

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

**PUBLIC MEETING
REGULAR MEETING
June 15, 2009**

Members Present: Rebecca Mundy, Thomas Graffagnino, Mark Kanarvogel, Kenneth Lewis, Jr., Linda Eklund, Kathleen Reilly, Stephen Gessner

Members Absent:

Others Present: Superintendent, Sharon Clifford; Assistant Superintendent, Donna Guiffre;
School District Business Leader, Sam Schneider; Deborah Vecchio, District Clerk; Kaitlyn McGayhey, Student Liaison; Jake Williams from the Shelter Island Reporter; 7 faculty/staff/students and 20 community residents.

The meeting was called to order at 7:05 p.m. by President Mundy, followed by the Pledge of Allegiance. Call To Order

Visitor's Comments -

A. Ms. Melanie Matz and Ms. Susan Binder expressed concern and would like the Board to re-consider plans to accelerate the current 7th grade students regarding High School Math. Ms. Binder stated that the students have been molded and pushed to conform with schedules, and it has not been in the best interests of children. By putting the 5th grade back into the Middle School, the 8th grade is being pushed into the High School. She also stated that the current 7th grade parents have not seen the math results of the current 8th grade students. The administration commented that the Middle School is on board with moving the 5th grade up to Middle School and that the students will get additional support from the teachers for next year. The Middle School has the best interests of the children at heart.

Visitor's
Comments

A motion was made by Thomas Graffagnino, seconded by Mark Kanarvogel, BE IT RESOLVED THAT: The Board of Education hereby approves the minutes of the Public Budget Hearing Meeting of May 11, 2009.

Approval of the
Minutes

Motion carried unanimously

A motion was made by Kenneth Lewis, Jr., seconded by Stephen Gessner, BE IT RESOLVED THAT: The Board of Education hereby approves the minutes of the Regular Meeting of May 18, 2009.

Motion carried unanimously

A motion was made by Kenneth Lewis, Jr., seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves the minutes of the Annual District Meeting and Election of May 19, 2009.

Approval of the Minutes (con't)

Motion carried unanimously

Ms. Rebecca Mundy welcomed Mr. Stephen Gessner to his first meeting and commented that Stephen is a great asset and very valuable to the Board.

A motion was made by Linda Eklund, seconded by Stephen Gessner, BE IT RESOLVED THAT: The Board of Education hereby approves the Treasurers Report for the period ending April 30, 2009.

Treasurer's Reports

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Stephen Gessner, BE IT RESOLVED THAT: The Board of Education hereby approves the Treasurers Report for the period ending May 31, 2009.

Motion carried unanimously

Correspondence -

Correspondence

A. Ms. Rebecca Mundy received a letter from a parent via e-mail on a student issue.

B. Ms. Rebecca Mundy received a letter from a parent on a student issue with reference to policy.

Presentation

Presentation

A. Ms. Mary Kanarvogel, School Nurse, asked the board for permission to participate in a study for the treatment of head lice. The product to be used in the study is called LiceMD, which is a pesticide-free, non-toxic, pediatrician tested treatment for eggs, lice, and nits. LiceMD has been shown to be effective in unpublished studies, but the company must now have scientific studies done so that the results can be published in order for doctors to recommend it. LiceMD has been on the market for 2 years and is for children between the ages of 3-12. Ms. Kanarvogel has been trained in this study and feels very strongly about it and will provide to parents any information if they are interested in participating in the study. Currently, 18 school districts are participating in this study. Mrs. Clifford thanked Mary and thinks this is a great idea.

A motion was made by Kenneth Lewis, Jr., seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby approves, to set into place, a study using the LiceMD product and hereby gives Mary Kanarvogel, the school nurse, permission to move ahead with such study as presented at the June 15, 2009 Board of Education meeting.

Motion carried, Mark Kanarvogel abstains

Approval of the study to use the LiceMD product

B. Ms. Mary Dwyer, literacy designer of the 2Rs4Fun program, gave an overview of the literacy program she developed and how successful the Fall program was. She also presented the volunteer mentors of the program with a Certificate of Appreciation for all they have contributed to the program. The mentors worked one-on-one with the students, encouraging them, helping them with their self-esteem, while they were creating their journals. Ms. Dwyer considers all of the mentors teachers and thinks it is wonderful to be able to bring talents to our young shining stars. Mrs. Clifford thanked Mary on behalf of the board.

