

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

**REGULAR MEETING
PUBLIC MEETING**
September 17, 2007

Members Present: Robert Reylek, Dr. Barbara Warren, Edith Lechmanski, Kathleen Reilly, Thomas Graffagnino, Katherine Garrison, Matthew Bonora

Members Absent:

Others Present: Sharon Clifford, Superintendent; District Clerk, Deborah Vecchio; Business Official, Frank Perry; Archer Brown from the Shelter Island Reporter and a number of faculty and community residents.

The meeting was called to order at 7:00 p.m. by President Reylek, followed by the Pledge of Allegiance. Call To Order

A statement was read by Dr. Barbara Warren, Vice President, regarding the late Betsy Jacobson, Budget Advisory Committee member. A moment of silence was done.

President Reylek asked if there were any additions or corrections to the minutes of the Special Meeting of August 6 and the Regular Meeting of August 27, 2007. There being no additions and no corrections, President Reylek declared the minutes stand approved as submitted(copy in the supplemental file). Approval of Minutes

A motion was made by Matt Bonora, seconded by Tom Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves the Treasurer Reports for August 2007. Treasurer Reports
Motion carried unanimously

Correspondence - Correspondence
A. Bob Reylek read a letter from Phyllis Power and Keith Brace regarding a donation, from Mrs. Evelyn Benjamin, of 35 tickets and a coach bus to the Broadway production of "Legally Blond". The 7th grade, Music Theory, and Jazz Improvization students will be attending.

A motion was made by Barbara Warren, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby accepts a donation of 35 tickets and a coach bus for the Broadway production of "Legally Blond", from Mrs. Evelyn Benjamin, with gratitude. Acceptance of Bdwy tkts. & a bus for the production of "Legally Blond"
Motion carried unanimously

B. Bob Reylek read a letter from the Shelter Island Public Library Society notifying the School Board that the library will not be holding a public tax vote this year for the purpose of raising the library's tax levy in 2008. The 2008 tax levy will remain at \$412,645.

Correspondence
(con't)

A motion was made by Kathleen Reilly, seconded by Barbara Warren, BE IT RESOLVED THAT: The Board of Education hereby approves the Shelter Island Public Library Society's request not to hold a public tax vote in 2007 and for the 2008 tax levy to remain the same as 2007, specifically \$412,645.

Shelter Island
Public Library

Motion carried unanimously

Presentation -

Presentation

A. Members of the Boys and Girls Varsity Cross Country team and Coach Brian Becker presented to the Board their request to attend a leadership conference to Frost Valley, NY on Friday, October 12 - Sunday, October 14, 2007. The team will be fundraising as a whole and individually for this trip. 14 students, 2 coaches, and Mary Kanarvogel(chaperone) will be attending. The team thanked the Board of Education for their support of the team and the athletic program at Shelter Island School.

A motion was made by Tom Graffagnino, seconded by Edith Lechmanski, BE IT RESOLVED THAT: The Board of Education hereby approves the Varsity Boys and Girls Cross Country trip to Frost Valley, New York on Friday, October 12 - Sunday, October 14, 2007.

Boys&Girls
Varsity CC trip
Frost Valley, NY

Motion carried unanimously

B. Rick Osmer presented the Board with the New York State Athletic Association Good Sportsmanship Award, for 1st place, representing Section XI, Conference 4 for the Shelter Island High School.

C. Walter Brigham presented the Board with a demonstration of the new school website. The new website will be easy to navigate, printer friendly, and will include a new directory which will aid parents, students, and the community in finding the most commonly used documents. The new website will also host the school year calendar. It is expected to be live on October 1st. Mr. Brigham also thanked Olga Pikul for the many pictures taken for the new website.

A motion was made by Matt Bonora, seconded by Kathleen Reilly, BE IT RESOLVED THAT: the Board of Education hereby approves to amend the following motion of July 16th, 2007 :

11thGrade
Advisors

11 th Grade Advisor	Mary Kanarvogel	\$756.50
	Helene Starzee	\$756.50

Motion carried unanimously

A motion was made by Edith Lechmanski, seconded by Tom Graffagnino, BE IT RESOLVED THAT: the Board of Education hereby approves the following personnel for afternoon school detention duty at a rate of \$60.00 per session for the 2007-2008 school year as needed:

Afternoon School
Detention Duty

A. Bob Barber

Motion carried unanimously

A motion was made by Barbara Warren, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves to add the following to the substitute teacher list for the 2007-2008 school year:

Approval to add to
the substitute
teacher list

- A. Alan Garrison
- B. Bryan Knipfing
- C. Nicole Vitale (retroactive to September 10, 2007)
- D. Timothy Smith (pending receipt of hirability)

Motion carried unanimously

A motion was made by Edith Lechmanski, seconded by Tom Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby appoints Nicole Vitale as a leave replacement for Devon Treharne, High School English teacher effective on or about September 21, 2007 to June 27, 2008 at a salary of \$55,931, prorated, Step 4 MA of the teacher salary scale.

