

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT  
BOARD OF EDUCATION**

**REGULAR MEETING  
PUBLIC MEETING**  
August 17, 2009

Members Present: Rebecca Mundy, Thomas Graffagnino, Linda Eklund, Kathleen Reilly, Mark Kanarvogel, Kenneth Lewis, Jr., Stephen Gessner

Members Absent: District Clerk, Deborah Vecchio; School District Business Leader, Sam Schneider

Others Present: Superintendent, Sharon Clifford; Assistant Superintendent, Donna Guiffre; District Clerk Pro Tem, Jacqueline Dunning; Mary Anne Sadowski and Chris Venator, Ingerman Smith, L.L.P; Jake Williams from the Shelter Island Reporter and 4 faculty/staff/students and 7 community residents.

The meeting was called to order at 7:02 p.m. by President Mundy followed by the Pledge of Allegiance.

Call To Order

**Visitor's Comments –**

Visitor's  
Comments

**A.** Mr. Chris Drake asked the Board of Education to re-think the change regarding the bus situation. Ms. Mundy responded that the Board is willing to look at it and re-evaluate. She also stated that in order to transport students over the 1.5 miles, the district would have to conduct a public vote and look at the financial impact. The Board will work as quickly as possible.

**B.** Ms. Nell Lowell also addressed the Board regarding the bus situation. Ms. Lowell stated that other districts have policies and they do not turn away students, and this is a safety issue because Shelter Island does not have sidewalks. Ms. Lowell asked the Board if the students can stay on the route while waiting for a decision. Ms. Mundy replied that the Board will know more after they speak with counsel. Ms. Nell Lowell also asked the Board about Homework Club after school, specifically if younger students (under 3<sup>rd</sup> grade) can stay with their teachers. Mrs. Clifford said that each teacher is required to be at school from 2:30 p.m. to 3:00 p.m. Who stays after school is handled differently by each individual teacher and you need to ask your child's teacher.

**C.** Ms. Lisa Gilpin, PTSA President, stated that the district has not given families enough time to prepare for this change and that parents would like six months to a year to prepare. She also commented that the bus is under utilized.

Mr. Thomas Graffagnino commented that counsel was present. He agreed that the parents were 100% right, and if the Board changes the mileage, the school district has to go out for a vote. If the district is legally allowed, they will keep the old rider list that is in effect until the district has a vote.

Visitor's  
Comments (con't)

Ms. Mary Anne Sadowski, school district counsel, stated that at this time, they do not have enough info to make a determination. They will have a decision as soon as possible. Mr. Chris Venator reminded everyone that State Law will come into play.

A motion was made by Kathleen Reilly, seconded by Kenneth Lewis, Jr., BE IT RESOLVED THAT: The Board of Education hereby approves the minutes of the Re-organizational Meeting of July 1, 2009.

Approval of the  
Minutes

Motion carried unanimously

A motion was made by Stephen Gessner, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves the minutes of the Special Meeting of July 14, 2009.

Motion carried unanimously

A motion was made by Mark Kanarvogel, seconded by Kenneth Lewis, Jr., BE IT RESOLVED THAT: The Board of Education hereby approves the minutes of the Regular Meeting of July 14, 2009.

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves the Treasurer's Report for the period ending June 30, 2009.

Treasurer's Report

Motion carried unanimously

**Correspondence –**

Correspondence

A. Ms. Rebecca Mundy received a letter from a parent concerning the transportation policy for the school.

B. Ms. Rebecca Mundy received a thank you note from a graduating senior thanking the Board of Education for the graduation gift she received.

**Presentation –**

Presentation

**A.** Ms. Denise DiPaolo, Director of the Shelter Island Public Library, kindly requested a special district meeting of the voters of the district to be held on Saturday, October 31, 2009, from 10 a.m. to 4 p.m. for the Shelter Island Public Library’s 2010 operating budget.

