

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

**PUBLIC MEETING
REGULAR MEETING**
November 8, 2010

Members Present: Rebecca Mundy, Thomas Graffagnino, Mark Kanarvogel, Kathleen Reilly, Kenneth Lewis, Jr., Linda Eklund

Members Absent: Stephen Gessner

Others Present: Interim Superintendent, Robert Parry; Deborah Vecchio, District Clerk; School District Business Leader, Sam Schneider; Student Liaison, Stephanie Vecchio; Ted Hills from the Shelter Island Reporter; 10 faculty/staff/students and 10 community residents.

The meeting was called to order at 7:01 p.m. by President Mundy, followed by the Pledge of Allegiance. Call To Order

Visitor Comments - None Visitor Comments

A motion was made by Mark Kanarvogel, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves the following: Consent Agenda Approval

- a. Approval of Minutes
 - 1. Regular Meeting of October 12, 2010
 - 2. Special Meeting of October 16, 2010
- b. Treasurer's Report for the month of September 2010

Motion carried unanimously

Correspondence – Correspondence

A. Ms. Rebecca Mundy stated that the Board received a thank you note from the Steigmuller family for the flowers received.

Presentation – Presentation

A. Mr. Peter Needham, Sailing Club Advisor, asked the Board for permission to send 3 female students on a sailing regatta in New Orleans, Louisiana, November 20 – 21, 2010. Mr. Needham stated that if the Girls Varsity Volleyball team were to attend the state championships, the regatta will not happen as 2 of the 3 girls are on the volleyball team. The approximate cost of the trip will be \$1,680. A female chaperone will also accompany the girls.

A motion was made by Kenneth Lewis, Jr., seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves 3 students to participate in The Allstate Sugar Bowl Great Oaks Invitational Regatta, New Orleans, Louisiana, November 20 – 21, 2010.

Motion carried unanimously

Approval to participate in The Allstate Sugar Bowl Great Oaks Invitational Regatta, New Orleans, Louisiana

B. Mr. Keith Brace and the class officers of the 7th grade class presented to the Board pictures and a summary of their Block Island Bicycle Trip. The class rode their bikes a total of 13 miles and visited Mohegan Bluff, the Lighthouse, and the local school to name a few. Mr. Brace and the class officers thanked Ms. Wissemann for the picture collage and the Board of Education for the opportunity to go on the trip.

C. Mr. Walter Brigham, District Data Coordinator, presented to the Board an overview on State Assessment Data. Mr. Brigham’s presentation included a 5-year aggregate of ELA and Math proficiency results, defining the drop-off in scores statewide, the change in the “cut points” for proficiency levels, and Shelter Island School’s 2009-10 Math and ELA results.

D. Mr. Patrick McClave, of McClave Engineering P.C., presented to the Board an emergency/stand-by power study for the school district. The study was done because the schools’ emergency generator dates back to the 1950’s and is at the end of its life and the emergency circuit configuration does not meet State Education Department and National Electric Code requirements. The district is also interested in establishing the school as an emergency disaster shelter.

A motion was made by Kenneth Lewis, Jr., seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel actions:

Consent Agenda Personnel

Resignation of personnel

- a. Accept the resignation of Michelle Rice as Cheerleading Coach, effective November 1, 2010.

Appointment of personnel

Cheerleading Coach (Amendment of adopted motion of September 14, 2010)

- a. Katelyn Pryal as Cheerleading Coach, **at a rate of \$3,044, effective November 1, 2010.**

9th Grade Advisor (Amendment of adopted motion of July 1, 2010)

Consent Agenda
Personnel (con't)

- a. Michelle Rice, as **9th Grade co-advisor, effective November 1, 2010, at a rate of \$251.63.**

Co-curricular positions for 2010-2011 school year

- a. Stephanie Sareyani, as 9th Grade co-advisor, effective November 1, 2010 at a rate of \$251.63.

Extra Classroom Activity Treasurer

- a. Deborah Vecchio as an additional signatory on the Extra Classroom Activity Account, effective November 8, 2010.

School Physician

- a. Scot Kolsin, MD of Shelter Island Family Medicine, as School Physician, for the remainder of the 2010-2011 school year at a rate of \$850.

