

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT  
BOARD OF EDUCATION**

**REGULAR MEETING  
PUBLIC MEETING**  
August 25, 2008

Members Present: Rebecca Mundy, Thomas Graffagnino, Linda Eklund, Kathleen Reilly, Arthur Williams

Members Absent: Mark Kanarvogel; Kenneth Lewis, Jr.; Deborah Vecchio, District Clerk;

Others Present: Superintendent, Sharon Clifford; Assistant Superintendent, Donna Guiffre; Business Official, Frank Perry; Cara Loriz from the Shelter Island Reporter and 6 faculty/staff/students and 6 community residents.

The meeting was called to order at 7:02 p.m. by President Mundy, followed by the Pledge of Allegiance.

Call To Order

A motion was made by Linda Eklund, seconded by Arthur Williams, BE IT RESOLVED THAT: Jacqueline Dunning be and hereby is appointed as the District Clerk Pro Tem to serve in the absence of the District Clerk, when necessary, for the 2008-2009 school year.

Appointment of J. Dunning as Dist. Clerk Pro Tem

Motion carried unanimously

A motion was made by Arthur Williams, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves the Treasurer Reports for July 2008.

Approval of the Treasurer's Report

Motion carried unanimously

**Correspondence –**

Correspondence

**A.** Ms. Rebecca Mundy received a certified letter from Ann Marie Galasso and Frank Emmett, Shelter Island Faculty Association members, regarding negotiations with the School Related Professional and Custodial bargaining units.

**Presentation –**

Presentation

**A.** Mr. Peter Needham would like the Board to consider the creation of a sailing club/program. This is an opportunity to recruit students who may not have the chance to sail and would teach students everything they need to know. The school would need at least 4 participants from grades 6 – 12. The school would use the Yacht Club's facilities, boats and materials; students would be responsible for their own life jacket/suits/boots. The club can fundraise to help pay for the equipment. Students would

participate in regattas, which would take place mostly on Shelter Island, others at colleges. Some discussion took place regarding transportation to practices at the Yacht Club, as well as to the regattas. Mr. Needham stated that the club would enhance students self-confidence and leadership.

Presentation(con't)

**B.** Ms. Christine Moran, Middle School English Language Arts teacher, spoke to the Board about new textbooks for the 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> grades. The textbook Ms. Moran is recommending is readable, takes various learning styles into account, is web-based, so students can complete homework online, supports New York State standards in ELA, and has many interactive opportunities. The cost of the textbooks is \$4,916.84. Ms. Moran thanked the Board for their consideration of adopting the textbook series.

A motion was made by Arthur Williams, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby adopts the Holt, Rinehart, and Winston, Elements of Literature, NY edition textbook, for grades 6, 7, and 8, at a cost proposal of \$4,916.84 as presented(see supplemental file for letter).

Adoption of MS English textbook

Motion carried unanimously

A motion was made by Arthur Williams, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby amends the motion of July 9, 2008 to read as follows:

Amend the motion for T. Gulluscio

BE IT RESOLVED THAT: The Board of Education hereby appoints Todd Gulluscio to teach Adaptive Physical Education at a salary of \$6,021.20, Step 5MA, prorated, effective September 3, 2008 thru June 26, 2009 as follows:

Schedule Week 1 – 1 period per day 3 days per week  
Schedule Week 2 – 1 period per day 3 days per week

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves Colleen Cronin as a permanent substitute teacher at a rate of \$150.00 per day, effective September 2, 2008 - June 26, 2009.

