

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

**REGULAR MEETING
PUBLIC MEETING**
December 1, 2008

Members Present: Rebecca Mundy, Thomas Graffagnino, Kathleen Reilly, Mark Kanarvogel, Arthur Williams, Linda Eklund, Kenneth Lewis, Jr., Kaitlyn McGayhey

Members Absent:

Others Present: Superintendent, Sharon Clifford; Assistant Superintendent, Donna Guiffre; Deborah Vecchio, District Clerk; Business Official, Frank Perry; Sam Schneider; Jake Williams from the Shelter Island Reporter and 5 faculty/staff/students and 7 community residents.

The meeting was called to order at 7:02 p.m. by President Mundy, followed by the Pledge of Allegiance. Call To Order

Visitor's Comments –

A. Ms. Lee Oliver would like to know when she can sit down with the Board of Education regarding policy and procedure.

Visitor's
Comments

A motion was made by Mark Kanarvogel, seconded by Arthur Williams, BE IT RESOLVED THAT: The Board of Education hereby approves the Treasurer Reports for October 2008.

Motion carried unanimously

Treasurer's
Reports

Correspondence –

A. Ms. Rebecca Mundy stated that she received 2 pieces of correspondence.

Correspondence

Presentation –

A. Ms. Rebecca Mundy welcomed the district's new School District Business Leader, Sam Schneider, and Ms. Mundy administered the Oath of Office to Mr. Schneider.

Presentation

B. Ms. Stephanie Sareyani, K-12 Art Teacher, gave a presentation to the Board on the art curriculum of the district and how she is blending art with other disciplines such as history and literature. Ms. Sareyani also spoke about the different grants and special projects she is working on. Art students will be transforming the lobby entrance to create a sense of pride in their school and community. Ms. Sareyani shared some pieces of art created by our students and also thanked the Board for the opportunity to share her curriculum with them.

Presentation(con't)

C. Ms. Amber Williams, Claims Auditor, gave a report to the Board on the district's Audit of Claims for the period January 1, 2008 – June 30, 2008. Ms. Williams stated that the travel policy needs to be looked at first by the policy committee. Mr. Frank Perry, Business Official, also stated that other policies and procedures need to be addressed such as the purchasing policy, confirming purchase orders, and emergencies.

A motion was made by Thomas Graffagnino, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby approves to accept the Claims Auditor Report, as prepared by Amber Williams, for the period January 1, 2008 – June 30, 2008.

Acceptance of the
Claims Auditor
Report

Motion carried unanimously

A motion was made by Arthur Williams, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby accepts the resignation of Frank Perry, School Business Official, effective December 31, 2008.

Resignation of
Frank Perry,
Business Official

Motion carried unanimously, with sadness

Mr. Perry stated that it has been a real challenge and a pleasure. Mr. Perry also stated he has set the standards for Sam Schneider, and he thanked Mrs. Sharon Clifford and Ms. Donna Guiffre for all of their support.

A motion was made by Kenneth Lewis Jr., seconded by Arthur Williams, BE IT RESOLVED THAT: The Board of Education hereby appoints Sam Schneider as Purchasing Agent, effective December 1, 2008.

Appointment of
Sam Schneider as
Purchasing Agent

Motion carried unanimously

A motion was made by Thomas Graffagnino, seconded by Mark Kanarvogel, BE IT RESOLVED THAT: The Board of Education hereby appoints Sam Schneider as Deputy Treasurer and as signator on the district accounts, effective January 1, 2009.

Appointment of
Sam Schneider as
Deputy Treasurer
and signator

Motion carried unanimously

A motion was made by Arthur Williams, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves the following coaching position(s) for the 2008-2009 school year:

Coaching position(s)

JH Girls Volleyball Jacqueline Brewer \$2,181

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Arthur Williams, BE IT RESOLVED THAT: The Board of Education hereby approves to add the following to the substitute list for the remainder of the 2008-2009 school year for the following areas:

Add to the substitute list

- A. Arlene Rasmussen – cafeteria (pending receipt of hirability)
- B. Judy Sherman – nurse (pending receipt of hirability)

Motion carried unanimously

A motion was made by Arthur Williams, seconded by Kenneth Lewis, Jr., BE IT RESOLVED THAT: The Board of Education hereby appoints Jacqueline Dunning, as Adult Education Coordinator, for the Winter 2009 session, at a rate of \$1,000, effective December 1, 2008.

