

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

**SPECIAL/REGULAR
MEETING**

January 9, 2012

Members Present: Stephen Gessner, Thomas Graffagnino, Elizabeth Melichar, Linda Eklund, Alfred Brigham, Sr. (for executive session only)

Members Absent: Mark Kanarvogel

Others Present: Superintendent, Dr. Michael Hynes; District Clerk, Deborah Vecchio; Megan Mundy, Student Liaison; Julie Lane from the Shelter Island Reporter; 4 faculty/staff/students and 2 community resident(s).

The meeting was called to order at 6:01 p.m. by President Gessner.

Call To Order

A motion was made by Linda Eklund, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education voted to go into an executive session at 6:02 p.m. to discuss the employment of a particular individual(s) in the district pursuant to Section 105(f) of the Public Officers Law.

Executive Session

Motion carried unanimously

The Board came out of executive session at 6:59 p.m.

A motion was made by Thomas Graffagnino, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby adjourns executive session at 6:59 p.m.

Adjournment
Executive Session

Motion carried unanimously

The regular meeting started at 7:02 p.m. followed by the Pledge of Allegiance.

Visitor Questions –

Visitor Questions

A. Ms. Rebecca Mundy asked a question regarding 10.2 of the agenda, Corrective Action Plan. Dr. Hynes stated that the plan states nothing different than in years past.

A motion was made by Thomas Graffagnino, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby approves the minutes of December 12, 2011.

Approval of the
Minutes

Motion carried unanimously

Correspondence – None

Correspondence

Presentation –

Presentation

A. Dr. Michael Hynes did a presentation regarding the 2% Tax Cap, Facts & Myths. The presentation included a definition of the tax levy and tax rate, what the law says and does not say, the budget approval process, the impact on the Shelter Island School District program, mandates, and the 5-year projection. The presentation can be found on the district website (a copy is also in the supplemental file).

B. Dr. Michael Hynes also did a presentation on his First 100 Days as the Superintendent of Schools. His presentation reviewed his two primary objectives; establishing and continuing maintenance of quality relationships with the Board of Education and as many people associated with the district and community, and to conduct a comprehensive organizational review and analysis. The presentation can be found on the district website (a copy is also in the supplemental file).

A motion was made by Linda Eklund, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves the following Personnel actions: 8.1-8.2

Consent Agenda
Personnel

8.1 Appointment of personnel

a. Edith Lechmanski, as community member, to the Shared Decision Making Committee for the 2011-2012 school year.

b. Ann Marie Galasso to provide a review class for the SAT II in Physics, for the 2011-2012 school year, at a rate of \$89.72 per hour, not to exceed 15 hours.

8.2 Resignation of personnel

a. Brian Becker, Junior High Girls Basketball Coach, effective January 9, 2012

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Elizabeth Melichar, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Program actions: 9.1 – 9.3

Consent Agenda
Program

- 9.1 CSE/CPSE for the 2011-2012 school year Consent Agenda
The Board President may seek a motion to accept the Program (con't)
recommendations of the committees.
a. Committee on Special Education
b. Committee on Preschool Special Education
- 9.2 Budget Calendar 2012-2013
a. Approval of the 2012-2013 Budget Calendar as presented
- 9.3 Second Reading and Adoption
a. Policy #7421 – Concussion Management

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts the Consent Agenda
recommendations of the Superintendent on the following Business actions: Business
10.1 – 10.4

- 10.1 Donations & Budgetary Increases
- a. Authorize the Shelter Island School District to accept a donation of \$2,000 from the Shelter Island Educational Foundation to be used for the costs of the Young American Writers Project.
- b. Authorization to increase the budget line of Field Trip Fees, AO.2110.419.00.0000.5, in the amount of \$2,000, to be offset by a donation from the Shelter Island Educational Foundation.
- c. Authorization to increase to the budget line of Transfer to School Lunch, AO.9901.901.00.0000.5, in the amount of \$12,444, to be offset by use of unappropriated, undesignated fund balance.
- d. Authorize a budgetary increase to the line of Salary, AO.1310.150.00.0000.5, in an amount not to exceed \$7,980.04, to be offset by the Reserve for Employee Benefit Accrued Liability Reserve pursuant to General Municipal Law §6-P.

10.2 Corrective Action Plan

a. Accept the administration's corrective action plan from the audit management letter for the period ending June 30, 2011, as required by regulations of the State Education Department Commissioner.