A motion was made by Stephen Gessner, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: a special meeting of the voters of the school district be scheduled for Saturday, October 31, 2009, pursuant to the request of the Board of Trustees of the Shelter Island Public Library, for the purpose of voting on the library’s 2010 operating budget and that the District Clerk be and hereby is directed to take all such steps as are necessary to conduct said special meeting.

Shelter Island  
Library Vote

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby accepts the resignation of Christine Moran, Middle School English teacher, effective August 17, 2009.

Resignation of C.  
Moran, MS  
English teacher

Motion carried unanimously

Ms. Rebecca Mundy said that the Board of Education regrettably accepts Christine Moran’s resignation, and they wish her well in the future.

A motion was made by Thomas Graffagnino, seconded by Rebecca Mundy, BE IT RESOLVED THAT: The Board of Education hereby appoints Walter C. Brigham III to provide data support and administration for the 2009-2010 school year at a rate of \$30 per hour.

Appointment of W.  
Brigham III, Data  
Support and  
Administration

Motion carried unanimously

**Ms. Kim Reilly asked how many hours will Mr. Brigham work. Mrs. Clifford said she will get the number of hours.**

A motion was made by Kathleen Reilly, seconded by Mark Kanarvogel, BE IT RESOLVED THAT: The Board of Education hereby appoints Walter C. Brigham III for computer support and supervision effective for the period July 1, 2009 – September 7, 2009, at his annual daily rate.

Appointment of W.  
Brigham III,  
Computer Support  
and Supervision

Motion carried unanimously

Mrs. Clifford stated that Mr. Brigham’s work will be for approximately 10 days.

A motion was made by Mark Kanarvogel, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby appoints Todd Gulluscio to teach Adaptive Physical Education at a salary of \$5,395, Step 6MA, prorated, effective September 7, 2009 thru June 25, 2010 as follows:

Appointment of  
T. Gulluscio,  
Adaptive Physical  
Education

- A days – 1 period per day 3 days per week
- B days – 1 period per day 2 days per week

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Mark Kanarvogel, BE IT RESOLVED THAT: The Board of Education hereby appoints Daniel Wilcenski as a temporary Maintenance Mechanic I for the period of July 13, 2009 to on or about October 2, 2009, at a salary of \$22.25 per hour, pending clearance for employment by the NYS Department of Education (fingerprint initiative).

Appointment of D.  
Wilcenski,  
Temporary  
Maintenance  
Mechanic I

Motion carried unanimously

A motion was made by Rebecca Mundy, seconded by Stephen Gessner, BE IT RESOLVED THAT: The Board of Education hereby approves the following co-curricular positions for the 2009-2010 school year:

Approval of co-  
curricular positions

10 <sup>th</sup> Grade Advisor	Sharon Gibbs	\$646
Sailing Club Advisor	Peter Needham	\$4,237
Writing Workshop	Hayley Baker	\$1,309
Literary Magazine	Hayley Baker	\$1,309

Motion carried unanimously

A motion was made by Mark Kanarvogel, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby rescinds the appointment of Bryan Knipfing as Varsity Girls Cross Country coach for the 2009-2010 school year.

Rescind the  
appointment of  
B. Knipfing,  
Varsity Girls Cross  
Country

Motion carried unanimously

A motion was made by Kathleen Reilly, seconded by Mark Kanarvogel, BE IT RESOLVED THAT: The Board of Education hereby approves the substitute teacher list for the 2009-2010 school year, as of August 17, 2009.

Motion carried unanimously

Approval of the substitute teacher list

A motion was made by Mark Kanarvogel, seconded by Rebecca Mundy, BE IT RESOLVED THAT: The Board of Education hereby appoints Annie-Laurie Read to a 26-week probationary position as a Teacher Aide for Special Education, effective September 1, 2009, at a salary of \$18,353, Step 1 of the teacher aide salary scale.

