

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

REGULAR MEETING
August 13, 2012

Members Present: Stephen Gessner, Alfred Brigham, Sr., Linda Eklund, Mark Kanarvogel (left at 7:35 pm), Elizabeth Melichar
Thomas Graffagnino entered at 6:04 pm

Members Absent: Marilyn Pysher

Others Present: Dr. Michael Hynes, Superintendent; Jennifer Rylott, Academic Administrator; Jacqueline Dunning, District Clerk; Deborah Vecchio, District Treasurer; Julie Lane, Shelter Island Reporter; 4 faculty/staff/student and 3 community residents

The meeting was called to order at 6:01 pm by President Gessner, followed by the Pledge of Allegiance.

Call to Order

Visitor’s Questions (Specific to the agenda) – None

Visitor Questions

A motion was made by Linda Eklund, seconded by Elizabeth Melichar, BE IT RESOLVED THAT: The Board hereby approves the following:

Consent Agenda

- a. Approval of Minutes
 - i. Minutes from the Reorganizational Meeting of July 9, 2012
 - ii. Minutes from the Special Meeting of July 24, 2012

Motion carried unanimously

Correspondence – None

Correspondence

Presentation

Presentation

- a. Ms. Denise DiPaolo, Director of the Shelter Island Public Library, kindly requested a special district meeting of the voters of the district to be held on Saturday, October 27, 2012, from 10:00 am to 4:00 pm, for the Shelter Island Public Library’s 2013 operating budget. Ms. DiPaolo also presented the board with an autographed copy of the book, It’s Raining Fish and Spiders, by Bill Evans.

A motion was made by Linda Eklund, seconded by Alfred Brigham, Sr., BE IT RESOLVED THAT: A special meeting of the voters of the school district be scheduled for Saturday, October 27, 2012, pursuant to the request of the Board of Trustees of the Shelter Island Public Library, for the purpose of voting on the library’s 2013 operating budget and that the District Clerk be and hereby is directed to take all such steps as are necessary to conduct said special meeting.

Motion carried unanimously

Personnel –

A motion was made by Thomas Graffagnino and seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Personnel Actions: 8.1 – 8.3

*Consent Agenda
Personnel*

8.1 Resignation of Personnel

- a. Helene Starzee, Food Service Worker, effective August 31, 2012
- b. Kimberly Clark, Part-Time Account Clerk, effective August 31, 2012

8.2 Appointment of Personnel

Cook

- a. Helene Starzee, to a 26-week probationary appointment as Cook, effective September 1, 2012, at a salary of \$32,645.30.

Food Service Worker

- a. Kimberly Clark, to a 26-week probationary appointment, as Food Service Worker, effective September 1, 2012, at a salary of \$25,860.67.

Salary Schedule C - Athletics

- a. Approve the addition of Varsity Girls' Tennis to Salary Schedule C – Athletics of the Shelter Island School teacher agreement, starting in the 2012-2013 school year.

Coaching for 2012-2013 school year

- a. Susan Warner, as the Varsity Girls' Tennis coach, at \$4,151.40
- b. Karen Gibbs, as the Junior Varsity Girls' Volleyball coach, at \$4,419.70
- c. Cindy Belt, as the Varsity Girls' Volleyball coach, at \$5,229.31
- d. Robert DeStefano, as the Varsity Golf Coach at \$4,490.61

Co-Curricular positions for the 2012-2013 school year

- a. Jessica Bosak, 10th Grade Advisor, at \$694.69
- b. Virginia Gibbs, 7th Grade Advisor, at \$694.69
- c. Virginia Gibbs, 8th Grade Advisor/Disney Trip Coordinator, at \$1,747.59
- d. Peter Needham, Sailing Club Advisor, at \$4,551.18

Substitute Teachers for the 2012-2013 school year @ \$110 per day (certified or 4 year degree)

- a. Judy Card
- b. Heather Cusak
- c. Laurie de Poto

- d. Gretel French
- e. Christine Gallagher
- f. Bruce Jennings
- g. Marian McEnroe
- h. John Monaghan
- i. Andrew Payne
- j. Phyllis Power
- k. Vincent Reich
- l. Danielle Zahm

Substitute School Nurse (R.N.) for the 2012-2013 school year @ \$110 per day

- a. Sharon Wicks

Substitute Teacher Aides for the 2012-2013 school year @ \$95 per day

- a. Katherine Davidson
- b. Vinette Olinkiewicz

Substitute Cafeteria Workers for the 2012-2013 school year @ \$10 per hour

- a. May Corbett
- b. Katherine Davidson
- c. Keturah Green
- d. Billie Howland-Mulcahy
- e. Vinette Olinkiewicz
- f. Catherine Rowland
- g. Stephanie Tybaert

