

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

**REGULAR MEETING
PUBLIC MEETING**
February 9, 2009

Members Present: Rebecca Mundy, Thomas Graffagnino, Kathleen Reilly, Mark Kanarvogel, Linda Eklund, Kenneth Lewis, Jr.

Members Absent: Arthur Williams; Kaitlyn McGayhey, Student Liaison

Others Present: Superintendent, Sharon Clifford; Assistant Superintendent, Donna Guiffre;
Deborah Vecchio, District Clerk; School District Business Leader, Sam Schneider; Cara Loriz from the Shelter Island Reporter and 2 faculty/staff/students and 4 community residents.

The meeting was called to order at 7:06 p.m. by President Mundy, followed by the Pledge of Allegiance. Call To Order

Visitor's Comments – None

Visitor's
Comments

A motion was made by Thomas Graffagnino, seconded by Mark Kanarvogel, BE IT RESOLVED THAT: The Board of Education hereby approves the minutes of the Regular Meeting of December 15, 2008 and the Work Session/Regular Meeting of January 5, 2009.
Motion carried unanimously

Approval of the
Minutes

Treasurer's Reports – None

Treasurer
Reports

Correspondence –

Correspondence

A. Ms. Rebecca Mundy stated that she received a note from the Thomas Gleason and Nesbitt-Walker families thanking the board for their kind expression of sympathy.

B. Ms. Rebecca Mundy also received a letter from Katrina Kaasik, National Honor Society President, thanking the board for volunteering to serve and contributing to the National Honor Society induction dinner.

C. Ms. Rebecca Mundy stated that she received a letter from a spouse of an employee regarding a personnel matter.

D. Ms. Rebecca Mundy stated that she received a letter from a parent regarding the disappointment in officiating of the JH Boys Basketball game against McGann-Mercy on January 17, 2009.

Correspondence
(con't)

Ms. Mundy stated to the District Clerk that she would like copies of the above for her files and that any e-mails received as correspondence will be forwarded to the rest of the Board of Education.

Presentation -

Presentation

A. Mr. John Peppard, Regional Marketing Manager of the New York State Insurance Reciprocal(NYSIR), gave a presentation to the board on the history of the company, as well as the safety and risk management services they provide to school districts. He also discussed the Shelter Island School District; specifically, what coverage the district has and the deductibles attached to that coverage. The Shelter Island School District joined NYSIR in 2001. Mrs. Clifford commented that she is pleased with NYSIR. Mr. Peppard presented to Ms. Rebecca Mundy a plaque for the districts' commitment to NYSIR as they celebrate their 20th anniversary.

A motion was made by Kathleen Reilly, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves the 2009-2010 School Calendar.

Approval of the
2009-2010 School
Calendar

Motion carried unanimously

A motion was made by Mark Kanarvogel, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves the date of Saturday, June 26, 2010, for senior graduation.

Approval of the
date of senior
graduation

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Kenneth Lewis, Jr., BE IT RESOLVED THAT: The Board of Education of the Shelter Island UFSD hereby approves and ratifies the Memorandum of Agreement between the negotiating representatives of the Shelter Island UFSD and the Shelter Island Faculty Association, dated January 26, 2009, with respect to the SRP (School Related Professionals) unit and authorizes the Superintendent and/or the Board President to execute a new Contractual Bargaining Agreement incorporating the terms of said Memorandum of Agreement.

Ratify a
Memorandum of
Agreement School
Related
Professionals
unit(SRP)

Motion carried unanimously

A motion was made by Mark Kanarvogel, seconded by Kenneth Lewis, Jr., BE IT RESOLVED THAT: The Board of Education of the Shelter Island UFSD hereby approves and ratifies the Memorandum of Agreement between the negotiating representatives of the Shelter Island UFSD and the Shelter Island Faculty Association, dated January 26, 2009, with respect to the Custodial unit and authorizes the Superintendent and/or the Board President to execute a new Contractual Bargaining Agreement incorporating the terms of said Memorandum of Agreement.

Motion carried unanimously

Ratify a Memorandum of Agreement Custodial unit

A motion was made by Thomas Graffagnino, seconded by Kenneth Lewis, Jr., BE IT RESOLVED THAT: The Board of Education of the Shelter Island UFSD hereby approves the agreement between the Shelter Island UFSD and the Shelter Island Faculty Association (School Related Professionals) dated February 5, 2009, concerning the placement of a non-contractual employee into the School Related Professionals unit and authorizes the Board President to execute the agreement.

