

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT  
BOARD OF EDUCATION**

**REGULAR MEETING  
PUBLIC MEETING**  
February 8, 2010

- Members Present: Rebecca Mundy, Thomas Graffagnino, Kathleen Reilly, Mark Kanarvogel, Kenneth Lewis, Jr., Stephen Gessner, Linda Eklund
- Members Absent: School District Business Leader, Sam Schneider; Gina Giambruno, Student Liaison
- Others Present: Superintendent, Sharon Clifford; District Clerk, Deborah Vecchio; Assistant Superintendent, Donna Guiffre; Ted Hills from the Shelter Island Reporter and 6 faculty/staff/students and 4 community resident(s).

The meeting was called to order at 7:09 p.m. by President Mundy, followed by the Pledge of Allegiance. Call To Order

**Visitor's Comments – None**

Visitor's  
Comments

A motion was made by Mark Kanarvogel, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby approves the minutes of the Special Meeting of January 5, 2010.

Approval of the  
Minutes

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves the minutes of the Regular Meeting of January 11, 2010.

Motion carried unanimously

A motion was made by Stephen Gessner, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby approves the minutes of the Special Meeting of January 26, 2010.

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Mark Kanarvogel, BE IT RESOLVED THAT: The Board of Education hereby approves the Treasurer's Report for the month of December 2009.

Ms. Linda Eklund noted that there was an error in the Reconciliation Report regarding the Chase Scholarship Fund. This was corrected and the Board approved the motion as follows:

A motion was made by Mark Kanarvogel, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves the Treasurer's Report for the month of December 2009, with the correction as noted by Linda Eklund.

Treasurer's Report

Motion carried unanimously

A motion was made by Stephen Gessner, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves the extra classroom activity fund report for the period ending December 31, 2009.

ExtraClassroom Activity Fund

Motion carried unanimously

**Correspondence -**

Correspondence

A. Ms. Rebecca Mundy presented a plaque to the Board of Education from the New York State School Boards Association (NYSSBA) for renewing their membership in the association.

**Presentation -**

Presentation

A. Mr. Robert Barber, Middle School Social Studies teacher, along with Jimmy Olinkiewicz, presented the Board of Education with a special opportunity for our 9<sup>th</sup> grade students to go to Washington, D.C. 30 individuals will be included in the trip, 25 students plus 5 chaperones. Approximately \$2,000 of the total cost of the trip will be the students' responsibility, and the remaining cost of the trip (\$4,255) will be provided by outside funds or fundraising. Ms. Rebecca Mundy stated that a Washington, D.C. trip is long overdue and is a great opportunity for our 9<sup>th</sup> grade students.

A motion was made by Thomas Graffagnino, seconded by Mark Kanarvogel, BE IT RESOLVED THAT: The Board of Education hereby approves the 9<sup>th</sup> grade class trip (itinerary in supplemental file) to Washington, D.C., May 5 – May 6, 2010, as presented by Bob Barber and Jimmy Olinkiewicz.

Approval of a 9<sup>th</sup> Grade Trip, Washington D.C.

Motion carried unanimously

B. Mr. Peter Needham, Sailing Club Advisor, presented the Board with an opportunity for 6 high school students to participate in a sailing regatta in Norfolk, Virginia, April 16 – April 18th, 2010. Students will have to pay their own way but could fundraise for any short falls. There will be 2 parent chaperones, 1 male and 1 female. The club can make accommodations for more students to go. The approximate cost of the trip will be \$2,548.

A motion was made by Stephen Gessner, seconded by Kenneth Lewis, Jr., BE IT RESOLVED THAT: The Board of Education hereby approves a potential regatta race, in Norfolk, Virginia, April 16 – April 18, 2010 for 6 members of the Sailing Club team, as presented by Peter Needham.

Motion carried unanimously

Approval of a regatta race, Norfolk, Virginia

C. Ms. Audrey Pedersen, Senior Class Advisor, presented to the Board the final itinerary for the senior class trip. The senior class will be taking a cruise from New York City to the Bahamas, May 22 – May 29, 2010, on Norwegian Cruise Lines. There will be 5 chaperones on the trip.

A motion was made by Thomas Graffagnino, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby approves the 2010 senior class trip (itinerary in supplemental file) to the Bahamas on Norwegian Cruise Lines, May 22 – May 29, 2010, as presented by Ms. Pedersen.

