

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

REGULAR MEETING
March 12, 2012

Members Present: Thomas Graffagnino, Mark Kanarvogel, Elizabeth Melichar,
Linda Eklund, Alfred Brigham, Sr.
Megan Mundy, Student Liaison entered at 6:50 p.m.

Members Absent: Stephen Gessner

Others Present: Superintendent, Dr. Michael Hynes; District Clerk, Deborah Vecchio;
Julie Lane from the Shelter Island Reporter; 10 faculty/staff/students
and 7 community resident(s).

The special budget workshop/regular meeting was called to order at 6:31 p.m. by Vice President Graffagnino followed by the Pledge of Allegiance. Call To Order

Mr. Thomas Graffagnino read the following Shelter Island School Mission statement – Engage, Explore, Empower: Mission Statement

We want our students to cherish our small Island community while applying and expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

Budget Presentation –

Presentation

Dr. Michael Hynes welcomed everyone to the third budget workshop in preparation of the 2012-2013 school budget. Dr. Hynes did a re-cap of the last budget meeting which included a review of Special Education, Other Schools: Career & Technical Education, Charter and Summer School, Pupil Services: Guidance, Psychological, Health, Library/Instructional Media, Computer-Aided Instruction, Teaching: Equipment, Contractual Expenses, Materials & Supplies, Textbooks, Data Processing, Curriculum Development and BOCES.

The topics presented for this meeting include BOE and Central Administration, Operations and Maintenance of Plant, School Lunches, Inter-fund Transfers, Debt Service, and Capital Reserve.

Presentation
(con't)

The information being presented can be found on the schools' website, as well as on Town Channel 22.

Visitor Questions – None

Visitor Questions

A motion was made by Linda Eklund, seconded by Elizabeth Melichar, BE IT RESOLVED THAT: The Board of Education hereby approves the following:

Consent Agenda
Approval

- a. Approval of Minutes
 - 1. Special Meeting of February 13, 2012
 - 2. Regular Meeting of February 13, 2012
- b. Treasurer's Report for the month of January 2012

Motion carried unanimously

Correspondence –

Correspondence

A. Mr. Thomas Graffagnino stated that the board received a letter from a community member, and it was addressed.

Presentation –

Presentation

A. Mr. Mark Palios, Guidance Counselor, presented the community and the Board with the Curriculum and Program Guide for 2012-2013. Mr. Palios stated that there will be new courses added such as AP Studio Art, Journalism, AP Biology, Intel Science Research, and a Shelter Island History class to name a few.

Mr. Mark Palios also presented the Board with a demonstration of the parent portal of PowerSchool & Naviance, which is a college and career readiness program. The parent portal of PowerSchool allows parents to see grades & attendance for each class, see when assignments are due, get e-mail notifications, school announcements, and schedules.

B. Mr. Herb Stelljes presented the Board with ideas of adding environmental education into the curriculum of Shelter Island School. He stated that Shelter Island is a great place to do this with its natural resources, and it makes a positive impact on student achievement in all areas of study.

Mark Kanarvogel left the meeting at 7:20 p.m.

A motion was made by Linda Eklund, seconded by Alfred Brigham, Sr.,
BE IT RESOLVED THAT: The Board of Education hereby approves the
recommendation of the Superintendent on the following Personnel action:
9.1:

Consent Agenda
Personnel

9.1 Appointment of personnel

Part-Time Account Clerk

- a. Kathleen Minder, as a part-time Account Clerk, effective March 13 – June 30, 2012, at a rate of \$18.00 per hour, for 17 ½ hours per week, pending clearance for employment by the NYS Department of Education (fingerprint initiative).

Teacher Aide

- a. Mary Boeklen, as an interim Teacher Aide for Special Education, effective March 5, 2012, at a salary of \$18,353, Step 1 of the teacher aide salary scale, pro-rated.

Coaching for the 2011-2012 school year

- a. Ian Kanarvogel, Junior High Boys Baseball, at a salary of \$2,347, effective March 26, 2012.

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Elizabeth Melichar,
BE IT RESOLVED THAT: The Board of Education hereby
accepts the recommendations of the Superintendent on the following
Program actions: 10.1 – 10.3

Consent Agenda
Program

10.1 Committee on Preschool Special Education/Section 504
Committee for the 2011-2012 school year

The Board President may seek a motion to accept the
recommendations of the committees.

- a. Committee on Preschool Special Education
- b. Section 504 Committee

10.2 Second Reading and Adoption of the following:

- a. Shelter Island School District – Parental/Spectator Guidelines

10.3 Section 504 Procedures

- a. Approval of the Shelter Island Union Free School District's Section 504 Procedures.

Consent Agenda
Program (con't)

Motion carried unanimously

A motion was made by Elizabeth Melichar, seconded by Alfred Brigham, Sr., BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Business actions: 11.1 – 11.3

Consent Agenda
Business

11.1 Budget Transfers

- a. Accept and approve Budget Transfers that in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.

11.2 Donations & Budgetary Increases

- a. Authorize the Shelter Island School District to accept a donation of \$5,400 from the Shelter Island Educational Foundation to be used for the costs of the Young American Writers Project.

