



Fairport Harbor
Board of Education
Organizational Board Meeting
January 04, 2024

OPENING OF MEETING

Sherry Williamson administered the following Board Members oath of office:

- Mr. Justin Levine
- Miss Sherry Maruschak
- Mrs. Amy Neff

**PRESIDENT PRO TEMPORE
BOARD ACTION 2024-01**

Moved by Miss Maruschak and seconded by Mr. Levine to appoint Miss Maruschak as President/Pro Tempore until the election of the President.

Roll Call: Ayes: Miss Maruschak, Mr. Levine, Mrs. Bidlack, and Mrs. Neff
 Nays: Mr. Lukshaw
 Abstain: None

Call to order

- A. The organizational meeting of the Board of Education of the Fairport Exempted Village School District is called to order at 6:13 p.m.

The following members were present:
 Mrs. Bidlack
 Mr. Levine
 Mr. Lukshaw
 Miss Maruschak
 Mrs. Neff

**APPROVE AGENDA
BOARD ACTION 2024-02**

Moved by Mrs. Bidlack and seconded by Mr. Lukshaw to adopt the agenda as presented and with such modifications made by the Superintendent.

Roll Call: Ayes: Mrs. Bidlack, Mr. Lukshaw, Mr. Levine, Miss Maruschak, and Mrs. Neff
 Nays: None
 Abstain: None

**ELECTION OF PRESIDENT
BOARD ACTION 2023-03**



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The President Pro Tempore asks for nominations for President of the Board, pursuant to ORC §3313.14 and Board policy BCA. Nominations need not be seconded. After repeating the name(s) of the nominee(s), the President Pro Tempore asks for further nominations. If there is no response, the President Pro Tempore asks a second time, and then declares the nominations are closed.

Mr. Lukshaw nominated himself to be President of the Board

Mr. Neff nominated Miss Maruschak to be President of the Board

Mr. Levine nominated himself to be President of the Board

A motion was moved by Mrs. Bidlack and seconded by Mr. Lukshaw to close nominations for President and proceed to vote.

The Treasurer calls the roll to determine those in favor of the nominee(s) for President of the Board. Each member will respond by stating the name of the preferred nominee.

Mrs. Bidlack voted for Bill Lukshaw

Mr. Levine voted for Bill Lukshaw

Mr. Lukshaw voted for Bill Lukshaw

Miss Maruschak voted for Sherry Maruschak

Mrs. Neff voted for Sherry Maruschak

The President Pro Tempore declares the nominee who receives a majority vote elected as President of the Board and retains to preside over the election of the Vice President of the Board. The President shall serve as president until such time a new president is elected.

Roll Call: Ayes: Mrs. Bidlack, Mr. Lukshaw, Mr. Levine, Miss Maruschak, and Mrs. Neff

Nays: None

Abstain: None

**ELECTION OF VICE PRESIDENT
BOARD ACTION 2024-04**

The President asks for nominations for Vice President of the Board, pursuant to ORC §3313.14 and Board policy BCA. Nominations need not be seconded. After repeating the name(s) of the nominee(s), the President asks for further nominations. If there is no response, the President asks a second time, and then declares the nominations are closed.

Mr. Levine nominated himself to be Vice President of the Board

Mrs. Bidlack nominated herself to be Vice President of the Board



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Mr. Lukshaw nominated Miss Maruschak to be Vice President of the Board

A motion was moved by Miss Maruschak and seconded by Mr. Levine to close nominations for Vice President of the Board and proceed to vote.

The Treasurer calls the roll to determine those in favor of the nominee(s) for Vice President of the Board. Each member will respond by stating the name of the preferred nominee.

- Mrs. Bidlack voted for Karen Bidlack
- Mr. Levine voted for Justin Levine
- Mr. Lukshaw voted for Sherry Maruschak
- Miss Maruschak voted for Sherry Maruschak
- Mrs. Neff voted for Sherry Maruschak

The President declares the nominee who receives a majority vote elected as Vice President of the Board.

Roll Call: Ayes: Miss Maruschak, Mr. Levine, Mrs. Bidlack, Mr. Lukshaw, and Mrs. Neff
 Nays: None
 Abstain: None

**APPROVE TIME, DATE AND LOCATION OF REGULAR MEETINGS
BOARD ACTION 2024-05**

Moved by Miss Maruschak and seconded by Mr. Levine that the regular meetings of the Fairport Harbor Board of Education be held on the underlying dates and that these meetings and work sessions normally be held in the Harding Auditorium, located at 329 Vine Street, Fairport Harbor at 6:00 p.m., Ohio, pursuant to ORC §3313.15 and Board policy BCA. Board meeting dates and locations are subject to change. Dates listed with an asterisk (*) denotes exceptions to the regular schedule.

