

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT  
BOARD OF EDUCATION**

**REGULAR MEETING**  
June 11, 2012

Members Present: Stephen Gessner, Thomas Graffagnino, Elizabeth Melichar, Linda Eklund, Mark Kanarvogel, Marilynn Pysner  
Alfred Brigham, Sr. entered at 6:15 p.m.

Members Absent: Megan Mundy, Student Liaison

Others Present: Superintendent, Dr. Michael Hynes; Deborah Vecchio, District Clerk; Julie Lane from the Shelter Island Reporter; 6 faculty/staff/students and 5 community residents.

The meeting was called to order at 6:06 p.m. by President Gessner.

Call To Order

A motion was made by Thomas Graffagnino, seconded by Mark Kanarvogel, BE IT RESOLVED THAT: The Board of Education voted to go into an executive session at 6:07 p.m. to discuss the employment of a particular individual(s) in the district pursuant to Section 105(f) of the Public Officers Law.

Executive Session

Motion carried unanimously

A motion was made by Thomas Graffagnino, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby adjourns executive session at 7:00 p.m.

Adjourn Executive Session

Motion carried unanimously

The regular meeting began followed by the Pledge of Allegiance.

Ms. Elizabeth Melichar read the following Shelter Island School Mission statement – Engage, Explore, Empower:

SI School Mission Statement

We want our students to cherish our small Island community while applying and expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

**Visitor Questions – None**

Visitor Questions

A motion was made by Mark Kanarvogel, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby approves the following:

Consent Agenda

- a. Approval of Minutes
  - 1. Public Budget/Regular Meeting of May 7, 2012
  - 2. Annual District Meeting and Election of May 15, 2012
  - 3. Special Meeting of June 4, 2012
- b. Treasurer’s Report for the month of April 2012

Motion carried unanimously

**Correspondence –**

Correspondence

**A.** Dr. Stephen Gessner stated that the Board of Education received an e-mail from a community member and will respond promptly.

**Presentation –**

Presentation

**A.** Ms. Linda Holmes requested the Board of Education to consider installing flashing yellow lights, in both directions, marking the School Zones along State Road 114. She stated that vehicles often do not slow down to 20 MPH when approaching the school zone because drivers do not see the “School Zone 20 MPH” sign.

**B.** Mrs. Ginny Gibbs and current 7<sup>th</sup> grade students (Class of 2017) presented their tentative schedule for their 8<sup>th</sup> grade class trip to Disney. The trip is scheduled for Monday, November 5 – Saturday, November 10, 2012. The students also spoke about their fundraising opportunities.

A motion was made by Linda Eklund, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves the tentative schedule for the 8<sup>th</sup> Grade Class Trip to Disney World, Orlando, Florida, Monday, November 5, 2012 – Saturday, November 10, 2012, as presented.

Approval of the 8<sup>th</sup> Grade Disney Trip

Motion carried unanimously

A motion was made by Thomas Graffagnino, seconded by Alfred Brigham, Sr., BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel actions: 8.1 – 8.2

Consent Agenda  
Personnel

8.1 Appointment of Personnel

Consent Agenda  
Personnel (con't)

Summer School 2012

a. Appoint Virginia Gibbs, as Summer School Coordinator, at a rate of \$1,323, effective June 12, 2012.

b. Appoint the following personnel for the summer school program, effective July 2 – July 27, 2012, at their individual hourly rate:

1. Janine Mahoney – Upper Elementary Literacy Block; 32 hours
2. Lynne Colligan – Middle School Literacy Block; 32 hours
3. Natalie Regan – Leap Into Learning Math and Reading K-8; 32 hours
4. Virginia Gibbs – Leap Into Learning Math and Reading K-8; 64 hours
5. Jacqueline Brewer – Leap Into Learning Math K-8; 32 hours
6. Jennifer Gulluscio – Registration & Early Elementary Literacy Block; 40 hours

c. Appoint the following personnel as Summer School Substitute Teachers (as needed), effective July 2 – July 27, 2012, at their individual hourly rate:

1. Jacqueline Brewer
2. Virginia Gibbs
3. Natalie Regan
4. Janine Mahoney

Account Clerk

a. Maryann Impastato to a 26-week probationary appointment as an Account Clerk, effective June 12, 2012, at a salary of \$36,000, prorated, and pending clearance for employment by the NYS Department of Education (fingerprint initiative).

