1:10pm (Elementary students only)  
 \*\* Boyce Open House - Boyce Early Dismissal - 1:40pm (Boyce students only)  
 \*\* Fort Couch Open House - Fort Couch Early Dismissal - 1:40pm (Fort Couch students only)

Upper St Clair School District  
2024-2025 School Calendar (Draft: November 12, 2024)

July 2024

- 4 Closed, Independence Day
- 5 District Closed

August 2024

- 14 Teacher Inservice #1 (Staff Opening Day)\*\*
- 15 Teacher Inservice #2 (Act 80)\*\*
- 16 Teacher Inservice #3 (Act 80)\*\*
- 19 Teacher Inservice #4 (Classroom Mang. #1 / Flex)\*\*
- 20 Students First Day of School
- 20-21 Kindergarten Screening Days
- 22 Kindergarten First Day of School

September 2024

- 2 No School, (District Closed), Labor Day
- 5 Elementary School Open House  
(Elementary School Early Dismissal @ 1:10pm)
- 19 High School Open House  
(High School Early Dismissal @ 1:00pm)
- 26 Boyce Open House  
(Boyce Early Dismissal @ 1:40pm)

October 2024

- 10 Fort Couch Open House  
(Fort Couch Early Dismissal @ 1:40pm)
- 24 First Quarter Marking Period Ends
- 25 Teacher Inservice #5(Classroom Mang. #2)
- 28 Second Quarter Begins

November 2024

- 1 Teacher Inservice #6 (Act 80)\*\*  
(Inservice #6 Parent / Teacher Conferences)
- 4 Teacher Inservice #7 (Act 80)\*\*  
(Inservice #7 Parent / Teacher Conferences)
- 5 Teacher Inservice #8 (Act 80)
- 8 First Quarter Report Cards (K-8 Report Cards)
- 27-29 No School, (District Closed), Thanksgiving Recess

December 2024

- 20 Half-Day / Early Dismissal for Students\*
- 23-31 No School, (District Closed), Winter Recess

January 2025

- 1-3 No School, (District Closed), Winter Recess
- 17 Second Quarter Marking Period Ends
- 20 Teacher Inservice #9 (Classroom Mang. #3)\*\*
- 21 Third Quarter Begins

February 2025

- 3 Second Quarter Report Cards (K-12 Report Cards)
- 17 Teacher Inservice #10 (Act 80)\*\*

March 2025

- 27 Third Quarter Marking Period Ends
- 28 Teacher Inservice #11 (Classroom Mang. #4)
- 31 Fourth Quarter Begins

April 2025

- 10 Third Quarter Report Cards (K-8 Report Cards)
- 14-18 No School, Spring Recess
- 21-25 PSSA Testing English Language Arts
- 28-30 PSSA Testing Mathematics, Science, and Make-ups

May 2025

- 1-2 PSSA Testing Mathematics, Science, and Make-ups
- 5-9 PSSA Make-up Testing
- 8 Elementary School S.T.A.R Night  
(Elementary Early Dismissal @ 1:10pm)
- 15 Fort Couch Celebration of Learning  
(Fort Couch Early Dismissal @ 1:40pm)
- 20 Teacher Inservice #12 (Flex/Act 48)
- 22 Boyce Celebration of Learning  
(Boyce Early Dismissal @ 1:40pm)
- 26 No School, (District Closed), Memorial Day

June 2025

- 5 High School Commencement & 8<sup>th</sup> Grade Simulation Day
- 6 Last Day of School for Students  
Pending additional snow make-up days
- 6 Half Day / Early Dismissal for Students\*
- 9 Fourth Quarter Marking Period Ends
- 9 Teacher Inservice #13 (Classroom Mang. #5)
- 23 Fourth Quarter Report Cards Available (K-12 Report Cards):  
Elementary, Middle, High School – USC Parent Portal

