

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT  
BOARD OF EDUCATION**

**REGULAR MEETING  
PUBLIC MEETING**  
September 15, 2008

Members Present: Rebecca Mundy, Thomas Graffagnino, Linda Eklund, Kathleen Reilly,  
Mark Kanarvogel, Kenneth Lewis, Jr.  
Arthur Williams arrived @ 7:09 p.m.

Members Absent:

Others Present: Superintendent, Sharon Clifford; Assistant Superintendent, Donna  
Guiffre; Deborah Vecchio, District Clerk; Business Official, Frank Perry;  
Jake Williams from the Shelter Island Reporter and 8 faculty/staff/students  
and 4 community residents.

The meeting was called to order at 7:05 p.m. by President Mundy, followed  
by the Pledge of Allegiance.

Call To Order

The Oath of Office was administered to Kaitlyn McGayhey, Student  
Liaison to the Board of Education, by Rebecca Mundy, President, Board of  
Education.

Oath of Office  
K. McGayhey,  
Student Liaison to  
BOE

**Visitor's Comments – None**

Visitor's  
Comments

A motion was made by Kenneth Lewis, Jr., seconded by Linda Eklund, BE  
IT RESOLVED THAT: The Board of Education hereby approves the  
board minutes of the Regular Meeting of August 11, 2008, the Special  
Meeting of August 12, 2008, the Special Meeting of August 18, 2008, and  
the Regular Meeting of August 25, 2008 (copy in the supplemental file).

Approval of  
Minutes

Motion carried unanimously

A motion was made by Kenneth Lewis, Jr., seconded by Thomas  
Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby  
approves the Treasurer Reports for August 2008.

Treasurer's Report

Motion carried unanimously

**Correspondence –**

Correspondence

A. Ms. Rebecca Mundy spoke about the proposed subdivision letter  
received by Christopher M. Read. Ms. Mundy sees no need to decline Mr.  
Read's request. Ms. Mundy asked the District Clerk to respond to his  
request(copy in the supplemental file).

**Correspondence –**

**B.** Ms. Rebecca Mundy spoke about the proposed subdivision letter received by the Peconic Land Trust on behalf of the Brandensteins. Ms. Mundy sees no need to decline the Brandensteins request. Ms. Mundy asked the District Clerk to respond to his request(copy in the supplemental file).

**C.** Ms. Rebecca Mundy forwarded to Mark Kanarvogel, Buildings and Grounds committee member, a letter regarding a solar power conference on October 3, 2008. Ms. Sharon Clifford and Mr. Jim Rogers will be attending this conference.

**D.** Ms. Rebecca Mundy acknowledged receipt of a letter received by a parent regarding a student issue.

**E.** Ms. Rebecca Mundy received from NYSSBA a booklet regarding Wellness Committees and gave it to Linda Eklund, Wellness Committee member.

Correspondence  
(con't)

**Presentation –**

**A.** Ms. Denise DiPaolo, Director of the Shelter Island Public Library, kindly requested a special district meeting of the voters of the district to be held on Saturday, November 8, 2008, from 10 a.m. to 4 p.m. for an appropriation of public funds in the amount of \$426,840 for the calendar year 2009.

Presentation

A motion was made by Arthur Williams, seconded by Linda Eklund, BE IT RESOLVED THAT: a special meeting of the voters of the school district be scheduled for Saturday, November 8, 2008, pursuant to the request of the Board of Trustees of the Shelter Island Public Library, for the purpose of voting on the library's 2009 operating budget and that the District Clerk be and hereby is directed to take all such steps as are necessary to conduct said special meeting.

Library Vote  
2008-2009

Motion carried unanimously

A motion was made by Thomas Graffagnino, seconded by Arthur Williams, BE IT RESOLVED THAT: the Board of Education hereby approves the following co-curricular position(s) for the 2008-2009 school year:

Co-curricular  
position

Yearbook Advisors	Sharon Gibbs	\$2,042
	Robin Anderson	\$2,042

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves to amend the date of resignation, for retirement purposes, of Marjorie Cyr, Teacher Assistant, effective January 5, 2009.

Amend the date of resignation, M. Cyr

Motion carried unanimously

A motion was made by Thomas Graffagnino, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby approves the following personnel to act as mentors for the 2008-2009 school year at the following rates:

Approval of personnel as mentors

Lynne Colligan - @ \$1,500.00  
Robin Anderson - @ \$1,000.00

Motion carried unanimously

A motion was made by Kathleen Reilly, seconded by Arthur Williams, BE IT RESOLVED THAT: The Board of Education hereby appoints Joan Misciagna, as an after school aide, at an hourly rate of \$14.68, effective September 5, 2008 through the duration of the fall combined sports schedule.

