

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

**REGULAR MEETING
PUBLIC MEETING
August 27, 2007**

Members Present: Robert Reylek, Dr. Barbara Warren, Edith Lechmanski, Kathleen Reilly, Thomas Graffagnino, Katherine Garrison

Members Absent: Matthew Bonora

Others Present: Sharon Clifford, Superintendent; District Clerk, Deborah Vecchio; Business Official, Frank Perry; Jonathan Katz from the Shelter Island Reporter and a number of faculty and community residents.

The meeting was called to order at 7:00 p.m. by President Reylek, followed by the Pledge of Allegiance. Call To Order

President Reylek asked if there were any additions or corrections to the minutes of the Special Meeting of July 16 and the Regular Meeting of July 16, 2007. There being no additions and no corrections, President Reylek declared the minutes stand approved as submitted(copy in the supplemental file). Approval of Minutes

A motion was made by Edith Lechmanski, seconded by Katherine Garrison, BE IT RESOLVED THAT: The Board of Education hereby approves the Treasurer Reports for July 2007. Treasurer Reports
Motion carried unanimously

A motion was made by Barbara Warren, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves the Extra Classroom Activity Fund for the period ending June 30, 2007. Extraclassroom Activity Fund
Motion carried unanimously

Correspondence - Correspondence
A. Mr. Reylek read a note to the Board thanking them for the basket he received.

Presentation - **None** Presentation

A motion was made by Katherine Garrison, seconded by Edith Lechmanski, BE IT RESOLVED THAT: the Board of Education hereby approves the following coaching positions for the 2007-2008 school year:

Coaching positions

JV & Varsity Cheerleading	Kimberly Clark	\$2,728
JH Tennis	Susan Warner	\$2,104

Motion carried unanimously

A motion was made by Thomas Graffagnino, seconded by Barbara Warren, BE IT RESOLVED THAT: the Board of Education hereby approves the following co-curricular positions for the 2007-2008 school year:

Co-curricular positions

12 th Grade Advisor	Andrew D'Angelo	\$1,513
Student Council Advisor	Andrew D'Angelo	\$2,268
Literacy Night Coordinator	Roberta Garris	\$ 601
Newsletter/Public Relations	Jacqueline Dunning	\$1,217
Substitute Dispatcher	Jacqueline Dunning	\$3,940

Motion carried unanimously

A motion was made by Kathleen Reilly, seconded by Katherine Garrison, BE IT RESOLVED THAT: the Board of Education hereby approves the following personnel for afternoon school detention duty at a rate of \$60.00 per session for the 2007-2008 school year as needed:

Afternoon School Detention Duty

- A. Janine Mahoney
- B. Ann Marie Galasso
- C. Virginia Gibbs

Motion carried unanimously

A motion was made by Barbara Warren, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves the following personnel to render tutorial services for 1 student, at their hourly rate, effective July 9, 2007 - August 3, 2007:

Approval to render tutorial services

Teri Piccozzi - 16 hours

Motion carried unanimously

A motion was made by Barbara Warren, seconded by Edith Lechmanski, BE IT RESOLVED THAT: The Board of Education hereby approves the resignation of Elise Martini, Middle School English Language Arts teacher, effective September 1, 2007, with regret.

Motion carried unanimously

Resignation of
Elise Martini

A motion was made by Katherine Garrison, seconded by Barbara Warren, BE IT RESOLVED THAT: The Board of Education hereby create an additional Middle School English position, effective September 1, 2007.

Motion carried unanimously

Creation of an
additional MS
English position

A motion was made by Barbara Warren, seconded by Edith Lechmanski, BE IT RESOLVED THAT: The Board of Education hereby approves to rescind the motion of Christine Moran, as High School English teacher, effective August 27, 2007.

Motion carried unanimously

Approval to
rescind a motion

A motion was made by Barbara Warren, seconded by Katherine Garrison, BE IT RESOLVED THAT: The Board of Education hereby appoints Christine Moran to a 3-year probationary position as a Middle School English Language Arts teacher, effective September 1, 2007 at a salary of \$53,766, Step 3 MA of the teacher salary scale.

Motion carried unanimously

Appointment of C.
Moran, as MS
English Language
Arts teacher

A motion was made by Barbara Warren, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby appoints Allison Desmond as a long term substitute/leave replacement for Michelle Weir, Speech Language Pathologist, effective September 1, 2007 to June 27, 2008 at a salary of \$49,439, Step 1 MA of the teacher salary scale, pending certification.