Appointment of C. Cronin as Permanent Substitute Teacher

Motion carried unanimously

A motion was made by Thomas Graffagnino, seconded by Arthur Williams, BE IT RESOLVED THAT: the Board of Education hereby approves the following coaching positions for the 2008-2009 school year:

Coaching Positions

Varsity Girls Cross Country	Brian Becker	\$3,042
Varsity Boys Cross Country	Keith Brace	\$3,042

Motion carried unanimously

A motion was made by Arthur Williams, seconded by Linda Eklund, BE IT RESOLVED THAT: the Board of Education hereby approves the following co-curricular positions for the 2008-2009 school year:

Co-curricular position

Jazz Band	Keith Brace	\$1,568
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Motion carried unanimously

A motion was made by Kathleen Reilly, seconded by Arthur Williams, BE IT RESOLVED THAT: The Board of Education hereby approves Deborah Brewer, as a bus monitor for the combined sports program, at an hourly rate of \$21.05, effective for the 2008-2009 school year, as needed.

Approval of D. Brewer as bus monitor for combined sports

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby authorizes the Board President to sign a Memorandum of Understanding between the Shelter Island School District and a member of the Shelter Island Faculty Association (SIFA).

Authorization of BOE President to sign MOU

Board of Education member Arthur Williams & Rebecca Mundy propose that the above motion be discussed in executive session.

A motion was made by Arthur Williams, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves the recommendation to accept the bid for garbage removal from Shelter Island Refuse Service at a rate of \$7,900.00 for the months of September 2008 thru June 2009.

Acceptance of the bid for garbage removal

Motion carried unanimously

A motion was made by Arthur Williams, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby approves the recommendation to reject the bid received for fuel from J.W. Piccozzi, Inc. for the 2008-2009 school year.

Reject bid received for fuel

Motion carried unanimously

Second reading of the following policy:

Second Reading of policy

A. Attendance – Policy #7110

A motion was made by Linda Eklund, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves the adoption of the Attendance Policy - #7110, as per noted changes by Kathleen Reilly.

Adoption of the Attendance Policy

Motion carried unanimously

A motion was made by Arthur Williams, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts the contract for Health Services for 11 student(s) who attend private schools within the Wainscott Common School District and to authorize the Board President and District Clerk to execute said contract.

Contract for Health Services Wainscott CSD

Motion carried unanimously

A motion was made by Thomas Graffagnino, seconded by Arthur Williams, BE IT RESOLVED THAT: The Board of Education hereby approves to add Board of Education members to the Policy Committee for the 2008-2009 school year.

Approval of BOE members to the Policy Committee 2008-2009

The Board of Education discussed who wanted to participate on this committee.

A motion was made by Linda Eklund, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves Art Williams and Rebecca Mundy to the Policy Committee for the 2008-2009 school year.

Motion carried unanimously

Mr. Kenneth Lewis, Jr. entered the meeting at 8:11 p.m.

A motion was made by Kenneth Lewis, Jr., seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves to amend the above motion to add Kenneth Lewis, Jr. to the Policy Committee for the 2008-2009 school year.

Approval to add K. Lewis, Jr. to the Policy Committee 2008-2009

Motion carried unanimously

A motion was made by Thomas Graffagnino, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves of the formation of the following subcommittees of the Board and hereby appoints said Board of Education members to serve on the following subcommittees for the 2008-2009 school year:

Approval of the formation of subcommittees & appointment to those committees

- A. Academic Committee
- B. Buildings & Grounds Committee
- C. Athletic Committee
- D. Communications Committee
- E. Legal Committee

The Board of Education discussed who would like to participate on the above committees.

A motion was made by Kenneth Lewis, Jr., seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves of the formation of the following subcommittees of the Board and hereby amends the above motion to add the following Board of Education members to serve on these subcommittees for the 2008-2009 school year:

- A. Academic Committee – Arthur Williams & Kathleen Reilly
- B. Buildings & Grounds Committee – Kenneth Lewis, Jr. & Mark Kanarvogel
- C. Athletic Committee – Kenneth Lewis, Jr. & Thomas Graffagnino
- D. Communications Committee – Rebecca Mundy
- E. Legal Committee – Linda Eklund

Motion carried unanimously

A motion was made by Arthur Williams, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves of the formation of a Wellness Committee.

