

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

**REGULAR MEETING
PUBLIC MEETING**
June 16, 2008

Members Present: Robert Reylek, Dr. Barbara Warren, Edith Lechmanski, Thomas Graffagnino, Linda Eklund, Kathleen Reilly, Mark Kanarvogel

Members Absent:

Others Present: Sharon Clifford, Superintendent; District Clerk, Deborah Vecchio; Business Official, Frank Perry; Jake Williams from the Shelter Island Reporter and a number of faculty and community residents.

The meeting was called to order at 7:00 p.m. by President Reylek, followed by the Pledge of Allegiance.

Call To Order

Visitor's Report – None

Visitor's Report

President Reylek asked if there were any additions or corrections to the minutes of the Regular Meeting of May 19, 2008, the Annual District Meeting and Election of May 20, 2008, the Special Meeting of May 27, 2008, and the Special Meeting of May 29, 2008. There being no additions and no corrections, President Reylek declared the minutes stand approved as submitted(copy in the supplemental file).

Approval of
Minutes

A motion was made by Barbara Warren, seconded by Edith Lechmanski, BE IT RESOLVED THAT: The Board of Education hereby approves the Treasurer Reports for May 2008.

Treasurer Reports

Motion carried unanimously

Correspondence – None

Correspondence

Presentation –

Presentation

A. Mrs. Sharon Gibbs, Science Fair Coordinator, presented the Board with the results of the Long Island Science Congress. Of the 9 students who attended from the senior division (9th grade), 6 students were honorable mention winners, 2 were meritorious winners and 1 was an achievement winner. Of the 10 students who attended from the junior division(7th & 8th grade), 5 were honorable mention winners, 3 were achievement winners, 1 was an honors trophy winner and 1 was a highest honors winner. Jayme Clark won the ASM International, Long Island Chapter, Award, and Declan Mulligan won the Richard Sipala Award for Most Distinguished Categorical Project for Biology. Declan Mulligan qualified for the State Science Congress and competed the weekend of June 13th – June 15th.

A motion was made by Linda Eklund, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves payment for the following Adult Education Instructors for the Spring 2008 session:

Approval of payment for Adult Ed instructors

- A. Claudia Olinkiewicz at a rate of \$200
- B. Stephanie Sareyani at a rate of \$200

Motion carried unanimously

A motion was made by Barbara Warren, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves the following Poll workers for the 2008 - 2009 School Budget Re-Vote at a rate of \$100:

Approval of Poll Workers, budget re-vote

Mr. Lew Corbett
Mr. Thomas Morritt

Ms. Ann Pollio
Ms. Shirley Ferrer

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves the following alternates as Board of Registration for the Budget Re-Vote at a rate of \$100:

Approval of alternates for Board of Registration

Ms. Betty Ann Morritt

Ms. Stephanie Zinger

Motion carried unanimously

A motion was made by Barbara Warren, seconded by Edith Lechmanski, BE IT RESOLVED THAT: The Board of Education hereby appoints Robert Reylek, President, Board of Education, as the chairperson for the budget re-vote of June 17, 2008.

Appointment of R. Reylek, chairperson budget re-vote

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves the following personnel to render tutorial services for 4 students, at their hourly rate, effective July 1, 2008 - August 8, 2008:

Approval to render tutorial services

Janine Mahoney - 22 hours
Robin Anderson - 28 hours

Motion carried unanimously

A motion was made by Edith Lechmanski, seconded by Mark Kanarvogel, BE IT RESOLVED THAT: The Board of Education hereby approves the following personnel for Curriculum Writing at a rate of \$45 per hour:

Approval for Curriculum Writing

- A. English Language Arts - K-12
 - 1. Gwendolyn Clark

Motion carried unanimously

A motion was made by Barbara Warren, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves the following:

Approval of agreement between SIUFSD and Educational & Management Services

BE IT RESOLVED THAT: the Board of Education authorizes the Board President to execute the Agreement between the Board of Education of the Shelter Island Union Free School District and Educational & Management Services. The term of said agreement shall be for the period March 1, 2008 to June 30, 2009.

