

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

REGULAR MEETING
September 10, 2012

Members Present: Stephen Gessner, Thomas Graffagnino, Linda Eklund, Mark Kanarvogel, Marilyn Pysker, Elizabeth Melichar arrived at 6:17 pm, Alfred Brigham, Sr. left at 7:30 pm

Others Present: Dr. Michael Hynes, Superintendent; Jennifer Rylott, Academic Administrator; Jacqueline Dunning, District Clerk; Deborah Vecchio, District Treasurer; 5 faculty/staff/student and 1 community residents

The meeting was called to order at 6:00 pm by President Gessner.

A motion was by made by Linda Eklund, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education voted to go into an executive session at 6:01 pm to discuss the employment of particular individuals in the district pursuant to Section 105(f) of the Public Officers Law.

Motion carried unanimously.

The Board came out of executive session at 6:59 pm.

A motion was made by Thomas Graffagnino, seconded by Mark Kanarvogel, BE IT RESOLVED THAT: The Board of Education hereby adjourns executive session at 7:00 pm.

Motion carried unanimously.

The regular meeting began at 7:02 pm, followed by the Pledge of Allegiance.

Elizabeth Melichar read the following Shelter Island School Mission Statement – Engage, Explore, Empower:

We want our students to cherish our small Island community while applying expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

A motion was made by Thomas Graffagnino, seconded by Elizabeth Melichar, BE IT RESOLVED THAT: The Board hereby approves the following:

- a. Approval of Minutes
 - 1. Regular Meeting of August 27, 2012

Motion carried unanimously

Call to Order

Executive Session

Regular Meeting

*Shelter Island
School Mission
Statement*

Approval of Minutes

A motion was made by Linda Eklund, seconded by Mark Kanarvogel, BE IT
RESOLVED THAT: The Board hereby approves the following:

- a. Treasurer's Report for the month of July 2012

Motion carried unanimously

Visitor's Questions

Rebecca Mundy, community member stated that she was pleased to see that the meeting was being taped for Channel 22. Channel 22 is a great way to reach people who don't attend the meetings.

Correspondence – None

Presentation

Mr. Richard Osmer, Athletic Director at the Shelter Island School gave a brief overview of the sports that are currently running and how the teams are doing. He also announced that the school is forming a Sports Lobby Committee that would be responsible for creating a display, that would celebrate the history of the Shelter Island School Sports Program. The display will be housed in the lobby area outside of the gymnasium. Mr. Osmer stated that he is looking for community member volunteers to join the committee and that the first meeting would be held in mid-October. Anyone who is interested in joining the committee should send his/her letter of interest to Dr. Hynes, by September 30, 2012. The date of completion for the sports lobby is targeted for April 15, 2013.

Ms. Janine Mahoney, National Honor Society Advisor at the Shelter Island School announced that the National Honor Society members would like to participate in the annual "Cardboard Campout" again this year and asked the Board for permission to have said event begin at 6:00 pm on October 12, 2012 and end at 6:00 am, on October 13, 2012.

A motion was made by Marilyn Pysher, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby approves an overnight field trip on school property for the National Honor Society "Cardboard Campout" on Friday, October 12, 2012 through Saturday, October 13, 2012.

Dr. Michael Hynes, Superintendent and Ms. Jennifer Rylott, Academic Administrator presented "Our Work & Journey to Excellence: Our 5 Year Plan – Point B". The presentation gave an overview of where we are now as a district and where we need to go. It outlined the specific work that needs to be done over the next five years – the new teacher and principal evaluation system, common core of academic standards, more difficult testing, and services for our students whether they are struggling or need to be challenged. Dr. Hynes stated that this is an overview of the steps we need to take and future presentations will cover each step in depth. Dr. Hynes and Ms. Rylott

*Approval of
Treasurer's Report*

Visitor Questions

Correspondence

*Presentation
Mr. Richard Osmer,
Athletic Director*

*Ms. Janine
Mahoney, NHS
Cardboard Campout*

*Dr. Michael Hynes
and Ms. Jennifer
Rylott, 5 Year
Academic Plan*

assured everyone that it is a lengthy plan, but it needs to be rolled out carefully in order for it to be successful.