Motion carried unanimously

Appointment of Annie-Laurie Read, Teacher Aide

A motion was made by Linda Eklund, seconded by Rebecca Mundy, BE IT RESOLVED THAT: The Board of Education hereby appoints the following personnel and add them to the substitute list for the 2009-2010 school year for the following areas:

A. Rino Salsedo – Custodian (pending clearance for employment by the NYS Department of Education (fingerprint initiative).

B. Catherine Rowland – Custodian, Cafeteria (pending clearance for employment by the NYS Department of Education (fingerprint initiative).

Appointment to substitute list - Custodian

Motion carried unanimously

A motion was made by Mark Kanarvogel, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby appoints the following personnel and add them to the substitute teacher list for the 2009-2010 school year:

- A. Lynne Colligan
- B. Regina Mysliborski

Appointment to substitute teacher list

Motion carried unanimously

A motion was made by Rebecca Mundy, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves Colleen Cronin as a permanent substitute teacher at a rate of \$150.00 per day, effective September 8, 2009 - June 25, 2010.

Motion carried unanimously

Appointment of C. Cronin, permanent substitute

A motion was made by Linda Eklund, seconded by Rebecca Mundy, BE IT RESOLVED THAT: The Board of Education hereby approves Deborah Brewer as a bus monitor for the combined Fall sports program at her hourly rate, subject to any applicable overtime, effective September 9, 2009 to on or about November 6, 2009, as needed.

Approval of D. Brewer, Bus Monitor

Motion carried, Mark Kanarvogel opposes

A motion was made by Stephen Gessner, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education of the Shelter Island School District hereby accepts and approves the contract for property valuation services with CBIZ Valuation Group, LLC of Lawrenceville, New Jersey, and

Approval of the contract, CBIZ Valuation Group, LLC

BE IT FURTHER RESOLVED THAT: The Board of Education hereby authorizes the Board President to execute said contract.

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education of the Shelter Island School District hereby accepts and approves the contract for internet and voice over IP services with CSC Holdings, Inc., and

Approval of the contract, CSC Holdings, Inc.

BE IT FURTHER RESOLVED THAT: The Board of Education hereby authorizes the Board President to execute said contract.

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Kenneth Lewis, Jr., BE IT RESOLVED THAT: The Board of Education hereby accepts a change order from Kraus Tile and Woodworking, Inc. in the amount of \$5,000 for the removal and installation of the sub-floor at the boys and girls locker rooms in the Shelter Island School gymnasium in connection with the Ceramic Tile Removal and Replacement at the Shelter Island School;

Approval of a change order, Kraus Tile and Woodworking, Inc.

BE IT FURTHER RESOLVED THAT: The Board of Education hereby authorizes the Board President to execute the necessary documents to effectuate said change order.

Motion carried unanimously

A motion was made by Stephen Gessner, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts a change order from BJL Electric Corp., in the amount of no more than \$7,000 for the installation of fluorescent recessed gymnasium high lumen lighting and protective cages for lighting and speakers in the ceiling of the Shelter Island School gymnasium in connection with the New Gym Ceiling and Lighting project at the Shelter Island School;

Approval of a change order, BJL Electric Corp.

BE IT FURTHER RESOLVED THAT: The Board of Education hereby authorizes the Board President to execute the necessary documents to effectuate said change order.

Motion carried unanimously

Approval of a change order, BJJ Electric Corp. (con't)

A motion was made by Kenneth Lewis, Jr., seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby accepts and approves the contract for plumbing services with Anderson Plumbing & Heating of Shelter Island, New York, in the amount of \$6,160, and

Approval of a contract, Anderson Plumbing & Heating

BE IT FURTHER RESOLVED THAT: The Board of Education hereby authorizes the Board President to execute said contract.

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education authorizes the Board President to execute the Agreement between the Board of Education of the Shelter Island Union Free School District and Donna Geffner, Ph.D., CCC Sp/A for the purpose of providing auditory processing services. The term of said agreement shall be for the period July 1, 2009 to June 30, 2010.