Key

\*Early Dismissal Times (unless otherwise noted on calendar):  
High School @ 11:20am  
Middle School @ 12:20pm.  
Elementary School @ 11:55am  
AM Kindergarten: regular start time – 10:10am  
PM Kindergarten: 10:10am – 11:55am  
8<sup>th</sup> Grade Simulation Day @12:45pm (Grades 9-11 only)

In accordance with Basic Education Circular 24 P.S. §15-1502, Days Schools not to be kept open, the following days are official School District Holidays: Labor Day, Thanksgiving Day, the Day after Thanksgiving, Christmas Eve, Christmas Day, New Year’s Eve, New Year’s Day, Memorial Day and Independent Day.

\*\*No School for students on Inservice Days

Students - 181 Total Days  
Teachers – 194 Total Days

OLSAT Testing

5<sup>th</sup> Grade – Fall  
1-2<sup>nd</sup> Grade – Spring

PSSA Testing

English Lang Arts (Grades 3-8): April 21-25  
Math, Science & Make-ups (Grades 3-8): April 28 – May2

Keystone Testing

Summer: July 28-August 1  
Winter Wave 1: December 4-18  
Winter Wave 2: January 6-17      Spring: May 12-23

## Upper St. Clair School District

### District Administration Building

1775 McLaughlin Run Road  
Upper St. Clair, Pa. 15241  
412.833.1600 | [www.uscsd.k12.pa.us](http://www.uscsd.k12.pa.us)



Customizing Learning,  
Nurturing Potential...  
**Delivering Excellence**

Baker Elementary · Eisenhower Elementary · Streams Elementary · Boyce Middle School · Fort Couch Middle School · Upper St. Clair High School

## UPPER ST. CLAIR SCHOOL DISTRICT ACT 1

### RESOLUTION #2024-11-12B

WHEREAS, on June 27, 2006, the Pennsylvania legislature passed Act 1 of Special Session 2006, entitled, the "Taxpayer Relief Act" (hereinafter "Act 1");

WHEREAS, Act 1 requires school districts to limit tax increases to the level set by an inflation index unless the tax increase is approved by voters in a referendum or the school district obtains from the Department of Education or a court of common pleas certain referendum exceptions;

WHEREAS, Act 1 does, however, allow a board of school directors to elect to adopt a resolution indicating that it will not raise the tax rate of any tax for the support of public schools for the following fiscal year by more than its index, provided this resolution must be adopted no later than 110 days prior to the date of the election immediately preceding the upcoming fiscal year.

WHEREAS, the Act 1 index for the 2025-2026 fiscal year is 4%;

WHEREAS, the Upper St. Clair Board of Director has made the decision that it shall not raise the rate of any tax for the support of the Upper St. Clair School District for the 2025-26 fiscal year by more than its index.

AND NOW, on this 12th day of November, 2024, it is hereby RESOLVED by the Upper St. Clair (hereinafter "District") Board of Directors (hereinafter "Board") the following:

1. The Board certifies that it will not increase any school district tax for the 2025-26 school year at a rate that exceeds the index as calculated by the Pennsylvania Department of Education.
2. The Board certifies that it will comply with the procedures set forth in Section 687, of the Pennsylvania Public Code (hereinafter "School Code"), 24 P.S. §6-687, for the adoption of its proposed and final budget.
3. The Board certifies that increasing any tax at a rate less than or equal to the index will be sufficient to balance its final budget of the 2025-26 fiscal year.
4. The Administration of the District will submit the District's information on a proposed increase in the rate of tax levied for the support of the District to the Pennsylvania Department of Education on the uniform form prepared by the Pennsylvania Department of Education no later than five days after the Board's adoption of this Resolution.

Upper St. Clair School District | Page 2

5. The Administration of the District will send a copy of this Resolution to the Pennsylvania Department of Education no later than five days after the Board's adoption of this Resolution.

6. The Board understands and agrees that by passing this resolution it is not eligible to seek referendum exceptions under Section 333(f) of Act 1 and is not eligible to request approval from the voters through a referendum to increase a tax rate by more than the index as established for the 2025-26 fiscal year.