Personnel

8.1 Appointment of Personnel

A motion was made by Thomas Graffagnino, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel actions:

Co-curricular positions for the 2012-2013 school year

- a. Jessica Bosak, Select Choir, at \$1,747.59
- b. Keith Brace, School Play Instrumental Music Director, at \$1,747.59
- c. Keith Brace, Jazz Band, at \$1,747.59
- d. Keith Brace, Sound Equipment Technician/Trainer, at \$1,405.94
- e. Sharon Gibbs, Elementary/Middle School Science Coordinator, at \$1,747.59
- f. Virginia Gibbs, Middle School Coordinator, at \$1,747.59
- g. Janine Mahoney, National Honor Society Advisor, at \$1,405.94
- h. Janine Mahoney, Landmark Books/Book Craft Club Advisor, at \$1,405.94
- i. John Reardon, 12th Grade/Graduation Advisor, at \$1,747.59
- j. John Reardon, Media Club Advisor, at \$2,619.31
- k. Natalie Regan, Substitute Dispatcher, at \$4,551.18
- l. Devon Treharne, School Newspaper Advisor, at \$1,747.59
- m. Daniel Williams, Science Club Advisor, at \$1,405.94

Athletic Chaperoning for the 2012-2013 school year (one game per night \$89.04, two games per night \$136.66, Clock keeper, chaperone rate + \$10)

- a. Brian Becker
- b. Jessica Bosak
- c. Keith Brace
- d. Deborah Brewer
- e. Jacqueline Brewer
- f. Kimberly Clark
- g. Mary Kanarvogel
- h. Janine Mahoney
- i. Richard Osmer
- j. John Reardon
- k. Debra Sears
- l. Helene Starzee

Additional Coaching for 2012-2013 school year

- a. Richard Osmer, Athletic Director, at \$5,302.81

Detention Monitors for the 2012-2013 school year

- a. Jessica Bosak
- b. Virginia Gibbs
- c. Mary Kanarvogel
- d. Janine Mahoney

*Appointment of
Personnel*

*Co-Curricular
Positions*

Athletic Chaperoning

Coaching

Detention Monitors

- e. Mark Palios
- f. John Reardon
- g. Debra Sears

Motion carried. Mark Kanarvogel abstained.

A motion was made by Mark Kanarvogel, seconded by Thomas Graffagnino, BE IT
RESOLVED THAT: The Board of Education hereby accepts the recommendations of
the Superintendent on the following Personnel action:

Part-Time Account Clerk

- a. Kathleen Minder, as a part-time account clerk, effective October 1, 2012 through March 31, 2013, at a rate of \$18.00 per hour, for 17 ½ hours per week.
- b. Barbara Jean Ianfolla, as a part-time account clerk, effective October 1, 2012 through November 30, 2012, at an hourly rate of \$29.25, up to 10 hours per week.

Motion carried. Stephen Gessner recused himself.

A motion was made by Linda Eklund, seconded by Elizabeth Melichar, BE IT
RESOLVED THAT: The Board of Education hereby accepts the recommendations of
the Superintendent on the following Personnel action:

Part-Time Teacher Shared Aide

- a. Amend the motion of August 27, 2012 to read as follows:

Andrew Payne, to a 26-week probationary position as a .50 FTE Teacher Aide, effective September 1, 2012, at a salary of \$18,352.70, Step 1 of the 2009-2010 teacher aide salary scale, pro-rated, at \$9,176.35.

Additional Substitute Teacher for the 2012-2013 school year @ \$110 per day (certified or 4 year degree)

- a. Andrea Mondell-Patrick

Program

A motion was made by Elizabeth Melichar, seconded by Thomas Graffagnino, BE IT
RESOLVED THAT: The Board of Education hereby accepts the recommendations of
the Superintendent on the following Program action:

CSE Recommendation for the 2012-2013 school year

- a. Committee on Special Education

Motion carried unanimously.