8.2 Amendment to Agreement

a. BE IT RESOLVED THAT: The Board of Education hereby approves the annexed Amendment to the Agreement between it and Dr. Michael Hynes; and

BE IT FURTHER RESOLVED THAT: The Board of Education hereby authorizes the Board President to execute said amendment.

Motion carried unanimously

A motion was made by Elizabeth Melichar, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Program action: 9.1

Consent Agenda  
Program

10.1 CSE/Subcommittee/CPSE Recommendations for the 2011-2012 school year

The Board President may seek a motion to accept the recommendations of the committees.

- a. Committee on Special Education
- b. Subcommittee on Special Education
- c. Committee on Preschool Education

Motion carried unanimously

9.2 First Reading of the following Policy:

- a. Policy #7550 – Dignity For All Students Act

First Reading  
Policy #7550

A motion was made by Mark Kanarvogel, seconded by Elizabeth Melichar, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Business actions: 10.1 – 10.8

Consent Agenda  
Business

10.1 Budgetary Increase

a. BE IT RESOLVED THAT: The Board of Education of the Shelter Island Union Free School District hereby authorizes a budgetary increase to the following budget lines in amounts not to exceed:

AO.2110.110.00.0000.5	\$38,954.10
AO.2110.120.00.0000.5	\$10,521.30
AO.2110.130.00.0000.5	\$59,470.05
AO.2250.150.00.0000.5	\$33,377.10

to be offset by the Unreserved, Undesignated Fund Balance.

b. BE IT RESOLVED THAT: The Board of Education of the Shelter Island Union Free School District hereby authorizes a budgetary increase to the following budget lines in amounts not to exceed:

AO.1310.165.00.0000.5	\$12,750.00	Consent Agenda Business (con't)
AO.2110.110.00.0000.5	\$24,440.83	
AO.2110.120.00.0000.5	\$18,628.33	
AO.2110.130.00.0000.5	\$59,352.08	
AO.2250.150.00.0000.5	\$36,375.00	
CO.2860.160.00.0000.5	\$8,785.20	

to be offset by the Reserve for Employee Benefit Accrued Liability Reserve (EBALR) pursuant to General Municipal Law Section 6-P.

10.2 Tax Anticipation Note (TAN)

a. Adoption of the Tax Anticipation Note Resolution of the Shelter Island Union Free School District, New York, authorizing the issuance of not to exceed \$2,500,000 Tax Anticipation Notes for the fiscal year ending June 30, 2013. (See attached resolution A)

10.3 Fund Balance Appropriations

a. Approval to fund the Retirement Contribution Reserve Fund pursuant to General Municipal Law Section 6-R by excess fund balance from the 2011-2012 fiscal year in an amount not to exceed \$150,000.

b. Approval to fund the Employee Benefit Accrued Liability Reserve pursuant to General Municipal Law Section 6-P by excess fund balance from the 2011-2012 fiscal year in an amount not to exceed \$164,000.

c. Approval to fund the Unemployment Insurance Reserve pursuant to General Municipal Law Section 6-M by excess fund balance from the 2011-2012 fiscal year in an amount not to exceed \$100,000.

d. Approval to fund the Project F.I.T. Capital Reserve pursuant to Education Law Section 3651 by excess fund balance from the 2011-2012 fiscal year in an amount not to exceed \$10,000.

10.4 Transportation Contracts

a. Authorize the extension of the following transportation contracts for the 2012-2013 school year with Sunrise Busses, Inc.:

1. Contract E261702 – On-Island Occupational Education - \$43,172.65 for the year
2. Contract E260360 – Sports - \$66.14 per hour for a bus, \$60.71 for a van, with a yearly estimate of \$77,590
3. Contract E260364 – Off Island Route #2 Private School - \$45,597.67 for the year.
4. Contract E265592A – On-Island Home to School - \$73,200 with a monitor, for the year.

The term of said contracts shall be for the period September 6, 2012 – June 21, 2013.

