

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

**REGULAR MEETING
PUBLIC MEETING**
October 19, 2009

Members Present: Rebecca Mundy, Thomas Graffagnino, Linda Eklund, Kathleen Reilly, Mark Kanarvogel, Kenneth Lewis, Jr., Stephen Gessner

Members Absent:

Others Present: Superintendent, Sharon Clifford; District Clerk, Deborah Vecchio; Assistant Superintendent, Donna Guiffre; School District Business Leader, Sam Schneider; Ted Hills from the Shelter Island Reporter and 12 faculty/staff/students and 9 community residents.

The meeting was called to order at 7:02 p.m. by President Mundy, followed by the Pledge of Allegiance.

Call To Order

Visitor's Comments –

A. Ms. Margeaux King asked the Board about the upcoming 8th grade field trip to Bay Street Theatre. Ms. King stated that she was told the trip was going to be cancelled due to some students not behaving on a recent fieldtrip to the local firehouse. Ms. King asked if this situation can be handled in a different way. Ms. Donna Guiffre, Assistant Superintendent, commented that she met with the 8th grade class today, the issues have been resolved, and the class will be attending Bay Street. Ms. Guiffre also stated that the 8th grade class trip to Disney World has not been cancelled.

Visitor's
Comments

A motion was made by Linda Eklund, seconded by Kenneth Lewis, Jr., BE IT RESOLVED THAT: The Board of Education hereby approves the minutes of the Regular Meeting of August 17, 2009.

Approval of the
Minutes

Motion carried unanimously

A motion was made by Stephen Gessner, seconded by Mark Kanarvogel, BE IT RESOLVED THAT: The Board of Education hereby approves the minutes of the Special Meeting of August 31, 2009.

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves the minutes of the Special Meeting of September 14, 2009.

Motion carried unanimously

A motion was made by Kathleen Reilly, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby approves the minutes of the Regular Meeting of September 21, 2009.

Motion carried unanimously

Approval of the Minutes (con't)

A motion was made by Linda Eklund, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves the Treasurer's Report for the period ending August 30, 2009.

Motion carried unanimously

Treasurer's Report

Correspondence –

A. Ms. Rebecca Mundy received a letter from the Shelter Island Faculty Association expressing their concerns about recent personnel decisions.

B. Ms. Rebecca Mundy received a letter from Jean Cowen, Guidance Counselor, declining the offer of a retirement party. Respectfully, Ms. Cowen would like to request that the Board make a donation to St. Jude Children's Research Hospital in her name, in lieu of money spent on a retirement party.

C. Ms. Rebecca Mundy received a letter from Ms. Gail Draper regarding educating the children of Shelter Island.

D. Ms. Rebecca Mundy received letters from Wendy Case, Gina & Taylor Sherman regarding issues in the 8th grade class.

Correspondence

Presentation –

A. Ms. Audrey Pedersen, Advisor, Class of 2010, and the senior class officers asked the Board for permission to continue gathering information for their class trip in 2010. The Class of 2010 would like to go on a cruise and are exploring 2 different options. One option would be a 5-day cruise to Bermuda and the other a 7-day cruise to Florida and the Bahamas. Ms. Pedersen stated that the 7-day cruise would require more chaperones. Mrs. Clifford, Superintendent, commented that last year's class trip was successful, and she is comfortable with the experience.

B. Mr. Peter D'Andrilli of Mosaic Architect Associates, gave a presentation to the Board on the upcoming roof project. The three sections of roofing that were discussed were the auditorium, cafeteria, and the upper roof, totaling approximately 10,000 square feet. The roofing materials Mr. D'Andrilli discussed were a Hypalon roofing system and an EPDM Membrane roofing system. The Hypalon roofing system would cost 15% more than a EPDM system because it is considered a "green" alternative.

