

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

**REGULAR MEETING
PUBLIC MEETING
December 15, 2008**

Members Present: Rebecca Mundy, Thomas Graffagnino, Kathleen Reilly, Mark Kanarvogel, Arthur Williams, Linda Eklund, Kenneth Lewis, Jr., Kaitlyn McGayhey

Members Absent:

Others Present: Superintendent, Sharon Clifford; Assistant Superintendent, Donna Guiffre; Deborah Vecchio, District Clerk; Business Official, Frank Perry; Sam Schneider; Jake Williams from the Shelter Island Reporter and 4 faculty/staff/students and 2 community residents.

The meeting was called to order at 7:05 p.m. by President Mundy, followed by the Pledge of Allegiance. Call To Order

Visitor's Comments – None

Visitor's
Comments

A motion was made by Arthur Williams, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves the minutes of the Special Meeting of November 3, 2008. Approval of the Minutes

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Arthur Williams, BE IT RESOLVED THAT: The Board of Education hereby approves the minutes of the Regular Meeting of November 3, 2008.

Motion carried unanimously

A motion was made by Thomas Graffagnino, seconded by Mark Kanarvogel, BE IT RESOLVED THAT: The Board of Education hereby approves the minutes of the Special District Meeting of November 8, 2008.

Motion carried unanimously

A motion was made by Arthur Williams, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves the Treasurer Reports for November 2008.

Treasurer
Reports

Motion carried unanimously

Correspondence –

Correspondence

A. Ms. Rebecca Mundy stated that she received 4 pieces of correspondence regarding a student issue.

Presentation –

A. Ms. Laura Leever gave a presentation to the Board on the Spanish curriculum of the district. Ms. Leever wrote the scope and sequence for levels 1A and 4, and she designed the curriculum, based on the textbook, for level 5, which is Art and Literature based. Ms. Leever also spoke about the database of songs and lyrics she has formatted, the grammar points used in the songs, and how she categorizes grammar in song. Ms. Leever also uses YouTube, pod casts, and newscasts as a tool for good exposure to the language.

B. Ms. Rebecca Mundy thanked Frank Perry for all of his help and welcomed him to come back and visit. Mr. Perry stated he would offer his help at any time.

A motion was made by Thomas Graffagnino, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby appoints Jerome Mundy as a part-time School Monitor, effective December 16, 2008 – June 30, 2009, at a rate of \$10.87 per hour.

Motion carried, Rebecca Mundy abstains

A motion was made by Kenneth Lewis Jr., seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby appoints Kimberly Clark as a 12 month part-time Account Clerk, effective December 8, 2008, at a rate of \$18.00 per hour, for 17 ½ hours per week. Under the terms of this employment, Ms. Clark will receive 13 paid holidays annually, prorated, to be compensated at a rate of 3 1/2 hours per holiday. Her 12 month schedule, although she may be required to work the school recesses, in the discretion of the superintendent, will be on an as needed basis.

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Arthur Williams, BE IT RESOLVED THAT: The Board of Education hereby appoints Kimberly Clark as Extraclassroom Activity Fund Treasurer, effective December 8, 2008.

Motion carried unanimously

A motion was made by Arthur Williams, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves to add the following to the substitute teacher list for the remainder of the 2008-2009 school year:

Presentation

Appointment of J. Mundy as part-time School Monitor

Appointment of K. Clark as part-time Account Clerk

Appointment of K. Clark as Extraclassroom Activity Fund Treasurer

Approval to add to the substitute teacher list

- A. Dolores Leonard, pending receipt of hirability
- B. Allyse Gruslin, pending receipt of hirability
- C. Lou Mannino

Approval to add to the substitute list (con't)

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby rescinds the appointment of Sam Schneider as Deputy Treasurer and as a signator on the district accounts, effective January 1, 2009.

Rescind appointment of S. Schneider as Deputy Treasurer and as signator

Motion carried unanimously

A motion was made by Kenneth Lewis, Jr., seconded by Mark Kanarvogel, BE IT RESOLVED THAT: The Board of Education hereby approves the recommendation from the Committee on Special Education for student(s) #1227.

CSE Recommendations

Motion carried unanimously

A motion was made by Arthur Williams, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts the Budget Status Reports, as of November 30, 2008, for the following funds:

Acceptance of the Budget Status Report

- A. General Fund
- B. School Lunch Fund
- C. Federal Fund

Motion carried unanimously

A motion was made by Kenneth Lewis, Jr., seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts the Revenue Status Reports, as of November 30, 2008, for the following funds:

Acceptance of the Revenue Status Reports

- A. General Fund
- B. School Lunch Fund
- C. Federal Fund

Motion carried unanimously

A motion was made by Kenneth Lewis Jr., seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby accepts and approves the Budget Transfers Report, as of November 30, 2008, that in accordance with Board Policy, the Superintendent has approved.

