

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

**PUBLIC MEETING
REGULAR MEETING
May 18, 2009**

Members Present: Rebecca Mundy, Thomas Graffagnino, Mark Kanarvogel, Kenneth Lewis, Jr., Linda Eklund
Kathleen Reilly arrived at 7:08 p.m.

Members Absent: Deborah Vecchio, District Clerk; Kaitlyn McGayhey, Student Liaison

Others Present: Superintendent, Sharon Clifford; Assistant Superintendent, Donna Guiffre;
School District Business Leader, Sam Schneider; Jacki Dunning, District Clerk Pro Tem; Jake Williams from the Shelter Island Reporter; 2 faculty/staff/students and 3 community residents.

The meeting was called to order at 7:05 p.m. by President Mundy, followed by the Pledge of Allegiance. Call To Order

Visitor's Comments -

A. Mr. Draper asked the Board if a copy of the 5-year capital plan is available. Ms. Mundy responded that it is. Mr. Draper also asked for a copy of the union contract between 1999 and the current contract. Ms. Mundy said to give the District Clerk a call.

Visitor's
Comments

A motion was made by Mark Kanarvogel, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby approves the minutes of the Work Session/Budget Meeting of March 25, 2009.

Approval of the
Minutes

Motion carried unanimously

A motion was made by Thomas Graffagnino, seconded by Mark Kanarvogel, BE IT RESOLVED THAT: The Board of Education hereby approves the minutes of the Work Session/Budget Meeting of March 31, 2009.

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves the minutes of the Work Session/Budget Meeting of April 13, 2009.

Motion carried unanimously

A motion was made by Kenneth Lewis, Jr., seconded by Mark Kanarvogel, BE IT RESOLVED THAT: The Board of Education hereby approves the minutes of the Special Meeting/Regular Meeting of April 20, 2009.

Motion carried unanimously

A motion was made by Mark Kanarvogel, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby approves the minutes of the BOCES Meeting Board & Budget Vote of April 22, 2009.

Motion carried unanimously

Approval of the Minutes (con't)

A motion was made by Kenneth Lewis Jr., seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves the minutes of the Special Meeting of April 27, 2009.

Motion carried unanimously

A motion was made by Kathleen Reilly, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby approves the Treasurers Report for the period ending March 31, 2009.

Motion carried unanimously

Approval of the Treasurers Report

A motion was made by Linda Eklund, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby accepts the Extra Classroom Activity Fund Reports for the periods ending March 31, 2008 and March 31, 2009.

Approval of the Extra Classroom Activity Fund Reports

It was noted by Mr. Graffagnino that the dates read were incorrect. The motion was restated as follows:

A motion was made by Mark Kanarvogel, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby accepts the Extra Classroom Activity Fund Reports for the periods ending December 31, 2008 and March 31, 2009.

Motion carried unanimously

Correspondence – None

Correspondence

Presentation – None

Presentation

Personnel - None

Personnel

A motion was made by Kenneth Lewis, Jr., seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves the recommendation from the Committee on Special Education for student(s) #8039.

Motion carried unanimously

CSE Recommendation

A motion was made by Mark Kanarvogel, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves the recommendation from the Committee on Preschool Special Education for student(s) #8086.

Motion carried unanimously

CPSE
Recommendation

A motion was made by Linda Eklund, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves the recommendation from the Section 504 Committee for student(s) #8781.

Motion carried unanimously

Section 504
Committee

A motion was made by Mark Kanarvogel, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves the Contract for Health Services for 10 student(s) who attend private schools within the Sag Harbor School District for the 2008-2009 school year.

Motion carried unanimously

Approval of the
Contract for
Health Services,
Sag Harbor
School District

A motion was made by Linda Eklund, seconded by Kenneth Lewis, Jr., BE IT RESOLVED THAT: The Board of Education hereby approves transportation for one (1) additional student to the following private school for the 2009-2010 school year:

A. The Hayground School - Bridgehampton, NY (1 student)

Motion carried unanimously

Approval to
transport 1 add'l
student to private
school for 2009-
2010

A motion was made by Kenneth Lewis, Jr., seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education authorizes the Board President to execute the Agreement between the Board of Education of the Shelter Island Union Free School District and Preferred Group Plans, Inc. for the purpose of providing a flexible benefits plan to district employees pursuant to IRS Section 125 and associated regulations. The term of said agreement shall be for the period July 1, 2009 to June 30, 2010.

Motion carried unanimously

Authorization to
execute an
agreement
between SIUFSD
and Preferred
Group Plans, Inc.

A motion was made by Kenneth Lewis, Jr., seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of our architects, Burton, Behrendt and Smith, P.C. to award the bid submitted by Country Carpet as the lowest responsible bidder meeting specifications for the replacement of the cafeteria floor and middle school science room floor projects at a cost of \$32,560 and authorize the Superintendent and Board President to execute any necessary documents.

Motion carried unanimously

Award of bid to
Country Carpet

A motion was made by Mark Kanarvogel, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of our architects, Burton, Behrendt and Smith, P.C. to award the bid submitted by Hi-Lume Contracting as the lowest responsible bidder meeting specifications for the position of general contractor for the replacement of the gymnasium ceiling at \$83,250 and authorize the Superintendent and Board President to execute any necessary documents.

Motion carried unanimously

Award of bid to
Hi-Lume

A motion was made by Mark Kanarvogel, seconded Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of our architects, Burton, Behrendt and Smith, P.C. to award the bid submitted by BJJ Electric as the lowest responsible bidder meeting specifications for the position of electrical contractor for the replacement of the gymnasium ceiling at a cost of \$34,600 and authorize the Superintendent and Board President to execute any necessary documents.