Presentation

Another option discussed by Mr. D'Andrilli would be to add the elementary roof in the bid, as that roof is old and has exceeded its warranty period. It was discussed that the district would get a better price per foot if all roofs were done at the same time. An option of using solar-powered energy was discussed, but at this time, Mr. D'Andrilli thought it would be best to wait for better technology to become available. He also explained that solar-powered systems are not practical as they would be too heavy and require additional reinforcement to the building. All roofs included in the project should be far below budget. Asbestos testing will start and a report is due back to the district by mid-November, then the district can submit the drawings to the State Education Department, get an approval in January, and then be ready to bid the entire project in February.

Presentation
(con't)

A motion was made by Linda Eklund, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves to add the following to the substitute teacher list for the 2009-2010 school year:

Add to the
substitute teacher
list for 2009-2010

- A. Kathleen Lynch @ \$110 per day
- B. Michael Connell @ \$110 per day
- C. Jacqueline Hoell Jablonski @ \$110 per day
- D. Cara Cass @ \$110 per day
- E. Theresa Power @ \$110 per day

Motion carried unanimously

A motion was made by Kenneth Lewis, Jr., seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby approves to add Shirin Marffat to the substitute Aide, Monitor, Cafeteria list for the 2009-2010 school year at a rate of \$95.00.

Approval of S.
Marffat, substitute
Aide, Monitor,
Cafeteria

Motion carried unanimously

A motion was made by Stephen Gessner, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves to move the following faculty on the salary schedule:

Step Movement

- a. Jennifer Gulluscio from Step 7 MA to Step 7 MA+15
- b. Laura Leever from Step 13 MA+30 to Step 13 MA+45
- c. Dan Williams from Step 5 BA+15 to Step 5 BA+30
- d. Christina Miller from 7MA+60 to Step 7MA+75
- e. Peter Miedema from 6 BA+30 to Step 6MA

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby appoints Robert Barber for afternoon school detention duty at a rate of \$60 per session for the 2009-2010 school year, as needed.

Motion carried unanimously

Appointment of R. Barber, afternoon school detention duty

A motion was made by Linda Eklund, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves an unpaid contractual childcare leave of absence for Devon Treharne, English Teacher, to commence January 15, 2010 and end on June 30, 2010.

Motion carried unanimously

Approval of an unpaid childcare leave, D. Treharne

A motion was made by Thomas Graffagnino, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves a contractual childcare leave of absence for Lynn Green, Elementary Teacher, to commence on January 19, 2010 and end on April 16, 2010, with the following period, January 19, 2010 - April 27, 2010, constituting an FMLA leave of absence.

Motion carried unanimously

Approval of a childcare leave, L. Green

A motion was made by Kathleen Reilly, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves Teri Piccozzi, ESL/Spanish teacher, to teach an extra class period for the 2009-2010 school year, at a rate of \$13,517.48, prorated, effective September 28, 2009.

Motion carried unanimously

Approval of T. Piccozzi to teach an extra class period

A motion was made by Mark Kanarvogel, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves the recommendation from the Committee on Special Education for the 2009-2010 school year for student(s) #8353 and #8793.

Motion carried unanimously

CSE Recommendations

A motion was made by Stephen Gessner, seconded by Mark Kanarvogel, BE IT RESOLVED THAT: The Board of Education hereby approves the recommendation from the Section 504 Committee for the 2009-2010 school year for student(s) #8802.

Motion carried unanimously

Section 504 Committee

A motion was made by Kenneth Lewis Jr., seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts and approves the contract for transportation services for a passenger coach with Hampton Jitney of Southampton, New York for a field trip on October 30, 2009 in the amount of \$995.00, and authorizes the Board President to execute said contract.

Transportation
Services, Hampton
Jitney

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts and approves the contract for transportation services for a passenger coach with Classic Coach of Bohemia, New York for a field trip on November 18, 2009 in the amount of \$1,975 and authorizes the Board President to execute said contract.

Transportation
Services, Classic
Coach

Motion carried unanimously

A motion was made by Kenneth Lewis Jr., seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby accepts and approves the contract for transportation services for a passenger coach with Classic Coach of Bohemia, New York for a field trip on December 22, 2009 in the amount of \$740.00, and authorizes the Board President to execute said contract.