Appointment of N.
Vitale, as a leave
replacement for
Devon Treharne

Motion carried unanimously

A motion was made by Kathleen Reilly, seconded by Barbara Warren, BE IT RESOLVED THAT: The Board of Education hereby approves the following personnel for Curriculum Writing at a rate of \$45 per hour:

Approval of
personnel for
Curriculum
Writing

A. English Language Arts - K-12

1. Janine Mahoney
2. Elise Martini
3. Devon Treharne
4. Lynn Green
5. Jennifer Rylott
6. Kathy Cogan

Approval of
personnel for
Curriculum
Writing(con't)

B. Math - K-8

1. Virginia Gibbs
2. Jennifer Rylott
3. Lynn Green
4. Kathy Cogan

Motion carried unanimously

A motion was made by Matt Bonora, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves Teri Piccozzi, ESL/Spanish teacher, to teach an extra period for the 2007-2008 school year, at a rate of \$12,775.00, effective September 5, 2007.

Approval of T.
Piccozzi to teach
an extra period

Motion carried unanimously

A motion was made by Barbara Warren, seconded by Katherine Garrison, BE IT RESOLVED THAT: The Board of Education hereby approves to pay Jack Monaghan additional substitute days for the purposes of planning for HS Social Studies classes, retroactive to September 5, 2007.

Approval of add'l
substitute days for
J. Monaghan

Motion carried unanimously

A motion was made by Kathleen Reilly, seconded by Tom Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves to transport 1 student to the following school for the 2007-2008 school year:

Approval to
transport 1 student
to the Ross School

A. Ross School - Easthampton, NY

Motion carried unanimously

A motion was made by Katherine Garrison, seconded by Edith Lechmanski, BE IT RESOLVED THAT: The Board of Education authorizes the Board President to execute the Agreement between the Board of Education of the Shelter Island Union Free School District and the CDCH Charter School. The term of said agreement shall be for the school year 2007 - 2008.

Agreement
between BOE and
the CDCH Charter
School

Motion carried unanimously

Second Reading of the following policies:

- A. Board of Education Members: Qualifications - New Policy #1210
- B. Appointments and Designations By The Board of Education - New Policy #1330
- C. Duties of The School Attorney - New Policy #1337
- D. Litigation Procedures - New Policy #1337.1
- E. Execution Of Policy: Administrative Regulations - New Policy #1420
- F. Business of the Annual District Election - New Policy #1611(this does not have an old policy attached)
- G. Minutes - New Policy #1720
- H. Budget Planning and Development - New Policy #5110
- I. School District Budget Hearing - New Policy #5120
- J. Budget Adoption - New Policy #5130(this does not have an old policy attached)
- K. Administration of the Budget - New Policy #5140 (this does not have an old policy attached)
- L. Contingency Budget - New Policy #5150
- M. Revenues - New Policy #5210(this does not have an old policy attached)
- N. District Investments - New Policy #5220
- O. Acceptance of Gifts, Grants and Bequests to the School District - New Policy #5230
- P. School Tax Assessment and Collection - New Policy #5240
- Q. Sale and Disposal of School District Property - New Policy #5250
- R. Bonding Of Employees and School Board Members - New Policy #5310
- S. Expenditures Of School District Funds - New Policy #5320
- T. Borrowing Of Funds - New Policy #5340
- U. Petty Cash Funds and Cash In School Buildings - New Policy #5530
- V. Publication Of The District's Annual Financial Statement - New Policy #5540
- W. Maintenance Of Fiscal Effort (Title I Programs) - New Policy #5550
- X. Use Of Federal Funds For Political Expenditures - New Policy #5560
- Y. Financial Accountability - New Policy #5570
- Z. Allegations of Fraud - New Policy #5571(this does not have an old policy attached)

Second Reading
of policies

- A.1 Insurance - New Policy #5610
- A.2 Inventories - New Policy #5620(this does not have an old policy attached)
- A.3 Accounting of Fixed Assets - New Policy #5621(this does not have an old policy attached)

Second Reading
(con't)

A motion was made by Katherine Garrison, seconded by Matt Bonora, BE
IT RESOLVED THAT: The Board of Education hereby approves the
above named policies.

Approval of the
above named
policies

Motion carried unanimously

First Reading of the following policies:

First Reading of
policies

- A. Diagnostic Screening of Students - New Policy #7121
- B. Suspension of Students - New Policy #7313
- C. Students Presumed To Have A Disability For Discipline Purposes - New Policy #7314
- D. Bullying: Peer Abuse In The Schools - New Policy #7552
- E. Special Education: District Plan - New Policy #7610
- F. Children With Disabilities - New Policy #7611
- G. Grouping By Similarity Of Needs - New Policy #7612
- H. The Role Of The Board In Implementing A Student's Individualized Education Program - New Policy #7613
- I. Least Restrictive Environment - New Policy #7615
- J. Prereferral Intervention Strategies In General Education(Prior To A Referral For Special Education) - New Policy #7616
- K. Declassification Of Students With Disabilities - New Policy #7617
- L. Appointment and Training Of Committee On Special Education (CSE)/Subcommittee on Special Education Members - New Policy #7631
- M. Appointment And Training Of Committee On Preschool Special Education (CPSE) Members - New Policy #7632
- N. Transition Services - New Policy #7641
- O. Twelve Month Special Services and/or Programs - New Policy #7642
- P. Parent Involvement For Children With Disabilities - New Policy #7660
- Q. Special Education Mediation - New Policy #7690

Finance - None

Finance

A motion was made by Katherine Garrison, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves to render obsolete the attached items(see attached sheets).