Motion carried unanimously

Award of bid to
BJJ Electric

A motion was made by Mark Kanarvogel, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of administration to enter into an agreement with J.C. Broderick & Associates, Inc., to provide asbestos air monitoring services and laboratory analysis for the work related to the replacement of the cafeteria floor, the rates for which have been set in the Eastern Suffolk BOCES RFP #008-14 and are not to exceed \$3,355 without subsequent authorization by the Board of Education.

Motion carried unanimously

Approval of
agreement with
J.C. Broderick &
Associates, Inc.

A motion was made by Kenneth Lewis, Jr., seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of administration to enter into an agreement with J.C. Broderick & Associates, Inc., to provide asbestos air monitoring services and laboratory analysis for the work related to the replacement of the middle school science room floor, the rates for which have been set in the Eastern Suffolk BOCES RFP #008-14 and are not to exceed \$3,195 without subsequent authorization by the Board of Education.

Motion carried unanimously

Approval of
agreement with
J.C. Broderick &
Associates, Inc.

A motion was made by Linda Eklund, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts the Budget Status Reports, as of April 30, 2009, for the following funds:

Acceptance of the Budget Status Reports

- A. General Fund
- B. School Lunch Fund
- C. Federal Fund

Motion carried unanimously

A motion was made by Kathleen Reilly, seconded by Kenneth Lewis, Jr., BE IT RESOLVED THAT: The Board of Education hereby accepts the Revenue Status Reports, as of April 30, 2009, for the following funds:

Acceptance of the Revenue Status Reports

- A. General Fund
- B. School Lunch Fund
- C. Federal Fund

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts and approves the Budget Transfers Report, for the period April 21, 2009 through May 8, 2009, that in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.

Approval of the Budget Transfers Report

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves to render books (see supplemental file for list) and a data server obsolete.

Approval to render books and a data server obsolete

Motion carried unanimously

Items For Consideration – None

Items For Consideration

Old Business –

Old Business

A. Ms. Rebecca Mundy stated that the budget process is behind us and encouraged everyone to come out and vote.

Administrator's Report –

Administrator's
Report

A. Mrs. Clifford reported that the school play, Bye, Bye Birdie, was wonderful and all of the students did so well. She also stated that three (3) of our students have been nominated for Teeny Awards.

B. Mrs. Clifford reported that Dan Williams, High School Science Teacher, was accepted to Brookhaven Laboratory as a Teacher Research Associate. She stated that this is an amazing grant opportunity for the school, and that the Shelter Island School has a great science department.

C. Mrs. Clifford reported about the State Science Fair. Ms. Sharon Gibbs, Middle School Science Teacher, will bring the awarded students to a future Board of Education meeting after they receive their awards. Mrs. Clifford also stated that the number of students receiving awards at the state level is an amazing accomplishment for a small science program, in a small school. Ms. Gibbs works very closely with the elementary teachers and high school teachers to make the Shelter Island science program the successful program that it is.

D. Mrs. Clifford reported on the Nature Conservancy - Mashomack. Ms. Cindy Belt and Mr. Mike Laspia, representatives of Mashomack, met with elementary and middle school teachers to discuss field trips for next year. These trips will be tied into the curriculum in all subject areas, not just science.

E. Mrs. Clifford also reported that the 8th grade had a wonderful time on the Disney trip, and the senior class has just returned from their trip on a cruise to Bermuda. The seniors were model students on the trip, and Ms. Guiffre spoke with them and commended them on their behavior. The administration is very proud of how they conducted themselves. Mrs. Clifford also stated that the 7th grade Harvey Gammage trip is coming up in June and that the district sends students on field trips with help from the district, fundraising, and the Educational Foundation.

Board Member Reports –

Board Member
Reports

A. Ms. Kathleen Reilly asked if the Board can look at the bullying policy. She specifically asked how does the district notify parents of the bullied as well as the bully. Mrs. Clifford said that the teachers make contact to all parents. If it comes to administration, administration makes the call. There are also forms for bullying issues. Mrs. Clifford will reiterate this procedure to the teachers.

B. Mr. Mark Kanarvogel attended a luncheon with 7 seniors and the Town Supervisor sponsored by the League of Women Voters. This is the

second year that seniors have participated in this luncheon. They were very comfortable and mingled with an eclectic group of people. Mr. Jim Dougherty, Town Supervisor, praised the students.

Board Member
Reports (con't)

C. Ms. Rebecca Mundy reported that sub-committees of the board have reviewed RFP's (Request For Proposals) from legal counsel and architects. The interview process will begin soon. She also reported that Peter Needham extended an invitation to the Board of Education to attend the gathering at the Yacht Club, for the Sailing Club, on Thursday, May 21st, at 5:30 p.m. The Sailing Club is another great community-school involvement.

D. Ms. Rebecca Mundy reminded the Board of Education members of some upcoming events and dates. June 6th, Prom, June 9th, Sports Award Dinner, June 24th, Yearbook Dinner – 6 p.m. at the Pridwin Hotel, and June 27th, Graduation.

E. Ms. Kathleen Reilly stated that the board would like to review the personnel file for Michelle Rice, who is up for tenure. Ms. Rebecca Mundy stated that this is an agreed upon procedure for anyone who is up for tenure.

A motion was made by Linda Eklund, seconded by Mark Kanarvogel, to go into executive session for the purpose of 2 specific personnel matters at 7:45 p.m.

Executive Session

Motion carried unanimously

The Board of Education came out of executive session at 10:25 p.m.

A motion was made by Mark Kanarvogel, seconded by Thomas Graffagnino, to adjourn the meeting.

Adjournment

Motion carried unanimously

The meeting adjourned at 10:26 p.m.

Jacqueline Dunning
District Clerk Pro Tem

The next meeting of the Board of Education of the Shelter Island Union Free School District is Tuesday, May 19, 2009 at 12:00 p.m.

