

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

**REGULAR MEETING
PUBLIC MEETING
July 21, 2008**

Members Present: Rebecca Mundy, Thomas Graffagnino, Linda Eklund, Kathleen Reilly,
Mark Kanarvogel, Arthur Williams, Kenneth Lewis, Jr.

Members Absent:

Others Present: Superintendent, Sharon Clifford; District Clerk, Deborah Vecchio;
Assistant Superintendent, Donna Guiffre; Business Official, Frank Perry;
Jake Williams from the Shelter Island Reporter and 8 faculty/staff/students
and 6 community residents.

The meeting was called to order at 7:00 p.m. by President Mundy, followed
by the Pledge of Allegiance.

Call To Order

The Oath of Office was administered to Thomas Graffagnino, Vice
President of the Board of Education, by Rebecca Mundy, President, Board
of Education.

Oath of Office to
T. Graffagnino,
Vice President
BOE

A motion was made by Arthur Williams, seconded by Thomas
Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby
approves the Treasurer Reports for June 2008.

Treasurer Reports

Motion carried unanimously

A motion was made by Arthur Williams, seconded by Mark Kanarvogel,
BE IT RESOLVED THAT: The Board of Education hereby approves the
Extra Classroom Activity Fund.

Extra Classroom
Activity Fund

The Board discussed that the period ending date of June 30, 2008, for the
Extra Classroom Activity Fund, be added to the motion.

A motion was made by Arthur Williams, seconded by Kathleen Reilly, BE
IT RESOLVED THAT: The Board of Education hereby approves to
amend the above motion to add the period ending date of June 30, 2008.

Extra Classroom
Activity Fund
Amended

Motion carried, Rebecca Mundy abstains

Correspondence – None

Correspondence

Presentation –

Presentation

A. Ms. Jo-Ann Robotti, President of the Shelter Island Library Board, spoke to the Board about the library's plan to expand. The library board has retained an architect, but at this point, does not know what the cost will be for the expansion. The lot adjacent to the library is owned by the friends of the library, and on August 8, 2008, it will be deeded to the library at no cost to the taxpayer. The lot cannot be used for anything but building. The needs and desires of the library are becoming huge, and they are space constrained.

B. Mr. Robert Barber, Middle School Social Studies teacher, spoke to the Board about new textbooks for the 7th and 8th grades. The book currently being used is dated back to 1998, in disrepair, and he will not have enough textbooks. The textbook Mr. Barber is recommending is readable, has on-line technology, CD-Rom, preps for assessment tests, and has interactive opportunities. Students will have the ability to leave their text in school and bring the textbook up on-line at home. The cost of the textbooks is \$5,771.15 for 70 copies. The new textbook will bring alot of opportunities, and Mr. Barber is excited.

A motion was made by Linda Eklund, seconded by Kenneth Lewis, BE IT RESOLVED THAT: The Board of Education hereby adopts the Holt SS: US History (full) 2009 textbook at a cost proposal of \$5,771.15 as presented(see supplemental file for proposal).

Adoption of the Holt SS: US History(full) 2009 textbook

Motion carried unanimously

C. Ms. Donna Guiffre, Assistant Superintendent, spoke to the Board regarding the district's current attendance policy. The attendance committee has been meeting since March 2008, and its goal is to improve student performance by improving attendance. The committee compiled various data and took a look at attendance policies from other Suffolk County School Districts. Student attendance has deteriorated over the years and the district would like to improve upon. Ms. Guiffre would like to revise the current policy based on the recommendations from the committee. The committee consisted of 6 faculty/staff members, 2 parents, 2 students, and Ms. Guiffre as the facilitator.

Ms. Donna Guiffre also spoke to the Board regarding the 2008-2009 math staff development plan. The district will be accelerating current 8th grade students to take Algebra and the Algebra Regents exam in June 2009. Ms. Guiffre is recommending realignment of the math curriculum for grades 5-8, having staff developer Mrs. Pat Rose contracted to serve as a consultant to provide a number of services, and networking of this initiative with other districts. The math team is very supportive of this endeavor.