Approval of the formation of a Wellness Committee

Motion carried unanimously

The Board of Education discussed who would like to participate on this committee.

A motion was made by Arthur Williams, seconded by Kenneth Lewis, Jr., BE IT RESOLVED THAT: The Board of Education hereby appoints Kenneth Lewis, Jr. and Linda Eklund to serve on the Wellness Committee for the 2008-2009 school year.

Appointment of BOE members to the Wellness Committee

Motion carried unanimously

A motion was made by Arthur Williams, seconded by Kenneth Lewis, Jr., BE IT RESOLVED THAT: The Board of Education authorizes the Board President to execute the Service Agreement between the Board of Education of the Shelter Island Union Free School District and Pat Rose, Staff Developer. The term of said agreement shall be for the 2008-2009 school year.

Authorization to execute Service Agreement between BOE & Pat Rose, Staff Developer

Motion carried, Arthur Williams and Thomas Graffagnino opposed

A motion was made by Arthur Williams, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves educational services as recommended by the Committee on Special Education for student(s) #1093, #1146, #1224, #1247, #1256, #1261, #1313, #1314, #1315, #1340, #1357, #1371, #1417, #1418, #1478, #1510, #1511, and #1516.

CSE Recommendations

Motion carried unanimously

A motion was made by Arthur Williams, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves educational services as recommended by the Committee on Preschool Special Education for student(s) #1512.

CPSE Recommendation

Motion carried unanimously

A motion was made by Arthur Williams, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves educational services as recommended by the Section 504 Committee for student(s) #1174 and #1193.

504 Committee

Motion carried unanimously

A motion was made by Kathleen Reilly, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves the following:

Approval to create one liaison to BOE(student)

WHEREAS, the Shelter Island Board of Education values the perspective and input of the students who attend the District school, now therefore be it

RESOLVED, that the Shelter Island Board of Education does hereby authorize the creation of one liaison to the Board of Education, such position to be the Student Council President during the school year.

Motion carried unanimously

A motion was made by Kenneth Lewis, Jr., seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves payment to Premier for the Discover7 Educator's Workshop to be held on Superintendent's Conference Day, November 4, 2008, at a rate of \$5,434.00.

Motion carried unanimously

Approval to pay Premier for the Discover7 Educator's Workshop

**Facility –**

**A.** The Board of Education reviewed the zero change order, from BBS Architects, for the extension of the handicapped access ramp.

A motion was made by Arthur Williams, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves the zero change order for the handicapped access ramp from BBS Architects.

Motion carried unanimously

Facility

Approval of zero change order, ramp

**B.** Frank Perry, Business Official, spoke to the Board regarding the elementary air conditioners. Mr. Perry sent letters to 2 contractors believed to be reasonable. The school needed to confirm that the contractors pay prevailing wages, that they are certified in worker's comp, liability, and that they possess electrician certification. Only 1 contractor responded and increased his quote from \$10,000 to \$12,000 unaware of the prevailing wage rate. The other contractor did not respond on time due to the fact that he was on vacation but called Mr. Perry upon his return. Mr. Perry explained that he had to move forward but would consider him for jobs in the future.

**Items For Consideration –**

**A.** Mr. Perry discussed, in more detail with the Board, the recruitment process for the Business Official position. He outlined the issues to be addressed(a copy is in the supplemental file), provided a copy of an organizational chart, as well as the responsibilities of the Business Official.

A motion was made by Kenneth Lewis, Jr., seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby agrees to advertise the position of Business Official.

Motion carried unanimously

Items For Consideration

Approval to advertise the position of Business Official

**Administrator's Report –**

**A.** Mrs. Clifford spoke to the Board regarding setting up a walk through of the building, with the Board, on Wednesday, August 27, 2008 at 8:00 a.m.