Approval of J. Misciagna as an after school aide

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Kenneth Lewis, Jr., BE IT RESOLVED THAT: The Board of Education hereby approves Christina Acheson to render summer services through the Committee on Special Education for 1 student, at a rate of \$690, effective July 8, 2008 – August 18, 2008.

Approval of C. Acheson, summer services

The Board of Education, after discussion of the above motion, amended it as follows:

A motion was made by Kenneth Lewis, Jr., seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves Christina Acheson to be appointed and to render summer services through the Committee on Special Education for 1 student, at a rate of \$660 including ferry reimbursement, for a total of \$690, effective July 8, 2008 – August 18, 2008, all expenses to be paid thru the 611 Federal grant.

Motion carried, Mark Kanarvogel opposes

A motion was made by Kathleen Reilly, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves to pay Lisa Goody for the following additional days, as a part-time school monitor, effective September 3, 2008 as follows:

Approval to pay L. Goody add'l days

Monday - 12 p.m. – 3 p.m.  
Wednesday - 12 p.m. – 3 p.m.

Approval to pay L.  
Goody add'l days

The Board of Education, after discussion of the above motion, amended it as follows:

A motion was made by Mark Kanarvogel, seconded by Kenneth Lewis, Jr.  
BE IT RESOLVED THAT: The Board of Education hereby approves to pay Lisa Goody for the following additional days, at her hourly rate, as a part-time school monitor, effective September 3, 2008 as follows:

Monday – 12 p.m. – 3 p.m.  
Wednesday – 12 p.m. – 3 p.m.

Motion carried unanimously

A motion was made by Thomas Graffagnino, seconded by Linda Eklund,  
BE IT RESOLVED THAT: The Board of Education hereby approves to add the following to the substitute teacher list for the 2008-2009 school year:

Approval to add to  
the substitute  
teacher list

A. Lindsay Springer

Motion carried unanimously

A motion was made by Mark Kanarvogel, seconded by Arthur Williams,  
BE IT RESOLVED THAT: The Board of Education hereby approves to add Mark Kanarvogel to the Athletic Committee for the 2008-2009 school year.

Approval to add  
M. Kanarvogel to  
the Athletic  
Committee 2008-  
2009

Motion carried unanimously

A motion was made by Arthur Williams, seconded by Kenneth Lewis Jr.,  
BE IT RESOLVED THAT: The Board of Education hereby authorizes the Board President to execute the Letter of Engagement between the Board of Education of the Shelter Island Union Free School District and Ingerman Smith, LLP. The term of said agreement shall be for the 2008-2009 school year.

Authorization of  
BOE President to  
sign Letter of  
Engagement,  
Ingerman Smith  
LLP

Motion carried, Mark Kanarvogel opposes

A motion was made by Kenneth Lewis Jr., seconded by Thomas Graffagnino,  
BE IT RESOLVED THAT: The Board of Education hereby approves the BOCES Contract for Services for the school year 2008-2009, as per the attached, and authorizes the Board President to execute the contract.

Approval of the  
BOCES Contract  
and authorization  
to execute

The District Clerk informed the Board that she needed to execute the BOCES Contract for Services. The motion was amended as follows:

A motion was made by Linda Eklund, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves the BOCES Contract for Services for the school year 2008-2009, as per the attached, and authorizes the Board President and District Clerk to execute the contract.

Motion carried unanimously

Approval of the BOCES Contract and authorization to execute (con't)

A motion was made by Linda Eklund, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves to transport 1 student to the following school for the 2008-2009 school year:

A. Ross School - Easthampton, NY

Motion carried unanimously

Approval to transport 1 student

A motion was made by Arthur Williams, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education of the Shelter Island Union Free School District accepts the Environmental Conservation Law report prepared by Enviroscience Consultants, Inc. determining that the proposed boiler replacement project is a Type II action under SEQRA regulations. These actions represent routine activities of educational institutions that do not have significant adverse effects on the environment in accordance with 6NYCRR 617.5(c)(8).

Motion carried unanimously

Acceptance of the Environmental Conservation Law report

**Facility – None**

Facility

**Items For Consideration –**

Items For Consideration

**A.** Ms. Donna Guiffre, Assistant Superintendent, spoke to the Board regarding adoption of the Health Smart Curriculum. The Health Smart Curriculum is a K-12 comprehensive health program designed to address the 6 risky behaviors identified by the Center for Disease Control, and it also lays the foundation for the practice of healthy behaviors in children. The Health Smart program meets national and state standards for health education. HealthSmart is totally free of cost with training. To date, 9 faculty/staff members have been trained, and they are very enthusiastic about the program. A full presentation of the program will be done at the September 29, 2008 Board of Education meeting.