Motion carried unanimously

Approval of an agreement, placement of a non-contractual employee into the SRP unit

A motion was made by Kathleen Reilly, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education of the Shelter Island UFSD hereby approves the agreement between the Shelter Island UFSD, and the Shelter Island Faculty Association (SIFA) and the Shelter Island Faculty Association (School Related Professional), dated February 5, 2009 concerning the placement of an School Related Professional employee being placed into the Shelter Island Faculty Association and authorizes the Board President to execute the agreement.

Motion carried, Mark Kanarvogel abstains

Approval of an agreement, placement of an SRP employee into the Shelter Is. Faculty Assoc.

A motion was made by Linda Eklund, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education of the Shelter Island UFSD hereby approves the agreement between the Shelter Island Union Free School District and the Shelter Island Faculty Association, dated February 6, 2009, modifying Article XX(A) of the collective bargaining agreement to add a second paragraph and authorizes the Board President to execute the agreement.

Motion carried unanimously

Approval to modify Article XX(A), of the SIFA collective bargaining agreement

A motion was made by Mark Kanarvogel, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves to move the following faculty on the salary schedule:

Approval of Step Movement

- a. Laura Leever from Step 12MA+15 to Step 12MA+30
- b. Peter Miedema from Step 5BA+15 to Step 5BA+30

Motion carried unanimously

A motion was made by Kenneth Lewis Jr., seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby approves to add the following to the substitute teacher list for the remainder of the 2008-2009 school year:

Approval to add to the substitute teacher list

A. Carla Cadzin

Motion carried unanimously

A motion was made by Kenneth Lewis Jr., seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves the following coaching position(s) for the 2008-2009 season:

Coaching position(s)

Brian Becker	JH Girls Basketball	\$2,381
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Motion carried unanimously

A motion was made by Linda Eklund, seconded by Kenneth Lewis Jr., BE IT RESOLVED THAT: The Board of Education hereby accepts the resignation, for the purposes of retirement, of Jean M. Cowen, Guidance Counselor, effective January 4, 2010.

Resignation of Jean M. Cowen, Guidance Counselor

Motion carried unanimously

Ms. Rebecca Mundy commented that Jean Cowen has been with the district since 1986 and the Board of Education wishes her well.

A motion was made by Kathleen Reilly, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts the Budget Status Reports, as of January 31, 2009, for the following funds:

Acceptance of the Budget Status Reports

- A. General Fund
- B. School Lunch Fund
- C. Federal Fund

Motion carried unanimously

A motion was made by Mark Kanarvogel, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby accepts the Revenue Status Reports, as of January 31, 2009, for the following funds:

Acceptance of the Revenue Status Reports

- A. General Fund
- B. School Lunch Fund
- C. Federal Fund

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Kenneth Lewis Jr., BE IT RESOLVED THAT: The Board of Education hereby accepts and approves the Budget Transfers Report, for the period January 15, 2009 through February 6, 2009, that in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.

Approval of the Budget Transfers Report

Motion carried unanimously

A motion was made by Mark Kanarvogel, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves to amend the 2008-2009 operating budget for an appropriation in the amount of \$9,881.25 for the payment of funds due a retiree under the payout clause of the relevant contract. This expenditure is to be funded through an appropriation of Reserve for Employee Benefit Accrued Liability Reserve Fund.

Approval to amend the 2008-2009 operating budget

Motion carried unanimously

Facility – None

Facility

Items For Consideration -

Items For Consideration

A. Mr. Sam Schneider discussed with the Board Requests For Proposals (RFP's) for an architect and an attorney. Mr. Schneider is putting the final touches on the packets, and they will be in the mail on Monday. Mr. Schneider asked the board if they have specific requests to please let him know.

B. The Board of Education discussed where to hold their Budget Workshop meetings during the month of March and their Special Meeting/Regular Meeting on April 20th. It was decided to hold the Budget Workshop meetings in the Library and/or Home Economics room. The Board would like to hold the meeting of April 20th in the auditorium because they will be presenting the budget to the public at a Special Meeting at 6:30 p.m. Due to the play, the meeting may have to be held in either the Library or Home Economics room.

