

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT  
BOARD OF EDUCATION**

**SPECIAL MEETING**  
March 21, 2011

Members Present: Rebecca Mundy, Thomas Graffagnino, Kathleen Reilly, Kenneth Lewis, Jr., Stephen Gessner, Linda Eklund;  
Mark Kanarvogel entered @ 6:50 p.m.

Members Absent: District Clerk, Deborah Vecchio; Student Liaison, Stephanie Vecchio

Others Present: Interim Superintendent, Robert Parry; School District Business Leader, Sam Schneider; District Clerk Pro Tem, Jacqueline Dunning; School Maintenance Crew Leader, Michael Dunning; Ted Hills from the Shelter Island Reporter; 0 faculty/staff/students; and 2 community members.  
Mary Anne Sadowski of Ingerman Smith, LLP was in attendance for executive session.

The meeting was called to order at 6:06 p.m. by President Mundy. A walking tour of the building was started for the purpose of examining items in the Bond proposals. The tour ended at 6:48 p.m. Call To Order

A motion was made by Thomas Graffagnino, seconded by Kenneth Lewis, Jr., BE IT RESOLVED THAT: The Board of Education voted to go into an executive session at 6:49 p.m. for the purpose of specific personnel matters. Executive Session

Motion carried unanimously

The Board came out of executive session at 7:20 p.m.

The regular meeting began at 7:24 p.m. followed by the Pledge of Allegiance. 3 faculty/staff/students and 4 community members were in attendance. Regular Meeting  
Convened

A motion was made by Linda Eklund, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel action: Consent Agenda  
Personnel

4.1

4.1 Appointment of Personnel

Intramural position for 2010-2011 school year

a. Janine Mahoney, Girls' Fitness Program, at \$1,091.67

Motion carried unanimously

A motion was made by Kathleen Reilly, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby approves a motion to reject all bids on the F.I.T. Center/Columns Project as follows:

Reject Bids  
F.I.T.  
Center/Columns  
Project

WHEREAS, the board of Education of the Shelter Island Union Free School District received bids for the “Alteration and Reconstruction Project of the FIT Center and Supporting Columns at the Shelter Island School” (hereinafter referred to as the “Project”) on March 9, 2011; and

WHEREAS, the Board of Education has reviewed the bids submitted by the bidders in connection with the Project; and

WHEREAS, the Board of Education has determined that the best interests of the School District are not promoted by award of the bid at this time;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby rejects all bids submitted for the Project.

Motion carried unanimously

A motion was made by Kenneth Lewis, Jr., seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves the SEQRA declaration to declare the work authorized under the Bonds as Type II work under SEQRA Classification at the Shelter Island School as follows:

Approval of the  
SEQRA  
Declaration  
Bonds

WHEREAS, the Board of Education of the Shelter Island Union Free School District, desires to embark upon the following capital improvement projects set forth in Attachment A; and

WHEREAS, said capital improvement projects are subject to classification under the State Environmental Review Act (SEQRA); and

WHEREAS, the SEQRA Regulations declare Type II Actions to be actions that have no significant impact on the environment and require no further review under SEQRA; and

WHEREAS, the Board of Education has examined all information related to the capital improvement projects, and has determined that the above-described capital improvement projects are classified as Type II Actions pursuant to Section 617.5(c)(1) and (c)(2) of the SEQRA Regulations;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby declares itself lead agency in connection with the requirements of the State Environmental Quality Review Act (SEQRA); and

Approval of the  
SEQRA  
Declaration  
Bonds (con't)

BE IT FURTHER RESOLVED, that the Board of Education hereby declares the above-referenced projects to be Type II Actions, which require no further review under SEQRA.

BE IT FURTHER RESOLVED, that the Board of Education has forwarded an official copy of this Resolution to the New York State Education Department together with a copy of the correspondence from the New York State Office of Parks, Recreation and Historic Preservation and has received clearance from the Department.