Motion carried unanimously

Acceptance and approval of the Budget Transfers Report

A motion was made by Arthur Williams, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby establishes the prices for school lunch items, effective January 5, 2009, as recommended and as presented in the body of the minutes of December 15, 2008.

Establishment of prices for school lunch items

After discussion by the Board of Education, the motion was amended as follows:

A motion was made by Linda Eklund, seconded by Arthur Williams, BE IT RESOLVED THAT: The Board of Education hereby establishes prices for school lunch items, effective January 5, 2009, as presented in the December 15, 2008 memo to the Board of Education with additions as noted by the Business Official and as attached to the body of the minutes of December 15, 2008.

Motion carried unanimously

A motion was made by Kenneth Lewis Jr., seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby appoints EMT Governmental Accounting Service to provide accounting services for an additional 10 days at \$600 per day (for a 7 hour day).

Motion carried unanimously

EMT Governmental Accounting Service

Facility – None

Facility

Items For Consideration -

Items For Consideration

A. The Board of Education discussed creating a District Health and Safety Committee as recommended by Joseph Mineo, the district's Senior Safety Officer. The committee will meet four times per year or on an as needed basis.

A motion was made by Linda Eklund, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves the creation of a District Health and Safety Committee, staff to include members as listed in the memo of November 5, 2008 from our Senior Safety Officer, with the addition of a Board of Education member, and BE IT FURTHER RESOLVED THAT: The Board of Education hereby appoints Mark Kanarvogel to said committee.

Motion carried unanimously

Creation of a District Health and Safety Committee, M. Kanarvogel appt on committee

A motion was made by Arthur Williams, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves Mark Kanarvogel, Board of Education member, to be a liaison to said District Health and Safety Committee.

Motion carried unanimously

Approval of M. Kanarvogel as liaison to DH & S Committee

Administrator's Report –

A. Mrs. Clifford reported to the Board that the school concerts were held last week, Wednesday, December 10 and Thursday, December 11, and the students did a wonderful job under the direction of Phyllis Power and Keith Brace. Mrs. Clifford said that we had some of our biggest audiences.

B. Mrs. Clifford reported that the Science Fair, held on December 5, 2008, was amazing and the projects were high quality and student centered. Ann Marie Galasso and Dan Williams, High School Science teachers, added to the evening.

C. Mrs. Clifford thanked Frank Perry and stated that the district was going to miss him as a friend and a colleague.

Administrator's Report

Board Member Reports –

A. Ms. Kim Reilly reported she has received concerns from parents regarding being able to meet the deadlines of college applications this week due to the absence of the guidance counselor.

B. Ms. Rebecca Mundy attended Bay Street theatre to see the play written by senior student Kieran Wilson. Students Elliot Zabel and Sara Mundy performed in Mr. Wilson's play and did an awesome job. Ms. Mundy stated that all Shelter Island students shined that night.

C. Mrs. Sharon Clifford reported that there is a legislative breakfast at Longwood Central School District on Saturday, February 7, 2009, and she recommends some Board of Education members attend.

D. Mr. Arthur Williams asked if the warrants are included in the treasurer's report and would also like the warrants released more frequently.

E. Mr. Mark Kanarvogel reported he has received concerns from parents regarding Jean Cowen's absences. Mr. Kanarvogel commented that when she is in school, her door is always closed. Mr. Kanarvogel also commented that the community wants to know what the school is going to do about this.

Board Member Reports

F. Ms. Linda Eklund asked if the school receives a Certificate of Occupancy each year, and is it for the entire structure. She stated that the garage out back should have a separate C of O and any exception should be noted. She also asked if Jim Rogers has received an updated Certificate of Occupancy.

Board Member Reports(con't)

Visitor's Comments –

Visitor's Comments

A. Mr. Draper asked the Board about protocols regarding the school tablets, specifically test taking on the tablets. It was stated that the students use the tablets for practice exams. Mr. Draper also asked about pre-installed games on the tablets and the extent of use of the internet and YouTube taking the place of reading a book.

A motion was made by Mark Kanarvogel, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education voted to go into an executive session at 8:00 p.m. for the purpose of negotiations and two specific personnel matters.

Executive Session

Motion carried unanimously

A motion was made by Arthur Williams, seconded by Mark Kanarvogel, to adjourn executive session and reconvene the regular meeting at 11:15 p.m.

Reconvene regular meeting

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves to change the January Board of Education meeting schedule as follows:

Approval to change January BOE Meeting schedule

Work Session on January 5, 2009 @ 7 p.m.

Regular Board of Education Meeting on January 20, 2009 at 7 p.m.

Motion carried unanimously

A motion was made by Kenneth Lewis Jr., seconded by Thomas Graffagnino, to adjourn the meeting.

Adjournment

Motion carried unanimously

The meeting adjourned at 11:20 p.m.

Deborah Vecchio
District Clerk

The meeting of the Board of Education of the Shelter Island Union Free School District is Monday, January 5, 2009 at 7:00 p.m.