Motion carried unanimously

Presentation (con't)

Approval of the Senior Class Trip, Bahamas

A motion was made by Kenneth Lewis, Jr., seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby appoints Cara Cass, as an unpaid volunteer for the Shelter Island Junior High School Girls' Basketball program for the 2010 season, effective February 8, 2010.

Motion carried unanimously

Approval of C. Cass, as an unpaid volunteer, JH Girls Basketball

A motion was made by Kathleen Reilly, seconded by Kenneth Lewis, Jr., BE IT RESOLVED THAT: The Board of Education hereby accepts the resignation of Sharon Gibbs as 10<sup>th</sup> Grade Advisor, effective February 12, 2010.

Motion carried unanimously

Resignation of S. Gibbs, 10<sup>th</sup> Grade Advisor

A motion was made by Thomas Graffagnino, seconded by Kenneth Lewis, Jr., BE IT RESOLVED THAT: The Board of Education hereby appoints Mark Palios as 10<sup>th</sup> Grade Advisor, for the remainder of the 2009-2010 school year, at a rate of \$646, prorated.

Motion carried unanimously

Appointment of M. Palios, 10<sup>th</sup> Grade Advisor

A motion was made by Thomas Graffagnino, seconded by Kenneth Lewis, Jr., BE IT RESOLVED THAT: The Board of Education hereby accepts the resignation of Matthew Rohde as JV Baseball coach, effective February 8, 2010.

Motion carried unanimously

Resignation of M. Rohde, JV Baseball Coach

A motion was made by Stephen Gessner, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education of the Shelter Island Union Free School District hereby rescinds the appointment of Peter Miedema for six hours of home instruction; and

Rescind the appt. of Peter Miedema, Home Instruction

BE IT FURTHER RESOLVED THAT: The Board of Education of the Shelter Island Union Free School District hereby appoints Robin Anderson to provide six additional hours of home instruction at the rate of \$57.06 per hour during the 2009-2010 school year.

Appointment of R. Anderson, Home Instruction

Motion carried unanimously

A motion was made by Kathleen Reilly, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves to move the following faculty on the salary schedule:

Step Movement

- a. Frank Emmett from Step 18 MA+60 to Step 18 MA+75/Ph.D.
- b. Laura Leever from Step 13 MA+45 to Step 13 MA+60

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves the recommendation from the Committee on Special Education for the 2009-2010 school year for student(s) #8311, #8328, and #8913.

CSE Recommendations

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves the recommendation from the Committee on Preschool Special Education for the 2009-2010 school year for student(s) #8076.

CPSE Recommendations

Motion carried unanimously

Second Reading of the following policy:

Second Reading of Policy

- A. Policy #5300 – District Code of Conduct

A motion was made by Kathleen Reilly, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby deletes old Policy #5460-R; Suspected Child Abuse and Maltreatment Regulation.

Deletion of old Policy #5460-R

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves the Beverage Vending Services – Exclusive Pouring Rights For All Non-School Lunch Services award with Pepsi Bottling Ventures of Amityville, New York, at rates as attached to the body of the minutes of February 8, 2010.

Approval of Beverage Vending Services

Motion carried unanimously

A motion was made by Kenneth Lewis, Jr., seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby accepts and approves the contract with the State University of New York at Stony Brook for the Young American Writers Project in the amount of \$5,400.00, and

Approval of the Young American Writers Project contract

BE IT FURTHER RESOLVED THAT: The Board of Education hereby authorizes the Superintendent to execute said contract.

Motion carried unanimously

A motion was made by Thomas Graffagnino, seconded by Stephen Gessner, BE IT RESOLVED THAT: The Board of Education hereby approves the 2010-2011 Budget Calendar with the changes as discussed.

Approval of the 2010-2011 Budget Calendar

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Kathleen Reilly,

SEQRA Declaration

WHEREAS, that the Board of Education of the Shelter Island Union Free School District is considering the implementation of playground reconstruction and renovation at the Shelter Island School (hereinafter referred to as the “proposed action”); located at 33 North Ferry Road, Shelter Island; and

WHEREAS, the Board of Education of the Shelter Island Union Free School District has reviewed the proposed action and the State Environmental Quality Review Act and its implementing regulations at 6 NYCRR part 617 and has determined that the proposed action is properly classified as Type II, pursuant to 6 NYCRR §617.5(c)(2);

THEREFORE, BE IT RESOLVED, that the Board of Education of the Shelter Island Union Free School District, as lead agency, after review of the action proposed at the Shelter Island School, 6 NYCRR §617.5, hereby determines that the proposed action is a Type II Action pursuant to 6 NYCRR §617.5(c)(2) of the

implementing regulations of the State Environmental Quality Review Act, and will, therefore, by definition, have no significant adverse impact on the environment.