Presentation (con't)

C. Ms. Sharon Gibbs, Science Fair Coordinator, attended, for the 3rd straight year, the State Science Congress. She reported to the Board that the district had one student who participated at the junior level for his project, "Fruit Fly Mutation". The student did a superb job and was the only student to use a PowerPoint presentation from his school tablet. Ms. Gibbs commented that it is a very exciting program, it provides opportunities to network and the effort is supported by parents and the Board of Education. Ms. Gibbs encouraged everyone to congratulate him and stated that this is a great accomplishment to his abilities.

D. Ms. Rebecca Mundy presented to Kaitlyn McGayhey, the Board of Education's Student Liaison, with great happiness and sadness, a Certificate of Appreciation for all of her remarkable and professional service to the Board of Education. Ms. Mundy stated that Kaitlyn was a great resource for the Board during this past school year.

E. Ms. Janine Mahoney reported to the Board that the Shelter Island School as been chosen for News Channel 12's game show, "The Challenge". The show will be taped on October 30th and the subject matter will include history, art, math, and literature at the High School level. The school will have weekly quiz bowl face off's to help determine which students will represent the district. The students, faculty, and staff are very excited about this opportunity.

A motion was made by Kenneth Lewis, Jr., seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education of the Shelter Island Union Free School District hereby approves a certain Stipulation of Settlement between the District and Robert Barber, dated June 10, 2009, and authorizes the Superintendent of Schools to sign the Stipulation where indicated.

Approval of a certain Stipulation of Settlement

Motion carried, Mark Kanarvogel opposes

A motion was made by Kathleen Reilly, seconded by Mark Kanarvogel, BE IT RESOLVED THAT: The Board of Education hereby appoints Rachel Fraser to a 26-week probationary position as a Teacher Aide for Special Education, effective June 15, 2009, at a salary of \$17,689, Step 1 of the teacher aide salary scale, prorated.

Appointment of R. Fraser, Teacher Aide

Motion carried unanimously

A motion was made by Thomas Graffagnino, seconded by Stephen Gessner, BE IT RESOLVED THAT: The Board of Education hereby appoints Virginia Gibbs as Summer School Coordinator at a rate of \$1,200, effective June 15, 2009.

Appointment of V. Gibbs, Summer School Coordinator

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby appoints the following personnel for the summer school program, effective July 6, 2009 – July 31, 2009, at their individual hourly rate:

Appointment of personnel for Summer School

- A. Janine Mahoney - Balanced Literacy 7-9; 32 hours
- B. Jennifer Rylott – Balanced Literacy 4-6; 32 hours
- C. Jennifer Gulluscio - Balanced Literacy 2-3; 32 hours
- D. Natalie Regan – Leap Into Learning K-6; 32 hours
- E. Virginia Gibbs – Leap Into Learning K-6; 64 hours
- F. Jennifer Gulluscio – Leap Into Learning Math K-8; 16 hours
- G. Jennifer Gulluscio – Registration; 6 hours

Motion carried unanimously

A motion was made by Stephen Gessner, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves Ann Marie Galasso, High School Chemistry/Physics teacher, as an instructor for the SAT II subject test in Physics, at an hourly rate of \$75.78, effective May 6, 2009 – June 4, 2009.

Approval of A. Galasso, SAT II Physics instructor

Motion carried unanimously

A motion was made by Kenneth Lewis, Jr., seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves the tenure recommendation of Michelle Rice in the area of Special Education, effective September 1, 2009.

Motion carried unanimously

Tenure
recommendation
of Michelle Rice

Ms. Sharon Gibbs, on behalf of the faculty, welcomed Michelle and stated that she is glad the Board recognized her.

A motion was made by Thomas Graffagnino, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby accepts and approves the contract for transportation services for a passenger coach with Classic Coach of Bohemia, New York for a New York City field trip on June 23, 2009 and authorizes the Board President to execute said contract.

Motion carried unanimously

Approval of a
contract for
transportation
services, Classic
Coach

A motion was made by Linda Eklund, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves the recommendation from the Committee on Special Education for student(s) #8041.

Motion carried unanimously

CSE
Recommendation

A motion was made by Thomas Graffagnino, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves the Contract for Health Services for 7 student(s) who attend private schools within the Bridgehampton Union Free School District for the 2008-2009 school year and authorizes the Board President and District Clerk to execute said contract.

Motion carried unanimously

Approval of the
contract for
Health Services,
Bridgehampton
UFSD

A motion was made by Kenneth Lewis, Jr., seconded by Stephen Gessner, BE IT RESOLVED THAT: The Board of Education hereby accepts and approves the Memorandum of Agreement for the National School Lunch Program with the Suffolk County Department of Social Services and authorizes the Board President to execute said Memorandum of Agreement. This Agreement shall be effective upon execution and shall continue until terminated as mutually agreed upon by the parties in writing.

