



2024-2025 Phase One: Executive Summary for  
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2024-2025 Phase One: Executive Summary for Schools

**Cumberland Trace Elementary**  
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## 2024-2025 Phase One: Executive Summary for Schools

### Description of the School

Describe the school's size, community/communities, location, and changes it has experienced in the last three years. Include demographic information about the students, staff, and community at large. What unique features and challenges are associated with the community/communities the school serves?

Cumberland Trace Elementary is in its 55th year of serving the students of Warren County. Our school is one of fifteen elementary schools within our district. Cumberland Trace currently serves 698 students in grades preschool through sixth grade. 54.44% of our student population is free and/or reduced lunch. Our entire school qualifies for free breakfast and lunch based on federal guidelines. We are designated as a Title 1 school. Cumberland Trace has an ever evolving student population. Currently we have 118 EL students and 34 of those students are receiving monitor and support services. We have a total of 28 different languages spoken at Cumberland Trace. The Cumberland Trace faculty and staff consists of 27 homeroom teachers (preschool through grade 6), 5 special education teachers with 5 assistants, 3 FMD teachers with 10 FMD assistants, 2 EL teachers with 3 EL assistant, 2 speech teachers, 1 full time instructional assistants, 3 (.5) Interventionists, 1 curriculum coordinator, 1 librarian, 1 guidance counselor, 1 physical education teacher, 1 principal, 1 Assistant Principal, one full time music teacher ( 4 days a week), and a .4 art teacher. In addition, our PTA funds an Artist in Residence one day per week.

### School Stakeholders

Identify and describe the school's stakeholder groups. How does the school ensure stakeholder involvement and engagement in the improvement planning process?

We have several stakeholder groups that help to ensure stakeholder involvement and engagement in the improvement planning process. Our SBDM Council is made up of both parents and certified staff members. This council reviews academic data monthly and discusses continuous improvement for our school. The PTA consists of both parents and staff members. This partnership allows for our parents to have an active role in making decisions for our school. The FRC Advisory Council is a compilation of teachers, parents, district mental health counselors, as well as community partners. The council works together to ensure we provide equal access and opportunities for all students, especially our students receiving free and reduced lunch. Lastly, our PBIS Tier 1 Committee is made up of student representatives, teachers, parents, and a mental health counselor. This committee works to analyze school-wide behavior data and sets goals for areas of growth. This team helps to ensure we are identifying the individual needs of students specifically with behavior. Each of these committees are data driven and meet on a monthly basis.

### School's Purpose

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Provide the school's purpose statement and ancillary content such as mission, vision, values, and/or beliefs, including the year in which they were last reviewed or revised. Describe how the school embodies its purpose through its program offerings and expectations for students and how stakeholders are involved in its development.

For 55 years, students from across our county have come to Cumberland Trace for their educational needs. This is evident through our school's mission statement, "Learning as Much as We Can to Be the Best We Can!" Our school has historically been a high achieving school. There has always been a strong focus on academics, rigorous instruction, and fostering leadership opportunities for our students. Our staff is committed to our vision of "Building Lifelong Learners and Leaders." Our school has developed numerous opportunities for our students to foster their interests, expand their knowledge, and challenge themselves academically. We also have many of our GT students that attend the 212 Academy once a week. In fact, we have the second most attendees to this academy when compared to all other elementary schools. Our GT teacher, provides rigorous opportunities for our identified GT and PTP students at CTE. Each week, she meets with these students to hone in on their gifted areas and provides extensions based on those areas as well as their interests. We recognize the academic needs of our students but also recognize the need to build high character students as well. In another section of this document, you'll read about the opportunities in terms of extra-curriculars we offer our students. But this year, we took our commitment to offering student opportunities to a new level. Through thoughtful planning and teacher commitment, we are currently offering Social-Emotional course offerings each day. This time is built into our schedule so that students and staff can work on the emotional needs of our children. We feel as though the systems we have in place to address these needs are being successful. Student needs are being addressed both academically and socially/emotionally thanks to a committed staff.

