

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

**PUBLIC MEETING
REGULAR MEETING
June 14, 2010**

Members Present: Rebecca Mundy, Thomas Graffagnino, Mark Kanarvogel, Linda Eklund, Kathleen Reilly, Stephen Gessner, Kenneth Lewis, Jr.

Members Absent:

Others Present: Superintendent, Sharon Clifford; Assistant Superintendent, Donna Guiffre;
Deborah Vecchio, District Clerk; School District Business Leader, Sam Schneider; Ted Hills from the Shelter Island Reporter; 16 faculty/staff/students and 4 community residents.

The meeting was called to order at 7:05 p.m. by President Mundy, followed by the Pledge of Allegiance. Call To Order

Ms. Rebecca Mundy stated that the past week was a difficult week for the entire community, but that you could feel everywhere from everyone in the building the care, concern, and support for the family of Joseph Theinert. She stated great work was done by all.

Visitor's Comments -

A. Ms. Janine Mahoney, teacher, commented to the Board that the Shelter Island Faculty Association wants the Board of Education to consider adopting , as soon as possible, Part A&B of the Retirement Incentive.

Visitor's
Comments

A motion was made by Linda Eklund, seconded by Kenneth Lewis, Jr., BE IT RESOLVED THAT: The Board of Education hereby approves the minutes of the Budget Special Meeting of April 19, 2010.

Approval of the
Minutes

Motion carried unanimously

A motion was made by Stephen Gessner, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves the minutes of the Regular Meeting of April 19, 2010.

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Kenneth Lewis, Jr., BE IT RESOLVED THAT: The Board of Education hereby approves the minutes of the Public Budget Hearing/Special Meeting of May 10, 2010.

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves the minutes of the Regular Meeting of May 10, 2010.

Approval of Minutes (con't)

Motion carried unanimously

A motion was made by Thomas Graffagnino, seconded by Stephen Gessner, BE IT RESOLVED THAT: The Board of Education hereby approves the minutes of the Annual District Meeting and Election of May 18, 2010.

Motion carried unanimously

A motion was made by Mark Kanarvogel, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby approves the Treasurers Report for the month ending April 2010.

Treasurers Report

Motion carried unanimously

Correspondence – None

Correspondence

Presentation –

Presentation

A. Mrs. Ginny Gibbs and current 8th grade students (Class of 2014) thanked the Board of Education for allowing them to go on the Disney trip. The students read memories of their trip to the Board, as well as share some pictures. A plaque was given to the class for completing the Disney Education Series. The Class of 2015 presented to the Board their tentative 2011 trip schedule to Disney. They also spoke about their fundraising opportunities. Mrs. Gibbs envisions needing 3 chaperones for this trip, and the trip will take place March 27, 2011 – April 2, 2011.

A motion was made by Thomas Graffagnino, seconded by Mark Kanarvogel, BE IT RESOLVED THAT: The Board of Education hereby approves the tentative schedule and additions for the 8th Grade Class Trip to Disney World, Orlando, Florida, March 27, 2011 – April 2, 2011, as presented.

Approval of the 8th Grade trip to Disney World, Orlando, Florida

Motion carried unanimously

A motion was made by Kenneth Lewis, Jr., seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves the following personnel for Curriculum Writing at a rate of \$45 per hour:

Approval of Curriculum Writing

- A. Jack Reardon – 45 hours; Media Production I and Media Production II
- B. Mark Palios – 30 hours; Guidance Curriculum
- C. Dan Williams – 15 hours; Botany
- D. Logan Kingston – 75 hours; 6th, 7th, and 8th Grade Curriculum

Motion carried unanimously

A motion was made by Kenneth Lewis, Jr., seconded by Stephen Gessner, BE IT RESOLVED THAT: The Board of Education hereby approves the appointment of Virginia Gibbs as Summer School Coordinator at a rate of \$1,323, effective June 14, 2010.