Appointment of J. Dunning, Adult Education Coordinator

Motion carried unanimously

A motion was made by Thomas Graffagnino, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves the recommendation from the Committee on Special Education for student(s) #1292.

CSE Recommendations

Motion carried unanimously

A motion was made by Kenneth Lewis, Jr., seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts the Budget Status Report, as of October 31, 2008, for the following funds:

Acceptance of the Budget Status Report

- A. General Fund
- B. School Lunch Fund
- C. Federal Fund

Motion carried unanimously

A motion was made by Arthur Williams, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts the Revenue Status Reports, as of October 31, 2008, for the following funds:

Acceptance of the Revenue Status Reports

- A. General Fund
- B. School Lunch Fund
- C. Federal Fund

Motion carried unanimously

A motion was made by Arthur Williams, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby accepts and approves the Budget Transfers Report, as of October 31, 2008, that in accordance with Board Policy, Sharon Clifford has approved, as well as the transfers that need specific Board approval.

Acceptance and approval of the Budget Transfers Report

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Arthur Williams, BE IT RESOLVED THAT: The Board of Education hereby authorizes to close the following bank accounts:

Authorization to close bank accounts

<u>Account</u>	<u>Financial Institution</u>	<u>Balance as of 10/31/08</u>
Capital High Yield Savings Account	Capital One	2,802.01
Capital Checking Account	Capital One	125.44
Capital Fund Account	Class/MBIA	1,972.22
Project Blacktop Checking Account	Capital One	1,059.24

Motion carried unanimously

A motion was made by Kenneth Lewis Jr., seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby establishes school lunch prices, effective January 5, 2009, as follows:

Establishment of school lunch prices

- Type A Lunch K-4 - \$1.75
- Type A Lunch 5-12 - \$2.25

Motion carried unanimously

A motion was made by Kenneth Lewis Jr., seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby establishes the prices for school lunch items, effective January 5, 2009, as recommended and as presented in the body of the minutes of December 1, 2008.

Establishment of prices for school lunch items

After discussion by the Board of Education, the above motion is amended as follows:

Establishment of prices for school lunch items(con't)

A motion was made by Kenneth Lewis Jr., seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby approves to table the above motion until December 15, 2008.

Approval to table above motion

Motion carried unanimously

A motion was made by Arthur Williams, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby approves the School Lunch Items Bid award, effective December 2, 2008, as recommended and as attached to the body of the minutes of December 1, 2008.

Approval of the school lunch items bid award

Motion carried unanimously

A motion was made by Arthur Williams, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves the following:

Approval to reimburse mileage

WHEREAS, one of our District students who is a member of the high school golf team attends a vocational and technical program conducted by Eastern Suffolk BOCES in Riverhead as was therefore unable to accompany his teammates being transported from Shelter Island to scheduled golf matches during the fall of 2008; and

WHEREAS, Administration attempted to obtain transportation for the student to the aforesaid golf matches from his Riverhead BOCES program; and

WHEREAS, such efforts resulted in obtaining quotes from commercial entities which were substantially higher than the amount necessary to reimburse the child's parent for mileage, at the IRS rate of 58.5 cents per mile, from Shelter Island to Riverhead to pick up the student and take him to the individual golf matches, and including round trip fare on the North Ferry; and to which arrangement the student's parent was willing to agree, now therefore be it

RESOLVED, that the Board of Education hereby authorizes reimbursement to the parent of the aforesaid student for mileage at the IRS rate from the District to Riverhead and from there to

each of the 6 (six) golf matches in which the student, as a member of the District team, participated during the fall of 2008 and including round trip fare on the North Ferry for car and driver on each of the said occasions and amounting in all to the sum of \$250.44.