A motion was made by Arthur Williams, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves to contract with Mrs. Pat Rose, staff developer, at \$650 per day for up to 10 days, with grant money, not to exceed \$6,500, for the 2008-2009 school year.

Approval of Pat Rose, Staff Developer

Motion carried, Thomas Graffagnino, Rebecca Mundy, and Mark Kanarvogel oppose

Ms. Donna Guiffre spoke to the Board about the current elective course offerings for students in the high school. Ms. Guiffre discussed that the electives are a work in progress, based on student interest, and are great for broadening the student. Ms. Guiffre has seen a switch in the development of the electives, and there is variety and flexibility in what the students want and what they want to accomplish. Currently, the district has 38 elective courses.

E. Mr. Larry Salvesson, BBS Architects, spoke to the Board regarding the plan of the building, as well as projects that will be completed with the funds the public approved in May 2008. The projects discussed were one boiler, floor replacement in the cafeteria and middle school science room, ceiling and/or replacement/re-enhancement of lighting in the gym, assessment of the roof above the gym, and the ADA compliant ramp.

A motion was made by Arthur Williams, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves a medical waiver payment in the amount of \$3,855 each, for the following personnel, for the 2007-2008 school year:

Approval of two medical waiver payments

- A. Frank Perry
- B. Linda Springer

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves to increase payment of the Board of Registration and the Poll Workers from \$100 per day to \$125 per day.

Approval to increase payment of Poll Workers/ Board of Registration

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Arthur Williams, BE IT RESOLVED THAT: the Board of Education hereby approves the following coaching positions for the 2008-2009 school year:

Approval of coaching positions

Varsity Girls Basketball	Rick Osmer	\$5,156
JV Girls Basketball	Alan Garrison	\$4,364

Junior High Girls Basketball	Alan Garrison	\$2,381	Approval of coaching positions(con't)
Varsity Volleyball	Cindy Belt	\$4,692	
Cheerleading	Linda Springer	\$2,828	
Junior High Girls Tennis	Susan Warner	\$2,181	
Intramural Golf	Phyllis Power	\$1,014	
Intramural Weight Training	Rick Osmer	\$1,014	
Athletic Director	Rick Osmer	\$4,759	

Motion carried unanimously

A motion was made by Kenneth Lewis, seconded by Mark Kanarvogel, BE IT RESOLVED THAT: The Board of Education hereby approves Michael Mundy as the Boys Varsity Basketball coach at a rate of \$5,156 for the 2008-2009 school year. Approval of M. Mundy, Varsity Basketball Coach

Motion carried, Rebecca Mundy abstains

A motion was made by Arthur Williams, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: the Board of Education hereby approves the following co-curricular positions for the 2008-2009 school year: Approval of co-curricular positions

7 th Grade Advisor	Virginia Gibbs	\$ 623
8 th Grade Advisor/Disney Trip Coordinator	Virginia Gibbs	\$1,568
10 th Grade Advisor	Jacqueline Dunning	\$ 311.50
	Deborah Vecchio	\$ 311.50
11 th Grade Advisor	Audrey Pedersen	\$1,568
Auditorium Coordinator	Phyllis Power	\$1,568
Select Choir	Phyllis Power	\$1,568
Literacy Program Coordinator	Roberta Garris	\$4,084
Middle School Coordinator	Virginia Gibbs	\$1,568
Arts-In-Education	Janine Mahoney	\$1,261
National Honor Society	Janine Mahoney	\$1,261
Detention Supervisor	Donna Clark	\$1,568
District Newsletter Coordinator	Donna Clark	\$1,261
HS City Trip Coordinator	Audrey Pedersen	\$ 623
Audiovisual Coordinator	Robert Barber	\$1,568
Science Club	Dan Williams	\$1,261
Newsletter/Public Relations	Jacqueline Dunning	\$1,261
Substitute Dispatcher	Jacqueline Dunning	\$4,084

Motion carried unanimously

A motion was made by Kenneth Lewis, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education approves Mary Kanarvogel to do the census for the 2008-2009 school year at a rate of \$1,500.

