

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT  
BOARD OF EDUCATION**

**PUBLIC MEETING  
REGULAR MEETING  
May 10, 2010**

Members Present: Rebecca Mundy, Thomas Graffagnino, Mark Kanarvogel, Linda Eklund  
Kathleen Reilly arrived at 7:40 p.m.; Linda Eklund left at 7:40 p.m.

Members Absent: Stephen Gessner, Kenneth Lewis, Jr.

Others Present: Superintendent, Sharon Clifford; Assistant Superintendent, Donna  
Guiffre;  
Deborah Vecchio, District Clerk; School District Business Leader, Sam  
Schneider; Gina Giambruno, Student Liaison; Ted Hills from the Shelter  
Island Reporter; 22 faculty/staff/students and 4 community residents.

The meeting was called to order at 7:10 p.m. by President Mundy, followed by the Pledge of Allegiance. Call To Order

**Visitor's Comments - None**

Visitor's  
Comments

A motion was made by Mark Kanarvogel, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby approves the minutes of the Work Session/Budget Meeting of March 25, 2010.

Approval of the  
Minutes

Motion carried unanimously

A motion was made by Thomas Graffagnino, seconded by Mark Kanarvogel, BE IT RESOLVED THAT: The Board of Education hereby approves the minutes of the Work Session/Budget Meeting of April 8, 2010.

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves the minutes of the Work Session/Budget Meeting of April 14, 2010.

Motion carried unanimously

A motion was made by Thomas Graffagnino, seconded by Mark Kanarvogel, BE IT RESOLVED THAT: The Board of Education hereby approves the minutes of the BOCES Meeting Board & Budget Vote of April 21, 2010.

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves the Treasurers Report for the month ending March 2010.

Motion carried unanimously

Treasurer's Report

A motion was made by Linda Eklund, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts the Extra Classroom Activity Fund Report for the period ending March 31, 2010.

Motion carried unanimously

Extra Classroom  
Activity Fund  
Report

**Correspondence –**

A. Ms. Rebecca Mundy stated that the Board received a letter regarding the district's drug and alcohol testing policy for school employees. Ms. Mundy stated that the district is working on its Code of Conduct. She also stated that CTC (Communities That Care) will be conducting a forum on May 26, 2010.

Ms. Mundy also thanked Gina Giambruno, Student Liaison, for all of her time on the Board of Education. The Board of Education wishes her well and would also like her to help with the new liaison.

Correspondence

**Presentation –**

A. Mrs. Sharon Clifford presented Ms. Janine Mahoney and the National Honor Society members with an Outstanding Service Project award. Our chapter is one of ten being recognized in 2010 for the extraordinary service the chapter provided. Mrs. Clifford commends the members of the NHS and Ms. Janine Mahoney. Ms. Mahoney stated that 9 students participated in Habitat For Humanity, and they went above and beyond. Ms. Mahoney is very proud of the students. Ms. Rebecca Mundy is also very proud and wants the students to take this accomplishment wherever they go in life.

B. Mr. Robert Barber and two 9<sup>th</sup> grade students presented the Board with feedback from the recent Washington, D.C. trip. Mr. Barber and the students visited 15 places in two days. Mr. Barber thanked Mr. James Olinkiewicz and the community organizations who were so generous and instrumental in the planning of this trip. He also thanked the Board of Education, chaperones, and the class. Mr. Barber stated that every citizen and student should have an opportunity to visit Washington, D.C. He hopes this is one of many to come. Ms. Rebecca Mundy stated it was well done and the community input was impressive.

Presentation

C. Ms. Jen Corwin, Ms. Lynne Colligan, and two 10<sup>th</sup> grade students presented the Board with feedback and a slide show from the recent Mashomack Preserve overnight field trip. The students stated that there was a lot of cooperation, teamwork, self-dialogues, self-mapping, and goal setting accomplished during this trip. Each student was also given a self-evaluation sheet. There was no technology brought on the trip, and the weather was great. 14 students were in attendance. Ms. Jen Corwin thanked the Mashomack Preserve and the Board of Education. This trip met and exceeded the teachers' expectations. Ms. Corwin also said that this trip was valuable enough to be a traditional, annual event. Ms. Rebecca Mundy stated that the students were the quietest school group Mashomack ever had.

Presentation  
(con't)

A motion was made by Mark Kanarvogel, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves the following Poll worker for the Annual Meeting/Budget Vote of May 18, 2010 at a rate of \$125 per day:

Approval of a Poll  
Worker

A. Mr. Lew A. Corbett III

Motion carried unanimously

A motion was made by Thomas Graffagnino, seconded by Mark Kanarvogel, BE IT RESOLVED THAT: The Board of Education hereby approves a contractual childcare leave of absence for Rachel Brigham, Special Education Teacher, to commence on or about October 12, 2010 and end on January 2, 2011, with the following period, October 12, 2010 – January 17, 2011, constituting an FMLA leave of absence.

