

Instructional Council Meeting Minutes

Date 12/5/24

Time _3:10 - 4:00 PM____

Location _Library____

Facilitator name _Christin Johnson____

Time Keeper name _Cara Heck____

Recorder name _ Mandy Allred_____

Members Present

____ Amanda Allred
____ Sheila Barbour
____ Lauren Condon
____ Joyce Comer
____ Teresa Fierro
____ Cara Heck
____ Christin Johnson
____ Rachael Koenigsfeld
____ Ashley Keilbarth
____ Linda MacMaster
____ Lillian Manfredi
____ Margita Martinez
____ Deborah Muldawer
____ Jessie Olson
____ Olivia Oyinatumba
____ Anna Rogge
____ Geoff Smith
____ Wendy Skeets
____ Crystal Yamazaki

Agenda Topic – Announcements

Mrs. Keilbarth went to a SpEd meeting on Tuesday to discuss the SES program. We will have the program whether we have a teacher or not. The program is based on need. We are about to request an EA for this program. The new EA will work/shadow the student(s) who may qualify for the program prior to creation of the program. We are working to support any students who qualify, and we can get creative regarding the SES program at this time.

Shout out to the staff for the designation improvement for JMMS.

Agenda Topic: Digital Programming Purchases for next year

Proposal, next year we would replace Quizziz with EdPuzzle. Lots of teachers are running into a block when it comes to EdPuzzle.

It is important to the IC to make sure that we are purchasing the programs that our teachers need/want. Can we do a purchase for some teachers, but not all for Flocabulary?

Agenda Topic: Sub Plan Cover Sheet

This was sent out and several edits were suggested. A final draft will come out from Christin so that we can all have them completed and turned in by January.

Please print your copy and turn it into the office ASAP.

Agenda Topic: DEAR Time Incentive

Suggestions on DEAR Time Incentive. "Middle School Worst Years of My Life" has a movie. That will be handed out in the spring semester. There is a movie that goes along with the book that could be used for end of the year incentive. Possibly have students take a quiz and grade level with the highest score participates?

If you are starting with new students in January, please begin with "Middle School Worst Years of My Life." If you are continuing with students you've already had, please finish the book you are working on, then move onto "Middle School Worst Years of My Life."

Margita's team has looked at having some kind of quiz competition for grade levels.

Agenda Topic: School Discussion on Grading/Homework Policies and student morale

There are behavior concerns regarding student respect toward staff members. The IC discussed that student morale is low toward teachers who are really holding students accountable. There are currently students saying that their teachers don't respect them.

There were questions about homework/grading practices and coming together as a staff to discuss this. ***Our school expects that teachers update their gradebook with at least two grades per week.*** However, the union does protect teacher autonomy regarding individual grades/homework policies. Administration will be following up with staff members who do not update their gradebook with those two grades per week.

Grades are an important piece of communication home to families.

Some teachers are feeling like there are a lot of issues with grading and how different teachers have higher levels of rigor and/or more assignments. There are some students who are coming in and literally counting assignments and comparing/contrasting the number of assignments. This is causing some of the unrest between student/teacher relationships.

Mrs. Keilbarth was part of the grading for equity pilot. Sometimes we need to have common practices across grade level and/or by department to create equity for our students. The goal is to avoid pitting teachers against each other. It is a plan to develop a **grading task-force** for the spring. Please let Mrs. Keilbarth know if you are interested in joining. This will be a bit uncomfortable for some of us. It is a journey, and we are all embarking together.

Crystal has been doing data diving for her students lately. She is frustrated at the number of F's. The majority of her students with F's are scoring at the 3rd grade level. This is something we need to look at in the future when scheduling.

Agenda Topic: Frequent Flyer Behavior Questions

Cell phones and ear-buds are becoming a big problem. Please make sure you are not allowing students to use these during class.

Dress code. We need to re-emphasize this to the staff. Please check 3rd during the news.

There will be an expectations assembly on January 8th. Mrs. Keilbarth is planning to start making announcements regarding dress-code. Teachers are very frustrated by this.

Mandy was asking if we could create a specialty advisory group to help students with restorative practices.

Agenda Topic: Revisit Duty for 2nd Semester

Duty locations are almost identical to when we had a lot more students. Should we reconsider stations? Some teachers feel it would be nice to have a change.

Most staff members are not willing to switch with people who are having medical issues.

Christine will then redo the stations not based on preference, but special circumstances will be accommodated if requested.

Agenda Topic: Calendar

Upcoming calendar dates:

Dec. 9-13 Finals week and math i-Ready

Dec. 13th 3:15 - 4:15pm Student Council Dance

Dec. 13th AVID snack sales both lunches gym snack bar

Dec. 14th Panera Bread fundraiser for Attendance 4-8pm (show flyer/mention JMMS)

December 16th 7:30 am Lounge: Donuts with Grownups date

Dec. 18-20 Spirit Days

Dec. 18 Students Dress As Teachers AND Teachers Dress As Students

Dec. 19 Twin Day

Dec. 20 Pajama Day

Dec. 19 Iron Chef

Dec. 20 Holiday Party Craft Republic 4pm (white elephant gift exchange)

Dec. 23 - Jan. 5 - Winter Break

Agenda Topic: January PD

January 6 PD Day - DRAFT

Next Meeting: January 9th