

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

REGULAR MEETING
June 10, 2013

Members Present: Stephen Gessner, Thomas Graffagnino, Linda Eklund, Elizabeth Melichar, Marilynn Pysher, Mark Kanarvogel, and Alfred Brigham, Sr.

Others Present: Dr. Michael Hynes, Superintendent; Jennifer Rylott, Academic Administrator; Jacqueline Dunning, District Clerk; Deborah Vecchio, District Treasurer; Katy Binder; Student Liaison; Julie Lane, Shelter Island Reporter; Chris Tehan, Videographer; 11 faculty/staff/student and 1 community residents

The meeting was called to order at 6:00 pm by President Gessner.

A motion was by made by Linda Eklund, seconded by Alfred Brigham, Sr., BE IT RESOLVED THAT: The Board of Education voted to go into an executive session at 6:00 pm to discuss the employment of particular individuals in the district pursuant to Section 105(f) of the Public Officers Law.

Motion carried unanimously.

The Board came out of executive session at 7:03 pm.

The meeting began, followed by the Pledge of Allegiance.

Mark Kanarvogel read the following Shelter Island School Mission Statement – Engage, Explore, Empower:

We want our students to cherish our small Island community while applying expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

Visitor Questions – None

Before proceeding with the meeting, Dr. Stephen Gessner thanked his fellow Board members for creating a responsible budget and the Community for supporting the budget. He also stated that he appreciated Mark Kanarvogel and Thomas Graffagnino staying on the Board.

A motion was made by Mark Kanarvogel, seconded by Marilynn Pysher, BE IT RESOLVED THAT: The Board hereby approves the following:

- a. Approval of Minutes
 - 1. Public Budget Hearing/Regular Meeting of May 13, 2013
 - 2. Annual District Meeting and Election of May 21, 2013

Motion carried unanimously.

Correspondence - None

Executive Session

Regular Meeting

Pledge of Allegiance

Mission Statement

Visitor Questions

Thank You from Dr. Gessner

Consent Agenda

Correspondence

Presentations

State Science Congress

Ms. Sharon Gibbs, Shelter Island School Science Teacher, reported that from the Shelter Island School 48th Annual Science Fair, eight (8) students moved on to the Junior Division of the Long Island Science Congress and eight (8) students moved on to the Senior Division. Of those students, two 7th grade students went on to the State Level. One student received a green ribbon and was recognized with a special area award and the other student received a Certificate of Participation. Ms. Gibbs highlighted the fact that both of these achievements were impressive at the 7th grade level. Ms. Gibbs also reported that a group of students from Science Club presented their work as well and pointed out that this is a sign of how much our Science Program is growing.

Summer Construction and Bond Update

Mr. Brian McClave of McClave Construction Management and Mr. Michael Dunning, Shelter Island School Maintenance Crew Chief reported that the new windows will be installed beginning the week of June 24, 2013. In addition, the portable water tank is scheduled to arrive after July 4, 2013 and installation should be completed by the week of July 22, 2013. It was also reported that the bond projects are on budget.

Personnel

A motion was made by Mark Kanarvogel, seconded by Elizabeth Melichar, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel action: 9.1

9.1 Appointment of Personnel

SAT II Review Class

- a. Ann Marie Galasso to provide a review class for the SAT II in Physics for the 2012-2013 school year, not to exceed \$696.68.

Additional Substitute Custodian for the 2012-2013 School Year at \$15 per hour

- a. Susan Higgins

Substitute Poll Worker

- a. Approval of Jean Dickerson, Substitute Poll Worker, retroactively for the Annual Meeting/Budget Vote of May 21, 2013, at a rate of \$125 per day.

Motion carried unanimously.

A motion was made by Thomas Graffagnino, seconded by Stephen Gessner, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel action: 9.2

9.2 Employment Agreement

- a. BE IT RESOLVED THAT: the Board of Education of the Shelter Island Union Free School District hereby authorizes and approves the memorandum of agreement between the Board and the Shelter Island Faculty Association, dated June 11, 2013; and

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools to incorporate said memorandum of agreement into a more formal written agreement and further authorizes the Superintendent of Schools to execute said formal written agreement.