Approval of a  
childcare leave, R.  
Brigham

Motion carried unanimously

A motion was made by Thomas Graffagnino, seconded by Mark Kanarvogel, BE IT RESOLVED THAT: The Board of Education hereby accepts the resignation of Ms. Sharon Clifford, for the purpose of retirement, in accordance with the terms of the annexed Agreement; and

Acceptance of the  
resignation of  
Sharon Clifford,  
Superintendent

BE IT FURTHER RESOLVED THAT: The Board of Education hereby authorizes the Board President to execute said agreement.

Motion carried unanimously

Ms. Sharon Clifford thanked the Shelter Island School district for allowing her to serve the district for the past 5 years. She also stated that she and Mr. Clifford decided it was time to retire, and she is looking forward to it. Mrs. Clifford also thanked the Board of Education.

A motion was made by Thomas Graffagnino, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education authorizes the Superintendent to execute a contract on behalf of the Shelter Island School District with the MSG Varsity Network, LLC, of Bethpage, New York, for the purposes of providing a stipend, scholarships and equipment to allow Shelter Island School students to produce school related content for the MSG Varsity Channel. The term of said charter period is April 30, 2010 thru June 30, 2011; and

Authorization to execute a contract with the MSG Varsity Network, LLC

BE IT FURTHER RESOLVED THAT: The Board of Education hereby authorizes the Superintendent to execute said contract.

Motion carried unanimously

A motion was made by Kathleen Reilly, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education authorizes the Board President to execute a contract on behalf of the Shelter Island School District with The Preferred Group of Albany, New York, for the purposes of administering a Section 125 Flexible Benefit Plan. The term of said contract period is July 1, 2010 to June 30, 2011; and

Authorization to execute a contract with the Preferred Group of Albany, NY

BE IT FURTHER RESOLVED THAT: The Board of Education hereby authorizes the Board President to execute said contract.

Motion carried unanimously

A motion was made by Kathleen Reilly, seconded by Mark Kanarvogel,

Award a bid for Transportation Services for a student

WHEREAS the Shelter Island Union Free School District has been made aware that a duly registered student is now homeless; and

WHEREAS said student has found emergency shelter in a location out of district; and

WHEREAS, New York State law requires the resident school district to provide transportation to homeless students who are residents of the district whose shelter is within 50 miles of the district;

NOW THEREFORE BE IT RESOLVED THAT: The Board of Education of the Shelter Island Union Free School District hereby declares that an emergency situation exists regarding the education of said student; and

Award a bid for Transportation Services for a student(con't)

BE IT FURTHER RESOLVED THAT: The Board of Education of the Shelter Island Union Free School District hereby finds it permissible to waive normal bidding rules and award a contract to provide transportation services resulting from this emergency situation.

Motion carried unanimously

A motion was made by Thomas Graffagnino, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education authorizes the Board President to execute a contract on behalf of the Shelter Island School District with Sunrise Busses of Greenport, New York, for student transportation in the amount of \$11,700; and

Authorization to execute a contract with Sunrise Busses of Greenport, NY

BE IT FURTHER RESOLVED THAT: The Board of Education hereby authorizes the Board President to execute said contract.

Motion carried unanimously

A motion was made by Thomas Graffagnino, seconded by Mark Kanarvogel, BE IT RESOLVED THAT: The Board of Education authorizes the Board President to execute a contract on behalf of the Shelter Island School District with The Coastwise Packet Co. Inc., of Vineyard Haven, Massachusetts, for the purposes of providing a charter sea excursion to the Seventh Grade Students of the Shelter Island School. The term of said charter period is June 7, 2010 thru June 11, 2010;

Authorization to execute a contract with The Coastwise Packet Co., Inc. of Vineyard Haven, MA

AND BE IT FURTHER RESOLVED THAT: The Board of Education hereby authorizes the Board President to execute said contract.

Motion carried unanimously

Mr. Sam Schneider, for the record, wants the Board of Education to be aware of the risks involved. NYSIR, the schools' insurance company, does not cover this type of trip. Coastwise Packet Co. Inc., provides \$5,000,000 per incident. NYSIR and the districts' counsel would like to have had \$10,000,000 per incident. The insurance company and districts' counsel drafted a contract, which Coastwise declined to sign.