10.3 Change Order

a. Accept a change order (#GC-01) from Mosaic Associates Architects to reflect a credit in the amount of \$4,121.39 for unspent contractual allowances; and hereby authorizes the Board President to execute the necessary documents to effectuate said change order.

10.4 Budget Goals 2012-2013

a. Adoption of the following budget goals for the 2012-2013 school year, as stated, and that will be made part of the minutes of the district:

WHEREAS, the Board of Education of the Shelter Island Union Free School District recognizes that the implementation of the 2% "tax cap" will place new and large pressures on the design of the 2012-2013 budget; and

WHEREAS, the Board of Education of the Shelter Island Union Free School District wishes to systemize the design of the 2012-2013 budget with several universal goals; and

WHEREAS, the Board of Education of the Shelter Island Union Free School District recognizes that it has been entrusted by the residents of the school district to prioritize programs and appropriate tax dollars to fund said programs; and

WHEREAS, the Board of Education of the Shelter Island Union Free School District retains its right to make any changes to the proposed budget up to the date of adoption for presentation to the voters;

NOW, THEREFORE BE IT RESOLVED that the Board of Education of the Shelter Island Union Free School District hereby adopts the following budget goals for the 2012-2013 school year:

1. To design and adopt a budget that stays within the 2% Tax Cap limitations.
2. To design and adopt a budget that preserves program for SIUFSD students to the greatest extent possible.
3. To design and adopt a budget that will allow our students to continue to have educational opportunities both in and out of the classroom.
4. To design and adopt a budget that maximizes staff productivity.
5. To design and adopt a budget that recognizes the fiscal reality of 2012 for many Shelter Island residents.

Consent Agenda
Business (con't)

Motion carried unanimously

A motion was made by Elizabeth Melichar, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Facility actions: 11.1

Render Items
Obsolete

- a. Excessing Materials – to be determined to be of no value
 1. 13 Scott Foresman Readers
 2. 123 Scott Foresman Leveled Readers

Motion carried unanimously

Items For Consideration –

A. Dr. Stephen Gessner asked the Board if they would like to continue taping the Budget Workshop Meetings. The Board agreed that this was very well received in the community and would like to continue. The meetings are broadcast on Town Channel 22. Currently, the Board has 3 Budget Presentations and the Public Budget Hearing scheduled.

Items For
Consideration

A motion was made by Elizabeth Melichar, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby authorizes the taping of the Budget Workshop Meetings and the Public Budget Hearing regarding the 2012-2013 budget.

Motion carried unanimously

Authorization to
tape Budget
Workshop Mtgs &
Public Bdg
Hearing

B. The Board of Education reviewed the Board of Education meeting schedule specifically the April and May 2012 meetings. It was decided to change both of those meeting dates.

A motion was made by Linda Eklund, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves to change the Board of Education meeting schedule as follows:

Change of BOE meeting dates

Monday, April 16, 2012 to Wednesday, April 18, 2012
Monday, May 14, 2012 to Monday, May 7, 2012

Motion carried unanimously

Old Business – None

Old Business

Administrator’s Report –

Administrator’s Report

A. Dr. Michael Hynes reported that the Pep Rally, held on Friday, January 6, 2012, was a very well received assembly. Everyone present had a lot of fun.

Board Member Reports –

Board Member Reports

A. Ms. Elizabeth Melichar reported that the Policy Committee met today and is working on the Field Trip policy. The Shared Decision Making Committee will be meeting on January 24, 2012.

B. Ms. Debbie Vecchio updated the Board on the status of the policy manual.

C. Ms. Linda Eklund asked Dr. Hynes about the Certificate of Occupancy for the F.I.T. Center. Dr. Hynes said we have obtained all the necessary signatures.

D. Ms. Megan Mundy reported that the Pep Rally was different and a lot of fun. Mr. Joey Theinert’s parents attended and said a few words to the students.

Visitor Questions – None

Visitor Questions

A motion was made by Thomas Graffagnino, seconded by Elizabeth Melichar, BE IT RESOLVED THAT: The Board of Education hereby adjourns the meeting.

Adjournment

Motion carried unanimously

The meeting adjourned at 7:56 p.m.

Adjournment
(con't)

Deborah Vecchio
District Clerk

The next meeting of the Board of Education of the Shelter Island Union
Free School District is Monday, February 13, 2012 at 7:00 p.m.