Motion carried unanimously

A motion was made by Thomas Graffagnino, seconded by Kenneth Lewis, Jr., BE IT RESOLVED THAT: The Board of Education hereby approves the following bond proposition:

Approval of  
Bond Proposition  
#1

RESOLUTION OF THE BOARD OF EDUCATION OF THE SHELTER ISLAND UNION FREE SCHOOL DISTRICT, NEW YORK, ADOPTED MARCH 21, 2011, DIRECTING SUBMISSION OF A BOND PROPOSITION AT THE ANNUAL DISTRICT MEETING OF THE QUALIFIED VOTERS OF SAID SCHOOL DISTRICT, TO BE HELD MAY 17, 2011, AND PRESCRIBING THE FORM OF SUCH PROPOSITION TO BE INSERTED IN THE NOTICE OF SUCH ANNUAL DISTRICT MEETING AND ELECTION.

RESOLVED BY THE BOARD OF EDUCATION OF THE SHELTER ISLAND UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF SUFFOLK, NEW YORK, AS FOLLOWS:

Section 1. At the Annual District Meeting and Election of the qualified voters of Shelter Island Union Free School District, in the County of Suffolk, New York (the "District"), to be held on May 17, 2011, a Bond Proposition in substantially the form as hereinafter set forth shall be submitted to the qualified voters of said District. The Bond Proposition shall appear in the Notice of Annual District Meeting and Election to be held May 17, 2011, and the District Clerk is hereby authorized and directed to include such Bond Proposition in said Notice by inserting therein substantially the following paragraphs:

NOTICE IS FURTHER GIVEN that the Bond Proposition in substantially the following form shall be presented to the qualified voters of the District at such Annual District Meeting and Election:

Approval of  
Bond  
Proposition  
#1(con't)

RESOLVED:

(a) That the Board of Education of the Shelter Island Union Free School District, in the County of Suffolk, New York (the District”), is hereby authorized to construct various building improvements to the Shelter Island School (the “Project”) substantially as described in plans prepared by the District with the assistance of Mosaic Associates Architects, dated March 21, 2011 (the “Plan”), which Plan is on file and available for public inspection in the office of the District Clerk, said Project includes improvements to heating, ventilation, air conditioning, fire, gas, electrical, lighting, plumbing, and mechanical systems; window, flooring, ceiling, glass and door replacements; interior reconstruction and reconfiguration; interior and exterior masonry reconstruction; interior reconstruction and space reconfiguration; lavatory upgrades; and renovation and reconstruction of the fresh water system and holding tank; the foregoing to include all ancillary and related site, demolition and other work required in connection therewith; and to expend therefor, including preliminary costs and costs incidental thereto and to the financing thereof, an amount not to exceed the estimated total cost of \$3,045,000; provided that the costs of the components of the Project as set forth in detail in the Plan may be reallocated among such components if the Board of Education shall determine that such reallocation is in the best interests of the District;

(b) that a tax is hereby voted therefor in the amount of not to exceed \$3,045,000 to finance such cost, such tax to be levied and collected in installments in such years and in such amounts as shall be determined by said Board of Education; and

(c) that the District is authorized to issue serial bonds to finance all or part of said cost, and a tax is hereby voted to pay the interest on said bonds as the same shall become due and payable.

Such Proposition shall appear on the ballot labels to be inserted in the voting machines used for voting at said Annual District Meeting and Election in substantially the following form:

BOND PROPOSITION I

YES

NO

Approval of  
Bond Proposition  
#1 (con't)

RESOLVED:

(a) That the Board of Education of the Shelter Island Union Free School District, in the County of Suffolk, New York, (the "District"), is hereby authorized to construct various building improvements at the Shelter Island School, and to expend therefor an amount not to exceed \$3,045,000; (b) that a tax is hereby voted therefor in the amount of not to exceed \$3,045,000 to finance such cost, such tax to be levied and collected in installments in such years and in such amounts as shall be determined by said Board of Education; and (c) that the District is authorized to issue serial bonds to finance all or part of said cost, and a tax is hereby voted to pay the interest on said bonds as the same shall become due and payable.