- b. Authorization to increase the budget line of Field Trip Fees, AO.2110.419.00.0000.5, in the amount of \$5,400, to be offset by a donation from the Shelter Island Educational Foundation.

11.3 Contracts

- a. Approve the 2011-2012 Special Education Services contract between the Board of Education of the Shelter Island UFSD and the Board of Education of the Southampton UFSD. The term of said contract shall be July 1, 2011 through June 30, 2012.

- b. Approve the agreement between the Board of Education of the Shelter Island UFSD and Green Chimneys Children's Services, Inc., for the instruction of children. The term of said agreement shall be July 1, 2011 through June 30, 2012; and authorize the Board President to execute said agreement.

- c. Approve the agreement between the Board of Education of the Shelter Island UFSD and Pathfinder Village, for the instruction of children. The term of said agreement shall be September 1, 2011 to June 30, 2012; and authorize the Board President to execute said agreement.

d. Approve the agreement with McClave Construction Management, Inc. (Construction Manager), in the amount of \$78,500, for alterations and reconstruction at the Shelter Island School, pursuant to the May, 2011 voter authorized bond referendum (various building improvements and installation of a new generator and related lighting system); and authorize the Board President to execute said agreement.

Consent Agenda
Business (con't)

Motion carried unanimously

Facility – None

Facility

Items For Consideration –

Items For
Consideration

A. The Board of Education discussed the school calendar for 2012-2013. The Board would like the Superintendent to discuss one change with the staff. The Board of Education will discuss the calendar at their next Board of Education meeting.

B. The Board discussed adding an additional budget workshop meeting on Monday, March 26th at 7 p.m. and having the meeting taped for broadcast on Town Channel 22.

A motion was made by Elizabeth Melichar, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby approves an additional Special Board of Education meeting (Budget Workshop) on Monday, March 26th at 7 p.m. and also approves to tape additional meeting.

Approval of
Special BOE
Meeting

Motion carried unanimously

Old Business –

Old Business

A. Dr. Hynes discussed with the Board wearing graduation robes for commencement. He stated that it sets an academic tone. He would also like the staff to wear them if they attend. The Board will discuss this at their next Board of Education meeting.

Mark Kanarvogel returned to the meeting at 7:55 p.m.

Administrator's Report –

Administrator's
Report

A. Dr. Hynes reported that the Varsity Girls' Basketball team played in the NYS Class D Regional Finals on Saturday, March 10th. Dr. Hynes commended the team and is proud of all of them.

B. Dr. Hynes reported that the school production of "Oklahoma" will be on Thursday, March 29 – Sunday, April 1, 2012.

Board Member Reports –

Board Member
Reports

A. Ms. Elizabeth Melichar reported that the JPPC Committee met and shared and exchanged information on field trips and other priorities. She also indicated that DASA (Dignity For All Students Act) has started and has to be in place by July 1, 2012.

B. Ms. Linda Eklund reported that the Wellness Committee met and is pleased to report that the walking trail will be coming to fruition. It will be universal for all. The trail will have exercise stations which they would like community members to sponsor. They also talked about a kick-off.

C. Mr. Thomas Graffagnino reported that the Buildings and Grounds Committee will be meeting on March 27.

Student Liaison Report –

Student Liaison
Report

A. Ms. Megan Mundy reported that the Student Council had Battle of the Classes on March 9th. She stated it was a good turnout and a good way to end the week.

Visitor Comments –

Visitor Comments

A. Ms. Jennifer Rylott stated that the faculty would like to give input on the 2012-2013 school calendar.

B. Mr. Mark Palios stated that he took a vote with the senior class and they would like to see the Board of Education and faculty wear caps and gowns for graduation. He also stated that the parent/teacher conferences normally held in February left a long period of time until the end of the year; that is why April was being considered.

C. Ms. Lynne Colligan concurs with having the faculty wear caps and gowns. She stated it brings formality to the ceremony.

D. Ms. Kathy Lynch stated that the PTSA has concerns with the removal of the Business Official position. They are concerned that the Superintendent will not have time to do both.

Visitor Comments
(con't)

E. Ms. Janine Mahoney stated that the National Honor Society is selling shamrocks for Muscular Dystrophy. She also said the Honor Society is doing a Broadway style collection for cancer.

F. Mrs. Margaret Doyle asked the Board of Education who is going to teach 3rd grade for next year and how is it going to work?

A motion was made by Mark Kanarvogel, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education voted to go into an executive session at 8:00 p.m. to discuss the employment of a particular individual(s) in the district and to discuss collective negotiations pursuant to Sections 105(e) and 105(f) of the Public Officers Law.

Executive Session

Motion carried unanimously

The Board came out of executive session at 10:51 p.m.

A motion was made by Elizabeth Melichar, seconded by Mark Kanarvogel, BE IT RESOLVED THAT: The Board of Education hereby adjourns the meeting.

Adjournment

Motion carried unanimously

The meeting adjourned at 10:52 p.m.

Deborah Vecchio
District Clerk

The next meeting of the Board of Education of the Shelter Island Union Free School District is Monday, March 26, 2012 at 7:00 p.m.