Substitute Monitors for the 2012-2013 school year @ \$10 per hour

- a. Katherine Davidson
- b. Vinette Olinkiewicz

Substitute Custodians for the 2012-2013 school year @ \$10 per hour

- a. Jim Best
- b. Dana Foster
- c. Jose Montalvo
- d. Cathy Rowland
- e. Lynda Steinmuller

Summer School Program 2012

- a. Amend the motion of June 11, 2012 to read as follows:
Lynne Colligan, Middle School Literacy Block, 32 hours,
effective July 2, 2012 – July 27, 2012, at an hourly rate of
\$51.07.

8.3 Section 913

BE IT RESOLVED: Pursuant to Education Law Section 913, a civil service employee, whose identity is known to the Board of Education, is hereby directed to report for a medical examination in order to determine the capacity of such person to perform said employee's duties with the Shelter Island Union Free School District. Said examination will be conducted by a physician selected by the School District on a mutually agreeable date(s) and time.

Motion carried unanimously

Program

A motion was made by Linda Eklund and seconded by Alfred Brigham, Sr., BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Program Action: 9.1

9.1 CSE/504 Recommendations for the 2012-2013 school year

The Board President may seek a motion to accept the recommendations of the committees.

- a. Committee on Special Education
- b. Section 504 Committee

Motion carried unanimously

Business

A motion was made by Linda Eklund and seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Program Action: 10.1

10.1 Contracts

- a. Approve a contract with Eastern Suffolk BOCES for services in the 2012-2013 school year, at a cost of approximately \$285,099.71, subject to such additions or subtractions in services that may be necessary to meet the needs of the district; and authorize the Board President to execute said agreement.
- b. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Sandra J. Perry, P.T., P.C., for physical therapy services for the 2012-2013 school year. The term of said agreement shall be retroactive to July 1, 2012 and effective through June 30, 2013; and authorize the Board President to execute said agreement.
- c. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Shelter Island Refuse, in the amount of \$6,800.00 for garbage removal from School

*Consent Agenda
Personnel (continued)*

*Consent Agenda
Program*

*Consent Agenda
Business*

District property. The term of said agreement shall be retroactive to July 1, 2012 and effective through June 30, 2013; and authorize the Board President to execute said agreement.

- d. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Control Technologies, Incorporated, in the amount of \$12,630.00 for maintenance and repair services on the School District computer systems and equipment. The term of said agreement shall be retroactive to April 1, 2012 to March 31, 2013; and authorize the Board President to execute said agreement.
- e. Approve the agreement between Pureforce Incorporated, of St. Paul, Minnesota, to lease an industrial dishwashing machine, in the amount of \$207.94 per month for 12 months, plus per load charges at a rate of \$.06 per load. The term of said agreement shall be retroactive to July 1, 2012 and effective through June 30, 2013; and authorize the Board President to execute said agreement.

Motion carried unanimously

Items for Consideration - None

Old Business - None

Superintendent's Report

- a. Dr. Hynes reported that he and Jennifer Rylott will present test scores and the academic plan for 2012-2013 school year at an upcoming meeting.
- b. Dr. Hynes gave a brief construction update. He thanked Mr. John O'Connor of McClave Engineering for helping to keep it all on track and stated that everything is right on schedule.
- c. Dr. Hynes explained that the New Teacher Institute will be held on August 22-23, 2012. He stated that by the end of the two days, the new teachers should have a better understanding of Shelter Island for a seamless transition. He also extended an invitation to the members of the Board of Education to attend the breakfasts on both days and a barbeque being hosted by Lynne Colligan on August 23, 2012.

Board Member Reports - None

Visitor Comments - None

Executive Session

A motion was made by Mark Kanarvogel, seconded by Elizabeth Melichar, BE IT RESOLVED THAT: The Board of Education voted to go into an executive session at 6:28 pm, to discuss the employment of particular

*Consent Agenda
Business (continued)*

Items for Consideration

Old Business

Superintendent's Report

Board Member Reports

Visitor Comments

Executive Session

individuals in the district pursuant to Section 105(f) of the Public Officers Law.

Motion carried unanimously

The Board came out of executive session at 7:43 pm.

Adjournment

A motion was made by Linda Eklund, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby adjourns the meeting.

Motion carried unanimously

The meeting adjourned at 7:44 pm.

Jacqueline Dunning
District Clerk

The next meeting of the Board of Education of the Shelter Island Union Free School District is Monday, August 27, 2012 at 6:00 pm, in the Library.

*Executive Session
(continued)*

Adjournment