Date
January 04, 2024,*
February 27, 2024
March 26, 2024
April 23, 2024
May 28, 2024



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June 25, 2024
July 23, 2024
August 27, 2024
September 24, 2024
October 22, 2024
November 26, 2024
December 10, 2024,*

Roll Call: Ayes: Miss Maruschak, Mr. Levine, Mrs. Bidlack, Mr. Lukshaw, and Mrs. Neff
 Nays: None
 Abstain: None

**OSBA DELEGATE AND ALTERNTE
BOARD ACTION 2024-06**

Moved by Miss Maruschak and seconded by Mr. Levine to appoint Miss Maruschak as the Board’s Ohio School Boards Association Capital Conference Delegate and Mr. Lukshaw as the Alternate.

Roll Call: Ayes: Miss Maruschak, Mr. Levine, Mr. Lukshaw, and Mrs. Neff
 Nays: None
 Abstain: Mrs. Bidlack

**OSBA LEGISLATIVE LIAISON
BOARD ACTION 2024-07**

Moved by Mrs. Bidlack and seconded by Mr. Lukshaw to appoint Mr. Lukshaw as the Board’s legislative liaison to the Ohio School Boards Association for the 2024 calendar year. Pursuant to ORC §3313.87.

Roll Call: Ayes: Mrs. Bidlack, Mr. Lukshaw, Mr. Levine, Miss Maruschak, and Mrs. Neff
 Nays: None
 Abstain: None

**OSBA STUDENT ACHIEVEMENT LIAISON
BOARD ACTION 2024-08**



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Moved by Mrs. Bidlack and seconded by Miss Maruschak to appoint Mr. Levine as Board's student achievement liaison to the Ohio School Boards Association for the 2024 calendar year, pursuant to ORC §3313.87.

Roll Call: Ayes: Mrs. Bidlack, Miss Maruschak, Mr. Levine, Mr. Lukshaw, and Mrs. Neff
Nays: None
Abstain: None

CONSENT CALENDAR
BOARD ACTION 2024-09

A member of the Board or the Superintendent may request that any item be removed from the consent calendar and voted upon separately.

Moved by Miss Maruschak and seconded by Mr. Levine that all of the following items which appear in this portion of the agenda constitute that consent calendar and are hereby adopted by this one single motion: provided, however, that should any item included within this motion be declared by a court of competent jurisdiction to be void or illegal, all remaining items within this motion shall remain in full force and effect notwithstanding the status of the voided item.

- A. Robert's Rules of Order** To adopt Robert's Rules of Order as the parliamentary procedure guidelines for meetings of the Board and of its committees, pursuant to Board policy BCA.
- B. Reaffirm Policies** To reaffirm that all Board policies in effect at the date of this meeting are continued in full force and effect unless modified by subsequent action of the Board, pursuant to OAC §3301-35-02.
- C. Tax Advance** To authorize the Treasurer of the Fairport Harbor School District to request the Lake County Auditor to advance taxes from the proceeds of the tax levies to meet current expenses, as needed, from the period January 1, 2024, through December 31, 2024, pursuant to ORC §321.34.
- D. Permit Payment of Purchases** To dispense with the adoption of individual, separate, monthly, or regular resolutions authorizing the purchase or sale of property (except real estate), the payment of debts or claims, and the salaries of the Superintendent, teachers, or other employees; or approving warrants for the payment of any claim from school funds when provisions, therefore, are made in the annual appropriations resolution, pursuant to ORC §3313.18.
- E. Permit Necessary Borrowing** To authorize the Treasurer and the President of the Board to borrow necessary money, including borrowing between funds on a temporary basis, prior to the next regularly scheduled Board meeting, pursuant to the provisions of law.
- F. Investment of Funds** To authorize the Treasurer to invest interim funds not needed to meet current expenditures at the most productive interest rate, pursuant to ORC §§135.14 and 135.142.
- G. Substitute Securities** To authorize the Treasurer to request public depositories to substitute securities on a continuing basis, pursuant to ORC Chapter 135.