Approval of M. Kanarvogel to do the school census

Motion carried, Mark Kanarvogel abstains

A motion was made by Arthur Williams, seconded by Kenneth Lewis, BE IT RESOLVED THAT: the Board of Education hereby approves the following personnel for afternoon school detention duty at a rate of \$60.00 per session for the 2008-2009 school year as needed:

Approval of personnel for afternoon detention duty

- A. Mary Kanarvogel
- B. Christine Moran
- C. Robert Barber
- D. Ann Marie Galasso
- E. Virginia Gibbs
- F. Janine Mahoney

Motion carried, Mark Kanarvogel abstains with respect to Mary

A motion was made by Linda Eklund, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: the Board of Education hereby approves the following non-union personnel salaries for the 2008-2009 school year:

Approval of non-union personnel salaries

Edward Sabillon - \$41,260
Jacqueline Dunning - \$36,389

Motion carried unanimously

A motion was made by Kenneth Lewis, seconded by Arthur Williams, BE IT RESOLVED THAT: The Board of Education hereby amends the motion of July 9, 2008 to read as follows:

Amend the motion District Clerk appointment

BE IT RESOLVED THAT: The Board of Education hereby appoints Deborah Vecchio, District Clerk, as an officer to the Board of Education, for the 2008-2009 school year, at an annual salary of \$56,673.

Motion carried unanimously

A motion was made by Kenneth Lewis, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves the following:

Approval of the salary of D. Guiffre, Asst Superintendent

Effective July 1, 2008 - June 30, 2009, the salary of Donna Guiffre, Assistant Superintendent, shall be \$139,650.

Motion carried unanimously

A motion was made by Thomas Graffagnino, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby appoints Mary Kanarvogel as the 12th grade co-advisor at a rate of \$784 for the 2008-2009 school year.

Appointment of M. Kanarvogel, 12th grade co-advisor

Motion carried, Mark Kanarvogel abstains

A motion was made by Mark Kanarvogel, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby appoints Helene Starzee as the 12th grade co-advisor at a rate of \$784 for the 2008-2009 school year.

Appointment of H. Starzee, 12th grade co-advisor

Motion carried unanimously

A motion was made by Thomas Graffagnino, seconded by Arthur Williams, BE IT RESOLVED THAT: The Board of Education hereby appoints Sharon Gibbs to the following co-curricular positions for the 2008-2009 school year:

Appointment of S. Gibbs, co-curricular positions

Elementary/Middle School	\$1,568
Science Coordinator	
Science Fair	\$1,568

Motion carried, Rebecca Mundy abstains

A motion was made by Arthur Williams, seconded by Kenneth Lewis, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of our architects, Burton, Behrendt and Smith, P.C. to award the bid submitted by Carter-Melance Inc. as the lowest responsible bidder meeting specifications for the construction of the exterior handicapped access ramp at a cost of \$25,000 and authorize the Superintendent and Board President to execute any necessary documents.

Acceptance of the recommendation of BBS Architects, exterior handicapped ramp

Motion carried, Mark Kanarvogel opposes

A motion was made by Linda Eklund, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves Thomas Graffagnino and Kathleen Reilly to the Joint Professional Practices Committee (JPPC) for the 2008-2009 school year.

JPPC

Motion carried unanimously

A motion was made by Kenneth Lewis, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves the following Board of Education members to the Audit Committee for the 2008-2009 school year: Arthur Williams, Linda Eklund, and Thomas Graffagnino.

Audit Committee

Motion carried unanimously

A motion was made by Arthur Williams, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves educational services as recommended by the Committee on Special Education for student(s) #1054, #1144, #1227, #1288, #1292, #1315, #1340, #1452, #1453, #1477, and #1506.