### Notable Achievements and Areas of Improvement

Describe the school's notable achievements and areas of improvement in the last three years. Additionally, describe areas for improvement that the school is striving to achieve in the next three years.

Cumberland Trace Elementary has a rich tradition of academic success. Our school staff works tirelessly to provide the best opportunities possible for our students. In recent years, our school has received a number of awards and recognitions. Our school received recertification of Lighthouse Status in the spring of 2023. This is the highest attainable award that the Stephen Covey organization gives schools that participate in their Leader in Me program. Cumberland Trace has also been recognized as a Leader in Me Lighthouse "Academic Honor Roll" school for the past four years. Cumberland Trace is a member of the KASC (Kentucky Association of School Committees) and was recently recognized for another successful year of membership. Our students compete in a number of different clubs/opportunities/etc., and have experienced great success. In 2023, our Academic Team placed first overall in their district competition. The 4th/5th Beta Club placed first in the nation in Living Literature. The club also placed third in color photography at the national

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convention. One of our Student Technology Leadership Team members was named state champion. We have also continued raising achievement, making growth, and closing gaps have been areas of improvement in the last three years. On our 2022-2023 state assessment our students scored above the state average in all areas. In our overall district rankings, Cumberland Trace scored first in Science, (59% proficient and distinguished), second in Math (55% proficient and distinguished), and fourth in Reading, (55% proficient and distinguished). Two areas for improvement are our Social Studies and Writing achievement. In Social Studies during the 2022-23 school year, we dropped from 53% to 39% proficient and distinguished. We will embed professional development in science to facilitate stronger vertical alignment within the building. In Writing we also dropped from 55% to 46% proficient. To improve in this area, the district adopted a new writing curriculum and provided professional development to our writing teachers.

### Additional Information

Provide any additional information you would like to share with the public and community that were not prompted in the previous sections.

Cumberland Trace Elementary serves as a family for so many students and faculty members. Our faculty and staff work as a team to meet the needs of students, and the parents and community support our school. Our students take pride in their work and show strong school spirit. Students set individual goals to reach proficient and distinguished levels of performance and we celebrate individual and group accomplishments in our school-wide Morning Meeting. Cumberland Trace has the reputation of being a school that works hard to meet the needs of students (students with disabilities as well as students with gifts and talents) and we have many requests for out of district students to attend our school. Our faculty and staff are very dedicated to meeting individual needs, and give many hours beyond the school day to plan lessons, develop instructional materials, and work with students and parents to provide support and challenges for students. Cumberland Trace has an extremely strong support staff. Although they work as instructional assistants or interventionists, many have college degrees. Our instructional assistants serve as interventionists who build strong relationships with our students and spend almost all of their time working with students in small groups instead of doing clerical work. Cumberland Trace has a strong partnership with our families and community. We work to have good two-way communication with our families through weekly newsletters from teachers. The Tiger Tales (school wide newsletter) is sent electronically by the principal each week. The use of social media such as X (formerly known as Twitter) and Facebook, has proven to be another powerful tool in which we communicate with our greater school community about events, celebrations, and general information. Every classroom has a social media account in which stakeholders can stay informed. Classroom teachers use Class Dojo as one more tool in which to reach our stakeholders. Furthermore, we have a very active PTA and a very strong parent volunteer program with over 3,000 volunteer hours each year. We typically have 96% or higher parent participation in Parent/ Teacher Conferences. Our community is very generous and helps our school in many ways. A local church provides mentors for our students. We also partner with WKU to provide a learning environment for Block II students. We also welcome the Boy

Scouts and Girl Scouts, Parks and Recreation sports activities, and Community Education programs to meet at our school. We also are fortunate to have a strong volunteer presence in our school. Our Foster Grandparent project has been a welcomed addition to our CTE family. Cumberland Trace realizes that it takes a village to provide what our students need to be successful. Our staff works hard each day to provide the academic needs for our students. We welcome outside community members in on a regular basis to become a part of our efforts. We are fortunate to have such a caring staff and community.

# Attachment Summary

Attachment Name	Description	Associated Item(s)
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