First Reading of the following policies:

- A. Policy #6217 – Employment of Relatives of Board of Education Members
- B. Policy #7313 – Suspension Of Students
- C. Policy #8240 – Instructional Programs: Driver Education and Physical Education
- D. Policy #8110 – Curriculum Development, Resources and Evaluation

First Reading of policies

Second Reading of the following policy:

- A. Policy #7130 – Entitlement to Attend – Age and Residency

Second Reading of policy

Third Reading of the following policy:

- A. Policy #5300 - Code of Conduct

Third Reading of policy

A motion was made by Thomas Graffagnino, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby adopts Policy #7130 – Entitlement to Attend – Age and Residency.

Motion carried unanimously

Adoption of Policy #7130

A motion was made by Thomas Graffagnino, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves to delete the following policies: #5305, #5200, #5020, #5152, #5152R, #5150, #5150E, #5160 and #5160E.

Motion carried unanimously

Approval to delete policies

A motion was made by Thomas Graffagnino, seconded by Mark Kanarvogel, BE IT RESOLVED THAT: The Board of Education hereby accepts the Budget and Revenue Status Reports, as of May 4, 2010, for the following funds:

- A. General Fund
- B. School Lunch Fund
- C. Federal Fund

Acceptance of the Budget & Revenue Status Reports

Motion carried unanimously

A motion was made by Thomas Graffagnino, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby accepts and approves the Budget Transfers Report, for the period, April 15, 2010 through May 4, 2010, that in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.

Approval of the Budget Transfers Report

Motion carried unanimously

A motion was made by Thomas Graffagnino, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby authorizes the Shelter Island School District to accept the following donations: \$1,000.00 from the 10K Run Community Fund and \$300.00 from Shelter Island Lions Club to be used towards the Washington, DC field trip for Ninth Grade students at Shelter Island School. The board gratefully acknowledges the generous donation and thanks the 10K Run Community Fund and the Shelter Island Lions Club for their support of the Shelter Island School.

Authorization to accept donations

Motion carried unanimously

**Facility - None**

Facility

**Items For Consideration –**

Items For Consideration

A. The Board of Education, administration, Ms. Virginia Gibbs, and the Town Recreation Department had a discussion on where and how to conduct summer school. This summer all of the roofs are being replaced, and it will be dangerous for children to be in the building. The construction will not affect the F.I.T. Center, however. Everyone discussed holding summer school off-site. Mr. Sam Schneider has to get State Education Department approval to hold summer school off-site. Some locations being considered are the Legion Hall, public library, Center Firehouse, Presbyterian Church, or St. Gabriel's Retreat Center. Everyone agreed this is "do-able". Mr. Garth Griffin, Director of the Town Recreation Program, said he can make it work. The Board of Education gave Ms. Gibbs and Mr. Griffin the approval to move ahead with an off-site location.

B. The Board of Education discussed a date for the Re-organizational Meeting in July.

A motion was made by Thomas Graffagnino, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves to set the date for the Board of Education Re-organizational Meeting for Thursday, July 1, 2010 at 7:00 p.m.

Motion carried unanimously

Approval to set the date for the Re-organizational Meeting

### **Old Business – None**

Old Business

### **Administrator's Report –**

Administrator's Report

**A.** Mrs. Clifford reported that four (4) of our students have been nominated for Teeny Awards for their roles in the Wizard Of Oz. The Teeny Awards will take place on June 6, 2010 at Riverhead High School. She also stated that she is very proud, and the play was great.

**B.** Mrs. Clifford reported that Mark Palios, Guidance Counselor, held a High School orientation meeting for 8<sup>th</sup> grade parents. The meeting is to familiarize parents about their students' High School career. Ms. Clifford stated that Mr. Palios did a wonderful job and is a wonderful addition to the school.

### **Board Member Reports –**

Board Member Reports

**A.** Ms. Rebecca Mundy reported that the Policy Committee continues to meet to review the districts' policies.

**B.** Mr. Thomas Graffagnino reported that the MSG Network funds have been granted and JPPC would like to create a media class & advisorship. The district needs a liaison from now until June 30<sup>th</sup> to meet with representatives from MSG to discuss the program and the equipment needed for the program. The funds granted will be used to purchase the necessary equipment. The next JPPC meeting will be on June 8<sup>th</sup>.

A motion was made by Thomas Graffagnino, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves the creation of a Media Advisor at a Level 4 of the teacher Salary Schedule C and to direct JPPC (Joint Professional Practices Committee) and the Superintendent to build a job description and post said position accordingly.

Motion carried unanimously

### **Visitor's Comments - None**

Visitor's Comments



A motion was made by Mark Kanarvogel, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby adjourns the meeting.

Adjournment

Motion carried unanimously

The meeting adjourned at 8:20 p.m.

---

Deborah Vecchio  
District Clerk

The next meeting of the Board of Education of the Shelter Island Union Free School District is Monday, June 14, 2010 at 7:00 p.m.