Motion carried unanimously

Approval of the
MOA for the
National School
Lunch Program

A motion was made by Kenneth Lewis, Jr., seconded by Thomas Graffagnino,

Authorization to repair carpet and flooring

WHEREAS, as a result of the growth of mold stemming from a leak; and

WHEREAS, there is a risk of mold growth in other rooms in the middle school should other leaks develop; and

WHEREAS, the School District is in receipt of a report from a mold testing firm and a mold remediation company regarding mold in the middle school; and

WHEREAS, mold remediation and health and safety experts have advised that the removal of the existing carpet and the installation of vinyl tiles in the middle school is a necessary step in order to properly safeguard the occupants and/or integrity of the building; and

WHEREAS, the current situation threatens the health, safety and welfare of the students and employees of the district;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education declares the repairs to the middle school flooring to be an emergency as a result of the current state of the flooring; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the repair of said carpet and flooring as an ordinary contingent expense of the Board and authorizes the Superintendent, or her designee, to take the necessary legal steps to repair said carpet and flooring.

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Kathleen Reilly,

Approval to repair tiles and flooring

WHEREAS, as a result of cracking tiles, loose tiles and door jambs that do not stop the flow of water; and

WHEREAS, the School District is in receipt of a report from its administration advising that replacement of the tiles in the locker rooms in the gymnasium is necessary in order to properly safeguard the occupants and/or integrity of the building; and

WHEREAS, the current situation threatens the health, safety and welfare of the students and employees of the district;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education declares the repairs to the locker room to be an emergency as a result of the current state of the tiles; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the repair of said tiles and flooring as an ordinary contingent expense of the Board and authorizes the Superintendent, or her designee, to take the necessary legal steps to repair said tiles and flooring.

Motion carried unanimously

A motion was made by Kenneth Lewis, Jr., seconded by Linda Eklund,

Approval to repair exterior door

WHEREAS, as a result of the current ability of the district to allow handicapped accessible access to the school building; and

WHEREAS, the School District has developed a plan to integrate a computerized control system with its current exterior door access system; and

WHEREAS, a handicapped accessible entrance and exit is necessary in order to properly safeguard the occupants and/or integrity of the building; and

WHEREAS, the current situation threatens the health, safety and welfare of the students and employees of the district;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education declares the repairs to the exterior door next to the Home Economics Room to be an emergency as a result of the current state of the exterior door; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the repair of said exterior door as an ordinary contingent expense of the Board and authorizes the Superintendent, or her designee, to take the necessary legal steps to repair said exterior door.

Motion carried unanimously

A motion was made by Thomas Graffagnino, seconded by Mark Kanarvogel,

Rejection of bid for exterior door removal and replacement

WHEREAS, the Board of Education of the Shelter Island Union Free School District received bids for the "Exterior Door Removal and Replacement Project at the Shelter Island School" (hereinafter referred to as the "Project") on June 5, 2009;

WHEREAS, the Board of Education has reviewed the bids submitted by the bidders in connection with the Project; and

WHEREAS, the Board of Education has determined that the best interests of the School District are not promoted by award of the bid at this time;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby rejects all bids submitted for the “Exterior Door Removal and Replacement Project at the Shelter Island School.”

Motion carried unanimously

Rejection of bid for exterior door removal and replacement (con’t)

A motion was made by Linda Eklund, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of administration to award the bid submitted by Country Carpet as the lowest responsible bidder meeting specifications for the carpet removal and floor tile replacement at the Shelter Island School, as per the specifications of Base Bid A, at a cost of \$10,400 and authorize the Superintendent and the Board President to execute any necessary documents and

Acceptance of the bid by Country Carpet, carpet removal and floor tile replacement

HEREBY accepts the recommendation of administration to award the bid submitted by Country Carpet as the lowest responsible bidder meeting specifications for the carpet removal and floor tile replacement at the Shelter Island School, as per the specifications of Base Bid B, at a cost of \$4,700 and authorize the Superintendent and the Board President to execute any necessary documents.

After discussion by the Board of Education, each of the above was voted upon separately upon the recommendation of Sam Schneider, Business Official.

A motion was made by Linda Eklund, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of administration to award the bid submitted by Country Carpet as the lowest responsible bidder meeting specifications for the carpet removal and floor tile replacement at the Shelter Island School, as per the specifications of Base Bid A, at a cost of \$10,400 and authorize the Superintendent and the Board President to execute any necessary documents.