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Edith Lechmanski, BE IT RESOLVED THAT: The Board of Education hereby approves educational services as recommended by the Section 504 Committee for student #1019.

Section 504 Committee

Motion carried unanimously

A motion was made by Barbara Warren, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves educational services as recommended by the Committee on Special Education for student #1506.

CSE Recommendations

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves educational services as recommended by the Committee on Preschool Special Education for student #1514.

CPSE Recommendations

Motion carried unanimously

A motion was made by Edith Lechmanski, seconded by Barbara Warren, BE IT RESOLVED THAT: The Board of Education hereby approves to amend the educational services as recommended by the Committee on Special Education for student(s) #1032 and #1513.

Amend CSE Recommendations

Motion carried unanimously

A motion was made by Barbara Warren, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts the contract for Health Services for 9 student(s) who attend private schools within the Sag Harbor Union Free School District and to authorize the Board President and District Clerk to execute said contract.

Health Services
Contract, Sag
Harbor UFSD

Motion carried unanimously

A motion was made by Mark Kanarvogel, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves the recommendation to accept the bid for Student Summer Transportation Services from Sunrise Busses, Inc. for Summer 2008 as follows:

Accept the bid for
Student Summer
Transportation
Services

A. Form of Proposal 1A – Shelter Island Student from Home to Shelter Island School

Effective from July 7, 2008 through August 1, 2008

Van w/Wheelchair Accessibility - \$3,200

Cost per day for bus monitor - \$90

B. Form of Proposal 1B – Shelter Island Student from Home to Westhampton Beach

Effective from July 7, 2008 through August 15, 2008

Van - \$8,528.40

Cost per day for bus monitor - \$123.60

Motion carried unanimously

A motion was made by Kathleen Reilly, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves to set the date for the Board of Education Re-organizational Meeting, for Wednesday, July 9, 2008 at 7:00 p.m.

Approval to set the
date for the Re-
Organizational
Mtg.

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves a second Board of Education Meeting on Monday, July 21, 2008, at 7:00 p.m.

Approval to have a
2nd BOE Mtg., July
21st

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts the Budget Status Report as of May 31, 2008.

Acceptance of the
Budget Status
Report

Motion carried unanimously

A motion was made by Thomas Graffagnino, seconded by Edith Lechmanski, BE IT RESOLVED THAT: The Board of Education hereby accepts the Budget Transfers Report as of May 31, 2008.

Motion carried unanimously

Acceptance of the Budget Transfers Report

A motion was made by Barbara Warren, seconded by Edith Lechmanski, BE IT RESOLVED THAT: The Board of Education hereby approves the Budget Appropriation Transfer for Budget Code A162016 – Operation of Plant – Non-Instructional Salaries and A162116 – Maintenance of Plant – Non-Instructional Salaries.

Motion carried unanimously

Approval of Budget Appropriation Transfers

A motion was made by Edith Lechmanski, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves the Budget Appropriation Transfer for Budget Code A16214 – Maintenance of Plant – Contractual.

Motion carried unanimously

A motion was made by Kathleen Reilly, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves the Budget Appropriation Transfer for Budget Code A211012 – Teaching Regular School Salaries 4-6.

Motion carried unanimously

A motion was made by Barbara Warren, seconded by Edith Lechmanski, BE IT RESOLVED THAT: The Board of Education hereby approves the Budget Appropriation Transfer for Budget Code A225049 – Programs for Handicapped Children – BOCES Services.

Motion carried unanimously

A motion was made by Thomas Graffagnino, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves the Budget Appropriation Transfer for Budget Code A225047 – Programs for Handicapped Children – Related Services Non Public Schools.

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves the acquisition of BudgetSense to replace our current financial software, to be transitioned over a two year period, in accordance with the proposal submitted by Unifund at a cost of \$45,756.

