

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

SPECIAL MEETING
August 27, 2012

Members Present: Stephen Gessner, Linda Eklund, Mark Kanarvogel, Elizabeth Melichar, Marilyn Pysher,

Members Absent: Thomas Graffagnino, Alfred Brigham, Sr.

Others Present: Dr. Michael Hynes, Superintendent; Jennifer Rylott, Academic Administrator; Jacqueline Dunning, District Clerk; Julie Lane, Shelter Island Reporter; Brian McClave; McClave Engineering P.C., John O’Connor; McClave Engineering P.C., 2 faculty/staff/student and 6 community residents

The meeting was called to order at 6:01 pm by President Gessner, followed by the Pledge of Allegiance.

Call to Order

Ms. Marilyn Pysher read the following Shelter Island School Mission Statement – Engage, Explore, Empower:

Shelter Island School Mission Statement

We want our students to cherish our small Island community while applying expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

Visitor’s Questions (Specific to the agenda) – None

Visitor Questions

A motion was made by Mark Kanarvogel, seconded by Linda Edklund, BE IT RESOLVED THAT: The Board hereby approves the following:

Consent Agenda

- a. Approval of Minutes
 - i. Minutes from the Regular Meeting of August 13, 2012

Motion carried unanimously

Correspondence – None

Correspondence

Dr. Gessner stated that the Board of Education received a thank you note from a student and a letter from a community member.

Presentation

Presentation

Mr. John O’Connor of McClave Engineering, P.C., along with Mr. Michael Dunning of Shelter Island School presented an overview of all of the building improvements that were made over the summer months. They also spoke about the window

replacement and new classroom door projects that are slated to be complete by the end of December 2012.

Personnel –

8.1 Appointment of Personnel

A motion was made by Mark Kanarvogel, seconded by Marilyn Pysher, BE IT RESOLVED THAT: The Board of Education hereby appoints Christine Gallagher, as a Permanent Substitute Teacher, at a rate of \$175 per day and to grant five (5) sick days, effective September 4, 2012 through June 21, 2013.

*Christine Gallagher,
Permanent Substitute*

Motion carried unanimously.

A motion was made by Mark Kanarvogel, seconded by Stephen Gessner, BE IT RESOLVED THAT: The Board of Education hereby appoints Emily Hill, as a .40 FTE School Social Worker, effective September 1, 2012, at a salary of \$65,088, Step 1 MA +60 of the 2012-2013 teacher salary scale, pro-rated at \$32,459.60.

Emily Hill, Social Worker

Motion carried unanimously.

A motion was made by Elizabeth Melichar, seconded by Marilyn Pysher, BE IT RESOLVED THAT: The Board of Education hereby appoints Natalie Regan, as a Teacher Assistant, effective September 1, 2012, at a salary of \$33,981, Step 1 MA of the 2009-2010 teacher assistant salary scale, with a 3-year probationary period through September 1, 2015, in the tenure area of teacher assistant.

*Natalie Regan,
Teacher Assistant*

Motion carried. Mark Kanarvogel abstained.

A motion was made by Mark Kanarvogel, seconded by Elizabeth Melichar, BE IT RESOLVED THAT: The Board of Education hereby appoints Lindsay Springer, to a 26-week probationary position as Teacher Aide for Special Education, effective September 1, 2012, at a salary of \$19,631.63, Step 2 of the 2009-2010 teacher aide salary scale.

*Lindsay Springer,
Special Education Teacher Aide*

Motion carried unanimously.

A motion was made by Elizabeth Melichar, seconded by Marilyn Pysher, BE IT RESOLVED THAT: The Board of Education hereby appoints Donna Matlock, to a 26-week probationary position as Teacher Aide for Special Education, effective September 1, 2012, at a salary of \$18,352.70, Step 1 of the 2009-2010 teacher aide salary scale, pending clearance for employment by the NYS Department of Education (fingerprint initiative).

*Donna Matlock,
Special Education Teacher Aide*

Motion carried unanimously.

A motion was made by Linda Eklund, seconded by Elizabeth Melichar, BE IT RESOLVED THAT: The Board of Education hereby appoints Andrew Payne, to a 26-

*Andrew Payne,
Part-time Special Education Teacher Aide*

week probationary position as a .50 FTE Teacher Aide, effective September 1, 2012, at a salary of \$18,352.70, Step 1 of the 2009-2010 teacher aide salary scale, pro-rated, at \$8,845.50.

Motion carried unanimously.

A motion was made by Linda Eklund, seconded by Elizabeth Melichar, BE IT RESOLVED THAT: The Board of Education hereby appoints Stephanie Tybaert, to a 26-week probationary position as .50 FTE Food Service Worker, effective September 1, 2012, at a salary of \$16,907.10, of the 2009-2010 Food Service Worker salary scale, pro-rated at \$8,453.55, pending clearance for employment by the New York State Department of Education (fingerprint initiative).

Motion carried. Mark Kanarvogel opposed.

A motion was made by Mark Kanarvogel, seconded by Stephen Gessner, BE IT RESOLVED THAT: The Board of Education hereby appoints Corey Best, as temporary custodial/maintenance assistant, effective August 16, 2012 through August 31, 2012, at an hourly rate of \$15.00 per hour, pending clearance for employment by the New York State Department of Education (fingerprint initiative).

Motion carried unanimously.

A motion was made by Mark Kanarvogel, seconded by Stephen Gessner, BE IT RESOLVED THAT: The Board of Education hereby appoints the following personnel as temporary custodial/maintenance assistants for the period of September 1, 2012 through September 30, 2012, at an hourly rate of \$15.00 per hour.

- 1) Jim Best
- 2) Dana Foster
- 3) Jose Montalvo

Motion carried unanimously.