Motion carried unanimously

Acceptance of the bid by Country Carpet, carpet removal and floor tile replacement

A motion was made by Thomas Graffagnino, seconded by Kenneth Lewis, Jr., BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of administration to award the bid submitted by Country Carpet as the lowest responsible bidder meeting specifications for the carpet removal and floor tile replacement at the Shelter Island School, as per the specifications of Base Bid B, at a cost of \$4,700 and authorize the Superintendent and the Board President to execute any necessary documents.

Motion carried unanimously

A motion was made by Stephen Gessner, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of administration to award the bid submitted by Kraus Tile & Woodwork as the lowest responsible bidder meeting specifications for the ceramic tile removal and replacement at the Shelter Island School at a cost of \$33,850 and authorize the Superintendent and the Board President to execute any necessary documents.

Motion carried unanimously

Acceptance of the bid by Kraus Tile & Woodwork

A motion was made by Kenneth Lewis, Jr., seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby establishes a Retirement Contribution Reserve Fund pursuant to General Municipal Law Section 6-R to be initially funded by excess fund balance from the 2008-2009 fiscal year in an amount not to exceed \$100,000.

Motion carried unanimously

Establishment of a Retirement Contribution Reserve Fund

A motion was made by Linda Eklund, seconded by Kenneth Lewis, Jr., BE IT RESOLVED THAT: The Board of Education hereby funds the Capital Reserve pursuant to Education Law Section 3651 by excess fund balance from the 2008-2009 fiscal year in an amount not to exceed \$50,000.

Motion carried unanimously

Approval to fund the Capital Reserve

A motion was made by Stephen Gessner, seconded by Kenneth Lewis, Jr. BE IT RESOLVED THAT: The Board of Education hereby funds the Employee Benefit Accrued Liability Reserve pursuant to General Municipal Law Section 6-P by excess fund balance from the 2008-09 fiscal year in an amount not to exceed \$35,000.

Motion carried unanimously

Approval to fund the Employee Benefit Accrued Liability Reserve

A motion was made by Mark Kanarvogel, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby funds the Unemployment Insurance Reserve pursuant to General Municipal Law Section 6-M by excess fund balance from the 2008-2009 fiscal year in an amount not to exceed \$2,500.

Motion carried unanimously

Approval to fund the Unemployment Insurance Reserve

Sam Schneider is to do follow-up with the “up to amounts”

A motion was made by Stephen Gessner, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves to set the date for the Board of Education Re-organizational Meeting for Wednesday, July 1, 2009 at 7:00 p.m.

Motion carried unanimously

Approval to set the date for the Re-organizational Meeting

A motion was made by Kenneth Lewis, Jr., seconded by Mark Kanarvogel, BE IT RESOLVED THAT: The Board of Education of the Shelter Island Union Free School District is considering the implementation of Proposed FIT Center Wall at the Shelter Island School (hereinafter referred to as the “proposed action”); located at 33 North Ferry Road, Shelter Island; and

SEQRA
Regulation

WHEREAS, the Board of Education of the Shelter Island Union Free School District has reviewed the proposed action and the State Environmental Quality Review Act and its implementing regulations at 6 NYCRR Part 617 and has determined that the proposed action is properly classified as Type II, pursuant to 6 NYCRR §617.5(c)(2) and (8);

THEREFORE, BE IT RESOLVED, that the Board of Education of the Shelter Island Union Free School District, as lead agency, after review of the action proposed at the Shelter Island School, 6 NYCRR §617.5, hereby determines that the proposed action is a Type II Action pursuant to 6 NYCRR §617.5(c)(2) and (8) of the implementing regulations of the State Environmental Quality Review Act, and will, therefore, by definition, have no significant adverse impact on the environment.

Motion carried unanimously

A motion was made by Mark Kanarvogel, seconded by Stephen Gessner, BE IT RESOLVED THAT: The Board of Education hereby accepts the Budget Status Reports, as of May 31, 2009, for the following funds:

Approval of the
Budget Status
Reports

- A. General Fund
- B. School Lunch Fund
- C. Federal Fund

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts the Revenue Status Reports, as of May 31, 2009, for the following funds:

Approval of the
Revenue Status
Reports

- A. General Fund
- B. School Lunch Fund
- C. Federal Fund

Motion carried unanimously

A motion was made by Stephen Gessner, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby accepts and approves the Budget Transfers Report, for the period May 9, 2009 through June 5, 2009 that in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.

