



SWEET HOME CENTRAL SCHOOL DISTRICT
OF AMHERST AND TONAWANDA

BOARD OF EDUCATION

STUDY SESSION

TUESDAY, DECEMBER 10, 2024

6:30 p.m.

A G E N D A

I. A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

II. ADJOURN TO EXECUTIVE SESSION

III. APPROVAL OF AGENDA

RESOLVED: That, the agenda set forth for the regular Board of Education meeting held Tuesday, December 17, 2024 is hereby adopted in its entirety.

IV. MINUTES OF THE PREVIOUS MEETING

RESOLVED: That, the reading of the minutes of the meetings held Tuesday, November 12, 2024 and Tuesday, November 19, 2024 be waived and are hereby adopted in their entirety.

V. COMMUNICATIONS

VI. UNFINISHED BUSINESS

VII. SUPERINTENDENT'S REPORT

A. 23/24 Assessment Data Grades 3-8

Toyia Wilson, Assistant Superintendent for Curriculum & Instruction, and Principals, will give an update to the Board of Education at the study session on Tuesday, December 10, 2024.

B. Superintendent Update

Michael Ginestre, Superintendent of Schools, will give an update to the Board of Education at the study session on Tuesday, December 10, 2024.

C. Superintendent Update

Michael Ginestre, Superintendent of Schools, will give an update to the Board of Education at the voting meeting on Tuesday, December 17, 2024.

D. Upcoming Events

•	December 6...	DO: Elementary Staff Development, No School UPK – Gr 5
•	December 7...	DO: Dollars for Scholars Meet Raffle @ St. Leo's, 6-9:30 pm
	December 8...	HH: PTA Meeting, 5:30-6:30 pm GL: PTA Meeting, 6:30-7:30 pm DO: SHEF Meeting, 6-7 pm @ NVCC

VII. SUPERINTENDENT’S REPORT-continued...

D. Upcoming Events

•	December 10...	DO: Building Use Committee Meeting, 4:30 pm DO: BOE Study Session, 6:30 pm @ NVCC MS: 7 th Gr Chorus Concert, 7 pm @ MS Aud
•	December 11...	DO: MM Chorus & WR Chorus Concert, 7 pm @ HS Aud
•	December 12...	HS: Parent Teacher Conferences, 3 – 6:30 pm DO: GL Choir, 7 th Gr Orchestra Concert, 7 pm @ HS Aud
•	December 13...	DO: Elementary Parent/Teacher Conferences, No School UPK – Gr 5
•	December 16...	DO: DEI Committee Meeting, 4:15 pm @ NVCC HS: Holiday Concert @ Amherst Baptist Church, 7-9 pm
•	December 17...	DO: BOE Voting Meeting, 6:30 pm @ NVCC MS: 6 th & 7 th Gr Band Concert, 7 pm @ MS Aud
•	December 18...	DO: Dollars for Scholars Meeting, 8 am @ NVCC HH: Winter Concert 6:30 pm
•	December 19...	MS: 8 th Gr Chorus Concert, 7 pm @ MS Aud
•	December 23 – January 1 ...	Winter Recess – No School Pre-K-12
•	January 6...	DO: SHEF Meeting, 6 pm @ NVCC MS: PTSA Meeting, 6:30 pm @ Library
•	January 8...	MM: PTA Meeting, 6 pm @ Library MS: 6 th Gr Chorus Concert, 7 pm @ MS Aud
•	January 9...	HS: PTSA Meeting, 6:30 pm WR: PTO Meeting, 6:30 pm

VIII. OPEN SESSION: Agenda Topics – Policy 1510

IX. NEW BUSINESS

A. Special Education

1. Class placements for 2024-2025 – Policy 7613

WHEREAS, Public Law 94-142, the Individuals with Disability Act, and Chapter 853, Laws of 1976 (New York State Education Act), requires Board of Education approval for all placements of students with disabilities, and

WHEREAS, the District Committee on Special Education has reviewed all placements, and

WHEREAS, all parents have approved said special education class placements, now therefore be it

RESOLVED: That, the 2024-2025 placements for students with disabilities be approved as recommended in a memorandum to Dr. Michael V. Ginestre, Superintendent of Schools, dated December 3, 2024.

IX. NEW BUSINESS-continued...

A. Special Education

2. Preschool class placements for 2024-2025 – Policy 7614

WHEREAS, Public Law 94-142, the Individuals with Disability Act, as amended by P.L. 99-457, New York State Compliance, Chapter 243 of the Laws of 1989, requires Board of Education approval for all placements of preschool students with disabilities, and

WHEREAS, the District Committee on Preschool Special Education has reviewed all placements, and

WHEREAS, all parents have approved said special education placements, now therefore be it

RESOLVED: That, the 2024-2025 placements for preschool students with disabilities be approved as recommended in a memorandum to Dr. Michael V. Ginestre, Superintendent of Schools, dated December 3, 2024.