CSE
Recommendations

Motion carried unanimously

A motion was made by Arthur Williams, seconded by Kenneth Lewis, BE IT RESOLVED THAT: The Board of Education authorizes the Board President and Superintendent to execute the Summer 2008 Transportation Contract between the Board of Education of the Shelter Island Union Free School District and Sunrise Busses, Inc. The term of said contract shall be for the period July 7, 2008 – August 2008.

Summer 2008
Transportation
Contract

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Kenneth Lewis, BE IT RESOLVED THAT: The Board of Education authorizes the Board President and Superintendent to execute the Summer 2008 Transportation Contract between the Board of Education of the Shelter Island Union Free School District and Sunrise Busses, Inc. The term of said contract shall be for the period July 7, 2008 – August 15, 2008.

Summer 2008
Transportation
Contract

Motion carried unanimously

A motion was made by Mark Kanarvogel, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education of the Shelter Island Union Free School District authorizes the extension of the following transportation contracts for the 2008-2009 school year with Sunrise Busses, Inc. The term of said contract shall be for the period September 1, 2008 - June 30, 2009(each contract represents a 4% CPI increase over the 2007-08 cost):

Authorization to
extend
transportation
contracts 2008-09

- A. On-Island Route #1 - Regular Education; \$43,104.71
- B. On-Island Route #2 - Special Education; \$36,766.34
- C. Off-Island Route #1 - CDCH; \$43,741.29(currently, no monitor is needed; if one is needed, the route would cost an additional \$14,248.93)
- D. Off-Island Route #2 - Private Schools; \$43,741.29
- E. Sports; \$58.24/Hr-Van - \$63.44/Hr-Bus

Authorization to extend transportation contracts 2008-09 (con't)

And

BE IT RESOLVED THAT: the Board of Education authorizes the Board President and Superintendent to execute said transportation contract extensions for the 2008-2009 school year between the Board of Education of the Shelter Island Union Free School District and Sunrise Busses, Inc. The term of said contract shall be for the period September 1, 2008 - June 30, 2009.

Motion carried unanimously

A motion was made by Kenneth Lewis, seconded by Mark Kanarvogel, BE IT RESOLVED THAT: The Board of Education hereby accepts the following qualified bid for 2 routes for the 2008-2009 school year with Sunrise Busses, Inc.:

Acceptance of bids for 2 transportation routes

Occupational Education (Base Bid #1):

For Students Attending HB Ward & Brookhaven –

- 3 Trips per day as follows:
- 1. Shelter Island School to the North Ferry
 - 2. 2 Afternoon Runs from North Ferry to the Shelter Island School and/or students' homes (as may be required)

\$13,805 per trip = **Total Cost: \$41,415**

Westhampton Beach Learning Center (Base Bid #2A & #2B):

Option 1: Van from Student's home to Westhampton Beach Learning Center:

Without Monitor: \$47,635 Monitor: \$20,007 **Total Cost: \$67,642**

Option 2: Van from Student's home to Greenport where he/she will board a Greenport UFSD Bus for the rest of the trip to Westhampton Beach:

Van from Home to Greenport Without Monitor: \$27,610
Monitor: 20,007
Greenport UFSD Bus Cost (estimate): 5,000

Acceptance of
bids for 2
transportation
routes(con't)

Total Estimated Cost: \$52,617

And

BE IT RESOLVED THAT: the Board of Education authorizes the Board President and Superintendent to execute said transportation contracts for the 2008-2009 school year between the Board of Education of the Shelter Island Union Free School District and Sunrise Busses, Inc. The term of said contract shall be for the period September 1, 2008 - June 30, 2009.

Motion carried unanimously

A motion was made by Kathleen Reilly, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby approves to add Smith Barney to the list of Tax Deferred Annuity Companies for the 2008-2009 school year.