Motion carried unanimously

Authorization of Agreement, Donna Geffner, Ph.D.

A motion was made by Kathleen Reilly, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves the following:

Approval of the Pet Sheltering Agreement

**WHEREAS**, a presentation was made at the August 11, 2008 Meeting of the Board of Education regarding the temporary sheltering of pets on school premises during major emergencies; and

**WHEREAS**, a motion was duly made, seconded and adopted authorizing the Superintendent to execute a Memorandum of Understanding with the Town of Shelter Island regarding the provision of facilities for such temporary sheltering of pets during major emergencies subject to the approval of school counsel;

**WHEREAS**, upon review of the aforesaid Memorandum of Understanding by District counsel it was determined that, by virtue of the nature of the intended relationship between the parties regarding the provision of facilities for temporary shelter, the District's interests would be better served by memorializing its intention to cooperate with the Town in such efforts rather than by executing a formal Memorandum of Understanding; and

**WHEREAS**, the District has been informed that the Town of Shelter Island thereafter and on January 5, 2009 adopted resolution substantially in the form drafted by District counsel; and

Approval of the  
Pet Sheltering  
Agreement (con't)

**WHEREAS**, the District wishes to similarly memorialize its intentions with regard to the matter, now therefore be it

**RESOLVED**, that the aforesaid resolution adopted by the Board of Education on August 11, 2008 be and hereby is rescinded and be it further

**RESOLVED**, that the following resolution be and hereby is adopted:

**WHEREAS**, the District has been asked by the Town of Shelter Island to cooperate in its efforts to provide a temporary domestic animal sheltering facility during major emergencies and while such animals' owners are housed in temporary shelter facilities; and

**WHEREAS**, the Town has provided a certificate of insurance reflecting the District's being named as an additional insured on the Town's general liability insurance policy regarding "the use of the school's garage for a temporary animal shelter in an emergency situation"; and

**WHEREAS**, District officials have been advised by Town representatives, and the proposed memorandum of understanding forwarded by the Town reflects that no binding agreement is intended to be created by it, but rather said memorandum of understanding is intended to memorialize the parties' hope that, to the extent reasonable, practicable and permitted under law, they will cooperate with each other in attempting to make temporary sheltering facilities available for certain types of pets of owners being accommodated in nearby temporary emergency sheltering facilities and in accordance with the criteria set forth in the proposed memorandum of understanding and "Basic Recommendations" annexed thereto and as the same may be hereafter amended from time to time; and

**WHEREAS**, and to the extent permitted a public school district under the Constitution and Laws of the State of New York, and without intending to enter into an enforceable contract, now therefore be it



**RESOLVED**, that the Board of Education does hereby memorialize its desire and intention to cooperate with the Town of Shelter Island in making its garage available for use as a temporary sheltering facility for certain domestic animals whose owners are being temporarily sheltered nearby during the occurrence of an emergency and in accordance with the criteria and recommendations set forth in a certain proposed memorandum of understanding and “Basic Recommendations” annexed thereto, copies of which are hereunto affixed, and be it further

Approval of the  
Pet Sheltering  
Agreement (con’t)

**RESOLVED**, that this resolution shall be effective so long as the same or equivalent resolution adopted by the Town Board of the Town of Shelter Island is in effect, and provided that the Town causes the District to continue to be named as an additional insured on the Town’s general liability policy, and renewals thereof, as aforesaid.

Motion carried unanimously

A motion was made by Thomas Graffagnino, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves the recommendation from the Committee on Special Education for the 2008-2009 school year for student(s) #8047, #8344, and #8904.

CSE  
Recommendations  
2008-2009

Motion carried unanimously

A motion was made by Kathleen Reilly, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves the recommendation from the Committee on Preschool Special Education for the 2008-2009 school year for student(s) #8021.

