

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

REGULAR MEETING
January 14, 2013

Members Present: Stephen Gessner, Marilyn Pysher, Elizabeth Melichar, Alfred Brigham, Sr., Thomas Graffagnino (arrived at 6:04 pm), and Mark Kanarvogel (arrived at 6:40 pm)

Others Present: Dr. Michael Hynes, Superintendent; Jennifer Rylott, Academic Administrator; Jacqueline Dunning, District Clerk; Deborah Vecchio, District Treasurer; Mary Anne Sadowski, Ingerman Smith (left at 6:35 pm); Julie Lane, Shelter Island Reporter; 8 faculty/staff/student and 2 community residents

Absent: Linda Eklund; Katy Binder, Student Liaison

The meeting was called to order at 6:00 pm by President Gessner.

A motion was by made by Marilyn Pysher, seconded by Elizabeth Melichar, BE IT RESOLVED THAT: The Board of Education voted to go into an executive session at 6:00 pm to discuss the employment of particular individuals in the district pursuant to Section 105(f) of the Public Officers Law.

Motion carried unanimously.

The Board came out of executive session at 7:00 pm.

The regular meeting began, followed by the Pledge of Allegiance.

Thomas Graffagnino read the following Shelter Island School Mission Statement – Engage, Explore, Empower:

We want our students to cherish our small Island community while applying expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

A motion was made by Marilyn Pysher, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board hereby approves the following:

- a. Approval of Minutes
 - 1. Regular Meeting of December 17, 2012
- b. Treasurer’s Report for the month of November 2012

Motion carried unanimously

Visitor Questions – None

Correspondence – None

Call to Order

Executive Session

*Shelter Island
School Mission
Statement*

Consent Agenda

Visitor Questions

Correspondence

Presentation

Mr. John Reardon presented an update regarding the Senior Class trip. He reported that parent volunteers will drive the students and chaperones to/from the airport. He also clarified the itinerary for the first day of the trip. Mr. Reardon ended his presentation by assuring the Board of Education and Dr. Hynes that the “Grad Night” event is a good balance of enticing and safe and is completely regulated by Universal Studios – they even have a dress code for the event. Board of Education Members questioned the ratio of students and chaperones based on District policy. Originally, Mr. Reardon had stated there would be three adult chaperones, but has agreed that he and Ms. Doroski will seek an additional chaperone for a total of 4 adults.

Dr. Hynes presented, “On the Horizon 2013-2014: A Review of Results”. This presentation gave an overview of what Dr. Hynes did in his first year as Superintendent, what he is currently doing and what he plans to do within the next five years to help our students be better prepared for college and life.

Personnel

A motion was made by Thomas Graffagnino, seconded by Mark Kanarvogel, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel actions: 8.1

8.1 Childcare Leave

- a. Approve a contractual childcare leave of absence for Lindsay Rando, Teacher’s Aide, to commence on or about April 15, 2013 – June 30, 2013, constituting an FMLA leave of absence.

Motion carried unanimously.

Program

A motion was made by Elizabeth Melichar, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Program actions: 9.1 – 9.2

9.1 CSE/Sub CSE/CPSE/504 Recommendations for the 2012-2013 School Year

- a. Committee on Special Education
- b. Sub Committee on Special Education
- c. Committee on Preschool Special Education
- d. Section 504 Committee

9.2 Board of Education Meeting Schedule

- a. Approval to change the Board of Education meeting schedule as follows:
Monday, April 15, 2013 to Wednesday, April 17, 2013

Motion carried unanimously.

9.3 First Reading of Policy

- a. Policy #8460 – Field Trips

The Board members raised many questions about the Policy. Elizabeth Melichar and Marilyn Pysner agreed that the Policy Committee would meet again to address the questions and they will present the further revised policy for a second reading at the February Board Meeting.

Presentation

*Consent Agenda
Personnel*

*Consent Agenda
Program*

Business

A motion was made by Thomas Graffagnino, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Business Actions: 10.1 – 10.3

10.1 Budget Transfers

- a. Accept and approve the Budget Transfers Report, for the period of October 1, 2012 through October 31, 2012 that in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.

10.2 Bid

- a. Reject the bid received for ice cream from Calip Dairy for the period of February 1, 2013 – June 30, 2013
- b. Award the bid received for school lunch product items for the period of February 1, 2013 – June 30, 2013 to:
 - a. DiCarlo Distributors, Incorporated
 - b. Landmark Foods Corporation, DBA Savory Food Service
 - c. Donneson Provisions
 - d. One Way Supply Corporation

10.3 Contract

- a. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Centris Group, for managed services. The term of said agreement shall be January 13, 2013 through June 30, 2013; and authorize the Board President to execute said agreement.

Motion carried unanimously.