10.5 Donation and Budgetary Increase

- a. Authorize the Shelter Island School District to accept donations of \$4,580.00 from various Shelter Island Community members, to be used for folding chairs and carts, for use in the school gymnasium.
- b. Authorization to increase the budget line of Athletic Materials and Supplies, AO.2855.450.00.2855.5, in the amount of \$4,580.00, to be offset by donations from various Shelter Island Community members.

10.6 Bids

- a. Approval of the recommendation from the administration of the Shelter Island School to award the base bid (GC-1) submitted by SJ Hoerning Construction Inc. as the lowest responsible bidder meeting specifications for general construction at a cost of \$1,138,000 and authorizes the Superintendent and Board President to execute any necessary documents.
- b. Approval of the recommendation from the administration of the Shelter Island School to award the base bid (PC-1) submitted by Hirsch & Co. as the lowest responsible bidder meeting specifications for general plumbing contracting at a cost of \$325,500 and authorizes the Superintendent and Board President to execute any necessary documents.
- c. Approval of the recommendation from the administration of the Shelter Island School to award the base bid (EC-1) submitted by Eldor Contracting Corporation as the lowest responsible bidder meeting specifications for general electrical contracting at a cost of \$373,000 and authorizes the Superintendent and Board President to execute any necessary documents.

10.7 Rejection of Bid

a. Approval of the recommendation from the administration of the Shelter Island School to reject all bids, submitted for HVAC Base Bid HC-1, opened on June 7, 2012.

Consent Agenda  
Business (con't)

10.8 Accounting Services

a. Approval to retain R.S. Abrams, for professional accounting services, beginning July 1, 2012, at an hourly rate of \$125 for the 2012-2013 fiscal year.

Motion carried unanimously

**Items For Consideration –**

**A.** Ms. Deborah Vecchio discussed the upcoming NYSSBA 93<sup>rd</sup> Annual convention in Rochester, New York, October 25 – 27, 2012.

Items For  
Consideration

**B.** The Board of Education discussed a date for a Special Board of Education meeting, June 25, 2012.

A motion was made by Thomas Graffagnino, seconded by Elizabeth Melichar, BE IT RESOLVED THAT: The Board of Education hereby approves to set the date for a Special Board of Education meeting, at 7 p.m., on June 25, 2012.

Approval of a  
Special Education  
Meeting

Motion carried unanimously

**Old Business – None**

Old Business

**Administrator's Report –**

**A.** Dr. Hynes attended the prom on June 9, 2012. He stated it was a most wonderful experience to see all of the high school students interact. It should be a benchmark for all proms on Long Island.

Administrator's  
Report

**B.** Dr. Hynes commented that the end of the school year is a difficult time with so many things going on. There is a lot of emotion, and everyone is handling it beautifully.

**C.** Dr. Hynes thanked the Board of Education for his extension to stay. He is very excited and stated there is still a lot of work to do.

**Board Member Reports –**

Board Member  
Reports

**A.** Ms. Elizabeth Melichar reported that the 2<sup>nd</sup> round of ELA interviews has been completed, and she is privileged to be a part of the committee. She also stated that the committee is committed to the process and that the bar is set high. The committee recommended 4 candidates to move to round 3 demonstration lesson. Dr. Hynes thanked Jennifer Gulluscio also.

**B.** Dr. Stephen Gessner reported that Ms. Linda Eklund is working on the senior class gift from the Board of Education.

**Student Liaison Report – None**

Student Liaison  
Report

**Visitor Comments – None**

Visitor Comments

A motion was made by Thomas Graffagnino, seconded by Mark Kanarvogel, BE IT RESOLVED THAT: The Board of Education voted to go into an executive session at 7:37 p.m. to discuss collective negotiations pursuant to Section 105(e) of the Public Officers Law.

Executive Session

Motion carried unanimously

The Board came out of executive session at 8:02 p.m.

A motion was made by Mark Kanarvogel, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby adjourns the meeting.

Adjournment

Motion carried unanimously

The meeting adjourned at 8:03 p.m.

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Deborah Vecchio  
District Clerk

The next meeting of the Board of Education of the Shelter Island Union Free School District is Monday, July 9, 2012 at 7:00 p.m.