CPSE  
Recommendations  
2008-2009

Motion carried unanimously

A motion was made by Kenneth Lewis, Jr., seconded by Mark Kanarvogel, BE IT RESOLVED THAT: The Board of Education hereby approves the recommendation from the Committee on Preschool Special Education for the 2009-2010 school year for student(s) #8086.

CPSE  
Recommendations  
2009-2010

Motion carried unanimously

A motion was made by Kenneth Lewis, Jr., seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby approves the recommendation from the Committee on Special Education for the 2009-2010 school year for student(s) #6003, #8031, #8034, #8036, #8038,

CSE  
Recommendations  
2009-2010

#8039, #8041, #8112, #8126, #8154, #8303, #8305, #8314, #8316, #8333, #8335, #8342, #8346, #8387, #8711, #8717, #8756, #8765, #8783, #8785, #8792, #8820, #8881, #8882, #8850, #8870, #8909, #8912, #8913, #8930, #8932, #8934, and #8988.

CSE  
Recommendations  
2009-2010(con't)

Motion carried unanimously

A motion was made by Stephen Gessner, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves the recommendation from the Section 504 Committee for the 2009-2010 school year for student(s) #8021, #8131, #8177, #8320, #8378, #8380, #8797, #8854, and #8904.

Section 504  
Committee  
2009-2010

Motion carried unanimously

Second Reading of the following policy for purposes of revision:

Second Reading of  
Attendance Policy

A. Attendance – Policy #7110

A motion was made by Mark Kanarvogel, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby adopts the above listed revised Attendance Policy #7110, with so noted change on page 3.

Adoption of the  
above listed policy

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the administration to award the bid submitted by Arshamomaque Dairy Inc., as the lowest responsible bidder meeting specifications for the delivery of milk and dairy related products at the Shelter Island School, as per the specifications of Base Bid A, at a cost of \$.30 per ½ pint of whole or 1% milk, \$1.90 per ½ gallon of whole milk, \$.31 per ½ pint of chocolate milk, \$2.20 per quart of half-and-half, and \$2.25 per pound of unsalted butter and authorize the Superintendent and the Board President to execute any necessary documents.

Acceptance of  
Milk Bid

Motion carried unanimously

A motion was made by Stephen Gessner, seconded by Mark Kanarvogel, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the administration to award the bid submitted by Wexford Total Flooring as the lowest responsible bidder meeting specifications for the sealing of the gymnasium floor at a cost of \$5,000, and

Acceptance of bid,  
Wexford Total  
Flooring

BE IT FURTHER RESOLVED THAT: The Board of Education hereby authorizes the Board President to execute any necessary documents.

Motion carried unanimously

A motion was made by Kenneth Lewis, Jr., seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of administration to award the bid submitted by Shelter Island Sanitation, Inc., as the lowest responsible bidder meeting specifications for the removal of refuse at the Shelter Island School, as per the specifications of Base Bid A, at a cost of \$7,488 from August 20, 2009 to June 30, 2010 and authorize the Superintendent and the Board President to execute any necessary documents.

Motion carried unanimously

Acceptance of bid  
Shelter Island  
Sanitation, Inc.

A motion was made by Kathleen Reilly, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves the following:

**WHEREAS**, the Board of Education of the Shelter Island Union Free School District received bids for the “Garbage and Recycling Removal” (hereinafter referred to as the “Project”) on August 12, 2009;

**WHEREAS**, the Board of Education has reviewed the bids submitted by the bidders in connection with the Project; and

**WHEREAS**, the Board of Education has determined that the best interests of the School District are not promoted by award of Base Bid B at this time;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education hereby rejects all bids submitted for the “Garbage and Recycling Removal – Base Bid B.”

Motion carried unanimously

A motion was made by Stephen Gessner, seconded by Kenneth Lewis, Jr., BE IT RESOLVED THAT: The Board of Education hereby approves the School Lunch Items Bid award, effective September 2, 2009, as recommended and as attached to the body of the minutes of August 17, 2009.