Motion carried unanimously

Approval of the acquisition of BudgetSense

A motion was made by Barbara Warren, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves to render the following item(s) obsolete(see supplemental file):

Approval to render items obsolete

- A. Win 98 CD Server 1211
- B. Brother 1440 Printer
- C. Brother 2040 1191
- D. HP 6 MP
- E. Dell 4100 Pentium II
- F. Brother 1440 Printer
- G. HP Laserjet III
- H. Dell Optiplex GX200
- I. Linksys Hub
- J. Brother 2040 Printer
- K. Dell Computer
- L. Epson Scanner
- M. Epson Scanner
- N. Dell Optiplex GX100
- O. Dell CN95 Monitor
- P. Dell CN95 Monitor
- Q. Dell CN95 Monitor

Motion carried unanimously

Items For Consideration – None

Items For Consideration

Administrator's Report –

Administrator's Report

A. Mrs. Clifford reported that the high school athletic awards dinner was a lovely evening and a nice family night out. She also commended Rebecca Mundy, Yearbook Advisor, and the students for a job well done on this years' yearbook. Rebecca Mundy commented that this yearbook has a chance for a silver award. Kim Reilly commented that the yearbook dinner was a wonderful forum and also congratulated Rebecca. Mrs. Clifford reported that both school concerts were wonderful, and she also reminded everyone that the awards ceremonies were as follows: June 25th was elementary and the 5th grade moving up ceremony, June 26th was the Middle School and 8th grade moving up ceremony, June 27th was the high school awards assembly, and June 28th was commencement.

Board Member Report -

Board Member
Report

A. Kim Reilly reported that Shared Decision Making met this past week and is off and running. Kim reported that the new reception area in the lobby is the beginning of how the appearance of the lobby will change.

B. Tom Graffagnino reported that JPPC met today, June 16th and the discussion was to change the name of the Schedule C position of 8th grade advisor/fund raiser, Level I, to 8th grade advisor/Disney trip coordinator, Level III. The reason for the change is that the 8th grade advisor is committed to the Disney trip, and it is a very time consuming project.

A motion was made by Edith Lechmanski, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves to eliminate the old title of 8th Grade Advisor/Fund raiser, Level I, on salary Schedule C of the teacher agreement, and to create the new title of 8th Grade Advisor/Disney Trip Coordinator, Level III on salary Schedule C of the teacher agreement starting in the 2008-2009 school year.

Eliminate old
title/create new
title Schedule C

Motion carried unanimously

Also discussed by Tom Graffagnino was the Code of Conduct and review of the school's attendance policy. The committee already includes teachers and administrators but students and parents should also join the committee.

C. Linda Eklund requested that the Board meet to review materials regarding any litigation cases the school may have. Linda asked if the attorney needs to be present to review these materials. It was stated that they would have to review materials in an executive session. The Board would like to have a Special Meeting at 5:00 p.m. on July 9th for this purpose.

Mrs. Clifford commented that this was the last Board of Education meeting with Edith, Barbara and Bob. She thanked Edith and Barbara for all of the time and support they have given during their tenure on the Board. Mrs. Clifford said it speaks to who they are. She also commented that Bob Reylek has given 20 years of service to the Board. He is a bright man and has given incredible amounts of his time and service. Mrs. Clifford said it was a pleasure to work with people who care.

A motion was made by Kathleen Reilly, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education voted to go into an executive session at 7:55 p.m. to discuss a specific personnel matter.

Executive Session

Motion carried unanimously

The Board came out of executive session at 9:41 p.m.

A motion was made by Thomas Graffagnino, seconded by Linda Eklund Adjournment
to adjourn the meeting.

Motion carried unanimously

The meeting adjourned at 9:42 p.m.

Deborah Vecchio
District Clerk

The meeting of the Board of Education of the Shelter Island Union Free
School District is Wednesday, July 9th at 7:00 p.m.