Motion carried unanimously

Approval of V. Gibbs, Summer School Coordinator

A motion was made by Stephen Gessner, seconded by Kenneth Lewis, Jr., BE IT RESOLVED THAT: The Board of Education hereby appoints the following personnel for the summer school program, effective July 6, 2010 – July 30, 2010, at their individual hourly rate:

- A. Janine Mahoney – Literacy Block; 30 hours
- B. Jennifer Rylott – Literacy Block; 30 hours
- C. Natalie Regan – Leap Into Learning Math and Reading K-8; 30 hours
- D. Virginia Gibbs – Leap Into Learning Math and Reading K-8; 60 hours
- E. Jacqueline Brewer – Leap Into Learning Math K-8; 30 hours
- F. Jennifer Gulluscio – Registration & Literacy Block; 38 hours

Appointment of personnel for Summer School Program

Motion carried unanimously

A motion was made by Thomas Graffagnino, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby appoints the following personnel to render services to students regarding the Wilson/Fundations specialized reading program for the Summer of 2010, at their individual hourly rate:

- A. Janine Mahoney – 24 hours
- B. Robin Anderson – 12 hours
- C. Jennifer Gulluscio – 18 hours
- D. Rachel Brigham – 24 hours

Approval of personnel, Wilson/Fundations Reading Program

Motion carried unanimously

A motion was made by Kenneth Lewis, Jr., seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby appoints the following personnel as Summer School Substitute Teachers, effective July 6 – July 30, 2010, at their individual hourly rate:

- A. Jacqueline Brewer
- B. Virginia Gibbs
- C. Natalie Regan

Appointment of Summer School Substitute Teachers

Motion carried unanimously

A motion was made by Kathleen Reilly, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education of the Shelter Island Union Free School District hereby approves the professional development of Logan Kingston for up to three days during the months of July and August, 2010, at her professional rate as per the teachers' contract.

Approval of Professional Development, L. Kingston

Motion carried, Thomas Graffagnino opposed

A motion was made by Thomas Graffagnino, seconded by Kenneth Lewis, Jr.,

Approval of Paige Morehead, Summer Speech Language Pathologist

WHEREAS, under the direction of the Board of Education, the Shelter Island UFSD administration published an advertisement seeking a speech language pathologist for instruction to duly registered students during the months of July and August, 2010, and

WHEREAS, responses to the advertisement were opened and reviewed by the district,

NOW THEREFORE BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of administration to enter into a contract with Paige Morehead, for speech language services for the students duly enrolled at Shelter Island UFSD, during the months of July and August, 2010, at the rates of \$35.00 per 30 minute session for group and individual sessions, \$52.50 per 45 minute session for group and individual sessions, and \$70.00 per 60 minute session for group and individual sessions, and authorizes the Board President to execute any necessary documents.

Motion carried unanimously

A motion was made by Kathleen Reilly, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves the tenure recommendation of Jennifer Gulluscio in the area of Reading, effective July 2, 2010.

Tenure Recommendation J. Gulluscio

Motion carried unanimously

A motion was made by Thomas Graffagnino, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby approves the annexed Amendment to the Agreement between it and Ms. Sharon Clifford; and

Approval of an Amendment to an Agreement

BE IT FURTHER RESOLVED THAT: The Board of Education hereby authorizes the Board President to execute said amendment.

Approval of an Amendment to an Agreement

Motion carried unanimously

A motion was made by Thomas Graffagnino, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education herewith appoints Mr. Robert Parry as Interim Superintendent, and

Appointment of R. Parry, Interim Superintendent

BE IT FURTHER RESOLVED THAT said appointment shall commence on July 1, 2010, and

BE IT FURTHER RESOLVED THAT for the period of June 15, 2010 to June 30, 2010, Mr. Parry shall not assume the office and duties of the Superintendent of Schools since the incumbent Superintendent will remain in the employ of the District until June 30, 2010, and

BE IT FURTHER RESOLVED THAT during the aforesaid period of June 15, 2010 to June 30, 2010, Mr. Parry shall be employed to work with the incumbent Superintendent and Board of Education respecting the transition of the superintendency; and

BE IT FURTHER RESOLVED THAT: Effective July 1, 2010, Mr. Parry shall assume all of the powers and responsibilities of the office of Superintendent, serving as Interim Superintendent, and

BE IT FURTHER RESOLVED THAT: The President of the Board of Education is herewith authorized to execute on behalf of the Board of Education an agreement dated June 14, 2010.