Motion defeated; 1–Yes (Mundy); 6–No (Graffagnino, Kanarvogel, Reilly, Lewis, Eklund & Gessner)

After discussion by the Board of Education, the motion was re-proposed and amended as follows:

A motion was made by Kenneth Lewis, Jr., seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves the following bond proposition:

RESOLUTION OF THE BOARD OF EDUCATION OF THE SHELTER ISLAND UNION FREE SCHOOL DISTRICT, NEW YORK, ADOPTED MARCH 21, 2011, DIRECTING SUBMISSION OF A BOND PROPOSITION AT THE ANNUAL DISTRICT MEETING OF THE QUALIFIED VOTERS OF SAID SCHOOL DISTRICT, TO BE HELD MAY 17, 2011, AND PRESCRIBING THE FORM OF SUCH PROPOSITION TO BE INSERTED IN THE NOTICE OF SUCH ANNUAL DISTRICT MEETING AND ELECTION.

RESOLVED BY THE BOARD OF EDUCATION OF THE SHELTER ISLAND UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF SUFFOLK, NEW YORK, AS FOLLOWS:

Section 1. At the Annual District Meeting and Election of the qualified voters of Shelter Island Union Free School District, in the County of Suffolk, New York (the "District"), to be held on May 17, 2011, a Bond Proposition in substantially the form as hereinafter set forth shall be

submitted to the qualified voters of said District. The Bond Proposition shall appear in the Notice of Annual District Meeting and Election to be held May 17, 2011, and the District Clerk is hereby authorized and directed to include such Bond Proposition in said Notice by inserting therein substantially the following paragraphs:

Approval of  
Bond  
Proposition #1  
(con't)

NOTICE IS FURTHER GIVEN that the Bond Proposition in substantially the following form shall be presented to the qualified voters of the District at such Annual District Meeting and Election:

RESOLVED:

(a) That the Board of Education of the Shelter Island Union Free School District, in the County of Suffolk, New York (the "District"), is hereby authorized to construct various building improvements to the Shelter Island School (the "Project") substantially as described in plans prepared by the District with the assistance of Mosaic Associates Architects, dated March 21, 2011 (the "Plan"), which Plan is on file and available for public inspection in the office of the District Clerk, said Project includes improvements to heating, ventilation, air conditioning, fire, gas, electrical, plumbing, and mechanical systems; window, flooring, glass and door replacements; interior and exterior masonry reconstruction; lavatory upgrades; and renovation and reconstruction of the fresh water system and holding tank; the foregoing to include all ancillary and related site, demolition and other work required in connection therewith; and to expend therefor, including preliminary costs and costs incidental thereto and to the financing thereof, an amount not to exceed the estimated total cost of \$2,237,000; provided that the costs of the components of the Project as set forth in detail in the Plan may be reallocated among such components if the Board of Education shall determine that such reallocation is in the best interests of the District;

(b) that a tax is hereby voted therefor in the amount of not to exceed \$2,237,000 to finance such cost, such tax to be levied and collected in installments in such years and in such amounts as shall be determined by said Board of Education; and

(c) that the District is authorized to issue serial bonds to finance all or part of said cost, and a tax is hereby voted to pay the interest on said bonds as the same shall become due and payable.

Such Proposition shall appear on the ballot labels to be inserted in the voting machines used for voting at said Annual District Meeting and Election in substantially the following form:

Approval of  
Bond Proposition  
#1

BOND PROPOSITION I

YES

NO

RESOLVED:

(a) That the Board of Education of the Shelter Island Union Free School District, in the County of Suffolk, New York, (the "District"), is hereby authorized to construct various building improvements at the Shelter Island School, and to expend therefor an amount not to exceed \$2,237,000; (b) that a tax is hereby voted therefor in the amount of not to exceed \$2,237,000 to finance such cost, such tax to be levied and collected in installments in such years and in such amounts as shall be determined by said Board of Education; and (c) that the District is authorized to issue serial bonds to finance all or part of said cost, and a tax is hereby voted to pay the interest on said bonds as the same shall become due and payable.

