

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT  
BOARD OF EDUCATION**

**SPECIAL/REGULAR  
MEETING**  
October 17, 2011

Members Present: Stephen Gessner, Thomas Graffagnino, Mark Kanarvogel, Kathleen Reilly, Linda Eklund, Elizabeth Melichar  
Alfred Brigham, Sr. entered at 7:02 p.m.

Members Absent: Megan Mundy, Student Liaison

Others Present: Superintendent, Dr. Michael Hynes; District Clerk, Deborah Vecchio; School Business Official, Wayne Vitale; Elizabeth Laytin from the Shelter Island Reporter; 7 faculty/staff/students and 5 community residents.

The meeting was called to order at 6:35 p.m. by President Gessner.

Call To Order

A motion was made by Thomas Graffagnino, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education voted to go into an executive session at 6:36 p.m. to discuss the employment of a particular individual(s) in the district pursuant to Section 105(f) of the Public Officers Law.

Executive Session

Motion carried unanimously

The Board came out of executive session at 7:02 p.m. and the regular meeting started followed by the Pledge of Allegiance.

Adjournment  
Executive Session

**Visitor Questions –**

Visitor Questions

**A.** Ms. Laytin, from the Shelter Island Reporter, asked the Board if Mr. Jack Reardon's stipend, for Media Club Advisor, is paid for by a provision in the MSG Varsity contract. Dr. Hynes said he will have to get back to Ms. Laytin.

**B.** Mrs. Draper questioned certain co-curricular positions on the agenda and wanted to know how the board is going to vote if they do not know what the descriptions are. Dr. Hynes explained each to Mrs. Draper along with Janine Mahoney, teacher, who was present in the audience.

A motion was made by Mark Kanarvogel, seconded by Elizabeth Melichar, BE IT RESOLVED THAT: The Board of Education hereby approves the following:

Consent Agenda

- a. Approval of Minutes
  1. Special/Regular Meeting of September 6, 2011
  2. Special/Regular Meeting of September 19, 2011
  3. Special Meeting of October 3, 2011
  4. Special Meeting of October 5, 2011

Motion carried unanimously

**Correspondence – None**

Correspondence

**Presentation – None**

Presentation

A motion was made by Linda Eklund, seconded by Elizabeth Melichar, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel actions: 8.1:

Consent Agenda  
Personnel

8.1 Appointment of Personnel

Permanent Substitute Teacher

- a. Christine Gallagher as a Permanent Substitute Teacher, at a rate of \$150 per day and to grant 5 sick days, effective October 18 - June 22, 2011.

Coaching for 2011-2012 school year

- a. Peter Miedema and Richard Osmer, Jr., Intramural Student Weight Training Grades 7-12, for the Fall season, up to 4 days per week, from 3:00 – 4:00, at \$545.84 each, retroactive to September 26, 2011.

Co-curricular positions for 2011-2012 school year

- a. Jack Reardon, Media Club Advisor, at \$2,530
- b. Donna Clark, Detention Supervisor, at \$1,688
- c. Audrey Pedersen, High School City Trip Coordinator, at \$671
- d. Jessica Bosak, 9<sup>th</sup> Grade Advisor, at \$671
- e. Teri Piccozzi, Spanish Club, at \$1,358
- f. John Kaasik, Play Director/Producer, at \$4,396
- g. Roberta Garris, Literacy Program Coordinator, at \$4,396
- h. Devon Treharne, Literary Magazine, at \$1,358
- i. Janine Mahoney, Landmark Books, at \$1,358

Motion carried unanimously

A motion was made by Kathleen Reilly, seconded by Alfred Brigham Sr., BE IT RESOLVED THAT: The Board of Education hereby approves the following:

Approval of Additional Substitute Teachers

Additional Substitute Teachers for the 2011-2012 school year(pending NYS Fingerprint Clearance; see supplemental file)

- a. Certified and 4 year degree @ \$110 per day
- b. Less than 4 year degree @ \$95 per day

Motion carried, Thomas Graffagnino abstains

A motion was made by Elizabeth Melichar, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby approves the following:

Approval of a Substitute Custodian, Athletic Chaperone

Additional Substitute Custodian (pending NYS Fingerprint Clearance; see supplemental file) - @ \$10 per hour

Athletic Chaperoning for the 2011-2012 school year (one game per night \$86, two games per night \$132, Clock keeper, chaperone + \$10)

- a. Brian Becker

Motion carried unanimously

A motion was made by Thomas Graffagnino, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following action: 8.2

Consent Agenda Personnel

8.2 Stipulation of Settlements

- a. RESOLVED, that the Board of Education herewith authorizes the President of the Board of Education to execute two Stipulation of Settlements between the District and two professional employees of the District, which Stipulation of Settlements the Board has reviewed prior to adoption of this resolution.

Motion carried unanimously

A motion was made by Elizabeth Melichar, seconded by Kathleen Reilly, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following action: 8.3

8.3 Step Movement

a. Approval to move the following faculty on the salary schedule:

1. Peter Miedema from Step 8 MA+15 to Step 8MA+30
2. Jessica Bosak from Step 2 BA+15 to Step 2 BA+30
3. Mark Palios from Step 5 MA to Step 5 MA+15
4. Devon Treharne from Step 9 MA+15 to Step 9 MA+45

Consent Agenda  
Personnel (con't)

Motion carried unanimously

A motion was made by Thomas Graffagnino, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby approves the tenure recommendation of Rachel Brigham in the area of Special Education, effective November 15, 2011.