Business

A motion was made by Thomas Graffagnino, seconded by Stephen Gessner, BE IT
RESOLVED THAT: The Board of Education hereby accepts the recommendation of
the Superintendent on the following Business Actions: 10.1 – 10.5

*Detention Monitors
(continued)*

*Kathleen Minder, Part-
Time Account Clerk*

*Barbara Jean Ianfolla,
Part-Time Account
Clerk*

*Andrew Payne, Part-
Time Teacher Shared
Aide*

*Andrea Mondell-
Patrick, Substitute
Teacher*

Program

Business

10.1 Contracts

- a. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Complete Rehabilitation PT, OT, SLF of the Hamptons, PLLC, for student services for the 2012-2013 school year. The term of such agreement shall be from September 1, 2012 and effective through June 30, 2013; and authorize the Board President to execute said agreement.
- b. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Islip Tutoring Service, Incorporated, for student services for the 2012-2013 school year. The term of such agreement shall be retroactive from July 1, 2012 and effective through June 30, 2013; and authorize the Board President to execute said agreement.

10.2 NYSSBA 93rd Annual Convention & Educational Trade Show

Approval of three (3) Board of Education members and the Superintendent to attend NYSSBA's 93rd Annual Convention & Education Trade Show, October 25-27, 2012, Rochester Riverside Convention Center, Rochester, NY. Conference expenses to be paid for in accordance with Board Policy.

10.3 Bid

School Lunch Product Items – awarded to:

- 1) DiCarlo Distributors, Incorporated
- 2) Landmark Foods Corporation, DBA Savory Food Service

10.4 Taping of Board of Education Meetings

Authorization of the taping of up to ten (10) Board of Education meetings during the 2012-2013 school year, including Budget Workshop meetings and the Public Budget Hearing regarding the 2013-2014 budget, at a cost of \$250 per taping.

10.5 Appeal

BE IT RESOLVED, that the Board of Education hereby authorizes counsel to appeal the PERB Board Decision, Case No. U-30525 in accordance with law.

Motion carried unanimously

Items for Consideration

A motion was made by Mark Kanarvogel, seconded by Stephen Gessner, BE IT RESOLVED THAT: The Board of Education hereby approves members to the following committees for the 2012-2013 school year:

- A. Buildings & Grounds/Health & Safety Committee – Thomas Graffagnino, Mark Kanarvogel
- B. Policy Committee – Elizabeth Melichar, Marilyn Pysher
- C. Audit Committee – Linda Eklund, Stephen Gessner, Thomas Graffagnino
- D. Academic Committee – Alfred Brigham, Sr., Stephen Gessner, Marilyn Pysher
- E. Wellness Committee – Linda Eklund, Marilyn Pysher

*Business (continued)
Contracts*

*NYSSBA 93rd Annual
Convention &
Educational Trade Show*

Bid

*Taping of Board of
Education Meetings*

Appeal

Items for Consideration

Committees

- F. Shared Decision making Committee – Alfred Brigham, Sr., Elizabeth Melichar
- G. Joint Professional Practices Committee (JPPC) – Linda Eklund, Stephen Gessner

Motion carried unanimously

Old Business – None

Academic Administrator’s Report – None

Superintendent’s Report --

Dr. Michael Hynes reported that the first week of school went very well. He stated that faculty/staff, students and parents were very excited to see all of the renovations/updates that took place over the summer. He also mentioned that our new teachers are off to a good start.

Dr. Hynes then spoke about the PTSA Back-to-School Barbeque that was held on Friday, September 7, 2012. He was pleased to report that there was a great turnout again this year and that the kickball game was yet again, the highlight of the evening.

Dr. Hynes complimented Michael Dunning and his crew for a job well done this summer. They all worked very hard to get the building ready for the first day of school. He then reported that the installation of the new windows is still on schedule for November.

Board Member Reports

Mark Kanarvogel thanked Michael Dunning and his crew for everything they accomplished this summer. He also thanked Jennifer Rylott for the extended hours she has been working. He really appreciates her commitment to her new position and wants her to know it hasn’t gone unnoticed.

Visitor Comments

Adjournment

A motion was made by Linda Eklund, seconded by Mark Kanarvogel, BE IT RESOLVED THAT: The Board of Education hereby adjourns the meeting.

Motion carried unanimously

The meeting adjourned at 8:26 pm.

Jacqueline Dunning
District Clerk

The next meeting of the Board of Education of the Shelter Island Union Free School District is Monday, October 15, 2012 at 7:00 pm, in the Library.

Committees (continued)

Old Business

Academic Administrator’s Report

Superintendent’s Report

Board Member Reports

Visitor Comments

Adjournment