Volunteer Coach

- a. James Colligan as a volunteer coach for the Boys' Varsity and Junior Varsity Basketball teams, effective November 17, 2010.

Motion carried unanimously

A motion was made by Thomas Graffagnino, seconded by Mark Kanarvogel, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Committee on Special Education, the Committee on Preschool Special Education, and the Section 504 Committee for the 2010-2011 school year.

CSE/CPSE
Recommendations

Motion carried unanimously

A motion was made by Kathleen Reilly, seconded by Kenneth Lewis, Jr., BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Program actions:

Consent Agenda
Program

Overnight Field Trip

- a. Approval of an overnight field trip, on school property, for the National Honor Society, Cardboard Campout, November 10 - 11, 2010.

First Reading of the following Policies:

- a. Policy #3150 – School Volunteers
- b. Policy #3230 – Public Complaints
- c. Policy #3260 – Booster Clubs

- d. Policy #3271 – Solicitation of Charitable Donations From School Children
- e. Policy #3273 – Soliciting Funds From School Personnel
- f. Policy #3290 – Operation of Motor-Driven Vehicles on District Property
- g. Policy #3310 – Public Access To Records
- h. Policy #3320 – Confidentiality of Computerized Information
- i. Policy #3410 – Code of Conduct on School Property
- j. Policy #3412 – Threats of Violence In School
- k. Policy #4211 – Line Responsibility
- l. Policy #4212 – Shelter Island Union Free School District Organization Chart
- m. Policy #4260 – Evaluation Of The Superintendent And Other Administrative Staff
- n. Policy #5410, #5410R, #5410E.1, #5410E.2 – Purchasing
- o. Policy #5630 – Facilities: Inspection, Operation and Maintenance
- p. Policy #5631 – Hazardous Waste And Handling Of Toxic Substances By Employees
- q. Policy #5632 – Construction Safety
- r. Policy #5633 – Pesticides And Pest Management
- s. Policy #5640 – Smoking/Tobacco Use
- t. Policy #5650 – Energy/Water Conservation And Recycling Of Solid Waste
- u. Policy #5660 – School Food Service Program (Lunch and Breakfast)
- v. Policy #5661 – District Wellness Policy
- w. Policy #5670 – Records Management
- x. Policy #5671 – Disposal Of Consumer Report Information And Records
- y. Policy #5672 – Information Security Breach And Notification
- z. Policy #5680 – Safety And Security
- aa. Policy #5681 – School Safety Plans
- bb. Policy #5682 – Cardiac Automated External Defibrillators (AEDs) In Public School Facilities
- cc. Policy #5683 – Fire Drills, Bomb Threats And Bus Emergency Drills
- dd. Policy #5684 - Anthrax And Other Biological Terrorism: Prevention Protocols/Protocols For Mail Handling
- ee. Policy #5690 – Exposure Control Program
- ff. Policy #5691 – Communicable Diseases
- gg. Policy #5692 – Human Immunodeficiency Virus (HIV) Related Illnesses

- hh. Policy #5710 – Transportation Program
- ii. Policy #5720 – Scheduling and Routing
- jj. Policy #5730 – Transportation Of Students
- kk. Policy #5750 – School Bus Safety Program
- ll. Policy #5760 – Qualifications Of Bus Drivers
- mm. Policy #5761 – Drug and Alcohol Testing For School Bus Drivers and Other Safety - Sensitive Employees
- nn. Policy #6130 – Evaluation Of Personnel: Purposes
- oo. Policy #6140 – Health Examinations
- pp. Policy #6150 – Alcohol, Drugs And Other Substances (School Personnel)
- qq. Policy #6151 – Drug-Free Workplace
- rr. Policy #6540 – Defense and Indemnification Of Board Members And Employees
- ss. Policy #6550 – Leaves Of Absence
- tt. Policy #6551 – Family And Medical Leave Act
- uu. Policy #7540 - Suicide

Consent Agenda
Program (con't)

Deletion of Superceded Policies:

- a. Approval to delete old policies #4710, #4710R, #4712, #4720, #4741, #4750, #4750E, #4750R, #5154, and #5181.

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Business actions:

Consent Agenda
Business

Financial Reports

- a. Accept the Budget and Revenue Status Report for the period October 6, 2010 through November 3, 2010.