7. Once this Resolution is passed, the Administration of the District is not required to comply with the preliminary budget requirements set forth in paragraphs (a) and (c) of Section 311 of Act 1. Provided, however:

(a) The Board understands and agrees that, upon receipt of the information submitted by the District as set forth in paragraphs 4 and 5 above, the Pennsylvania Department of Education shall compare the District's proposed percentage increase in the rate of the tax with the index.

(b) Within ten days of the receipt of this information, the Pennsylvania Department of Education shall inform the District whether its proposed tax rate is less than or equal to the index.

(c) If the Pennsylvania Department of Education determines that the District's proposed increase in the rate of the District's tax exceeds the index, the District is subject to the preliminary budget requirements as set forth in paragraph (a) and

(c) of Section 311 of Act 1.

ADOPTED by the Upper St. Clair Board of School Directors effective

November 12, 2024.

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Scott P. Burchill, Secretary  
BOARD OF SCHOOL DIRECTORS

ATTEST:

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Sarah MacDonald, Stenographer  
BOARD OF SCHOOL DIRECTORS

(SEAL)

Board Meeting

Personnel List

November 12, 2024

ELECTION

| Staff Name       | Location    | Current Assignment                       | New Assignment Status | Effective Date            |
|------------------|-------------|------------------------------------------|-----------------------|---------------------------|
| Baker, Victoria  | Boyce       | 1.0 Teacher Aide                         | FT                    | TBD                       |
| Bishop, Topher   | High School | Assistant Coach: High School Swimming    | Volunteer             | 11-15-24 through 02-06-25 |
| Donnelly, Ashlee | Eisenhower  | Nutrition Center General Worker          | PT                    | 11-06-24                  |
| Folino, Domineco | Ft. Couch   | Assistant Coach: Middle School Wrestling | ECA                   | 11-15-24 through 02-06-25 |
| Jawad, Rasha     | Boyce       | Nutrition Center General Worker          | PT                    | 11-06-24                  |
| Mente, Danial    | High School | Nutrition Center General Worker          | PT                    | TBD                       |
| Tarcson, Emma    | Substitute  | Substitute Teacher Aide                  | Substitute            | 10-30-24                  |
| Taylor, Michael  | Eisenhower  | Nutrition Center General Worker          | PT                    | TBD                       |
| Thompson, Craig  | Substitute  | Substitute Teacher Aide                  | Substitute            | 10-30-24                  |
| Yarosh, John     | High School | Assistant Coach: Indoor Winter Track     | Volunteer             | 11-15-24 through 02-06-25 |
| Yarosh, Selina   | High School | Assistant Coach: Indoor Winter Track     | ECA                   | 11-15-24 through 02-06-25 |