Motion carried unanimously

Ms. Rebecca Mundy welcomed Mr. Parry and stated that he will begin on June 15, 2011.

A motion was made by Kenneth Lewis, Jr., seconded by Stephen Gessner, BE IT RESOLVED THAT: The Board of Education hereby approves the recommendations from the Committee on Special Education for student(s) #8154, #8304, and #8325 for the 2009-2010 school year.

CSE Recommendations

Motion carried unanimously

A motion was made by Kenneth Lewis, Jr., seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves the recommendation from the Section 504 Committee for student(s) #8047, #8336, and #8814 for the 2009-2010 school year.

Motion carried unanimously

Section 504
Committee

A motion was made by Kathleen Reilly, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby authorizes and approves a certain Resolution Agreement dated May 21, 2010 between the Shelter Island School District and the parent of a student whose student number is #8930.

Motion carried unanimously

Approval of a
certain Resolution
Agreement

A motion was made by Linda Eklund, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts and approves the contract for AHERA compliance services with J.C. Broderick & Associates, Inc. of St. James, New York, in the amount not to exceed \$3,000, with term of said contract to commence on or after July 1, 2010, and

BE IT FURTHER RESOLVED THAT: The Board of Education hereby authorizes the Board President to execute said contract.

Motion carried unanimously

Approval of the
contract with J.C.
Broderick &
Associates, Inc.

A motion was made by Thomas Graffagnino, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby accepts and approves the contract for construction services with Door to Door of Lindenhurst, New York, in the amount of \$3,288, and

BE IT FURTHER RESOLVED THAT: The Board of Education hereby authorizes the Board President to execute said contract.

Motion carried unanimously

Approval of the
contract with
Door to Door of
Lindenhurst, NY

A motion was made by Kathleen Reilly, seconded by Thomas Graffagnino,

WHEREAS, the Board of Education duly notified residents through budget workshops, printed notices and explanations on the budget document that the adopted 2010-2011 budget contained within it a four year contract for transportation services with Sunrise Busses, Inc.; and

WHEREAS, on May 18, 2010, said budget was approved by the voters participating in the Annual Meeting of the Shelter Island Union Free School District;

Acceptance of the
recommendation
to award a bid for
transportation

NOW, THEREFORE, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the administration to award the bid submitted by Sunrise Busses, Inc., of Greenport, New York, as the lowest responsible bidder meeting specifications for On-Island Transportation Services, as per the specifications of Bid No. 1E, at a cost of \$292,800 for four years, to be paid evenly at \$73,200 per year, including bus and monitor, and authorize the Superintendent and the Board President to execute any necessary documents.

Acceptance of the recommendation to award a bid for transportation (con't)

Motion carried unanimously

A motion was made by Kathleen Reilly, seconded by Thomas Graffagnino,

Rejection of bids submitted for transportation

WHEREAS, the Board of Education of the Shelter Island Union Free School District received bids for transportation services on March 25, 2010;

WHEREAS, the Board of Education has reviewed the bids submitted by the bidders in connection with said services; and

WHEREAS, the Board of Education has determined that the best interests of the School District are not promoted by award of several of the bids at this time;

NOW, THEREFORE, BE IT RESOLVED THAT: The Board of Education hereby rejects the following bids submitted for transportation services of Shelter Island Union Free School District: Bid No. 1A, Bid. No. 1B, Bid No. 1C, Bid No. 1D, and Bid No. 2.