Motion carried. Mark Kanarvogel abstained.

Presentations

*Consent Agenda
Personnel*

A motion was made by Mark Kanarvogel, seconded by Alfred Brigham, Sr., BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel action: 9.3

9.3 Rescind Motion

- a. WHEREAS, at its May 13, 2013 Board meeting, the Board adopted a resolution to appoint Andrew Payne, Teacher's Aide for Special Education, from .5 FTE to 1.0; and

WHEREAS, the Board wishes to rescind said action taken at its May 13, 2013 meeting concerning Andrew Payne;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby rescinds in its entirety the following resolution adopted by it at its May 13, 2013 meeting, and reinstates Andrew Payne to .5 FTE.

Appointment of Andrew Payne, Teacher's Aide for Special Education, from .5 FTE to 1.0 FTE retroactive to April 22, 2013 through June 21, 2013, at a salary of \$19,094, prorated, Step 1 of the teacher aide salary scale.

Motion carried unanimously.

A motion was made by Mark Kanarvogel, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel action: 9.4

9.4 Tenure Recommendation

- a. Approval of the tenure recommendation of Brian Doelger in the area of Social Studies Teacher 7-12, effective September 1, 2013.

Motion carried unanimously.

Mr. Mark Kanarvogel remarked that he has had the pleasure of chaperoning a field trip with Mr. Doelger and it was astonishing to watch him interact with the students.

Dr. Hynes read the following statement about Mr. Brian Doelger.

I have worked with Brian Doelger for two years. I have reviewed his permanent records, read multiple evaluations and observed him formally, informally and in multiple capacities. I am recommending Mr. Doelger for tenure in the area of Social Studies Teacher 7-12 to be effective September 1, 2013. During my time working with Brian I noticed his ability to recognize his students' interests and needs. Brian understands that both Jenn and I have extremely high expectations for him and the students' he serves. I have found that Mr. Doelger understands the importance of students needing to be cognitively engaged and most importantly, his rapport with students really stands out more than anything. He encourages students to become active participants in the area of civics and holds them accountable for understanding how local, state and the federal government works. He possesses and demonstrates knowledge about his beloved content area which he is extremely passionate about. He consistently increases his knowledge base in order to remain current. One of our major charges from administration is for Brian to push and prepare our students to take more AP classes. His leadership will be instrumental in the formation of our new Grades 6-12 Humanities House next year. I believe Brian Doelger has the potential to move from a proficient social studies teacher to a highly effective one. It is important that he continues to push himself, never settles for mediocrity, and continues to enable our students to become critical thinkers. In closing, I believe Brian sums it up best when he shared his thoughts with me, "Just in general, I view teaching not as a job or even a profession – I truly believe it is a vocation. I come to school every day looking forward to trying to improve the lives of my students. After leaving, I think of how I could do

*Consent Agenda
Personnel (continued)*

*Brian Doelger Tenure
Recommendation*

a better job tomorrow. I constantly look to improve my methods and take the job extremely serious. I consider it a great honor and privilege for you and the board to employ me.” I am extremely confident and proud in making this tenure recommendation for Brian Doelger to the Shelter Island Board of Education.

Mr. Brian Doelger thanked the Board of Education and Dr. Hynes for giving him the privilege of working with the students of Shelter Island and for granting him tenure. He also thanked various faculty and staff, as well as the parents and students of Shelter Island.

Program

A motion was made by Eizabeth Melichar, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Program actions: 10.1

- 10.1 CSE Recommendation for the 2012-2013 School Year
 - a. Committee on Special Education

Motion carried unanimously.