CHANGE OF STATUS

| Staff Name                      | Location    | Current Assignment                                                                         | Current Assignment Status | New Assignment                            | New Assignment Status | Effective Date            |
|---------------------------------|-------------|--------------------------------------------------------------------------------------------|---------------------------|-------------------------------------------|-----------------------|---------------------------|
| Belak, Michael                  | Eisenhower  | School Police Officer                                                                      | FT                        | Personal Leave of Absence                 | Leave                 | Beginning 01-06-25        |
| Blocky, Nicholette              | Ft. Couch   | Substitute Nutrition Center General Worker                                                 | Substitute                | Nutrition Center General Worker           | PT                    | 10-28-24                  |
| DeBoer, Madeline                | Baker       | 1.0 Elementary Teacher- (LTS E. DelGreco) 08-14-24 through 12-03-24                        | LTS                       | 1.0 Elementary Teacher - (LTS K. O'Leary) | LTS                   | 12-04-24 through 03-28-25 |
| Fiedler, Sadielyn               | High School | Substitute Teacher                                                                         | Substitute                | 1.0 English Teacher - (per-diem)          | Substitute            | 09-30-24 through 11-08-24 |
| Fuentes Mateos, Maria del Pilar | Boyce       | .5 Spanish Teacher (Per Diem Sub 09-23-24 through 11-04-24)                                | Substitute                | Substitute Teacher (certified)            | Substitute            | 11-05-24                  |
| Hazo, Anna                      | Boyce       | 1.0 French Teacher (Per Diem Sub A. Tena 08-16-24 through 10-14-24)                        | Substitute                | 1.0 French Teacher (LTS A. Tena )         | LTS                   | 08-16-24 through 11-18-24 |
| Hazo, Anna                      | Boyce       | .5 French Teacher (LTS A. Tena 08-16-24 through 11-18-24)                                  | LTS                       | Substitute Teacher (ETC)                  | Substitute            | 11-19-24                  |
| Huckestein, Karen               | High School | 1.0 Secretary                                                                              | FT                        | Personal Leave of Absence                 | Leave                 | Beginning 11-11-24        |
| Kluckman, Lauren                | Boyce       | 0.75 Middle School Teacher                                                                 | FT                        | 0.5 Middle School Teacher                 | PT                    | 01-20-25                  |
| Reynolds, Logan                 | High School | 1.0 High School Social Studies Teacher (Per Diem Sub R. Sivillo 08-14-24 through 10-18-24) | Per Diem Sub              | 1.0 High School Teacher                   | LTS                   | 08-14-24 through TBD      |

REAPPOINTMENT

| Staff Name        | Location    | Current Assignment                          | Current Assignment Status | Effective Date            |
|-------------------|-------------|---------------------------------------------|---------------------------|---------------------------|
| Densmore, Michael | High School | Assistant Coach: High School Swimming Co-Ed | ECA                       | 11-15-24 through 02-06-25 |

RESIGNATION

| Staff Name         | Location    | Current Assignment                          | Current Assignment Status | Effective Date | Salary |
|--------------------|-------------|---------------------------------------------|---------------------------|----------------|--------|
| Busk, Summann      | Boyce       | Nutrition Center General Worker             | PT                        | 11-14-24       | NA     |
| Murray, Kristina   | High School | Nutrition Center General Worker             | PT                        | 10-04-24       | N/A    |
| Tirabassi, Daniele | High School | Assistant Coach: High School Co-Ed Swimming | ECA                       | 10-01-24       | N/A    |

OTHER

EE #4010 - SSWCN Leave beginning 10-20-24

EE #2004 - Change Paid Administrative Leave 09-06-24 through 09-18-24 TO SSLSSC Leave 09-06-24 through 09-18-24

EE# 2719 - Change Paid Administrative Leave Beginning on 09-27-24 through 10-11-24 TO SSLSSC Leave 09-27-24 through 10-11-24

INFORMATION ONLY

Chirino, Eugina (Baker - 1.0 Art Teacher Per Diem Sub for H. Herbay) FROM 09-13-24 through 10-30-24 TO 09-13-24 through 10-29-24

DeBoer, Madelyn (Baker - 1.0 Elementary Teacher for E. DelGreco) FROM 08-14-24 through 11-26-24 TO 08-14-24 through 12-03-24

Fuentes Mateos, Maria del Pilar (.5 Spanish Teacher Per Diem Sub for A. Tena) Change Per diem dates FROM 09-23-24 through 10-14-24 TO 09-23-24 through 11-04-24

Henderson, Matthew (Boyce - Non-Competative Robotics Coordiinator) Salary Change

Hербay, Heather (Baker - 1.0 Art Teacher) Change Personal Leave of Absence FROM Beginning 09-17-24 TO 09-17-24 through 10-28-24

Sivillo, Ronald (High School - 1.0 Social Studies Teacher) Change Personal Leave of Absence FROM Beginning 08-23-24 TO 08-23-24 through 11-15-24