Motion carried unanimously

A motion was made by Thomas Graffagnino, seconded by Mark Kanarvogel, BE IT RESOLVED THAT: The Board of Education hereby accepts and approves the contract for private school health services in the 2009-2010 school year with the Bridgehampton Union Free School District, in an amount not to exceed \$3,661.20, and

Approval of the Health Services contract with the Bridgehampton UFSD

BE IT FURTHER RESOLVED THAT: The Board of Education hereby authorizes the Board President and the District Clerk to execute said contract.

Motion carried unanimously

A motion was made by Stephen Gessner, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts and approves the contract for services in the 2010-2011 school year with Eastern Suffolk BOCES, at a cost of approximately \$311,920.85, and

Approval of the contract with Eastern Suffolk BOCES

BE IT FURTHER RESOLVED THAT: The Board of Education hereby authorizes the Board President and the District Clerk to execute said contract.

Motion carried unanimously

A motion was made by Kenneth Lewis, Jr., seconded by Kathleen Reilly, BE IT RESOLVED THAT: BE IT RESOLVED THAT: The Board of Education hereby accepts and approves the contract for dishwasher leasing and maintenance with Pureforce Inc. of St. Paul, Minnesota, in the amount of \$159 per month for 12 months, with term of said contract to run between July 1, 2010 and June 30, 2011, and

Approval of the contract with Pureforce, Inc.

BE IT FURTHER RESOLVED THAT: The Board of Education hereby authorizes the Board President to execute said contract.

Motion carried unanimously

A motion was made by Thomas Graffagnino, seconded by Kathleen Reilly,

Acceptance to award the proposal submitted by Cheryl Schlitt, M.A. OTR/L

WHEREAS, under the direction of the Board of Education, the Shelter Island UFSD administration published a Request for Proposals for Occupational Therapy services, and

WHEREAS, on June 4, 2010, proposals were opened and reviewed by the district,

NOW, THEREFORE BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of administration to award the Proposal submitted by Cheryl Schlitt, M.A. OTR/L, for Occupational Therapy services for the students duly enrolled at Shelter Island UFSD, during the 2010-2011 school year at the rates as specified on the proposal, and authorize the Board President to execute any necessary documents.

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Thomas Graffagnino,

WHEREAS, under the direction of the Board of Education, the Shelter Island UFSD administration published a Request for Proposals for Physical Therapy services, and

WHEREAS, on June 4, 2010, proposals were opened and reviewed by the district,

NOW, THEREFORE BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of administration to award the Proposal submitted by Sandra J. Perry R.P.T./P.C., for Physical Therapy services for the students duly enrolled at Shelter Island UFSD, during the 2010-2011 school year at the rates as specified on the proposal, and authorize the Board President to execute any necessary documents.

Acceptance of the recommendation to award the proposal submitted by Sandra J. Perry R.P.T./P.C.

Motion carried unanimously

A motion was made by Kenneth Lewis, Jr., seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves and authorizes a contract with the Green Chimneys School for the period of June 1, 2010 through June 30, 2010 and hereby authorizes the Board President to execute said contract.

Motion carried unanimously

Approval of the contract with the Green Chimneys School

A motion was made by Kathleen Reilly, seconded by Kenneth Lewis, Jr., BE IT RESOLVED THAT: The Board of Education hereby accepts and approves the contract for Balanced Literacy Training with Eastern Suffolk BOCES school year, at a cost not to exceed \$4,762.80. The term of said contract is for the school year 2010-2011, and

Approval of the contract for Balanced Literacy Training

BE IT FURTHER RESOLVED THAT: The Board of Education hereby authorizes the Superintendent to execute said contract.

Motion carried, Mark Kanarvogel opposes

A motion was made by Kenneth Lewis, Jr., seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of administration to award the bid submitted by Shelter Island Refuse, as the lowest responsible bidder meeting specifications for the removal of refuse at the Shelter Island School, as per the specifications of the bid opened on June 4, 2010, at a cost of \$6,800 from July 1, 2010 to June 30, 2011 and authorize the Board President to execute any necessary documents.