SEQRA  
Declaration (con't)

Motion carried unanimously

A motion was made by Kathleen Reilly, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby accepts and approves the contract for consulting services with Amanda Clark of Shelter Island, New York, in an amount not to exceed \$1,500, and

Approval of the contract, Amanda Clark

BE IT FURTHER RESOLVED THAT: The Board of Education hereby authorizes the Board President to execute said contract.

Motion carried unanimously

A motion was made by Kenneth Lewis, Jr., seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts and approves the contract for consulting services with CJI Consulting, Inc. of Baiting Hollow, New York, in an amount not to exceed \$2,400, and

Approval of the contract, CJI Consulting, Inc.

BE IT FURTHER RESOLVED THAT: The Board of Education hereby authorizes the Board President to execute said contract.

Motion carried unanimously

A motion was made by Stephen Gessner, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby authorizes the Superintendent to submit the Shared Decision Making Biennial Review to the State Education Department.

Motion carried unanimously

Authorization of Supt. to submit Shared Decision Making Biennial Review

A motion was made by Kenneth Lewis, Jr., seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves the amended Shared Decision Making Plan.

Motion carried unanimously

Approval of the amended SDM Plan

A motion was made by Stephen Gessner, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby appoints the following to the Shared Decision Making Team:

Appointment to the SDM Team

- A. Frank Emmett – Union Representative; Term Expires June 2011
- B. Laura Leever – High School; Term Expires June 2011
- C. Phyllis Power – Special Area; Term Expires June 2010
- D. Jen Rylott – Elementary; Term Expires June 2011

- E. Melanie Matz – Middle School Parent; Term Expires June 2011
- F. Liz Melichar-Lechmanski - High School Parent; Term Expires June 2011
- G. Linda Eklund – Board of Education; Term Expires June 2011
- H. Elizabeth Eklund – Community Member; Term TBD
- I. David Draper – Community Member; Term TBD

Appointment to the SDM Team (con't)

Motion carried unanimously

A motion was made by Kathleen Reilly, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby approves the date Saturday, June 25, 2011 for senior graduation.

Approval of the date of Senior Graduation

Motion carried unanimously

A motion was made by Kenneth Lewis, Jr., seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby approves the 2010 – 2011 School Calendar.

Approval of the 2010-2011 School Calendar

The Board discussed the calendar and would like to add more detail to the calendar, especially anything that affects student attendance. The calendar will be revised and put on the March 15<sup>th</sup> BOE Agenda.

A motion was made by Linda Eklund, seconded by Kenneth Lewis, Jr., BE IT RESOLVED THAT: The Board of Education hereby accepts the Budget and Revenue Status Reports, as of February 4, 2010, for the following funds:

Budget and Revenue Status Reports

- A. General Fund
- B. School Lunch Fund
- C. Federal Fund

Ms. Linda Eklund has a lot of questions and would like to meet with the audit committee to discuss. The meeting will be held on February 19, 2010 at 1:00 p.m.

A motion was made by Kathleen Reilly, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts and approves the Budget Transfers Report, for the period December 29, 2009 through February 4, 2010, that in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.

Budget Transfers Report

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education authorizes a budgetary increase to the budget line of Unemployment Insurance, AO.9050.800.00.0000.5, in the amount of \$5,617.07, to be offset by the Unemployment Insurance Reserve pursuant to General Municipal Law Section 6-M.

Motion carried unanimously

Authorization of a budgetary increase, Unemployment Insurance

A motion was made by Stephen Gessner, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby authorizes the Shelter Island School District to accept the following donation: \$5,400.00 from the Shelter Island Educational Foundation, Inc. to be used for the costs of the Young American Writers Project. The Board gratefully acknowledges the generous donation and thanks the Shelter Island Educational Foundation for their support of the Shelter Island School.