Addition of Smith
Barney, TDA
Company

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby adopts the TAN Resolution for the Fiscal Year July 1, 2008 as follows and as presented in the body of the minutes of July 21, 2008:

TAN Resolution

Tax Anticipation Note Resolution of Shelter Island Union Free School District, New York, adopted July 21, 2008, authorizing the issuance of not to exceed \$2,000,000 tax anticipation notes in anticipation of the receipt of taxes to be levied for the fiscal year ending June 30, 2009.

RESOLVED BY THE BOARD OF EDUCATION OF SHELTER ISLAND UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF SUFFOLK, NEW YORK, AS FOLLOWS:

Section 1. Tax Anticipation Notes (herein called "Notes") of Shelter Island Union Free School District, in the County of Suffolk, New York (herein called "District"), in the principal amount of not to exceed \$2,000,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called "Law").

Section 2. The following additional matters are hereby determined and declared:

TAN
Resolution(con't)

(a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2008 and ending June 30, 2009, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.

(b) The Notes shall mature within the period of one year from the date of their issuance.

(c) The Notes are not issued in renewal of other notes.

(d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute arbitrage certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 5. The Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 6. This resolution shall take effect immediately.

Motion carried unanimously

A motion was made by Kenneth Lewis, seconded by Arthur Williams, BE IT RESOLVED THAT: The Board of Education hereby appoints EMT Governmental Accounting Service to provide accounting services for the 2008-2009 school year at \$600 per day(7 hours) not to exceed 12 days.

Motion carried unanimously

EMT
Governmental
Accounting
Service

Facility - None

Facility

Items For Consideration –

A. The Board of Education discussed having a training session with Frank Perry, Business Official, and Donna Guiffre, Special Education Director. The Board set a date of Tuesday, September 9, from 4 p.m. to 6 p.m.

Items For
Consideration

Administrator's Report – None

Administrator's
Report

Board Member Reports –

A. Mr. Arthur Williams asked the Board if he can talk with the town regarding the logistics of having the Board of Education meetings videoed.

Board Member
Reports

B. Mr. Kenneth Lewis spoke to the Board regarding a place to hold Board of Education meetings and a place in the school for the Board of Education to house resource materials. The Board will have the next meeting in the auditorium.

C. Ms. Linda Eklund spoke to the Board about the policy committee. This will be added to the August 11th Board meeting agenda. The Board also discussed the formation of an academic, buildings and grounds, and athletic committee.

D. Ms. Kathleen Reilly would like a presentation done, at a board meeting in the fall, of the curriculum writing the faculty is developing this summer.

E. Ms. Deborah Vecchio, District Clerk, informed the Board that the board minutes for the 2007-2008 school year are now on the school website.

Visitor's Comments -

A. Ms. Kathleen Minder asked the Board if the training that Frank Perry is going to do with the Board opened to the public. She also asked if there are written job descriptions that the public can have for the Schedule C positions.

Visitor's
Comments

B. Mr. Jerry Siller commended Tom Graffagnino for his response to the Board not hiring anyone without the Board having time to review resumes, credentials, etc. Mr. Siller also asked about the hiring of the legal firm Ingerman, Smith. This will be deferred until the August 11th meeting.

Visitor's
Comments(con't)

A motion was made by Arthur Williams, seconded by Kenneth Lewis, BE IT RESOLVED THAT: The Board of Education voted to go into an executive session at 9:45 p.m. for the purpose of interviewing BBS Architects, Inc.

Executive Session

Motion carried unanimously

The Board came out of executive session at 10:49 p.m.

A motion was made by Arthur Williams, seconded by Kenneth Lewis, to adjourn the meeting.

Adjournment

Motion carried unanimously

The meeting adjourned at 10:50 p.m.

Deborah Vecchio
District Clerk

The meeting of the Board of Education of the Shelter Island Union Free School District is Monday, August 11, 2008 at 7:00 p.m.