Motion carried unanimously

Acceptance of the bid by Shelter Island Refuse

A motion was made by Thomas Graffagnino, seconded by Linda Eklund,

Rejection of bids submitted for Snow Removal – Base Bid A

WHEREAS, the Board of Education of the Shelter Island Union Free School District received bids for the “Snow Removal” (hereinafter referred to as the “Project”) on June 4, 2010;

WHEREAS, the Board of Education has reviewed the bids submitted by the bidders in connection with the Project; and

WHEREAS, the Board of Education has determined that the best interests of the School District are not promoted by award of Base Bid A at this time;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby rejects all bids submitted for the “Snow Removal – Base Bid A.”

Motion carried unanimously

A motion was made by Kathleen Reilly, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of administration to award the bid submitted by Liberty Lawn and Landscape, LLC, as the lowest responsible bidder meeting specifications for the removal of snow at the Shelter Island School, as per the specifications of Base Bid B, at a cost of \$3,850.00 for the 2010-2011 school year and authorize the Board President to execute any necessary documents.

Acceptance of the bid submitted by Liberty Lawn and Landscape, LLC Snow Removal

Motion carried unanimously

A motion was made by Kenneth Lewis, Jr., seconded by Linda Eklund,

Extension of the contract with Pepsi Bottling Ventures

WHEREAS, on February 8, 2010, the Board of Education of the Shelter Island UFSD awarded a bid for Beverage Vending Services – Exclusive Pouring Rights For All Non-School Lunch Services to Pepsi Bottling Ventures of Amityville, New York, for the period for time lasting until June 30, 2010; and

WHEREAS, the language of that bid permitted the Board to extend the contract with Pepsi Bottling Ventures on a year-by-year basis for up to five years; and

WHEREAS, the Board published a new bid for vending services that was due on June 10, 2010, but received no bidders;

NOW THEREFORE BE IT RESOLVED THAT: The Board of Education hereby extends the contract with Pepsi Bottling Ventures for the period July 1, 2010 until June 30, 2011, at rates as attached to the body of the minutes of February 8, 2010, and authorizes the Board President to execute any necessary documents.

Extension of the contract with Pepsi Bottling Ventures (con't)

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of our architects, Mosaic Associates Architects, to award the bid submitted by TL Contracting, Inc., of Mastic Beach, NY as the lowest responsible bidder meeting specifications for the Playground Installation project at a cost of \$24,900, and authorize the Superintendent and Board President to execute any necessary documents.

Acceptance to award a bid submitted by TL Contracting, Inc.

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Thomas Graffagnino, BE IT RESOLVED THAT, The Board of Education hereby approves the use of the former Administration Building at the property located at 64 Burns Road, Shelter Island, commonly known as St. Gabe's, for summer instructional purposes and authorizes the Superintendent and Board President to execute any necessary documents related to its use, including, but not limited to, the payment of district funds for the costs of utilities and housekeeping in said building.

Approval to use property for summer instructional purposes

Motion carried unanimously

A motion was made by Thomas Graffagnino, seconded by Stephen Gessner, BE IT RESOLVED THAT: The Board of Education hereby accepts and approves the contract for private school health services in the 2009-2010 school year with the Sag Harbor Union Free School District, in an amount not to exceed \$3,454.43, and

Approval of the Health Services Contract with the Sag Harbor UFSD

BE IT FURTHER RESOLVED THAT: The Board of Education hereby authorizes the Board President and District Clerk to execute said contract.

Motion carried unanimously

Second Reading of the following policies:

Second Reading of policies

- A. Policy #6216 – Employment of Relatives of Board of Education Members
- B. Policy #7313 – Suspension Of Students

- C. Policy #8240 – Instructional Programs: Driver Education and Physical Education
- D. Policy #8110 – Curriculum Development, Resources and Evaluation

Second Reading of policies (con't)

Fourth Reading of the following policy:

Fourth Reading of policy

- A. Policy #5300 - Code of Conduct

A motion was made by Kathleen Reilly, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby adopts the following policies:

Adoption of policies

- A. Policy #6216 – Employment of Relatives of Board of Education Members
- B. Policy #7313 – Suspension Of Students
- C. Policy #8240 – Instructional Programs: Driver Education and Physical Education
- D. Policy #8110 – Curriculum Development, Resources and Evaluation
- E. Policy #5300 – Code of Conduct

Motion carried unanimously

A motion was made by Kenneth Lewis, Jr., seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby deletes the following policies: #4200, #4300, and #4310.

