

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT  
BOARD OF EDUCATION**

**REGULAR MEETING  
PUBLIC MEETING  
May 19, 2008**

Members Present: Robert Reylek, Dr. Barbara Warren, Edith Lechmanski, Thomas Graffagnino, Katherine Garrison, Kathleen Reilly, Theresa Andrew

Members Absent:

Others Present: Sharon Clifford, Superintendent; District Clerk, Deborah Vecchio; Business Official, Frank Perry; Jake Williams from the Shelter Island Reporter and a number of faculty and community residents.

The meeting was called to order at 6:59 p.m. by President Reylek, followed by the Pledge of Allegiance. Call To Order

**Visitor's Report – None**

Visitor's Report

President Reylek asked if there were any additions or corrections to the minutes of the Regular Meeting/Special Meeting of April 14, 2008, the BOCES Meeting Board & Budget Vote of April 16, 2008, the Special Meeting of May 12, 2008, and the Public Budget Hearing of May 12, 2008. There being no additions and no corrections, President Reylek declared the minutes stand approved as submitted(copy in the supplemental file).

Approval of Minutes

A motion was made by Edith Lechmanski, seconded by Barbara Warren, BE IT RESOLVED THAT: The Board of Education hereby approves the Treasurer Reports for April 2008.

Treasurer Reports

Motion carried unanimously

A motion was made by Barbara Warren, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves the Extra Classroom Activity Fund for the period ending March 31, 2008.

Extra Classroom Activity Fund

Motion carried unanimously

Dr. Barbara Warren commented that the Extra Classroom Activity Fund policy needs to be worked on.

**Correspondence – None**

Correspondence

**Presentation –**

Presentation

**A.** Mrs. Sharon Gibbs, Science Fair Coordinator, presented the Board with the results of the Long Island Science Congress. 10 students from the 7<sup>th</sup> & 8<sup>th</sup> grade junior division, and 9 students from the 9<sup>th</sup> grade senior division, attended the Long Island Science Congress. On Thursday, May 22, three (3) students from the junior division, Jaime Clark, Lillian McCarthy, and Declan Mulligan will be eligible for local awards. On June 13, Declan Mulligan will go to the state competition at the College of St. Rose, Albany. This is the 2<sup>nd</sup> year Shelter Island School will be attending the state competition with Mrs. Sharon Gibbs as the chaperone. The science department wishes Declan good luck. Mrs. Clifford thanked the science department.

A motion was made by Barbara Warren, seconded by Edith Lechmanski, BE IT RESOLVED THAT: The Board of Education hereby approves travel and expenses, as a chaperone, for Sharon Gibbs to attend the state competition in science at the College of St. Rose, Albany on June 13, 2008.

S. Gibbs,  
chaperone state  
science  
competition

Motion carried unanimously

**B.** Amber Williams, Claims Auditor, attended training on Thursday, May 15, 2008 for claims auditors. Ms. Williams will be looking at the practices of the Business Office, as well as the policy and audit committees. Ms. Williams commented she was able to network with local school district auditors, and that she is now part of a listserv for auditors. Ms. Williams thanked the Board of Education for letting her attend.

A motion was made by Theresa Andrew, seconded by Barbara Warren, BE IT RESOLVED THAT: The Board of Education hereby approves the resignation for retirement purposes of Marjorie Cyr, Teacher Assistant, effective December 9, 2008.

Resignation of  
M. Cyr, retirement

Motion carried unanimously, with regret

A motion was made by Barbara Warren, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves to amend the resolution of December 17, 2007 to read as follows:

Amend resolution  
of R. Garris as  
Literacy Program  
Coordinator

BE IT RESOLVED THAT: The Board of Education hereby approves Roberta Garris as Literacy Program Coordinator for the 2007-2008 school year at a salary of \$3,940, Level 5, Schedule C of the teacher salary agreement.

Motion carried unanimously

A motion was made by Edith Lechmanski, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves to amend the resolution of July 16, 2007 to read as follows:

Amend resolution of B. Becker as Varsity Girls Track coach

BE IT RESOLVED THAT: The Board of Education hereby approves Brian Becker as Varsity Girls Track coach for the 2007-2008 school year at a rate of \$1,957.00.

Motion carried unanimously

A motion was made by Theresa Andrew, seconded by Barbara Warren, BE IT RESOLVED THAT: The Board of Education hereby approves to add the following to the substitute teacher list for the remainder of the 2007-2008 school year:

Approval to add to the substitute list

- A. Carla Cadzin
- B. Brenda Brust
- C. Ralph Salamone

Motion carried unanimously

A motion was made by Kathleen Reilly, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby appoints Peter Miedema to a 3-year probationary position as a High School Social Studies teacher, effective April 1, 2008, at a salary of \$51,032, prorated, Step 4 BA+15 of the teacher salary scale.