Budget Transfers

- a. Accept and approve the Budget Transfers Report, for the period, July 1, 2010 through November 4, 2010, that in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.

Audit Report

- a. Accept the audit report for the year ending June 30, 2010(See agenda of Audit Committee Meeting of November 8, 2010).

East End Workers' Compensation Plan

- a. Adoption of the Municipal Cooperative Agreement entitled "East End Workers' Compensation Plan" which provides for Workers' Compensation benefits.

Consent Agenda
Business (con't)

School Breakfast

- a. Authorization of a school breakfast trial program and price schedule.

Motion carried unanimously

A motion was made by Kathleen Reilly, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Facility actions:

Consent Agenda
Facility

Donations

- a. Authorize the Shelter Island School District to accept a donation of Nature Valley Granola Bars from Diane Peronace, Shelter Island IGA, to be used by students at the Shelter Island School.

Motion carried unanimously

Items For Consideration – None

Items For
Consideration

Old Business – None

Old Business

Administrator's Report –

Administrator's
Report

A. Mr. Parry reported to the Board that Mr. Vinnie Cullen, of Cullen & Danowski, will be doing a presentation of the audit report to the full Board at the December 13, 2010 meeting.

B. Mr. Parry reported that the school district has cleaned out and recycled 4 tons of metal. Some of the recycled items include desks and filing cabinets.

C. October was Board of Education appreciation month. Mr. Parry thanked the Board members, on behalf of the staff and community, for their continued service and commitment to the school district.

D. Mr. Parry stated that the Board of Education has to consider whether or not to go ahead with the 7th Grade schooner trip.

Board Member Reports –

Board Member
Reports

A. Student Liaison, Stephanie Vecchio, reported to the Board that 2 Student Council members are responsible for the “Athlete of the Week” bulletin board in the high school. Students who participate in on-island and off-island sports will be highlighted. Student Council is also in the process of planning “Everything Goes” as a fundraiser for a children’s charity for the month of December. She also reported that the Girls’ Varsity Volleyball team will be going to the NYS Regionals on Thursday, November 11, 2010, which be held at Half Hollow Hills High School.

B. Mr. Tom Graffagnino reported that JPPC met in October, and they discussed what grade should attend the Washington D.C trip and how to pull the trip into the curriculum. The Board discussed the possibility of the 11th grade attending the trip as they study United States history in this grade. Another option would be to include other schools from the East End and/or having dual classes attend, such as the 7th & 8th grades. Ms. Linda Eklund asked what time of year would the trip occur since 11th grade is the busiest in the Spring. Also discussed at the meeting was what the parameters of the Media Club Advisor position were going to be so that it may be posted.

C. Ms. Kathleen Reilly reported that the NYSSBA convention that she and other board members attended in October left them with an opportunity to learn a lot.

D. Mr. Ken Lewis commented that the most recent policy meeting the committee had was one of the most productive.

E. Ms. Rebecca Mundy reminded the audience members that on November 9th there will be an open community forum with Dr. Chuck Fowler of School Leadership, LLC. School Leadership, LLC will be conducting the districts’ Superintendent Search.

Visitor Comments –

Visitor Comments

A. Ms. Heidi Fokine asked the Board of Education why some students are not able to continue to weld in the technology classroom. Mr. Parry said the classroom was unsafe, lacked safety devices, and does not have the proper equipment. The districts new Health & Safety officer and district’s architect said for now, welding cannot continue. Mr. Parry asked the Board to think about what direction they want the curriculum to be. Mr. Sam Schneider has also received some cost estimates to make the classroom conform.

B. Ms. Liz Melichar asked the Board and administration what happened to the Shared Decision Making Committee. Ms. Rebecca Mundy stated that it was a lack of direction by her to Mr. Parry.

Visitor Comments
(con't)

A motion was made by Thomas Graffagnino, seconded by Kenneth Lewis, Jr., BE IT RESOLVED THAT: The Board of Education hereby adjourns the meeting.

Adjournment

Motion carried unanimously

The meeting adjourned at 8:41 p.m.

Deborah Vecchio
District Clerk

The next meeting of the Board of Education of the Shelter Island Union Free School District is Monday, December 13, 2010 at 7:00 p.m.