Deletion of old policies

Motion carried unanimously

A motion was made by Thomas Graffagnino, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby adopts the TAN Resolution for the Fiscal Year July 1, 2010 as follows and as presented in the body of the minutes of June 14, 2010:

TAN Resolution

Tax Anticipation Note Resolution of Shelter Island Union Free School District, New York, adopted June 14, 2010, authorizing the issuance of not to exceed \$3,000,000 tax anticipation notes in anticipation of the receipt of taxes to be levied for the fiscal year ending June 30, 2011.

RESOLVED BY THE BOARD OF EDUCATION OF SHELTER ISLAND UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF SUFFOLK, NEW YORK, AS FOLLOWS:

Section 1. Tax Anticipation Notes (herein called "Notes") of Shelter Island Union Free School District, in the County of Suffolk, New York

TAN Resolution
(con't)

herein called "District"), in the principal amount of not to exceed \$3,000,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called "Law").

Section 2. The following additional matters are hereby determined and declared:

(a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2010 and ending June 30, 2011, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.

(b) The Notes shall mature within the period of one year from the date of their issuance.

(c) The Notes are not issued in renewal of other notes.

(d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute arbitrage certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 5. The Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the

District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

TAN Resolution
(con't)

Section 6. This resolution shall take effect immediately.

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts the Budget and Revenue Status Reports, as of June 9, 2010, for the following funds:

Acceptance of the
Budget &
Revenue Status
Reports

- A. General Fund
- B. School Lunch Fund
- C. Federal Fund

Motion carried unanimously

A motion was made by Kathleen Reilly, seconded by Kenneth Lewis, Jr., BE IT RESOLVED THAT: The Board of Education hereby accepts and approves the Budget Transfers Report, for the period, June 8, 2010 through June 30, 2010, that in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.

Approval of the
Budget Transfers
Report

Motion carried unanimously

A motion was made by Stephen Gessner, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby funds the Retirement Contribution Reserve Fund pursuant to General Municipal Law Section 6-R by excess fund balance from the 2009-2010 fiscal year in an amount not to exceed \$92,000.

Retirement
Contribution
Reserve Fund

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby funds the Capital Reserve pursuant to Education Law Section 3651 by excess fund balance from the 2009-2010 fiscal year in an amount not to exceed \$50,000.

Capital Reserve

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Mark Kanarvogel,
BE IT RESOLVED THAT: The Board of Education hereby funds the
Employee Benefit Accrued Liability Reserve pursuant to General
Municipal Law Section 6-P by excess fund balance from the 2009-2010
fiscal year in an amount not to exceed \$90,000.

Employee Benefit
Accrued Liability
Reserve

Motion carried unanimously

A motion was made by Kenneth Lewis, Jr., seconded by Kathleen Reilly,
BE IT RESOLVED THAT: The Board of Education hereby funds the
Unemployment Insurance Reserve pursuant to General Municipal Law
Section 6-M by excess fund balance from the 2009-2010 fiscal year in an
amount not to exceed \$25,000.

Unemployment
Insurance Reserve

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Kenneth Lewis, Jr.,

Authorization to
close a bank
account

WHEREAS, on December 3, 1975, the Board of Education of
the executed an agreement with parties including Alvah
Burlingame that provided for a \$25 per year scholarship to the
top Industrial Arts student to be funded by a \$500 donation held
in perpetuity in trust; and

WHEREAS, on November 29, 1995, Alvah Burlingame donated
to the district \$500 to be added to the original \$500 principle;
and

WHEREAS, in 1995, there was no formalized acceptance of said
donation to add to the original principle; and

WHEREAS, the Shelter Island Union Free School District holds
money for other scholarships in an account at Chase Bank that is
a savings account;