Motion carried unanimously

Appointment of A.
Desmond, as a
leave replacement
for Michelle Weir

A motion was made by Edith Lechmanski, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby appoint Todd Gulluscio to teach one period of Adaptive Physical Education, 3 days per week at a salary of \$5,593.10, Step 4 MA, prorated, effective September 4, 2007 - June 27, 2008.

Motion carried unanimously

Appointment of T.
Gulluscio to teach
Adaptive Physical
Education

A motion was made by Thomas Graffagnino, seconded by Edith Lechmanski, BE IT RESOLVED THAT: The Board of Education hereby appoints Lynne Colligan as a (.33) FTE High School English teacher, effective September 4, 2007 thru June 27, 2008, at a salary of \$18,457.23, Step 4 MA, prorated, of the teacher salary scale, pending receipt of hirability and certification.

Motion carried unanimously

Appointment of Lynne Colligan as a (.33) FTE HS English teacher

A motion was made by Barbara Warren, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves Natalie Regan as a permanent substitute teacher at a rate of \$120.00 per day, effective September 1, 2007 - June 27, 2008.

Motion carried unanimously

Approval of N. Regan as a permanent substitute

A motion was made by Kathleen Reilly, seconded by Katherine Garrison, BE IT RESOLVED THAT: The Board of Education hereby approves the substitute teacher list, as of August 24, 2007, for the 2007-2008 school year.

Motion carried unanimously

Approval of the 2007-2008 substitute teacher list

A motion was made by Katherine Garrison, seconded by Edith Lechmanski, BE IT RESOLVED THAT: The Board of Education hereby approves the following Board of Education members to the Audit Committee for the 2007-2008 school year: Barbara Warren, Thomas Graffagnino, and Bob Reylek.

Motion carried unanimously

Audit Committee members; 2007-2008

A motion was made by Barbara Warren, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves educational services as recommended by the Committee on Special Education for student(s): #1048, #1054, #1059, #1093, #1144, #1165, #1190, #1226, #1247, #1248, #1256, #1261, #1292, #1313, #1314, #1315, #1321, #1340, #1371, #1383, #1407, #1418, #1422, #1448, #1452, #1453, #1465, and #1470.

Motion carried unanimously

Approval of CSE Recommendations

A motion was made by Edith Lechmanski, seconded by Barbara Warren, BE IT RESOLVED THAT: The Board of Education hereby approves educational services as recommended by the Subcommittee on Special Education for student(s): #1135, #1146, #1148, #1224, #1227, #1259, #1302, #1349, #1402, #1404, #1417, and #1433.

Motion carried unanimously

Approval of Subcommittee on Special Education recommendations

A motion was made by Katherine Garrison, seconded by Barbara Warren, BE IT RESOLVED THAT: The Board of Education hereby approves the recommendation from the Section 504 Committee for student(s) #1016, #1027, #1174, #1229, #1435, and #1460.

Motion carried unanimously

Approval of the
504 Committee
Recommendations

A motion was made by Barbara Warren, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves the recommendation from the Preschool Special Education Committee for student(s) #35P, #P62003, and #P161998.

Motion carried unanimously

Approval of the
Preschool Special
Education
Committee
Recommendations

A motion was made by Katherine Garrison, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves to transport 1 student to the following school for the 2007-2008 school year:

Approval to
transport 1 student
to Stella Maris

A. Stella Maris School - Sag Harbor, NY

Motion carried unanimously

A motion was made by Barbara Warren, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education authorizes the Board President to execute the Agreement between the Board of Education of the Shelter Island Union Free School District and Educational and Management Services, Inc. The term of said agreement shall be for the period July 1, 2007 to June 30, 2008.

Motion carried unanimously

Agreement
between BOE &
Educational and
Management
Services, Inc.

A motion was made by Edith Lechmanski, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education authorizes the Board President to execute the Summer 2007 Transportation Contract between the Board of Education of the Shelter Island Union Free School District and Eastern Suffolk BOCES. The term of said contract shall be for the period July 1, 2007 - August 31, 2007.

Motion carried unanimously

Transportation
Contract between
BOE and Eastern
Suffolk BOCES

A motion was made by Kathleen Reilly, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education authorizes the Board President to execute the contract between the Board of Education of the Shelter Island Union Free School District and Carter-Melence, Inc. Contractors, for the Auditorium Air Conditioning repair and replacement at a cost of \$26,000 as approved by the Shelter Island Union Free School District Board of Education on August 6, 2007.