A motion was made by Marilyn Pysher, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby appoints the following Substitute Teachers for the 2012-2013 school year @ \$110 per day (certified or 4 year degree).

- a. Alan Garrison
- b. Kerri Knipfing
- c. Mark Quintana
- d. Denise Voegel
- e. Kathleen Ward

Motion carried unanimously.

8.2 Section 913

A motion was made by Marilyn Pysher, seconded by Elizabeth Melichar, BE IT RESOLVED THAT: The Board of Education hereby designates United Comp Care, as

*Personnel
(continued)*

*Stephanie
Tybaert, Part-
time Food
Service Worker*

*Corey Best,
Temporary
Custodial/
Maintenance
Assistant*

*Appointment of
Personnel as
Temporary
Custodial/
Maintenance
Assistants*

*Appointment of
Personnel as
Substitute
Teachers*

*United Comp
Care, School
Medical
Inspector*

School Medical Inspector of the Shelter Island Union Free School District in order to determine the physical and/or mental capacity of employees to perform their duties pursuant to Section 913 of the Education Law.

WHEREAS, a certain employee has been unable to perform his/her duties and responsibilities with the Shelter Island School District during the 2012-2013 school year, and

WHEREAS, the said inability of said employee to perform his/her services has raised an issue as to the individual's physical condition and health,

NOW THEREFORE, pursuant to Education Law Section 913,

IT IS HEREBY RESOLVED, that said employee is directed to report for a medical examination in order to determine his/her physical and/or mental capacity of perform his/her duties, the said medical examination to be before United Comp Care, at the office located at 170 Old Country Road, Riverhead, NY 11901 on Tuesday, August 28, 2012.

Motion carried unanimously

Program - None

Business

A motion was made by Mark Kanarvogel, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Business Actions: 10.1 – 10.4

10.1 Budget Transfers

- a. Accept and approve Budget Transfers that in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.

10.2 Contracts

- a. Approve the agreement with Eldor Contracting Corporation, in the amount of \$373,000.00, for electrical work at the Shelter Island School, pursuant to the May, 2011 voter authorized bond referendum; and authorize the Board President to execute said agreement.
- b. Approve the agreement with Hirsch & Company, in the amount of \$325,500.00, for plumbing work at the Shelter Island School, pursuant to the May, 2011 voter authorized bond referendum; and authorize the Board President to execute said agreement.
- c. Approve the agreement with S. J. Hoerning Construction, Incorporated, in the amount of \$1,138,000.00, for general

*Personnel
(continued)*

*Approval of an
employee to
report for a
medical
examination*

Program

*Consent Agenda
Business*

construction work at the Shelter Island School, pursuant to the May, 2011 voter authorized bond referendum; and authorize the Board President to execute said agreement.

- d. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Bellringer Communications, Incorporated of Southampton, New York, for a one year term covering the period of August 1, 2012 through July 31, 2013 for the following services; and authorize the Board President to execute said agreement.

1. Burglary Monitoring Services at \$480
2. Fire Monitoring Services at \$144
3. Burglary System Services at \$400

- e. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and East End Kids Therapy, for student services for the 2012-2013 school year. The term of said agreement shall be from to September 1, 2012 and effective through August 31, 2013; and authorize the Board President to execute said agreement.

10.3 Bid

- a. Milk & Dairy Products – awarded to Arshamomaque Dairy, Incorporated
- b. School Lunch Product Items – awarded to:
 - 1) Donneson Provisions
 - 2) Calip Dairies, Incorporated

10.4 Private School Transportation

- a. Approval to transport two (2) additional students to the following private school for the 2012-2013 school year:
 - 1) Ross School – Easthampton, NY

Motion carried unanimously

Items for Consideration - None

Old Business – None

Academic Administrator’s Report –

- A. Ms. Jennifer Rylott presented an outline of her role and responsibilities as the Academic Administrator.

Superintendent’s Report --

- A. Dr. Hynes thanked Mr. John O’Connor and Brian McClave for coming out tonight and stated that they have been a pleasure to work with.

*Consent Agenda
Business
(continued)*

*Items for
Consideration*

Old Business

*Academic
Administrator’s
Report*

*Superintendent’s
Report*

- B. Dr. Hynes thanked Mr. Michael Dunning and his crew for doing a great job with all of the construction/building updates.
- C. Dr. Hynes reported that the New Teacher Institute was a success. He reviewed the Institute agenda and reported that the energy on both days was very positive.
- D. Dr. Hynes welcomed Ms. Natalie Regan, newly appointed K/1 Teacher Assistant and Ms. Emily Hill, newly appointed Social Worker.

Board Member Reports - None

Visitor Comments

- A. Ms. Natalie Regan commented that the two day New Teacher Institute was so enjoyable, she found herself looking for a third day.

Executive Session

A motion was made by Linda Eklund, seconded by Mark Kanarvogel, BE IT RESOLVED THAT: The Board of Education voted to go into an executive session at 6:56 pm, to discuss the employment of particular individuals in the district pursuant to Section 105(f) of the Public Officers Law.

Motion carried unanimously

The Board came out of executive session at 7:32 pm.

Adjournment

A motion was made by Linda Eklund, seconded by Marilyn Pysher, BE IT RESOLVED THAT: The Board of Education hereby adjourns the meeting.

Motion carried unanimously

The meeting adjourned at 7:33 pm.

Jacqueline Dunning
District Clerk

The next meeting of the Board of Education of the Shelter Island Union Free School District is Monday, September 10, 2012 at 7:00 pm, in the Library.

Superintendent's Report (continued)

Board Member Reports

Visitor Comments

Executive Session

Adjournment