Transportation
Services, Classic
Coach

After the motion was read, it was stated that the amount of \$740.00 was incorrect. The correct amount is \$990.00. The motion was re-read as follows:

A motion was made by Kenneth Lewis Jr., seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby accepts and approves the contract for transportation services for a passenger coach with Classic Coach of Bohemia, New York for a field trip on December 22, 2009 in the amount of \$990.00, and authorizes the Board President to execute said contract.

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Kenneth Lewis, Jr., BE IT RESOLVED THAT: The Board of Education hereby accepts and approves the settlement agreement and general release with BBS Architects and Engineers, PC, and

Approval of the
settlement
agreement, BBS
Architects

BE IT FURTHER RESOLVED, that the Board of Education authorizes the issuance of payment according to the settlement agreement, and

Approval of the settlement agreement, BBS Architects

BE IT FURTHER RESOLVED, that the Board of Education authorizes a budgetary increase to AO.1620.400.00.0000.5 in the amount of \$17,628.92, to be offset by unappropriated fund balance.

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the Board President to execute said settlement agreement and general release.

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Kenneth Lewis, Jr., BE IT RESOLVED THAT: The Board of Education hereby accepts and authorizes the Board President to execute the Agreement between the Board of Education of the Shelter Island Union Free School District and Michael Lynch – Guidance Consultant. The term of said agreement shall be effective from September 1, 2009 to June 30, 2010.

Michael Lynch, Guidance Consultant

Motion carried unanimously

A motion was made by Stephen Gessner, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves to transport 1 additional student(s) to the following school for the 2009-2010 school year:

Approval to transport 1 additional student

A. Stella Maris – Sag Harbor, NY

Motion carried unanimously

A motion was made by Thomas Graffagnino, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby accepts the Budget and Revenue Status Reports, as of October 9, 2009, for the following funds:

Budget and Revenue Status Reports

- A. General Fund
- B. School Lunch Fund
- C. Federal Fund

Motion carried unanimously

A motion was made by Kathleen Reilly, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby accepts and approves the Budget Transfers Report, for the period September 17, 2009 through October 9, 2009, that in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.

Budget Transfers Report

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Kathleen Reilly, BE IT RESOLVED THAT:

Designation of S. Schneider, certify payrolls

WHEREAS, pursuant to Labor Law Section 220(3-a), the Board of Education is required to designate an employee of the School District who shall be responsible for the receipt, collection and review of certified payrolls of contractors which are performing capital project work for the School District;

BE IT RESOLVED THAT: The Board of Education hereby designates Sam Schneider, or his successor, to perform the task of receiving, collecting and reviewing certified payrolls. The designation shall be filed with the Superintendent of Schools and posted in a conspicuous location at each project site.

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Kenneth Lewis, Jr., BE IT RESOLVED THAT: The Board of Education hereby approves to set the tax levy for the 2009-2010 school year in the amount of \$8,670,550, and authorizes the District Clerk and the Business Official, as the State Aid Designee, to sign any necessary related documents.

Approval to set the tax levy

Motion carried unanimously

A motion was made by Stephen Gessner, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby declares the books and computer equipment listed in the attached pages to be of no value to the district for the reasons described on the attached sheets and hereby renders them obsolete;

Approval to render items obsolete

BE IT FURTHER RESOLVED THAT: The Board of Education hereby authorizes the Superintendent to dispose of said materials and equipment in an appropriate manner.

Motion carried unanimously

Items For Consideration –

A. The Board of Education discussed the formation of a playground committee and will be representative of all constituent groups. Mrs. Clifford would like to start planning. Mr. Fred Druck, the gentleman who installed our current playground, will also be on the committee and will help to educate committee, look at the cost of a new playground, and see what is available. The schools’ current playground has existed since the early 1980’s, and it is time to replace it. The district will have to put a new playground out to the public for a vote in May in order to take money out of the Capital Reserve. Mark Kanarvogel and Kenneth Lewis, Jr. will represent the Board of Education on this committee.

B. The teacher representatives of “The Challenge” would like a Board of Education member to go to the taping of the show on Friday, October 30th from 9 a.m. – 6 p.m. Mr. Thomas Graffagnino stated that he would like to go.