Approval to
reimburse
mileage(con't)

After discussion by the Board of Education, the above motion was amended as follows:

WHEREAS, one of our District students who is a member of the high school golf team attends a vocational and technical program conducted by Eastern Suffolk BOCES in Brookhaven as was therefore unable to accompany his teammates being transported from Shelter Island to scheduled golf matches during the fall of 2008; and

WHEREAS, Administration attempted to obtain transportation for the student to the aforesaid golf matches from his Brookhaven BOCES program; and

WHEREAS, such efforts resulted in obtaining quotes from commercial entities which were substantially higher than the amount necessary to reimburse the child's parent for mileage, at the IRS rate of 58.5 cents per mile, from Shelter Island to Brookhaven to pick up the student and take him to the individual golf matches, and including round trip fare on the North Ferry; and to which arrangement the student's parent was willing to agree, now therefore be it

RESOLVED, that the Board of Education hereby authorizes reimbursement to the parent of the aforesaid student for mileage at the IRS rate from the District to Brookhaven and from there to each of the 6 (six) golf matches in which the student, as a member of the District team, participated during the fall of 2008 and including round trip fare on the North Ferry for car and driver on each of the said occasions and amounting in all to the sum of \$250.44.

Motion carried unanimously

Facility – None

Facility

Items For Consideration -

A. Mr. Frank Perry would like the Board to consider a presentation by the district’s insurance company (NYSIR). Mr. Perry has already contacted a representative from NYSIR. This will be done at the January Board of Education meeting.

Items For
Consideration

A motion was made by Arthur Williams, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves Lamb & Barnosky, LLP to provide specific legal services under the terms and conditions to be provided in said Agreement; and

Approval of Lamb
& Barnosky, LLP

BE IT FURTHER RESOLVED: that Board President Rebecca Mundy is to be authorized to execute the Agreement between the District and Lamb & Barnosky, LLP.

Motion carried unanimously

Administrator’s Report –

A. Mrs. Clifford reported that she had her first Superintendent’s coffee hour on November 18, 2008. 10 parents attended for approximately 1 ½ hours. Items of discussion were parking, curriculum, the new drop-off system, and technology.

Administrator’s
Report

A. Mrs. Clifford reported to the Board that on December 8th, the Task Force (Oysterponds) is going to make a presentation to the Oysterponds Board of Education. Mrs. Clifford reported that Oysterponds level of interest is good, and they are impressed with our educational programs and the district’s vision. Mrs. Clifford also suggested community focus meetings be conducted as well as a feasibility study. The Seneca Falls rate was given to them, regarding tuition, should talks get serious, and they move forward.

Board Member Reports –

A. Ms. Rebecca Mundy reported that the FIT Committee board created an advisory committee to review rates. The school and town will work on an updated agreement. Mr. Arthur Williams asked about the Certificate of Occupancy. Ms. Mundy said that was an executive session issue.

Board Member
Reports

B. Mr. Arthur Williams reported that the Board needs to move forward with paperless Board of Education meetings. He also suggested that the school should provide a laptop if a board member does not have one.

Board Member
Reports (con't)

C. Ms. Rebecca Mundy asked Mr. Arthur Williams if he would like to be the chairperson for the Audit Committee meeting. It was also discussed who would be the third Board of Education member to sit on the Policy Committee and who will be the chairperson of the Policy Committee.

A motion was made by Linda Eklund, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby appoints Kenneth Lewis, Jr. to the Policy Committee and Rebecca Mundy as the chairperson for the Policy Committee and Arthur Williams as the chairperson of the Audit Committee.

Appointment of K.
Lewis to the policy
committee

Motion carried unanimously

Visitor's Comments – None

Visitor's
Comments

A motion was made by Mark Kanarvogel, seconded by Arthur Williams, BE IT RESOLVED THAT: The Board of Education voted to go into an executive session at 8:30 p.m. for the purpose of negotiations, a specific personnel matter, a contractual matter, and for the interviewing of two candidates.

Executive Session

Motion carried unanimously

The Board came out of executive session at 11:03 p.m.

A motion was made by Thomas Graffagnino, seconded by Linda Eklund, to adjourn the meeting.

Adjournment

Motion carried unanimously

The meeting adjourned at 11:04 p.m.

Deborah Vecchio
District Clerk

The meeting of the Board of Education of the Shelter Island Union Free School District is Monday, December 15, 2008 at 7:00 p.m.