Contract between BOE and Carter-Melence, Inc. Contractors

Motion carried unanimously

A motion was made by Barbara Warren, seconded by Katherine Garrison, BE IT RESOLVED THAT: The Board of Education authorizes the Board President to execute the contract between the Board of Education of the Shelter Island Union Free School District and Pioneer Construction Company(General Construction) for Capital Improvements(exterior handicapped access and interior toilet room reconstruction) at a cost of \$157,760 as approved by the Shelter Island Union Free School District Board of Education on August 6, 2007.

Contract between BOE and Pioneer Construction Company and Valco, Inc.

AND

FURTHERMORE BE IT RESOLVED THAT: the Board of Education authorizes the Board President to execute the contract between the Board of Education of the Shelter Island Union Free School District and Valco, Inc.(Plumbing) for Capital Improvements(exterior handicapped access and interior toilet room reconstruction) at a cost of \$71,800 as approved by the Shelter Island Union Free School District Board of Education on August 6, 2007.

Motion carried unanimously

A motion was made by Kathleen Reilly, seconded by Edith Lechmanski, BE IT RESOLVED THAT: The Board of Education hereby approves the recommendation for the Milk bid from Arshamomaque Dairy, Inc. for the following:

Milk Bid

- a. For each one-half pint of whole milk or 1% milk delivered as required in half pint containers during the months of September 2007 through June 2008 the sum of 0.30 cents.
- b. For each one-half pint of chocolate milk delivered as required in half pint containers during the months of September 2007 through June 2008 the sum of 0.31 cents.

c. For each pint of ice tea delivered as required in pint containers during the months of September 2007 through June 2008 the sum of 0.50 cents.

Milk Bid(con't)

Motion carried unanimously

A motion was made by Edith Lechmanski, seconded by Katherine Garrison, BE IT RESOLVED THAT: The Board of Education hereby approves the recommendation for the following bid for the 2007-2008 school year at the bid price of .17 cents/per gallon differential above the terminal price on the day of delivery from Piccozzi Fuel Oil. The price from the Holtsville terminal on June 1, 2007 is 2.0265.

Fuel Oil Bid

Motion carried unanimously

A motion was made by Barbara Warren, seconded by Edith Lechmanski, BE IT RESOLVED THAT: The Board of Education hereby accepts the snow removal bid from Garth Griffin at the rate of \$1,800.00 per year for the 2007-2008 school year.

Snow Removal Bid

Motion carried unanimously

A motion was made by Kathleen Reilly, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts the bid for garbage removal from Mattituck Sanitation at the rate of \$7,900.00 for the months of September 2007 thru June 2008.

Garbage Removal Bid

Motion carried unanimously

First Reading of the following policies:

First Reading

- A. Board of Education Members: Qualifications - New Policy #1210
- B. Appointments and Designations By The Board of Education - New Policy #1330
- C. Duties of The School Attorney - New Policy #1337
- D. Litigation Procedures - New Policy #1337.1
- E. Execution Of Policy: Administrative Regulations - New Policy #1420
- F. Business of the Annual District Election - New Policy #1611(this does not have an old policy attached)
- G. Minutes - New Policy #1720
- H. Budget Planning and Development - New Policy #5110
- I. School District Budget Hearing - New Policy #5120
- J. Budget Adoption - New Policy #5130(this does not have an old policy attached)
- K. Administration of the Budget - New Policy #5140 (this does not have an old policy attached)
- L. Contingency Budget - New Policy #5150

First Reading
(con't)

- M. Revenues - New Policy #5210(this does not have an old policy attached)
- N. District Investments - New Policy #5220
- O. Acceptance of Gifts, Grants and Bequests to the School District - New Policy #5230
- P. School Tax Assessment and Collection - New Policy #5240
- Q. Sale and Disposal of School District Property - New Policy #5250
- R. Bonding Of Employees and School Board Members - New Policy #5310
- S. Expenditures Of School District Funds - New Policy #5320
- T. Borrowing Of Funds - New Policy #5340
- U. Petty Cash Funds and Cash In School Buildings - New Policy #5530
- V. Publication Of The District's Annual Financial Statement - New Policy #5540
- W. Maintenance Of Fiscal Effort (Title I Programs) - New Policy #5550
- X. Use Of Federal Funds For Political Expenditures - New Policy #5560
- Y. Financial Accountability - New Policy #5570
- Z. Allegations of Fraud - New Policy #5571(this does not have an old policy attached)
- A.1 Insurance - New Policy #5610
- A.2 Inventories - New Policy #5620(this does not have an old policy attached)
- A.3 Accounting of Fixed Assets - New Policy #5621(this does not have an old policy attached)