NOW, THEREFORE, BE IT RESOLVED THAT: The Board of
Education hereby exercises the authority given to it in Clause 6
of the agreement dated December 3, 1975 and adds \$500 to the
non-expendable principle held in trust by the district under the
name commonly known as the Emilie A. Burlingame Industrial
Arts Award; and

BE IT FURTHER RESOLVED THAT: The Board of Education
hereby authorizes the District Treasurer to close an account held
at Capital One Bank under the name Shelter Island UFSD-

Burlingame Ind Arts, in the amount of \$1,115.44 plus any accrued interest and deposit those funds in an account held at Chase Bank under the name Shelter Island UFSD Scholarship; and

Authorization to close a bank account (con't)

BE IT FURTHER RESOLVED THAT: The Board of Education hereby authorizes the District Treasurer to close the savings account Shelter Island UFSD Scholarship and open an account with the same name that is a money market account.

Motion carried unanimously

A motion was made by Kathleen Reilly, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby authorizes the Shelter Island School District to accept the following donation: office supplies from Warren Baker, for use by the faculty and staff at the Shelter Island School. The board gratefully acknowledges the generous donation of Mr. Baker and thanks him for his support of the Shelter Island School.

Authorization to accept a donation

Motion carried unanimously

A motion was made by Kathleen Reilly, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby accepts and approves the amended services agreement for third party administrative services with OMNI Financial Group, Inc., of Rochester, New York; and

Approval to accept the amended services agreement with OMNI Financial Group, Inc.

BE IT FURTHER RESOLVED THAT: The Board of Education hereby authorizes the Board President to execute said amended services agreement.

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Mark Kanarvogel, BE IT RESOLVED THAT: The Board of Education hereby accepts and approves the Fee Schedule for the 2010-2011 school year for third party administrative services with OMNI Financial Group, Inc., of Rochester, New York, in the amount of \$740.00; and

Approval to accept the amended services agreement with OMNI Financial Group, Inc.

BE IT FURTHER RESOLVED THAT: The Board of Education hereby authorizes the Board President to execute said fee schedule.

Motion carried unanimously

A motion was made by Mark Kanarvogel, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education authorizes a budgetary increase to the budget line of Salary, AO.2020.150.00.0000.5, in

Authorization of a budgetary increase

an amount not to exceed \$50,931.72, to be offset by the Reserve for Employee Benefit Accrued Liability Reserve pursuant to General Municipal Law Section 6-P.

Motion carried unanimously

Authorization of a budgetary increase (con't)

A motion was made by Linda Eklund, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby renders obsolete the following item:

Approval to render items obsolete

A. Samsung 19" Color TV, Model #TX2516 – does not work, no picture

Motion carried unanimously

A motion was made by Mark Kanarvogel, seconded by Linda Eklund, BE IT RESOLVED THAT:

Authorization to replace cafeteria serving line equipment

WHEREAS, as a result of an inspection by the Suffolk County Department of Health which mechanical refrigeration and hot holding equipment for the display and service of hot and cold foods that require temperature control for safety; and

WHEREAS, the existing equipment dates from the 1950s and is not readily repairable; and

WHEREAS, the Board of Education wishes to remedy the situation by upgrading to a new, modern serving line, which will meet the health and safety needs of all students and staff;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education declares the replacement to the Shelter Island School cafeteria serving line equipment to be an emergency as a result of the current state of the equipment; and

BE IT FURTHER RESOLVED THAT: The Board of Education authorizes the replacement said equipment and related structure, as an ordinary contingent expense of the Board and authorizes the Superintendent, or her designee, to take the necessary legal steps to repair said equipment and related structure.

Motion carried unanimously

Items For Consideration –

A. The Board of Education discussed the main lobby. The Department of State and the State Education Department are not in favor of the way the walls are supported in the main lobby. Columns and support beams need to be installed. The State Education Department is “dragging their feet” in giving approval, and Mosaic Architects Associates stated it is too late to do the project this summer. Mr. Graffagnino commented on this being a cost to the district. Mr. Sam Schneider stated that the State Education Department assumes no liability on plans they approve.