Items For
Consideration
(con't)

Administrator's Report –

Administrator's
Report

A. Mrs. Clifford reported that she had her second Superintendent's coffee hour on February 4, 2009 at 8:15 a.m. Mrs. Clifford wanted to try a morning coffee hour. There was some good discussion regarding the cafeteria and technology. Mrs. Clifford commented that administration uses a lot of the input received by parents. Board members Mark Kanarvogel and Kathleen Reilly attended.

B. Mrs. Clifford thanked Mrs. Janine Mahoney for all of her hard work in preparation for the National Honor Society induction dinner, which was held on January 29, 2009. Mrs. Clifford said it was a lovely evening, the food was great, and everyone had a good time.

C. Mr. Sam Schneider reported to the Board that a "Business Office" tab has been added to the school website. Some examples of what will be added include the school audit report, extra class report, presentation of state aid, etc. Mrs. Clifford thanked Mr. Schneider and is appreciative and open to suggestions.

Board Member Reports –

Board Member
Reports

A. Ms. Rebecca Mundy reported to the Board that the North Fork Festival concert was held on Saturday, February 7, 2009 at Riverhead High School. Ms. Mundy stated that this was one of the best concerts and the band was terrific. Shelter Island School was represented well. She thanked our music department for everything.

B. Mr. Thomas Graffagnino and Ms. Kathleen Reilly reported to the board that JPPC(Joint Professional Practices Committee) met today. High school staff attended to discuss student enrollment in special area courses. Also, the taping of school board meetings will be tabled until the beginning of next year. JPPC also discussed the Gym and Auditorium Sound Technician/Trainer position. The requirements for the position will include a working knowledge of sound equipment and basic principles of sound reinforcement, setting up of microphones and needed equipment for an event in the gym and auditorium for school and community functions, maintaining all equipment, and training and coordinating a schedule for interested students to run equipment at functions not included as part of their school day.

Board Member
Reports(con't)

A motion was made by Kenneth Lewis Jr., seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby creates and adds the position of Sound Equipment Technician/Trainer to Schedule C of the teacher's contract, Level II, at a rate of \$1,261 for the 2008-2009 school year and \$1,309 for the 2009-2010 school year, said position to be prorated for the 2008-2009 school year.

Addition of a
Sound Equipment
Technician/Trainer
to Schedule C,
Level II

Motion carried unanimously

C. Ms. Rebecca Mundy reported that she received an e-mail from Kathy Kenny, League of Women Voters, regarding filming their forums.

Visitor's Comments –

Visitor's
Comments

A. Mr. Draper commented that he did not know what the agreements were under the "Program" section of the agenda. He also commented that the skeletal actions of this board are even more skeletal than other districts. Mrs. Clifford stated that the agreements on the agenda are the districts' School Related Personnel(SRP) and Custodial units. She explained that the district has been in negotiations for awhile, and they have worked out a two year agreement. The non-contractual employee that was moved into the SRP unit is Barbara Jean Ianfolla and the school nurse moved to the teachers' unit. Mrs. Clifford commented that she is looking into whether or not the contracts can be placed on the school website.

B. Dr. Fredericks backed up the above statement made by Mr. Draper regarding the agreements. Dr. Fredericks stated that the Memorandum of Agreement(MOA) is a public document and is to be made available. He asked the board if they knew what percentage increase was in each contract that they just voted on. He stated that cost has to be important to the district in these times and that the district can come in with a 0% increase on the budget. Mrs. Fredericks asked the board if the budget status reports are available to the public. Mr. Sam Schneider will research Mrs. Fredericks request.

A motion was made by Mark Kanarvogel, seconded by Kathleen Reilly,
BE IT RESOLVED THAT: The Board of Education voted to go into an
executive session at 8:12 p.m. for the purpose of a specific personnel
matter.

Executive Session

Motion carried unanimously

The Board came out of executive session at 10:47 p.m.

A motion was made by Thomas Graffagnino, seconded by Kenneth Lewis,
Jr., to adjourn the meeting.

Adjournment

Motion carried unanimously

The meeting adjourned at 10:48 p.m.

Deborah Vecchio
District Clerk

The meeting of the Board of Education of the Shelter Island Union Free
School District is Thursday, February 12, 2009 at 7:00 p.m.