Motion carried, Alfred Brigham Sr. abstains

Tenure  
recommendation  
R. Brigham,  
Special Education

A motion was made by Kathleen Reilly, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Program action:  
9.1

Consent Agenda  
Program

9.1 Overnight Field Trip

a. Approval of an overnight field trip, on school property, for the National Honor Society, Cardboard Campout, October 9 – October 10, 2011.

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Business actions:  
10.1 – 10.5

Consent Agenda  
Business

10.1 Financial Reports

a. Accept the Budget and Revenue Status Report for the period September 13, 2011 through October 7, 2011.

10.2 Budget Transfers

a. Accept and approve the Budget Transfers Report, for the period September 13, 2011 through October 7, 2011 that in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.

10.3 Tax Levy

a. Approval to set the tax levy for the 2011-2012 school year in the amount of \$8,727,224.

Consent Agenda  
Business (con't)

10.4 Amend Agreement

a. Approval to amend the agreement of Sam Schneider, as a consultant, for the period from July 27, 2011 thru June 30, 2012, at the rate of \$600 per seven (7) hour day, for the term of the Agreement, not to exceed \$7,200 and to provide the school district with consultant services to the Business Office and the Superintendent of Schools for the purpose of transitioning the operations of the Business Office and to assist the school district in transitioning a new School District Business Leader.

10.5 Donation & Budgetary Increase

a. Authorize the Shelter Island School District to accept a donation of \$250 from Mr. and Mrs. Joe Siegelbaum and a donation of \$250 from Mr. and Mrs. Carl Manco for use by the Volleyball team for their supplies.

b. Authorization to increase the budget line of Interscholastic Athletics – Materials & Supplies, AO.22855.450.00.0000.5, in the amount of \$500, to be offset by a donation from Mr. and Mrs. Joe Siegelbaum and Mr. and Mrs. Carl Manco.

Motion carried unanimously

**Items For Consideration –**

**A.** Dr. Stephen Gessner read each of the Board of Education Goals for the 2011-2012 school year and moved to approve them for the year.

Items For  
Consideration

A motion was made by Mark Kanarvogel, seconded by Elizabeth Melichar, BE IT RESOLVED THAT: The Board of Education hereby approves the Shelter Island School Board Goals for 2011 – 2012, as presented.

Motion carried unanimously

**Old Business – None**

Old Business

**Administrator’s Report –**

Administrator’s Report

**A.** Dr. Michael Hynes read a statement congratulating Rachel Brigham on her tenure appointment effective November 15<sup>th</sup>.

**B.** Dr. Michael Hynes also introduced and congratulated Wayne Vitale, the districts’ new Business Official.

**Board Member Reports –**

Board Member Reports

**A.** Ms. Elizabeth Melichar reported that 2 of the Board members will be attending the NYSSBA conference, October 27 – October 30. Some of the seminars they will be attending include the law conference and APPR.

**B.** Mr. Mark Kanarvogel mentioned the bike trip to Block Island and the cardboard campout on school grounds the weekend of October 9 – October 10, 2011. Mr. Kanarvogel reported that 12 students attended. It was a cool experience and the students acted like adults. They raised \$1,000 for a habitat build day.

**C.** Ms. Kathleen Reilly reported to the Board that she will be resigning from the Board effective immediately. She stated that she is proud of her tenure on this board and of the work that they have done collaboratively with the current administration.

A motion was made by Linda Eklund, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts the resignation of Kathleen Reilly from the Board of Education effective immediately.

Resignation of K. Reilly from the Board of Education

Motion carried unanimously, with regrets

**Visitor Questions –**

Visitor Questions

**A.** Ms. Sharon Gibbs congratulated Rachel Brigham on receiving tenure. She also invited the Board of Education to attend the Science Fair which will be held on December 2, 2011 at 7 p.m. Ms. Gibbs mentioned that the recent cardboard campout held on school grounds is a great service learning opportunity for our students.

**B.** Ms. Janine Mahoney mentioned that on November 7<sup>th</sup>, 11<sup>th</sup> and 12<sup>th</sup> grade students will be competing in “The Challenge”. She is also looking for 40 people to be part of the audience. Ms. Mahoney also mentioned the passing of Mrs. Misciagna, school monitor.

C. Mr. William Rowland asked the Board of Education how come his wife was not hired for a custodial position after she was told she had the job. Dr. Stephen Gessner stated that the Board of Education has not made a decision nor have they formally acted on it.

Visitor Questions  
(con't)

A motion was made by Thomas Graffagnino, seconded by Alfred Brigham, Sr., BE IT RESOLVED THAT: The Board of Education hereby adjourns the meeting.

Adjournment

Motion carried unanimously

The meeting adjourned at 7:38 p.m.

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Deborah Vecchio  
District Clerk

The next meeting of the Board of Education of the Shelter Island Union Free School District is Monday, November 14, 2011 at 7:00 p.m.