Approval to render items obsolete

Motion carried unanimously

Administrator's Report -

Administrator's Report

A. The High School Open House will be on Tuesday, September 18, 2007 at 6:30 p.m. and the Middle School Open House will be on Thursday, September 20, 2007 at 6:30 p.m. The Elementary School Open House will be on Thursday, September 27, 2007 at 6:30 p.m. Mrs. Clifford commented that Open House nights are one of the most important nights of the school year, and she is looking forward to seeing everyone.

B. Mrs. Clifford discussed changing the name of the Budget Advisory Committee to the Budget Review Committee to better reflect the duties of the members of the committee. Meetings for the Budget Review Committee will start in October.

A motion was made by Edith Lechmanski, seconded by Barbara Warren, BE IT RESOLVED THAT: The Board of Education hereby approves to change the name of the Budget Advisory Committee to the Budget Review Committee, effective September 17, 2007.

Change of name from Budget Advisory to Budget Review Committee

Motion carried unanimously

C. Mrs. Clifford discussed the Shared Decision Making Plan with the Board. The plan is a bringing together of parents, teachers and community members to review student achievement. The Board has to adopt the plan, which was revised in February 2007, and Mrs. Clifford needs two (2) Board of Education members and one (1) community member to sit on the Shared Decision Making Committee, which will meet once per month and start in October.

A motion was made by Barbara Warren, seconded by Edith Lechmanski, BE IT RESOLVED THAT: The Board of Education hereby approves the adoption of the Shared Decision Making Plan, effective September 17, 2007.

Adoption of the Shared Decision Making Plan

Motion carried unanimously

A motion was made by Katherine Garrison, seconded by Edith Lechmanski, BE IT RESOLVED THAT: The Board of Education hereby approves the appointment of Kathleen Reilly, for a two (2) year term, and Barbara Warren, for a one (1) year term, to the Shared Decision Making Committee for the 2007-2008 school year.

Motion carried unanimously

Appt. of K. Reilly and B. Warren to the Shared Decision Making Committee

Board Member Report -

A. Matt Bonora and Katherine Garrison would like to attend the Area 12 Director's General Meeting (NYSSBA) focusing on drug and alcohol behavior in adolescence on Saturday, October 13, 2007.

Board Member Report

A motion was made by Barbara Warren, seconded by Edith Lechmanski, BE IT RESOLVED THAT: The Board of Education hereby approves Matt Bonora and Katherine Garrison to attend the Area 12 Director's General Meeting (NYSSBA) on Saturday, October 13, 2007 at a cost of \$10 per person.

Motion carried unanimously

Approval of K. Garrison & M. Bonora to attend Area 12 Director's General Mtg.

B. Katherine Garrison reported to the Board that the Linkage Committee will be speaking at the PTSA meeting on Wednesday, October 10, 2007. A mailing to all parents will be done.

C. Bob Reylek further discussed the Shelter Island School Board Goals for 2007-2008. Barbara Warren would like to change the policy submission to the Board from "at least 10" to "an average of 10" policies per month for review and/or adoption by the Board.

D. Bob Reylek discussed adding Visitor's Questions to the beginning of the board agenda rather than at the end of the board agenda. Most community members welcomed the idea but would like the opportunity to have Visitor's Questions at the beginning and end of the board agenda.

E. The Board discussed having another board training session in January and June of 2008. Bob Reylek would like to review the budget before having another training session in January.

Visitor's Report -

A. Rebecca Mundy asked the Board if there has been any thought to going back to the Board of Education room for meetings. Bob Reylek said there is no longer a Board of Education room; it is being used as a classroom. Rebecca also made a statement, for the record, that the district is paying a lot to have Jennifer sit at home, for Curriculum Writing, and for Balanced Literacy, and she hopes that the district is moving on, but would like to utilize the funds in a better way for the children.

Visitor's Report

A motion was made by Matt Bonora, seconded by Barbara Warren, BE IT RESOLVED THAT: The Board of Education voted to go into an executive session at 7:50 p.m. to discuss a specific personnel matter.

Executive Session

Motion carried unanimously

The Board came out of executive session at 9:15 p.m.

A motion was made by Kathleen Reilly, seconded by Tom Graffagnino, to adjourn the meeting.

Adjournment

Motion carried unanimously

The meeting adjourned at 9:16 p.m.

Deborah Vecchio
District Clerk

The next meeting of the Board of Education of the Shelter Island Union Free School District is Monday, October 15, 2007 at 7:00 p.m.