Administrator's Report

### **Board Member Reports –**

Board Member  
Reports

**A.** Ms. Rebecca Mundy reported to the Board that she and Mark Kanarvogel attended the SCOPE dinner, for new Board of Education members, on August 14, 2008, with Ms. Donna Guiffre and Ms. Sharon Clifford. It was a lovely evening.

Ms. Rebecca Mundy reported to the Board that she attended the Board Officers Academy on August 16, 2008, given by New York State School Boards Association(NYSSBA). Ms. Mundy said it was very interesting and what she learned she will use throughout the year.

Ms. Rebecca Mundy reported to the Board that she has been in communication with Mary Dwyer regarding an intergenerational literacy program. The program is a group of volunteers who will be trained to work with our 3<sup>rd</sup> and 4<sup>th</sup> grade students at the public library. Ms. Dwyer will be meeting with Ms. Clifford on August 26<sup>th</sup> and will meet with the teachers again in the fall. The program is really a public library program, but Ms. Dwyer is thrilled to be able to tie it into the school.

### **Visitor's Comments -**

Visitor's  
Comments

**A.** Ms. Margeaux King asked the Board if they will make a statement regarding the reinstatement of Ms. Corwin. Ms. Mundy stated that Ms. Corwin is back as of this school year and has met with administration. She has her schedule and is ready to go, and the Board welcomes and wishes her well. Ms. King also asked the Board what Jazz Band is and who is eligible. Ms. Mundy commented that Jazz Band is based on talent and that you are invited to join.

**B.** Ms. Mary Kanarvogel commented that the senior class was under the assumption that the senior class trip was on the agenda. She asked how the seniors get on the agenda. Ms. Mundy said that the students can go to Debbie Vecchio or Rebecca Mundy.

**C.** Ms. Cara Loriz asked the Board about work session type meetings. As it stands now, both meetings each month are regular meetings. She asked if it will continue to be 2 regular meetings or is the Board going to consider 1 work session/1 regular meeting per month. Ms. Mundy would like to have 1 regular meeting and 1 work session per month, but right now it is a work in progress.



**D.** Ms. Sharon Gibbs stated to the Board that faculty and staff from the elementary, middle, and high school, union, and administrators were all involved in the creation of the newly adopted Attendance policy. The policy will be highly publicized so no one can say they did not know what the new policy was all about. Ms. Sharon Gibbs also reminded everyone that the Science Fair will be held on December 5, 2008.

Visitor's  
Comments (con't)

A motion was made by Linda Eklund, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education voted to go into an executive session at 9:45 p.m. for a specific student matter and Ingerman Smith, LLP.  
Motion carried unanimously

Executive Session

Mark Kanarvogel was present for executive session.

The Board came out of executive session at 10:42 p.m.

A motion was made by Linda Eklund, seconded by Kenneth Lewis, Jr., BE IT RESOLVED THAT: The Board of Education hereby authorizes the Board President to sign a Memorandum of Understanding between the Board of Education of the Shelter Island Union Free School District and a member of the Shelter Island Faculty Association(SIFA).  
Motion carried unanimously

Authorization to  
sign MOU  
between SIUFSD  
and a member of  
SIFA

A motion was made by Arthur Williams, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby appoints Ingerman Smith, LLP (For both General & Labor Counsel Services), for the 2008-2009 school year, at a retainer of \$20,000. Other services as required @ \$210 per hour plus all out of pocket disbursements and expenses paid by the firm for any and all work related to the school district.  
Motion carried, Mark Kanarvogel opposes

Appointment of  
Ingerman Smith,  
LLP, attorney

A motion was made by Arthur Williams, seconded by Kathleen Reilly, to adjourn the meeting.  
Motion carried unanimously

Adjournment

The meeting adjourned at 10:49

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Jacqueline Dunning  
District Clerk Pro Tem

The meeting of the Board of Education of the Shelter Island Union Free School District is Monday, September 15, 2008 at 7:00 p.m.