B. The Board of Education discussed NYSSBA’s 91st Annual Convention in New York City.

C. Mr. Sam Schneider commented on the retirement incentive that both ERS and TRS are offering. He will have more information at the end of this week from both of the retirement systems as to who is eligible for the incentive. Mr. Schneider will forward anything received from the retirement systems to the Board.

D. Mr. Sam Schneider discussed with the Board the recommendation of hiring a construction manager rather than a clerk of the works to supervise the work being done on the roof this summer. The construction manager would work for the school and file periodic reports with the Board detailing the progress of the work. Mr. Schneider will prepare an RFP (Request For Proposal) for this purpose.

Old Business – None

Administrator’s Report –

A. Mrs. Clifford commented that the effort put forth by the community regarding Lt. Joe Theinert was something we will not forget.

B. Mrs. Clifford stated to the Board that the prom was super, a class act, and the students had a lot of fun. She thanked class advisors Jacki Dunning and Deborah Vecchio.

C. Mrs. Clifford commented that there needs to be planning on how to set-up the tent for graduation. She would like to meet with individuals this week to arrange the set-up.

Mrs. Clifford thanked the Board of Education for the opportunities she has had for the last 5 years, and she welcomed the new Interim Superintendent Robert Parry.

Items For
Consideration

Old Business

Administrator’s
Report

Ms. Donna Guiffre also thanked the Board of Education, colleagues, parents, and students for the time she has spent with the school district. She stated that the schedule is 85 – 90% complete and grants are done. The district will be in good standing on June 30th.

Board Member Reports –

Board Member
Reports

A. Ms. Rebecca Mundy reported that the Sports Award ceremony was last Wednesday evening. She thanked Ms. Ginny Gibbs, Mary & Mark Kanarvogel and BJ Ianfolla for all of their help in preparation for the evening. Ms. Mundy received positive feedback.

B. Mr. Thomas Graffagnino reported on the JPPC meeting of June 8th. Items discussed were MSG Varsity, the Washington D.C. trip, and the tennis team. JPPC discussed the possibility of adding a position of coordinator for the D.C. trip to Schedule C at a Level I. The tennis team needs a rate to be set for coaching. The team has always been at the Junior High level.

C. Mr. Thomas Graffagnino reported that the Audit Committee met and had a pre-audit meeting to get ready for the audit which will take place over the summer.

D. Mr. Kenneth Lewis, Jr. stated he was proud to be a community member, Board of Education member, and a Shelter Islander based on the effort put force by the community in honor of Lt. Joe Theinert. He also stated that everyone involved did a nice job.

A motion was made by Thomas Graffagnino, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves the creation of a Media Advisor at a Level 4 of the teacher Salary Schedule C and to direct JPPC (Joint Professional Practices Committee) and the Superintendent to build a job description and post said position accordingly.

Approval of the
creation of a
Media Advisor

Motion carried unanimously

Visitor's Comments –

Visitor's
Comments

A. Ms. Jennifer Rylott asked the Board about the hiring process of the Interim Superintendent. Ms. Rebecca Mundy stated that the Board does not have to post or interview for an interim position. Mr. Parry was recommended and comes to the district with extreme experience with districts and consulting groups. Ms. Mundy stated that Mr. Parry will help the district move on to a new path.

B. Ms. Janine Mahoney asked the Board if Mr. Parry was going to be made aware of the Special Education report that was done years ago and the recommendations made.

Visitor's
Comments (con't)

A motion was made by Thomas Graffagnino, seconded by Kenneth Lewis, Jr., BE IT RESOLVED THAT: The Board of Education hereby adjourns the meeting.

Adjournment

Motion carried unanimously

The meeting adjourned at 9:51 p.m.

Deborah Vecchio
District Clerk

The next meeting of the Board of Education of the Shelter Island Union Free School District is Thursday, July 1, 2010 at 7:00 p.m.