Tena, Angela (0.5 Curriculum Leader: World Language K-8 & .5 Boyce French/.5 Boyce Spanish Teacher) Change Personal Leave of Absence FROM Beginning 08-14-24 TO 08-14-24 through 11-01-24



# Memo

To: Dr. John Rozzo, Superintendent of Schools  
Board of School Directors

From: Dr. Lauren Madia, Director of Pupil Services

Date: November 12, 2024

**RE: Education Children and Youth Experiencing Homelessness**

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I am requesting approval of the following:

- Letter of Agreement between Upper St. Clair School District and Pennsylvania's Education Children and Youth Experiencing Homelessness Program. The purpose of the Program is to increase educational stability for students experiencing homelessness in Pennsylvania in accordance with federal law. The Agreement outlines the roles and responsibilities of the District as collaborators in complying with the requirements and goals of the Program.

Final approval will be contingent upon terms acceptable to the Superintendent and Solicitor.

**2024/25 Booster Groups Recognized**

**By School District**

- Band
- Baseball
- Basketball Boys
- Basketball Girls
- Cheerleading
- Choral
- Crew
- Cross Country
- Dance/Hip Hop
- Field Hockey
- Football
- Ice Hockey
- Lacrosse Boys
- Lacrosse Girls
- Soccer Boys
- Soccer Girls
- Softball
- Swim/Dive
- Tennis Boys
- Tennis Girls
- Volleyball Boys
- Volleyball Girls
- Wrestling

**Sports Clubs Recognized**

**By School District**

- Fencing
- Girls Flag Football
- Ice Hockey
- Inline Hockey
- Rowing
- Ultimate Frisbee

# Memo



To: Dr. Rozzo, USC Board Members

From: Scott P. Burchill

Date: November 12, 2024

**RE: SUPPLEMENTAL FINANCIAL REPORT**

The Supplementary Bill Lists are enclosed for your review and approval.

| 2024-25                            | GEN. FUND 10          | CONSTRUCT. FND. 39 | FOOD SVC. FND. 51   |
|------------------------------------|-----------------------|--------------------|---------------------|
| CHECK LIST-Board Mtg. 11/12/24     | \$1,256,818.89        |                    | \$140,834.61        |
| ACH PAYMENT-Board Mtg.<br>11/12/24 | \$117,461.35          | \$19,830.00        |                     |
| <b>TOTAL</b>                       | <b>\$1,374,280.24</b> | <b>\$19,830.00</b> | <b>\$140,834.61</b> |

The credit card bill for October purchases:

|                   |          |                   |                 |
|-------------------|----------|-------------------|-----------------|
| HS PRESCHOOL      | 67.98    | LIBRARY           | 352.58          |
| BOYCE PRINCIPAL   | 97.96    | MARCHING BAND     | 1,549.38        |
| ART               | 105.77   | MUSIC             | 485.03          |
| ATHLETICS         | 1218.94  | NURSING           | 27.99           |
| BOARD SERVICES    | 293.44   | OPS & MAINTENANCE | 1440.82         |
| BUSINESS OFFICE   | 1671.78  | SHOP @ FC         | 347.83          |
| CAPS              | 2412.74  | SHOP @ USC        | 488.43          |
| DYP               | 3729.99  | SPECIAL ED        | 255.05          |
| FC MUSICAL        | 2,666.45 | STAFF DEVELOPMENT | 3,371.04        |
| HS LANGUAGE ARTS  | 16.02    | STAFF SERVICES    | 133.4           |
| HS MUSICAL        | 5,575.00 | STEAM             | 161.3           |
| HS PRINCIPAL      | 1707.82  | SUPERINTENDENT    | 1278.77         |
| HS ROBOTICS       | 180      | TECHNOLOGY        | 4128.73         |
| HS SCIENCE        | -5.98    | WORLD LANGUAGE    | 114.83          |
| HS SOCIAL STUDIES | 361.69   | <b>OCTOBER</b>    | <b>34234.78</b> |