A motion was made by Barbara Warren, seconded by Edith Lechmanski, BE IT RESOLVED THAT: The Board of Education hereby approves the Shelter Island School District to participate in Eastern Suffolk BOCES joint municipal cooperative bidding program(see attached resolution) and that the Board of Education authorizes the Board President to execute the resolution. The term of said agreement shall be for the school year 2007-2008.

Motion carried unanimously

Approval to participate in Eastern Suffolk BOCES joint municipal cooperative bidding program

A motion was made by Barbara Warren, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education authorizes the Board President to execute the agreement between the Board of Education of the Shelter Island Union Free School District and Coughlin, Foundotos, Cullen & Danowski, LLP. The term of said agreement shall be for the year ended June 30, 2008.

Motion carried unanimously

Agreement between BOE and Coughlin, Foundotos, Cullen & Danowski, LLP

A motion was made by Edith Lechmanski, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education approves the BOCES Contract for Services for the school year 2007-2008, as per the attached, and authorizes the Board President to execute the contract.

Approval of the BOCES Contract for Services

Motion carried unanimously

A motion was made by Kathleen Reilly, seconded by Edith Lechmanski, BE IT RESOLVED THAT: The Board of Education hereby approves to render obsolete the following items:

Approval to render items obsolete

- A. 4 Middle School Student Desks
- B. 2 Westinghouse Window A/C's - Model #WAZ157SA2
- C. 1 Fedders' A/C - Model A3T12F2AG
- D. 3 6' Folding Tables
- E. 1 GE Dishwasher - Model #GSD2200M35
- F. 1 8' Folding Table
- G. 1 Gateway Monitor 14AR3201
- H. 1 Gateway Monitor PV61VAC
- I. 1 Dell Monitor E7705
- J. 1 Dell Monitor E7705
- K. 1 Gateway Monitor M1A8J7348104

Motion carried unanimously

Administrator's Report -

Administrator's Report

A. The school building will be ready for the opening of school on Wednesday, September 5, 2007. Mrs. Clifford commented that the teachers were in during the summer, training in technology and doing some curriculum writing. The new school website will be presented in September, and the construction being done in the building is going well. Mrs. Clifford thanked Artie Springer and Frank Perry, with regards to the construction in the building, and Jackie, Debbie, BJ, and Linda for all that they have done. Mrs. Clifford is looking forward to the opening of school and thanks the Board of Education for all of their support.

Board Member Report -

Board Member Report

A. Barbara Warren presented a draft to the Board of the proposed school Board goals for the 2007-2008 school year(copy is in the supplemental file). Dr. Warren stated that she also attended the Board officers academy.

Visitor's Report -

Visitor's Report

A. Richard Zaun asked the Board why the construction started in August when the capital expenditure was approved by the voters in May. Frank Perry, Business Official, explained that paperwork had to be submitted to Albany, the school had to wait for approval, and then go out to bid. Mrs. Clifford is extremely pleased construction has happened this fast.

B. Mary Boeklen asked the Board why the certified substitute teacher rate increased for this school year and the uncertified rate stayed the same. Mrs. Clifford will look at the uncertified rate for next year.

C. Kathleen Minder asked what will happen with the High School English classes. Mrs. Clifford is continuing the search for a candidate.

D. Richard Zaun asked the Board if a salary increase was awarded to the Superintendent and the Assistant to the Superintendent. The Board responded that Maureen Santella's salary was reported in the newspaper, and that Sharon Clifford's increase is contractual.

A motion was made by Katherine Garrison, seconded by Edith Lechmanski, BE IT RESOLVED THAT: The Board of Education voted to go into an executive session at 7:46 p.m. to discuss a specific personnel matter.

Executive Session

Motion carried unanimously

The Board came out of executive session at 8:50 p.m.

A motion was made by Kathleen Reilly, seconded by Thomas Graffagnino, to adjourn the meeting.

Adjournment

Motion carried unanimously

The meeting adjourned at 8:51 p.m.

Deborah Vecchio
District Clerk

The next meeting of the Board of Education of the Shelter Island Union Free School District is Monday, September 17, 2007 at 7:00 p.m.