Motion carried unanimously

A motion was made by Kenneth Lewis, Jr., seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves the following bond proposition:

Approval of  
Bond Proposition  
#2

RESOLUTION OF THE BOARD OF EDUCATION OF THE SHELTER ISLAND UNION FREE SCHOOL DISTRICT, NEW YORK, ADOPTED MARCH 21, 2011, DIRECTING SUBMISSION OF A BOND PROPOSITION AT THE ANNUAL DISTRICT MEETING OF THE QUALIFIED VOTERS OF SAID SCHOOL DISTRICT, TO BE HELD MAY 17, 2011, AND PRESCRIBING THE FORM OF SUCH PROPOSITION TO BE INSERTED IN THE NOTICE OF SUCH ANNUAL DISTRICT MEETING AND ELECTION.

RESOLVED BY THE BOARD OF EDUCATION OF THE SHELTER ISLAND UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF SUFFOLK, NEW YORK, AS FOLLOWS:

Section 1. At the Annual District Meeting and Election of the qualified voters of Shelter Island Union Free School District, in the County of Suffolk, New York (the "District"), to be held on May 17, 2011, a Bond Proposition in substantially the form as hereinafter set forth shall be submitted to the qualified voters of said District. The Bond Proposition shall appear in the Notice of Annual District Meeting and Election to be held May 17, 2011, and the District Clerk is hereby authorized and directed to include such Bond Proposition in said Notice by inserting therein substantially the following paragraphs:

Approval of  
Bond  
Proposition #2  
(con't)

NOTICE IS FURTHER GIVEN that the Bond Proposition in substantially the following form shall be presented to the qualified voters of the District at such Annual District Meeting and Election:

RESOLVED:

- (a) That the Board of Education of the Shelter Island Union Free School District, in the County of Suffolk, New York (the "District"), is hereby authorized to install a new generator and related lighting system improvements at the Shelter Island School; including all ancillary and related site, demolition and other work required in connection therewith; and to expend therefor, including preliminary costs and costs incidental thereto and to the financing thereof, an amount not to exceed the estimated total cost of \$600,000;
- (b) that a tax is hereby voted therefor in the amount of not to exceed \$600,000 to finance such cost, such tax to be levied and collected in installments in such years and in such amounts as shall be determined by said Board of Education; and
- (c) that the District is authorized to issue serial bonds to finance all or part of said cost, and a tax is hereby voted to pay the interest on said bonds as the same shall become due and payable.

Such Proposition shall appear on the ballot labels to be inserted in the voting machines used for voting at said Annual District Meeting and Election in substantially the following form:



BOND PROPOSITION II

Approval of  
Bond Proposition  
#2 (con't)

YES

NO

RESOLVED:

- (a) That the Board of Education of the Shelter Island Union Free School District, in the County of Suffolk, New York, (the “District”), is hereby authorized to install a new generator and related lighting system improvements at the Shelter Island School, and to expend therefor an amount not to exceed \$600,000; (b) that a tax is hereby voted therefor in the amount of not to exceed \$600,000 to finance such cost, such tax to be levied and collected in installments in such years and in such amounts as shall be determined by said Board of Education; and (c) that the District is authorized to issue serial bonds to finance all or part of said cost, and a tax is hereby voted to pay the interest on said bonds as the same shall become due and payable.

Motion carried; 4-Yes (Graffagnino, Mundy, Reilly, & Lewis), 3-No (Kanarvogel, Gessner, & Eklund)

A motion was made by Kathleen Reilly, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves the traditional Shelter Island School Calendar for the 2011-2012 school year.