B. Monthly Financial Reports – Policy 2140

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education accept the Investment Schedule, the Treasurer's Report, the Budget Appropriation Status Report, the Revenue Budget Status report, the Budget Transfer Report and the Extra-Curricular Account Report as provided

C. Capital Outlay Project 2024/25 – Construction Bid

RESOLVED: That, upon the recommendation of the Superintendent of Schools, and Young & Wright Architectural, the Board of Education award the Construction Bid to **Kelley Brothers, LLC** in the amount of **\$29,826.44** and **Toth's Sports** in the amount of **\$69,975.00** for a total of **\$99,801.44** for the 2024/25 Capital Outlay Project.

D. Revised Policy – Policy 1410 – First Reading

Board of Education By-Law #1410 states that "Board of Education policy and rules and by-laws shall be adopted, amended and/or suspended...only when the addition, amendments or suspension is first introduced in writing and is subsequently moved and seconded at a public meeting at least 27 calendar days prior to the time when such adoption, amendment and/or suspension may be voted upon."

At the regular Board of Education meeting held on December 17, 2024 the Superintendent of Schools recommended the Board of Education accept the first reading of the following revised policies.

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following revised policies as provided in the December 17, 2024 presentation.

IX. NEW BUSINESS-continued...

D. Revised Policy – Policy 1410 – First Reading

a.	5240 – School Tax Assessment & Collection – recommend to delete
b.	5241 – Property Tax Exemptions – recommend to delete
c.	5574 – Medicaid Compliance Program – recommend to delete
d.	6190 – Workplace Violence Prevention Policy Statement
e.	6550 – Leaves of Absence
f.	7618 – Use of Time Out Rooms – recommend to delete

E. Charter Agreements

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Annual Unit Charter Agreements with the following organizations:

- Greater Niagara Frontier Council, Cub Scout Pack No. 444
- Greater Niagara Frontier Council, Boy Scout Troop No. 444

X. OPEN SESSION: Policy 1510

XI. PERSONNEL

I. Teaching and Administrative

A. Regular

2. Appointment

a. Tenure

RESOLVED: That, the *tenure appointment*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 732 dated December 17, 2024** be approved as recommended by the Superintendent of Schools.

Carol Kamph		
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c. Encumbered

RESOLVED: That, the *encumbered appointment*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 732 dated December 17, 2024** be approved as recommended by the Superintendent of Schools.

Kylie Prizel		
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XI. PERSONNEL

I. Teaching and Administrative

A. Regular

2. Appointment

g. Leave of Absence

RESOLVED: That, the *leave of absence* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 732 dated December 17, 2024** be approved as recommended by the Superintendent of Schools.

Margaret Kruchten	Kelly Ann O'Brien	
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h. Reinstatement from Leave

RESOLVED: That, the *reinstatement from leave* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 732 dated December 17, 2024** be approved as recommended by the Superintendent of Schools.

Madeline Cappuccilli		
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B. Substitutes

2. Appointments

a. Long Term Substitutes

RESOLVED: That, the *long term substitutes* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 732 dated December 17, 2024** be approved as recommended by the Superintendent of Schools.

Amelia Kancar	Lindsay DeBoth	Adele Eagan
Stacy Williams		

II. Service

A. Regular

1. Discontinuance

a. Retirement

RESOLVED: That, the *retirement* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 732 dated December 17, 2024** be approved as recommended by the Superintendent of Schools.

Sherry McNamara		
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b. Resignation

RESOLVED: That, the *resignation* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 732 dated December 17, 2024** be approved as recommended by the Superintendent of Schools.

Geogry Robbins	Matthew Cannamela	
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A G E N D A

XI. PERSONNEL

II. Service

A. Regular

2. Appointment

a. Regular

RESOLVED: That, the *regular appointment* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 732 dated December 17, 2024** be approved as recommended by the Superintendent of Schools.

Hera Davidson	Melody Snyder	Evan Reese (<i>chg.</i>)
Melaney Nance		

f. Leave of Absence

RESOLVED: That, the *leave of absence* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 732 dated December 14, 2024** be approved as recommended by the Superintendent of Schools.

Nicole Kuss	Katherine Meldrum	Lisa Schmitt
Adele Eagan	Sufia Begum	Thomas Buckley III

g. Reinstatement from Leave

RESOLVED: That, the *reinstatement from leave* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 732 dated December 14, 2024** be approved as recommended by the Superintendent of Schools.

John Shields (<i>chg.</i>)	Katherine Meldrum	Lisa Maurin
Sufia Begum		

XII. ADJOURNMENT

XIII. ITEMS OF INFORMATION

- a. Claims Auditor's Report, October 2024