Business Presentation

Ms. Jennifer Ditta gave a brief overview of what the District will focus on while preparing the 2013-2014 budget. This will include a discussion about whether or not to pierce the Property Tax Cap. Ms. Ditta also stressed the importance of looking at how this upcoming budget will impact the District over the next several fiscal years.

Ms. Kathleen Minder spoke about the Corrective Action Plan. She reported that New York State required that the District respond within 90 days of the audit having taken place. She then explained that the Corrective Action Plan addresses all items that were deficiencies. In conclusion, Ms. Minder stated that once the Board of Education formally accepts the plan, it will be submitted to the New York State Education Department.

A motion was made by Marilyn Pysher, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts the Superintendent's Audit Corrective Action Plan from the audit management letter for the period ending June 30, 2012, as required by regulations of the State Education Department Commissioner.

Motion carried unanimously

Business (continued)

A motion was made by Elizabeth Melichar, seconded by Alfred Brigham, Sr., BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Business Actions: 10.4 and 10.6

10.4 Audit Report

- a. Accept and approve the audit report for the fiscal year ending June 30, 2012.

10.6 2013-2014 Budget Calendar

- a. Approval of the 2013-2014 Budget Calendar as presented.

Facility – None

Items for Consideration

Dr. Michael Hynes asked the members of the Board of Education for their thoughts regarding a Booster Club. He stated that such a club would enable the District to do some things the District really can't do right now. He added that it is a great way to bring people into the school community. Ms. Elizabeth Melichar and Mr. Mark Kanarvogel both stated that many community members have tried to get this started in the past. Dr. Stephen Gessner mentioned that he recalls in the past someone in the Business Office had concerns about such a club. Dr. Hynes assured Dr. Gessner that the District will follow all necessary guidelines/parameter.

Old Business – None

Academic Administrator's Report

Ms. Jennifer Rylott reported about Regional Scoring of the New York State English Language Arts and Math Exams. She pointed out that for the past few years, we scored locally with Southold, but due to changes in the Common Core Standards and the tests themselves, we will regionally core in Central Islip. This will give teachers an opportunity to meet with other teachers and discuss the changes in the Common Core Standards. Ms. Rylott also reported that the NYSESLATs (the English as a Second Language Exam) will also be scored regionally.

Superintendent's Report

Dr. Hynes announced that it has been many, many years since we had a school newspaper and he's very excited about our new paper – the Inlet. He thanked Ms. Devon Treharne, our Journalism teacher for all of the hard work she and her class put into the paper. He also thanked the Shelter Island Report for assisting Ms. Treharne. Dr. Hynes stated that we can expect another two or three issues of the paper before the end of the school year.

Dr. Hynes reported that Mr. Mark Palios conducted a post-graduate survey to find out what helped students get ready for college and what could we do to help better prepare students in the future. Mr. Palios will present his findings at the February 11, 2013 meeting. In addition to Mr. Palios' presentation, Mr. Daniel Williams, along with his Intel students will speak about what they have worked on so far this year and what their plans are for the rest of the year.

Dr. Hynes spoke about security. He mentioned that it is important to make our building safe and secure, yet still inviting to the community. For the short term, the Building Safety Plan has been updated. There will only be one entry point into the school – the lobby doors. All other doors will be locked at all times. Dr. Hynes went on to say how the hours of 8:00 am – 3:00 pm are sacred learning/teaching time. Therefore, appointments must be made in order for anyone to gain entry beyond the lobby during the school day. A new dismissal procedure for Elementary students has also been implemented. A letter outlining all of the changes was mailed home. Dr. Hynes also noted that there had been an announced lockdown drill last week. Everyone followed protocol very well. In the future there will be unannounced lockdown drills. Some of the long-term measures will include a buzz-in system at the lobby doors, cameras outside that can be viewed from multiple locations in the building, an updated alarm system and an updated key card system.

*Consent Agenda
Business
(continued)*

Facility

*Items for
Consideration*

Old Business

*Academic
Administrator's
Report*

*Superintendent's
Report*

Board Member Reports

Ms. Elizabeth Melichar announced that she is recusing herself from the Sports Lobby Committee.

Mr. Mark Kanarvogel wanted the public to know that we have a very proactive Superintendent. He also pointed out that Dr. Hynes is very accessible. Mr. Kanarvogel needed to see Dr. Hynes one day and was able to get an appointment within the same day.

Student Liaison Report - None**Visitor Comments – None****Adjournment**

A motion was made by Marilyn Pysher, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby adjourns the meeting.

Motion carried unanimously.

The meeting adjourned at 8:29 pm.

Jacqueline Dunning
District Clerk

The next meeting of the Board of Education of the Shelter Island Union Free School District is Monday, February 11, 2013 at 7:00 pm, in the Library.

*Board Member
Reports*

*Student Liaison
Report*

Visitor Comments

Adjournment