Approval of the  
2011-2012 school  
calendar

Motion carried; 5-Yes(Graffagnino, Kanarvogel, Reilly, Eklund & Gessner); 2-No(Mundy & Lewis)

A motion was made by Thomas Graffagnino, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves to place an additional proposition on the ballot to establish a Capital Reserve Fund for Project F.I.T. improvements, to be known as the “Project F.I.T. Capital Reserve Fund” as follows:

Approval to place  
an additional  
proposition on  
the ballot

SHALL the Board of Education of the Shelter Island Union Free School District be authorized to establish, pursuant to Education Law section 3651, a Capital Reserve Fund to be known as the “ Project F.I.T. Capital Reserve” for the purpose of renovations to the portion of the school building commonly known as the FIT Center (roof replacement, window replacement, toilet room renovations, masonry/concrete replacement, door replacement, floor replacement, wall replacement, mirror replacement, office renovation, electrical, plumbing, heating/ventilation renovations, carpentry renovations, security systems, building expansion), the purchase of equipment for Project F.I.T., tennis court renovations (playing surface, netting and other similar structures, all fencing and gates, all painting, spectator facilities), athletic field renovations (playing surface, spectator facilities, equipment for proper

maintenance, materials for proper maintenance), parking facilities and entranceway renovations. The ultimate amount of the aforesaid Capital Reserve Fund is \$10,000,000 plus interest thereon and the probable term is to be 20 years; the funds are to be transferred from surplus monies remaining in the general fund each year as received by the District from the Town of Shelter Island for use in connection with Project F.I.T., that have been designated as originating from Project F.I.T. user fees or from other appropriations from the Town of Shelter Island to the School District for Project F.I.T..

Approval to place an additional proposition on the ballot (con't)

The Superintendent of Schools or his/her designee is hereby directed to deposit monies of this reserve fund in a separate bank account to be known as the "Project F.I.T. Capital Reserve Fund."

After discussion by the Board of Education, the motion was re-proposed and amended as follows:

SHALL, the Board of Education of the Shelter Island Union Free School District be authorized to establish, pursuant to Education Law section 3651, a Capital Reserve Fund to be known as the "Project F.I.T. Capital Reserve" for the purpose of renovations to the portion of the school building commonly known as the FIT Center (roof replacement, window replacement, toilet room renovations, masonry/concrete replacement, door replacement, floor replacement, wall replacement, mirror replacement, office renovation, electrical, plumbing, heating/ventilation renovations, carpentry renovations, security systems, building expansion), the purchase of equipment for Project F.I.T., tennis court renovations (playing surface, netting and other similar structures, all fencing and gates, all painting, spectator facilities), athletic field renovations (playing surface, spectator facilities, equipment for proper maintenance, materials for proper maintenance), parking facilities and entranceway renovations. The ultimate amount of the aforesaid Capital Reserve Fund is \$10,000,000 plus interest thereon and the probable term is to be 20 years; the funds are to be transferred from surplus monies remaining in the general fund each year as received by the District from the Town of Shelter Island for use in connection with Project F.I.T., that have been designated as originating from Project F.I.T. user fees or from other appropriations from the Town of Shelter Island to the School District for Project F.I.T.. Additionally, the Board of Education may make a one time transfer of funds that are in excess of need, after repairs are made to resolve code issues, from those funds that were appropriated by Board of Education resolution on April 20, 2009.

The Superintendent of Schools or his/her designee is hereby directed to deposit monies of this reserve fund in a separate bank account to be known as the "Project F.I.T. Capital Reserve Fund."

Approval to place an additional proposition on the ballot (con't)

Motion carried unanimously

A motion was made by Thomas Graffagnino, seconded by Kathleen Reilly, to adjourn the meeting.

Adjournment

Motion carried unanimously

The meeting adjourned at 8:19 p.m.

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Jacqueline Dunning  
District Clerk Pro Tem

The next meeting of the Board of Education of the Shelter Island Union Free School District is Monday, April 4, 2011 at 7:00 p.m.