Old Business – None

Administrator’s Report –

A. Mrs. Clifford reported to the Board that the NYSSBA Conference that she attended October 15 – October 18, 2009 was very productive. Mrs. Clifford heard the new State of New York Commissioner and Chancellor speak and said that if they do what they say they will, New York State will be in great shape. While at the conference, Mrs. Clifford purchased a videotape on grading and academics and would like the academic committee to meet soon. Mrs. Clifford also commented that the NYSSBA Conference will be under budget. She walked away feeling invigorated and enjoyed the opportunity.

B. Ms. Donna Guiffre also thanked the Board of Education for the opportunity to attend the NYSSBA Conference. Ms. Guiffre attended meetings at the conference regarding Wellness Policy; the Superintendency; and Health & Safety.

Board Member Reports –

A. Ms. Kathleen Reilly attended the NYSSBA Conference and had the opportunity to hear Senator Chuck Schumer speak. Ms. Reilly said he was very inspirational, and the conference was better run this year.

B. Ms. Rebecca Mundy attended the NYSSBA Conference and attended meetings such as negotiations, civil service and discipline, open meetings law, and agriculture learning in elementary education.

Items For
Consideration

Old Business

Administrator’s
Report

Board Member
Reports

C. Mr. Stephen Gessner attended the community talent show on Sunday, October 4, 2009 and said it was a terrific evening. The school had a strong presence there and most of the Board of Education members had a role in the evening.

D. Ms. Gina Giambruno, Student Liaison, reported to the Board that the National Honor Society will be participating on November 10th in a Habitat For Humanities sleep out on the front lawn of the school. The students' hope is to raise \$1,000 so they can go and build and also raise awareness of people who are homeless.

E. Mr. Kenneth Lewis, Jr. reported that the Policy Committee met and they are moving along and are at various stages of policy review. He said that the committee hopes to have some policies ready for a first reading at the November board meeting.

Mr. Lewis also spoke about an article he received from family members who live in the Northwest regarding a health education program that he would like to see put in place. The program consists of a walking park that this particular districts' physical education department started. The walking park provides students an opportunity to get out of the classroom and log mileage for which they are then rewarded. It also provides camaraderie between students and their teachers, as well as administration. Mr. Lewis would like our district to think about something like this as we do our playground project.

F. Mr. Mark Kanarvogel commented about the Lions Club Scallop Dinner, which took place last night. 20 eighth grade students participated along with Ginny Gibbs, Class Advisor, and they served 165 dinners. Mr. Kanarvogel commented that it was a heartwarming experience to see the students step out of their student role and become responsible. The Lions Club makes individual donations for their class trip. The Lions Club could not imagine doing it without the students, and Mr. Kanarvogel thanked the school for letting the kids participate.

Visitor's Comments -

Visitor's
Comments

A. Ms. Liz Lechmanski asked the Board about putting approved and amended policies on the website. She feels it would create a more informed community.

B. Mr. Scott Watrous asked the Board what, if any, impact will the 4% reduction in state aid have on the district. Mr. Sam Schneider said it may possibly be \$50,000, but the percentage for us is going to be more like 9%. The impact would mean less revenue to the district. Mr. Schneider also said the state legislature has to go along with this.

A motion was made by Linda Eklund, seconded by Kenneth Lewis, Jr., BE
IT RESOLVED THAT: The Board of Education voted to go into an
executive session at 8:59 p.m. for the purpose of a specific personnel
matter and for the purpose of specific student issues.

Executive Session

Motion carried unanimously

The Board came out of executive session at 10:28 p.m.

A motion was made by Kenneth Lewis, Jr., seconded by Kathleen Reilly,
to adjourn executive session.

Adjournment

Motion carried unanimously

A motion was made by Thomas Graffagnino, seconded by Linda Eklund, to
adjourn the meeting.

Motion carried unanimously

The meeting adjourned at 10:29 p.m.

Deborah Vecchio
District Clerk

The next meeting of the Board of Education of the Shelter Island Union
Free School District is Monday, November 16, 2009 at 7:00 p.m.