Finance

A motion was made by Mark Kanarvogel, seconded by Alfred Brigham, Sr., BE IT RESOLVED THAT: The Board of Education approves and/or accept the recommendations of the Superintendent on the following Finance Actions: 11.1 – 11.4

- 11.1 Financial Reports
 - a. Treasurer’s Report - April 2013
 - b. Appropriations Status Report - July 1, 2012 – June 30, 2013
 - c. Revenue Status Report – July 1, 2012 – June 30, 2013
- 11.2 Budget Transfers
 - a. Accept and approve Budget Transfers in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.
- 11.3 Monetary Donations & Budgetary Increases
 - a. Authorize the Shelter Island School District to accept a donation of \$1,800 from the Shelter Island 10K Community Fund to be used for the purchase of the Athletic Hall of Fame plaques, certificates and frames.
 - b. Authorization to increase the budget line of Athletic Materials & Supplies A.2855.450.00.2855 in the amount of \$1,800, to be offset by the \$1,800 donation from the Shelter Island 10K Community Fund.
- 11.4 Tax Anticipation Note (TAN)
 - a. Adoption of the Tax Anticipation Note Resolution of the Shelter Island Union Free School District, New York, authorizing the issuance of not to exceed \$2,000,000 Tax Anticipation Notes for the fiscal year ending June 30, 2014.

Motion carried unanimously.

Business

A motion was made by Thomas Graffagnino, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Business Actions: 12.1 – 12.2

Brian Doelger Tenure Recommendation (continued)

Consent Agenda Program

Consent Agenda Finance

Consent Agenda Business

12.1 Contracts

- a. Approve the agreement between the Board of Education of the Shelter Island School District and The Summit School, for student services. The term of said agreement shall be retroactive to July 1, 2012 through June 30, 2013; and authorize the Board President to execute said agreement.
- b. Approve the agreement between the Board of Education of the Shelter Island School District and Berkshire Union Free School District, for student services. The term of said agreement shall be retroactive to July 1, 2012 through June 30, 2013; and authorize the Board President to execute said agreement.
- c. Approve the agreement between the Board of Education of the Shelter Island School District and J.C. Broderick & Associates, Incorporated, of Hauppauge, NY, for Triennial AHERA Compliance Management Services; and authorize the Board President to execute said agreement.
- d. Approve the agreement between the Board of Education of the Shelter Island School District and Milburn Flooring Mills, Copiague, NY, for materials and installation; and authorize the Board President to execute said agreement.

12.2 Donation of Pulpit

- a. Accept the donation of a pulpit from Our Lady of the Isle Church, Shelter Island Heights, NY.

Motion carried unanimously.

Facility – None

Items for Consideration

The Board of Education determined the following:

An additional June meeting will be held on Monday, June 24, 2013, at 7:00 pm, in the school library.

The Re-Organizational Meeting will be held on Wednesday, July 10, 2013, at 6:00 pm, in the school library.

The Board will continue the tradition of graduation gifts for the Senior Class. Ms. Linda Eklund volunteered to take care of the gifts.

Elizabeth Melichar reminded the Board that they usually place an ad of congratulations in the Graduation Supplement of the Reporter. Mark Kanarvogel has taken care of it in the past and agreed to take care of it again this year.

Marilynn Pysher spoke about the great things the PTSA does for the school, students and parents throughout year. She would like the Board of Education to acknowledge the PTSA Board at either the Awards Ceremony or Commencement Ceremony. The other Board members agreed with her idea and a committee consisting of Marilyn Pysher, Elizabeth Melichar, Thomas Graffagnino and Michael Hynes was formed. They will decide on what exactly will be presented to the PTSA Board and when.

Old Business

The Board of Education discussed the NYSSBA 94th Annual Convention that will be held in Rochester, NY on October 24-26, 2013. Ms. Jacqueline Dunning, District Clerk, explained that the hotels closest to the convention center sold out within hours of registration opening. The

*Consent Agenda
Business (continued)*

Facility

Items for Consideration

Old Business

other hotels are far from the convention and require a taxi ride to and from. As this is costly, the Board and Dr. Hynes all agreed to take a year off from the convention and will revisit the topic again next year.

Academic Administrator’s Report

Ms. Jennifer Rylott announced that the official first draft of the Shelter Island School RTI Manual has been submitted to Dr. Hynes for his review. Ms. Rylott thanked the members of the RTI Committee – Ms. Jennifer Gulluscio, Ms. Mary Kanarvogel, Mr. Mark Palios, Dr. James Dibble, Ms. Roberta Garris and Ms. Michelle Weir.

Ms. Rylott reported that she conducted interviews for the Summer School programs and that many more people applied for the positions this year than in past years. Ms. Rylott is looking to appoint the Summer School Teachers at the June 24, 2013 meeting.