Motion carried unanimously

Approval to reject  
bid – Garbage and  
Recycling  
Removal

Approval of the  
School Lunch  
Items Bid award

A motion was made by Kathleen Reilly, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby authorizes the purchase of school lunch items off of the prices set by the bids that expired as of June 30, 2009, excluding those school

Authorization to  
purchase school  
lunch items

lunch items that were otherwise authorized by resolution effective September 2, 2009, from the beginning of the 2009-2010 school year until September 30, 2009, and authorizes the Board President to execute any necessary agreements to effectuate this resolution.

Motion carried unanimously

Authorization to purchase school lunch items (con't)

A motion was made by Mark Kanarvogel, seconded by Kenneth Lewis, Jr., BE IT RESOLVED THAT: The Board of Education hereby approves a bond (Excess Indemnity on the Extra Classroom Treasurer) in the amount of \$150,000 covering the services of Kimberly Clark as the Extra Classroom Treasurer of the SIUFSD, as written by NYSIR (New York Schools Insurance Reciprocal), for the period of July 1, 2009 through June 30, 2010.

Motion carried unanimously

Approval of a bond, Extra Classroom Treasurer

A motion was made by Linda Eklund, seconded by Mark Kanarvogel, BE IT RESOLVED THAT: The Board of Education hereby declares the 1987 Wells Single Axel white trailer, VIN Number 1WC200D16H1038072, and the contents, including overhead lighting, to be of no value to the district and hereby renders them obsolete;

BE IT FURTHER RESOLVED THAT: The Board of Education hereby authorizes the Superintendent to dispose of said trailer and contents in an appropriate manner.

Motion carried unanimously

Approval to dispose of trailer and contents

A motion was made by Rebecca Mundy, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education of the Shelter Island UFSD hereby authorizes the Shelter Island School District to accept the following donations: Lumber wood from Shelter Island resident Mike Loriz, for use in the technology program at the Shelter Island School. The Board gratefully acknowledges the generous donation of Mr. Loriz and thanks him for his support of the Shelter Island School.

Motion carried unanimously

Authorization to accept donations from Mr. Loriz

A motion was made by Kathleen Reilly, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby approves to render obsolete the following items:

- A. 18 250 watt light fixtures from the gym – outdated
- B. 1 19” Samsung Color TV – has a high pitched whine
- C. 19 (7 Blue, 12, Tan) Student Lockers from the Middle School – not used have new ones
- D. 1 Loft in the 1<sup>st</sup> grade classroom – liability risk

Motion carried unanimously

Approval to render items obsolete

**Items For Consideration –**

**A.** The Board of Education discussed a date to set for a Special Meeting in late August.

A motion was made by Stephen Gessner, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves to set a Special Board of Education meeting for Monday, August 31, 2009, at 5:30 p.m.

Motion carried unanimously

**B.** The Board of Education and Mrs. Clifford had a discussion regarding memorializing the practice of paying substitute teachers who have a 4-year degree the same rate as a substitute who is a certified teacher. Mrs. Clifford stated that historically, the district has paid both certified substitutes and 4-year degree substitutes the same rate, and the district has budgeted the higher rate for 4-year degree substitutes. Mrs. Clifford also stated that it is difficult to get certified substitutes here and that is why we have paid them the way we do. It was suggested by a member of the faculty to create a 3-tiered scale. Ms. Rebecca Mundy asked that this subject be brought up at a JPPC (Joint Professional Practices Committee) meeting for the next school year.

A motion was made by Kenneth Lewis, Jr., seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby approves to set the rate of pay for substitute teachers', with a 4-year college degree, the certified substitute teacher rate of \$110 per day.