Motion carried unanimously

Acceptance of a donation from the SIEF

A motion was made by Linda Eklund, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby authorizes the Shelter Island School District to accept the following donation: \$2,600.00 from the Shelter Island Educational Foundation, Inc. to be used towards the purchase of materials and supplies for the Sailing Club for the remainder of the 2009-2010 school year. The Board gratefully acknowledges the generous donation and thanks the Shelter Island Educational Foundation for their support of the Shelter Island School.

Motion carried unanimously

Acceptance of a donation from the SIEF

A motion was made by Mark Kanarvogel, seconded by Kenneth Lewis, Jr., BE IT RESOLVED THAT: The Board of Education hereby authorizes the Shelter Island School District to accept an amount not to exceed \$1,500 from Peter Needham to be used towards the cost of the consulting contract with Amanda Clark. The board gratefully acknowledges the generous donation and thanks Peter Needham for his support of the Shelter Island School.

Motion carried unanimously

Acceptance of a donation from Peter Needham

A motion was made by Mark Kanarvogel, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby renders obsolete the following items:

- A. 1 Dewalt Cordless Drill

Motion carried unanimously

Approval to render items obsolete



**Items For Consideration – None**

Items For Consideration

**Old Business – None**

Old Business

**Administrator's Report –**

Administrator's Report

**A.** Mrs. Clifford reported that the playground committee is working with a contractor to plan a new playground. The committee will be doing the demolition of the old playground. The design is being finalized, and will be presented at the Board meeting of March 15, 2010. The approximate cost of the new playground is \$115,000.

**B.** Mrs. Clifford stated that Parent/Teacher Conferences are scheduled for Wednesday, February 10<sup>th</sup>. They will be rescheduled for February 25<sup>th</sup> due to the possible snow expected on February 10<sup>th</sup>.

**C.** Mrs. Clifford stated that a lot of work has been done on the budget and the budget workshops are on-going. Ms. Rebecca Mundy also commented that the budget workshops are going well, but she would like to see more community members present.

**D.** Mrs. Clifford reported that Stephanie Sareyani, Art teacher, will be conducting a student art exhibit at the Shelter Island Library on Friday, February 12<sup>th</sup> from 5 – 7 p.m. The art work is connected to books our students have read.

**Board Member Reports –**

Board Member Reports

**A.** Ms. Rebecca Mundy asked administration to clarify the process of calling in substitute teachers. Mrs. Clifford stated that in the past, the district has not had a robust list of substitute teachers. Now that that has changed, the district calls certified teachers first, 4-year degree holders second, and 2-year degree holders last. Within those categories, they are then called according to seniority.

**B.** Mr. Ken Lewis asked about the aviation BOCES program connected with Dowling College, specifically what the cost would be and if our students were aware of the program. He also stated it was a growing program. Ms. Guiffre said that Mr. Mark Palios, guidance counselor, took 1-2 of our students to BOCES who are interested in this program and the 2 students also attended an open house on February 4th at BOCES with their families. Ms. Guiffre stated that we would look at neighboring districts regarding transportation and will develop expenditures.

C. Ms. Debbie Vecchio, District Clerk, reported to the Board that the minutes from the 2008-2009 school year are now in an archived section on the website under the Board of Education tab.

Board Member  
Reports (con't)

**Visitor's Comments –**

Visitor's  
Comments

A. Ms. Laurie DePoto stated to the Board of Education that she recently has submitted her certification as a Teacher Assistant to the main office and she is on the 4-year college graduate list for substitute teaching. She asked the Board if she was eligible to move up to the certified teacher list. Ms. Clifford responded that she cannot; she is not a certified teacher. She also commented that nobody knows what is going on regarding the calling in of substitutes, and **she asked if she can see the substitute list; specifically who has seniority on that list. Ms. Rebecca Mundy responded that the district has to look at the legalities of that request.**

A motion was made by Mark Kanarvogel, seconded by Kenneth Lewis, Jr., BE IT RESOLVED THAT: The Board of Education voted to go into an executive session at 8:44 p.m. for the purpose of three (3) specific personnel matters and for the purpose of contract negotiations.

Executive Session

Motion carried unanimously

The Board came out of executive session at 10:42 p.m.

A motion was made by Thomas Graffagnino, seconded by Kathleen Reilly, to adjourn the meeting.

Adjournment

Motion carried unanimously

The meeting adjourned at 10:43 p.m.

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Deborah Vecchio  
District Clerk

The next meeting of the Board of Education of the Shelter Island Union Free School District is Monday, February 23, 2010 at 7:00 p.m.