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- H. Advisory Committees** To authorize the continuance of the District Records Commission during 2024, as necessary, and to authorize the Board President to make such adjustments in their membership as may be required to fill vacancies or to fulfill the obligations of the committee, pursuant to Board policy BCE and EHA.
- I. Legal Counsel** To authorize the Superintendent and Treasurer to utilize the services of the Lake County Prosecutor as legal counsel to the Board and to designate the law firms of Weston Hurd, Squire Patton Boggs, Peters Kalail & Markakis, McGown & Markling, Ennis & Britton and Gingo and Bair LLC, pursuant to Board policy BCG; to enter into an agreement with the Ohio School Boards Association for Legal Assistance Fund service from January 1, 2024, through December 31, 2024, at a cost of \$250.00, pursuant to ORC §3313.171; and to authorize the Superintendent and Treasurer to secure necessary legal assistance as conditions require, pursuant to ORC §§309.10, 3313.35 and 3313.18.
- J. Board Member Compensation** To authorize compensation of the Board members at the rates and for the purposes authorized by ORC §3313.12, pursuant to Board policy BHD.
- K. OSBA Membership** To join the Ohio School Boards Association pursuant to ORC §3313.87, annual membership dues are \$3,368.00, OSBA Legal Assistance Fund annual amount is \$250.00.
- L. Dispense with Reading Board Minutes** To waive the reading of the minutes of the Board, as authorized and governed by ORC §3313.26.
- M. Authority to File Applications for Projects** To grant the Superintendent or designee authority to file applications for all projects considered desirable for the Fairport Harbor School District, pursuant to Board policy DD.
- N. Hiring Authority** To authorize the Superintendent to employ personnel between Board meetings, pursuant to ORC §§3313.18, 3313.47, and 3319.01 and Board policy GCD/GDC.
- O. Resignation Authority** To authorize the superintendent or designee to accept the resignation of any Fairport Harbor Exempted Village School employee by indicating acceptance in writing on the employee's written or printed resignation statement; BE IT FURTHER RESOLVED that the Board of Education determines that a resignation shall be final and irrevocable once the Superintendent or his designee has accepted it.
- P. Professional Meetings** To permit the Board Members, Superintendent, and Treasurer to attend necessary local, state, and national meetings within available appropriations, pursuant to ORC §3313.18.
- Q. Board Service Fund** The Board is asked to authorize the Treasurer to establish a Board Member Service Fund not to exceed \$15,000 for expenses incurred by Board members in the performance of their duties for each of the 2024 and 2025 fiscal years, pursuant to ORC §3315.15.
- R. Public Records** The Board is asked to authorize the Treasurer to attend public records access training required for Board Members for each term of office (ORC 109.43)



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- S. Banking** Authorize the Treasurer to open bank accounts as needed.
- T. Bids** Authorize the Treasurer to advertise for bids as specified by Law.
- U. Performance of Duty Policy** the Treasurer is authorized to obtain an employee dishonesty and faithful performance of duty policy in lieu of requiring officers, employees, and appointees to obtain individual surety bonds for the faithful performance of the discharge of their public duties pursuant to board policy, DH
- V. Liability Insurance** To authorize the Treasurer to renew liability insurance for Fairport Harbor Exempted Village School District.
- W. Purchasing** Authorize the Treasurer to serve as purchasing agent for the school district and spend a maximum of \$25,000 without prior approval of the board. (Policy DJC).
- X. Change Orders** Authorize the Treasurer to approve change orders for the PK-12 facility up to \$50,000 without prior approval of the board.
- Y. Appointment to Positions for the 2024** It is the recommendation of the Superintendent to appoint Building Principals, Personnel, and other designees to work collaboratively in the following positions:
1. Title IX Hearing Officer - Bill Billington, Superintendent
 2. Anti-Harassment Grievance Officer -Bill Billington. Superintendent
 3. 504 Compliance Officer - Heidi Elmore, principal
 4. Civil Rights Coordinator - Katie Rumsbarger, principal
 5. Homeless Liaison - Shannon Ranta, Director of Curriculum, Instruction and Accountability
 6. District Safety Compliance Officer for Public Employee Risk Reduction Act – Sherry Williamson
 7. ADA Compliance Officer - Bill Billington, Superintendent
 8. Harassment Compliance Officer - Katie Rumsbarger, principal, and Heidi Elmore, principal
 9. Civil Rights/Title VI Compliance Officer - Bill Billington, Superintendent
 10. Equal Employment Opportunity Compliance Officer - Bill Billington, Superintendent
- Z. Mileage Reimbursement** Set the mileage rate for 2024 at the IRS approved rate.
- AA. Disposal** Authorize the Superintendent or designee to discard or sell textbooks, library books, films/filmstrips, and equipment at all schools due to age, condition, and/or beyond repair.
- BB. Property Complaints** Authorize the Treasurer to direct Board-approved legal counsel to file original complaints against the valuation of commercial properties, to file counter-complaints against the valuation of commercial and residential properties, and present evidence relating to the value of such properties.