Motion carried unanimously

**C.** Ms. Donna Guiffre asked the Board of Education for approval to offer RTI/AIS Software Training for teachers at \$45.00 per hour, not to exceed 3 hours. Ms. Guiffre stated that this will be funded through 611 grant money and would be no cost to the district.

A motion was made by Kenneth Lewis, Jr., seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby approves RTI/AIS Software Training for teachers at \$45.00 per hour, not to exceed 3 hours.

Motion carried unanimously

**Old Business –**

**A.** Ms. Linda Eklund asked if the invitation to the Student Council representative, who will be the Board of Education's student liaison, went out. Mrs. Clifford stated that she believed the District Clerk sent the letter. Ms. Eklund also asked for clarification on the community

Items For  
Consideration

Approval to set a  
Special BOE Mtg.

Approval to set  
pay rate for 4-year  
college degree

Approval of  
RTI/AIS Software  
Training

Old Business

member whose tree died. Ms. Eklund stated that the trees were planted 35 years ago. She also asked if the trees are on our property or on the property of the community member. This will determine who replaces it. She said if the trees are on the homeowners' property, it will look like the district gave a gift. Mrs. Clifford said that counsel is involved, and the school will do the right thing.

Old Business  
(con't)

**Administrator's Report –**

**A.** Mrs. Clifford stated that there is a need for more classrooms in the high school, and she would like to do the following:

Administrator's  
Report

- Use the old Board Room as a High School Classroom
- Move the Balanced Literacy Book Room to Jennifer Rylott's old room along with Rachel Brigham and OT/PT.
- Move Eddie Sabillon into the book room and use the room next to the faculty room to house Mr. Sabillon's computers.

She also stated that the construction projects are going along so smoothly thanks to Sam Schneider and Jim Rogers. She attributes the success of the projects to both of them and thanked them. They should be commended. Mrs. Clifford is getting ready for the beginning of school and is excited to have the students back.

**Board Member Reports –**

**A.** Mr. Ken Lewis, Jr. reported that the Shelter Island Fire Department approached him regarding a training exercise when school is not in session. They have always been told "no" in the past. Mrs. Clifford stated she had no recollection of being asked about this and suggested someone from the Fire Department contact her directly. Ms. Eklund stated that it wasn't a bad idea that the Fire Department have floor plans of the school that they could laminate for use on the fire truck. Mrs. Janine Mahoney, teacher, said that the school should invite the Fire Department for a walk through on a Saturday. The school used to do it and should do it again.

Board Member  
Reports

**B.** Mr. Ken Lewis, Jr. stated that he has been spending a lot of time on the school's fields and courts this summer. He would like to see the school make a very strong effort to make significant improvements in these areas; specifically, all fences need to have proper fastens and caps and the scoreboard should be painted and up and running. Mr. Lewis spoke with Jim Rogers, Maintenance Crew Leader, about weeds at the tennis courts, and the maintenance department took care of it, and it looks great. Mr. Lewis said this is how all of our properties should look, and it should be made a priority.

C. Mr. Stephen Gessner reported that he attended the Shelter Island Educational Foundation dinner. He stated that it is an important event, and he acknowledged the foundation for all that they do in serving the school. Mr. Gessner also commented that he sat on a substitute and aide interview committee last week along with Ms. Donna Guiffre, and it was a worth while experience.

Board Member  
Reports (con't)

A motion was made by Mark Kanarvogel, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education voted to go into an executive session at 8:31 p.m. for the purpose of a specific personnel matter and for the purpose of a specific student issue.

Executive Session

Motion carried unanimously

The Board came out of executive session at 10:17 p.m.

A motion was made by Stephen Gessner, seconded by Mark Kanarvogel, to adjourn the meeting.

Adjournment

Motion carried unanimously

The meeting adjourned at 10:19 p.m.

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Jacqueline Dunning  
District Clerk Pro Tem

The meeting of the Board of Education of the Shelter Island Union Free School District is Monday, August 31, 2009 at 7:00 p.m.