P. Miedema as High School Social Studies teacher

Motion carried unanimously

A motion was made by Barbara Warren, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves the tenure recommendation for Laura Leever in the area of Spanish, 7-12, effective September 1, 2008.

Tenure recommendation  
Laura Leever

Motion carried unanimously

A motion was made by Katherine Garrison, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves the tenure recommendation for Daniel Williams in the area of Biology, 7-12, effective September 1, 2008.

Tenure recommendation  
Daniel Williams

Motion carried unanimously

A motion was made by Barbara Warren, seconded by Katherine Garrison, BE IT RESOLVED THAT: The Board of Education hereby approves the appointment of Sally Flynn as Adult Education Coordinator for the Spring 2008 session at a rate of \$1,000.

Motion carried unanimously

Appointment of S. Flynn as Adult Education Coordinator

A motion was made by Barbara Warren, seconded by Edith Lechmanski, BE IT RESOLVED THAT: The Board of Education hereby approves educational services as recommended by the Committee on Special Education for student #1032, #1288, #1321, and #1513.

Motion carried unanimously

CSE Recommendations

A motion was made by Kathleen Reilly, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves the Shelter Island School District to participate in the Eastern Suffolk BOCES joint municipal cooperative bidding program(see attached resolution) and that the Board of Education authorizes the Board President to execute the resolution. The term of said agreement shall be for the school year 2008-2009.

Motion carried unanimously

Eastern Suffolk BOCES joint municipal cooperative bidding program

A motion was made by Edith Lechmanski, seconded by Katherine Garrison, BE IT RESOLVED THAT: The Board of Education hereby accepts the Budget Status Report as of April 30, 2008.

Motion carried unanimously

Acceptance of the Budget Status Report

A motion was made by Katherine Garrison, seconded by Theresa Andrew, BE IT RESOLVED THAT: The Board of Education hereby accepts the Budget Transfers Report as of April 30, 2008.

Motion carried unanimously

Acceptance of the Budget Transfers Report

A motion was made by Thomas Graffagnino, seconded by Barbara Warren, BE IT RESOLVED THAT: The Board of Education hereby approves to accept the Audit Report as prepared by the Office of the New York State Comptroller for the period July 1, 2005 to May 31, 2007 as follows:

Approval of the Audit Report of the Office of the NYS Comptroller

BE IT RESOLVED THAT: the Audit Report, as prepared by the Office of the New York State Comptroller, of the Shelter Island Union Free School District Internal Controls Over Employee Fringe Benefits and the School Lunch Fund, for the period July 1, 2005 to May 31, 2007, and the Corrective Action Plan developed in response to the recommendations contained therein, is hereby accepted.

Approval of the Audit Report of the office of the NYS Comptroller (con't)

Motion carried unanimously

A motion was made by Theresa Andrew, seconded by Katherine Garrison, BE IT RESOLVED THAT: The Board of Education hereby approves to render the following items obsolete:

Approval to render items obsolete

- A. 2 Texas Instruments Calculators
- B. 2 Wooden Arm Charis with fabric cushions
- C. 1 Gateway 2000 Computer Monitor
- D. 1 Ademco Video Monitor

Motion carried unanimously

**Items For Consideration – None**

Items For Consideration

**Administrator's Report –**

Administrator's Report

A. Mrs. Clifford congratulated Mary Kanarvogel as “Nurse of the Year” of New York State. Mary and her family will be attending an awards ceremony in Lake George and will compete in the nationals. Mary has been a nurse for the district for 5 years, and Mrs. Clifford and the entire staff are very proud of her accomplishment.

**Board Member Report -**

Board Member Report

A. Kim Reilly reported that she would like to work with the Board to change when the budget is available to the community.

A motion was made by Barbara Warren, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education voted to go into an executive session at 7:41 p.m. to discuss a specific personnel matter.

Executive Session

Motion carried unanimously

The Board came out of executive session at 8:46 p.m.

A motion was made by Kathleen Reilly, seconded by Katherine Garrison, Adjournment  
to adjourn the meeting.

Motion carried unanimously

The meeting adjourned at 8:46 p.m.

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Deborah Vecchio  
District Clerk

The meeting of the Board of Education of the Shelter Island Union Free  
School District is Monday, June 16, 2008 at 7:00 p.m.