

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

**SPECIAL/REGULAR
MEETING**

November 14, 2011

Members Present: Thomas Graffagnino, Mark Kanarvogel, Elizabeth Melichar,
Alfred Brigham, Sr.
Linda Eklund entered at 7:06 p.m.

Members Absent: Stephen Gessner

Others Present: Superintendent, Dr. Michael Hynes; District Clerk, Deborah Vecchio;
School Business Official, Wayne Vitale; Megan Mundy, Student Liaison;
Gianna Volpe from the Shelter Island Reporter; 5 faculty/staff/students
and 10 community residents.

The meeting was called to order at 6:40 p.m. by Vice President Call To Order
Graffagnino.

A motion was made by Mark Kanarvogel, seconded by Elizabeth Melichar, Executive Session
BE IT RESOLVED THAT: The Board of Education voted to go into an
executive session at 6:41 p.m. to discuss the employment of a particular
individual(s) in the district pursuant to Section 105(f) of the Public Officers
Law.

Motion carried unanimously

The Board came out of executive session at 7:09 p.m.

A motion was made by Mark Kanarvogel, seconded by Linda Eklund, BE Adjournment
IT RESOLVED THAT: The Board of Education hereby adjourns Executive Session
executive session.

Motion carried unanimously

The regular meeting was called to order at 7:11 p.m. followed by the
Pledge of Allegiance.

Visitor Questions –

Visitor Questions

A. Mrs. Draper asked if the stipend for the Literacy Program Coordinator
was going to be reduced since the librarian has returned. Dr. Hynes said it
was not going to be reduced. Mrs. Draper also stated that she knows
mentoring is state mandated but feels that it should be common courtesy on
the part of teachers to support new teachers.

A motion was made by Linda Eklund, seconded by Alfred Brigham, Sr., BE IT RESOLVED THAT: The Board of Education hereby approves the following:

Consent Agenda

- a. Approval of Minutes
 - 1. Regular Meeting of October 17, 2011
 - 2. Special Meeting of October 24, 2011
 - 3. Special Meeting of October 29, 2011
- b. Treasurer's Report for the month of August 2011

Motion carried unanimously

Correspondence –

Correspondence

A. Mr. Thomas Graffagnino stated that the Board of Education received one letter, one e-mail and two thank you notes.

Presentation –

Presentation

A. Mr. Peter Needham, Sailing Club Advisor, asked the Board for permission to send 3 male students on a sailing regatta in New Orleans, Louisiana, November 18 – 21, 2011. This is a national regatta. Mr. Needham will be the chaperone.

A motion was made by Mark Kanarvogel, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby approves 3 students from the Sailing Club to participate in the Great Oaks Invitational Regatta, New Orleans, Louisiana, November 18 – 21, 2011, as presented.
Motion carried unanimously

Approval to participate in the Great Oaks Invitational Regatta

B. Mr. Mark Palios, Class Advisor, and a senior student presented the Board with the Class of 2012's itinerary for their senior class trip. The class is planning a trip to Virginia Beach/Williamsburg, Virginia, April 25-29, 2012. They presented two options of either driving or flying to Virginia. There will be 3 chaperones accompanying the students.

A motion was made by Linda Eklund, seconded by Elizabeth Melichar, BE IT RESOLVED THAT: The Board of Education hereby approves option #1 for the 2012 senior class trip (itinerary in supplemental file) to Virginia Beach/Williamsburg, VA, April 25-29, 2012, as presented by Mr. Palios and one student from the senior class.
Motion carried unanimously

Approval of the Senior Class Trip Virginia Beach/ Williamsburg, VA

C. Mr. Tom Gleeson, General Manager of the Sag Harbor Whalers, did a presentation regarding the Hamptons Baseball League. Hamptons Baseball League is a 501(c)3 organization that partners with local businesses and community members to provide eastern Long Island with world-class collegiate baseball in a small town setting. The league also commits to improving community ball fields and providing free family entertainment. Mr. Gleeson stated that the organization would like to establish a team on Shelter Island. Currently, they have teams in Sag Harbor, Southold, Mattituck, and Westhampton.

Presentation
(con't)

A motion was made by Mark Kanarvogel, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel actions: 8.1:

Consent Agenda
Personnel

8.1 Appointment of Personnel

Create Position

- a. Approval to create one School Library Media Specialist position, retroactive to October 18, 2011.

School Library Media Specialist

- a. Appointment of Christina Miller to fill said position as School Library Media Specialist, at .67 FTE, at a salary of \$87,796, pro-rated, Step 9 MA+75 of the teacher's salary schedule, retroactive to October 18, 2011.

Coaching for 2011-2012 school year

- a. Kimberly Clark, as Cheerleading Coach, at \$3,044

Volunteer Coach

- a. James Colligan as a volunteer coach for the Boys' Varsity and Junior Varsity Basketball teams, effective November 15, 2011.