**B.** Frank Perry gave the Board an update on the Business Official position. To date, 6 applications have been received. Before any recommendations are made, Mr. Perry wants to take a comprehensive look at what has been received. Mr. Perry has also requested information on the position, such as salary and benefits, from surrounding districts. BJ Ianfolla will be part of the interview committee, as she will be working closely with this person. Mr. Perry also informed the Board that he has a meeting on Tuesday, September 16, with other Business Officials on the North Fork, to talk about cooperative services. Mr. Perry would like to see what areas districts can share to keep costs down.

Items For  
Consideration  
(con't)

**C.** Tom Graffagnino, after meeting with the Joint Professional Practices Committee, spoke about the formation of a Media Club and the advisor to the club. The purpose of the club would be to film Board of Education meetings for broadcast on Town Channel 22 and also to film events. After discussion, the club will tape Board meetings first and as they go along will create the scope and parameters of the club. Mr. Barber is going to price the equipment needed and will speak to the Board at the next meeting. The Board would like to know how many students are interested in the club.

A motion was made by Linda Eklund, seconded by Arthur Williams, BE IT RESOLVED THAT: The Board of Education hereby approves the creation of a Media Club, effective September 15, 2008.

Creation of a  
Media Club

Motion carried unanimously

**D.** Tom Graffagnino also continued discussion with the Board regarding the Sailing Club. The proposal for the club was presented at the last Board of Education meeting. The Sailing Club advisorship will be at Level 5, of salary Schedule C and will include the Fall and Spring seasons. The club will meet 2-3 times per week. The advisor will be the liaison to the yacht club. The advisorship can be split if other persons are interested. The Board asked if the school explored how many students were interested in the club.

A motion was made by Arthur Williams, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves the creation of a Sailing Club for the Shelter Island School District, with an advisor, and also approves to post said advisor position at Level 5, of Salary Schedule C.

Creation of a  
Sailing Club &  
advisor

Motion carried unanimously

**E.** Linda Eklund discussed the possibility of the district acquiring a point of sale system for the school cafeteria. The point of sale system is a box with a touch screen(computer) that keeps track of every student and the amount of money they spend in the cafeteria. The point of sale system has the capability to do state reports, create letters to parents, gives parents the ability to pay by credit card, see what their child is eating, and it eliminates 70% of the tedious paperwork that is done on a daily basis. The cost is approximately \$4,000. Mrs. Clifford thanked Linda for her efforts with the ladies in the cafeteria regarding the cash register and for everything else she has done.

Items For  
Consideration  
(con't)

**Administrator's Report –**

Administrator's  
Report

**A.** Mrs. Clifford reported that the opening of school went well and that the district hit the ground running. Mrs. Clifford thanked the teachers & staff. Mrs. Clifford also thanked the PTSA for sponsoring the Back to School BBQ, which was held on September 5, 2008. The Elementary Open School Night went well and the Middle School Open House will be on Tuesday, September 23, at 6:30 p.m. and the High School Open House will be on Wednesday, October 8 at 6:30 p.m.

**Board Member Reports –**

Board Member  
Reports

**A.** Rebecca Mundy asked Frank Perry, Business Official, to give an explanation of the school surplus fund balance that Mr. Bob Fredericks spoke about in the Shelter Island Reporter.

**B.** Rebecca Mundy thanked Frank Perry and Donna Guiffre for the training they gave the Board last week. Rebecca also asked the Board members if anyone is interested in attending the NYSSBA meeting on September 23, 2008 regarding the Tax Cap.

**C.** Kim Reilly reported to the Board that she and Tom met with JPPC today, and the committee is waiting for feedback from the staff regarding the attendance policy.

**D.** Mark Kanarvogel spoke about the breakfast the senior class prepared for the Class of 1958 this past Sunday. The seniors gave the Class of 1958 a tour of the school and had time to reminisce with the Class of 1958 about the time they spent at Shelter Island School. The seniors raised \$1,000 for having the event. It was very encouraging for the students.

**E.** Linda Eklund reported that there will be a meeting of the Wellness Committee, Monday, September 22, 2008 at 7 p.m. Notice of the meeting will also appear in the Thursday, September 18<sup>th</sup> edition of the Shelter Island Reporter for any community member that would like to attend.

Board Member  
Reports (con't)

**Visitor's Comments - None**

Visitor's  
Comments

A motion was made by Linda Eklund, seconded by Arthur Williams, BE IT RESOLVED THAT: The Board of Education voted to go into an executive session at 9:00 p.m. for a specific student matter and negotiations.

Executive Session

Motion carried unanimously

The Board came out of executive session at 10:10 p.m.

A motion was made by Linda Eklund, seconded by Arthur Williams, to adjourn the meeting.

Adjournment

Motion carried unanimously

The meeting adjourned at 10:11 p.m.

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Deborah Vecchio  
District Clerk

The meeting of the Board of Education of the Shelter Island Union Free School District is Monday, September 29, 2008 at 7:00 p.m.