Approval of the Budget Transfers Report

Motion carried unanimously

Facility – None

Facility

Items For Consideration

Items For Consideration

A. The Board of Education discussed setting a date for a Special Board of Education meeting in June. The meeting is for the purpose of awarding a bid.

A motion was made by Mark Kanarvogel, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves to set a Special Board of Education meeting for Friday, June 26th, 2009 at 11:00 a.m. for the purpose of awarding a bid and other items as needed.

Approval to set a Special BOE Mtg.

Motion carried unanimously

B. The Board of Education also discussed setting a second meeting date in July to conduct regular business.

A motion was made by Kathleen Reilly, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby approves to set a 2nd Board of Education meeting for Tuesday, July 14, 2009 at 7:00 p.m.

Approval to set a 2nd BOE Mtg. in July

Motion carried unanimously

C. The Board of Education discussed changing the day of the week the Board meets for their regular meetings for the upcoming school year. It was decided to keep Monday as the day of the meeting.

Old Business –

Old Business

A. The Board had a discussion regarding the creation of an audio visual club with an advisor or hiring someone to tape the Board of Education meetings. The Board needs to be creative and look at all points. **The Board would like Sharon & Sam, with Debbie, to pull together and summarize the options.**

Administrator's Report –

Administrator's
Report

A. Mrs. Clifford reported on all of the end of the school year events as follows: Elementary Beach Day, June 16th, the 6th grade Kayak trip and Field Day, June 17th, the 4th grade moving up ceremony, June 23 at 9:00 a.m., the 5th grade moving up ceremony/Elementary awards ceremony, June 24 at 9:00 a.m., the Yearbook dinner, June 24th, the Middle School awards ceremony, June 25 at 8:15 a.m., the High School awards ceremony, June 26, at 8:15 a.m., and Graduation, June 27th at 2 p.m. She also reported that the district has started Regents exams and finals, the students are in review sessions, and the prom was a huge success. She stated that it is a pleasure to walk around the building, and the students have been terrific. She is very proud of them.

Board Member Reports –

Board Member
Reports

A. Ms. Rebecca Mundy stated that last week was the second round of interviews for district auditors, attorneys, and architects. It has been a great learning curve for all.

B. Mr. Mark Kanarvogel reported on Bike Day. Mr. Kanarvogel commented that police officer Walter Richards, who runs this event every year, is developing a friendly relationship with the elementary students. All, but two, of the police officers were also here to help. Officer Richards provides each kindergarten student with a new helmet. Mr. Kanarvogel commended Police Chief Jim Read for supporting this program. Mr. Kanarvogel also commended Jim Rogers and his staff for the job they have done with the school grounds and the baseball fields.

C. Mr. Ken Lewis also thanked Jim Rogers, School Maintenance Crew Leader, for replacing the backboards at the basketball courts on Bateman Road.

D. Ms. Linda Eklund asked the administration if we have a list of all the courses we offer students and the enrollment in those courses. If we have a list, Ms. Eklund is requesting to see it. Ms. Guiffre said she has a comparative list over the last 3 years.

E. Ms. Rebecca Mundy would like to send a letter or invitation to the new Student Council President, who will be the next Board of Education's student liaison. Ms. Kaitlyn McGayhey recommends keeping the student liaison position. It is a great idea, and a student voice needs to be heard.

A motion was made by Thomas Graffagnino, seconded by Kenneth Lewis, Jr., to go into executive session at 9:05 p.m for the purpose of specific personnel matters and a specific student issue.

Executive Session

Motion carried unanimously

A motion was made by Kenneth Lewis, Jr., seconded by Stephen Gessner, BE IT RESOLVED THAT: The Board of Education came out of executive session at 11:10 p.m. and made the following motion.

Motion carried unanimously

A motion was made by Thomas Graffagnino, seconded by Kenneth Lewis, Jr., BE IT RESOLVED THAT: The Board of Education hereby appoints Mosaic Associates Architect, as a consulting architect for the Shelter Island UFSD, for an amount not to exceed \$5,250, effective June 15, 2009.

Appointment of
Mosaic Associates
Architect

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Kenneth Lewis, Jr. to go into an executive session at 11:15 p.m. to discuss specific personnel matters.

Executive Session

Motion carried unanimously

A motion was made by Thomas Graffagnino, seconded by Kenneth Lewis, Jr. to adjourn the meeting.

Adjournment

Motion carried unanimously

The meeting adjourned at 11:30 p.m.

Deborah Vecchio
District Clerk

The next meeting of the Board of Education of the Shelter Island Union Free School District is Friday, June 26, 2009 at 11:00 a.m.