CPR Training

- a. Rick Osmer to provide Adult, Child, Infant CPR/AED Certification, Healthcare Provider and First Aid Training for the 2011-2012 school year, with compensation as follows:

Adult, Child, Infant CPR/AED Certification	\$30 per coach
CPR/AED	\$37 per employee (other than coaches)
Healthcare Provider and First Aid Training	\$57 per person

Mentor/Mentee

- a. Approval of the following personnel to act as a mentor for the 2011- 2012 school year at the following rate:

Lynn Green for Jessica Bosak at \$1,500

Consent Agenda
Personnel (con't)

Additional Substitute Teachers for the 2011-2012 school year

- a. Heather Cusack @ \$110 per day
- b. Melissa Pintauro @ \$110 per day (pending clearance for employment by NYS Department of Education fingerprint initiative)

Purchasing Agent

- a. Wayne Vitale, as Purchasing Agent, retroactive to October 11, 2011.

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Alfred Brigham, Sr.,
BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Business actions:
9.1 – 9.4

Consent Agenda
Business

9.1 Financial Reports

- a. Accept the Budget and Revenue Status Report for the period October 8, 2011 through November 9, 2011.

9.2 Budget Transfers

- a. Accept and approve the Budget Transfers Report, for the period October 8, 2011 through November 10, 2011 that in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.

9.3 Bonding

- a. Excess Indemnity on the District Treasurer and Deputy District Treasurer
A bond in the amount of \$150,000 covering the services of Lucinda Griffin and Meghan Lang as the District Treasurer and Deputy District Treasurer of the SIUFSD as written by NYSIR (New York Schools Insurance Reciprocal) for the period of July 27, 2011 through June 30, 2012.

9.4 Contracts

Consent Agenda
Business (con't)

a. Accept the contract for transportation services, for a passenger coach, for one field trip as follows and authorize the Board President to execute said contract:

1. Classic Coach of Bohemia, NY for November 16, 2011 in the amount of \$2,250.

b. Accept and approve the contract for architectural services with Mosaic Associates Architects, for architectural and engineering services to be provided in connection with the Bond referendum approved by the voters of the Shelter Island School District on May 17, 2011, subject to the terms and conditions of the aforementioned contract; and authorize the Board President to execute said contract.

Motion carried unanimously

Items For Consideration –

Items For
Consideration

A. In the absence of Dr. Stephen Gessner, President, Board of Education, the Board decided to table the discussion of the seat vacancy until the December Board of Education meeting.

Old Business – None

Old Business

Administrator's Report –

Administrator's
Report

A. Dr. Hynes reported that Board of Education appreciation was the week of October 31st – November 4th. He thanked the Board for their continued service and commitment to the school district.

B. Dr. Hynes reported that he will be participating in the Shelter Island Public Library's Turkey Plunge on Saturday, November 26th at 10:30 a.m. He is looking to raise \$200.

C. Dr. Hynes stated that he, Wayne Vitale, Mike Dunning, and John Fleming met with the districts' architects to discuss getting ready for next years' construction projects. Also discussed was whether to try and get all of it done in 1 or 2 summers.

Board Member Reports –

Board Member
Reports

A. Ms. Elizabeth Melichar reported about the NYSSBA conference which took place in Buffalo, NY on October 27 – October 30. She attended 2 informational sessions regarding social networking and cyber bullying, as well as hear the Commissioner speak. She would like to see a “facebooking” school club and feels it is worth exploring.

B. Ms. Linda Eklund reported that the Wellness Committee had their first meeting. She stated that the committee would like to see the community get involved. The next meeting will be on December 6th.

C. Dr. Mike Hynes stated that there will be an ad in the Shelter Island Reporter looking for a community member for the districts’ Shared Decision Making Committee. The first meeting will be on December 13, 2011.

D. Ms. Elizabeth Melichar reported that JPPC (Joint Professional Practices Committee) met and set their agenda for the year. Also discussed was sports and trips.

E. Mr. Mark Kanarvogel reported that a committee, along with the faculty, are planning on adding a memorial bench or table in honor of Mrs. Misciagna. The bench or table will be placed in the playground area.

F. Ms. Megan Mundy, Student Council President, reported that the council is considering having a fundraiser to buy wood to make something by the students in honor of Mrs. Misciagna.

G. Mr. Thomas Graffagnino reported that the audit committee met today, November 14th, and reviewed draft copies of the 2011 audit reports of the district’s financial statement, supplementary schedules and independent auditor’s report, the extra classroom activity fund financial statement, the management letter and the statement of accounting standards. The independent audits will be filed with the state and Ms. Ditta from Cullen & Danowski will attend the December meeting of the Board of Education to present their report.

Visitor Questions – None

Visitor Questions

A motion was made by Elizabeth Melichar, seconded by Linda Eklund, BE
IT RESOLVED THAT: The Board of Education hereby adjourns the
meeting.

Motion carried unanimously

The meeting adjourned at 8:05 p.m.

Deborah Vecchio
District Clerk

The next meeting of the Board of Education of the Shelter Island Union
Free School District is Monday, December 12, 2011 at 7:00 p.m.

Adjournment