Ms. Rylott announced that Regents Exams begin this week and will continue through next week. The teachers will go to Southampton High School to score the exams with teachers from other East End Schools.

Ms. Rylott also reported that she, Dr. Hynes and Mr. Palios had the opportunity to attend this year’s Valedictorian Luncheon with Katy Binder, our Valedictorian and her family; and Tara Sturges, the recipient of the Suffolk County School Superintendents Association and her family.

Superintendent’s Report

Dr. Hynes spoke about how successful the Spring Concerts were and thanked Mr. Keith Brace and Ms. Jessica Bosak for doing a wonderful job with our students.

Dr. Hynes attended the Communities That Care of Shelter Island (CTC) Pre-Prom Forum. It was very well attended and Dr. Hynes reported that he too learned a few new things. Dr. Hynes thanked CTC and HUGS for offering the forum and believes we need to hold such a forum every year.

Dr. Hynes reported that the interview process for the Elementary Teacher position will begin this week. It will be a lengthy process, but it will allow our District to get the best of the best. His intention is to have his recommendation to the Board on the June 24, 2013 agenda. The first Athletic Hall of Fame Induction will be held on Thursday, June 13, 2013, at 7:00 pm, in the Auditorium. There has been a lot of effort put into the event and the inductees will span over fifty (50) years of Shelter Island Sports History. Dr. Hynes stated he is honored to be a part of the first induction ceremony and he thanked Mr. James Colligan and the rest of the committee for their commitment to this project.

Board Member Reports

Ms. Elizabeth Melichar thanked Mr. Walter Brigham for the smooth transition from Ipswitch email to our new Google email accounts. He provided very thorough information to make the transition easy.

Mr. Mark Kanarvogel thanked Mr. Michael Dunning and his crew, especially Brian Springer for the work they continue to do to make the building and grounds look so good. Mr. Kanarvogel also thanked all of the staff members who were present, for coming out to support Mr. Doelger on the night he received tenure.

Dr. Stephen Gessner stated that he was quite impressed with the video that is currently being shown in the Lobby. The video highlights students and faculty presenting facts about bullying and students also act out a bullying scenario. Dr. Hynes added that the Media Class did a wonderful job writing and producing the video.

*Old Business
(continued)*

*Academic
Administrator’s Report*

*Superintendent’s
Report*

Board Member Reports

Ms. Marilyn Pysher spoke about two CTC programs that are taking place this month – Transition Tea for Girls/Bagel Brunch for Boys where last year’s seniors speak to this year’s seniors about the first year of college. Marilyn believes there is a greater impact when students hear this information from their peers. In addition, on the last day of school, Ms. Janine Mahoney and Officer Walter Richards will take a group of students to various Island stores that sell alcohol and they will put posters in the windows and stickers on beer to remind customers about the social host law.

Student Liaison Report

Ms. Katy Binder reported that the Student Council hosted High School Field Day and although it rained, the students were able to participate in some indoor activities in the gym. It was a lot of fun and everyone really enjoyed it. Ms. Binder also reported on Prom, stating that the food was good, the venue was beautiful, the music was great and everyone had a great time. Katy told the Board that next year’s Student Council President and Student Liaison will be her brother, Charlie.

Dr. Gessner thanked Katy for being her service throughout the year and wished her luck in her future. The other members of the Board echoed Dr. Gessner’s sentiment, as well.

Visitor Comments

Mr. Peter Miedema, Shelter Island School Social Studies Teacher, congratulated Mr. Brian Doelger on his tenure and welcomed him to the “family”. Mr. Miedema also thanked Katy Binder for her service as Student Council President and wished her well.

Adjournment

A motion was made by Marilyn Pysher, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby adjourns the meeting.

Motion carried unanimously.

The meeting adjourned at 7:50 pm.

Jacqueline Dunning
District Clerk

The next meeting of the Board of Education of the Shelter Island Union Free School District is Monday, June 24, 2013 at 7:00 pm, in the Library.

*Board Member Reports
(continued)*

Student Liaison Report

Visitor Comments

Adjournment