

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT  
BOARD OF EDUCATION**

**REGULAR MEETING  
October 15, 2012**

Members Present: Stephen Gessner, Marilyn Pysher, Elizabeth Melichar, Alfred Brigham, Sr., Thomas Graffagnino, Mark Kanarvogel arrived at 6:32 pm, Linda Eklund left at 6:59 pm

Others Present: Dr. Michael Hynes, Superintendent; Jennifer Rylott, Academic Administrator; Jacqueline Dunning, District Clerk; Deborah Vecchio, District Treasurer; Julie Lane, Shelter Island Reporter; 11 faculty/staff/student and 3 community residents

The meeting was called to order at 6:00 pm by President Gessner.

A motion was by made by Thomas Graffagnino, seconded by Marilyn Pysher, BE IT RESOLVED THAT: The Board of Education voted to go into an executive session at 6:01 pm to discuss the employment of particular individuals in the district pursuant to Section 105(f) of the Public Officers Law.

Motion carried unanimously.

The Board came out of executive session at 6:59 pm.

A motion was made by Thomas Graffagnino, seconded by Mark Kanarvogel, BE IT RESOLVED THAT: The Board of Education hereby adjourns executive session at 7:02 pm.

Motion carried unanimously.

The regular meeting began at 7:04 pm, followed by the Pledge of Allegiance.

Marilynn Pysher read the following Shelter Island School Mission Statement – Engage, Explore, Empower:

We want our students to cherish our small Island community while applying expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

A motion was made by Mark Kanarvogel, seconded by Marilyn Pysher, BE IT RESOLVED THAT: The Board hereby approves the following:

- a. Approval of Minutes
  - 1. Regular Meeting of September 10, 2012
- b. Treasurer’s Report for the month of August 2012
- c. Extra Classroom Activity Report for the period ending, September 30, 2012

Motion carried unanimously

**Visitor Questions – None**

**Correspondence – None**

**Presentation**

Devon Treharne, High School English teacher spoke about the play, “The Crucible” that will be

*Call to Order*

*Executive Session*

*Adjournment  
Executive Session*

*Shelter Island  
School Mission  
Statement*

*Consent Agenda*

*Visitor Questions*

*Correspondence*

*Presentation*

playing at Bay Street in November. She explained that “The Crucible” is part of the 11<sup>th</sup> grade curriculum and then asked the Board for permission for this year’s Junior Class and Senior Class to attend a performance on November 19, 2012. Students would be responsible to cover the \$10 ticket fee and the district would only need to provide one school bus for the two classes.

A motion was made by Mark Kanarvogel, seconded by Stephen Gessner, BE IT RESOLVED THAT: The Board of Education hereby approves the 11<sup>th</sup> and 12<sup>th</sup> Grade field trip to see “The Crucible” at Bay Street, on November 19, 2012.

Motion carried unanimously.

Jessica Bosak, chorus teacher, along with three students spoke about the 8<sup>th</sup> grade Nutcracker field trip and the 10<sup>th</sup> grade opera field trip. The students reported that these trips were a new experience for most students and everyone really enjoyed them. Ms. Bosak asked the Board for permission to take the current 8<sup>th</sup> grade to the Nutcracker and current 10<sup>th</sup> grade to the opera. She stated that the Shelter Island Educational Foundation will offset the cost of the trips and the district would only need to provide a coach bus for each trip.

A motion was made by Mark Kanarvogel, seconded by Alfred Brigham, Sr., BE IT RESOLVED THAT: The Board of Education hereby approves the 8<sup>th</sup> Grade Nutcracker field trip on December 19, 2012 and 10<sup>th</sup> Grade Opera field trip on November 20, 2012.

Motion carried unanimously.

Cori Cass, Shelter Island Bucks General Manager, along with David Gurney and Michael Dunning reported that the Bucks fans donated over \$9,000.00 for an electronic scoreboard. The scoreboard has arrived and they are in the process of getting steel donated for the installation. The installation will be done at no cost to the District and the school will still have access to the scoreboard for games. The remote for the scoreboard will be housed in a central location in the school. It was also reported that the Bucks organization will fix the backstop and clean up the dugout areas. Plans for the work will be drawn up and shared with the Board in the future.

Dr. Michael Hynes, Superintendent and Ms. Jennifer Rylott, Academic Administrator presented, “Common Core Standards.” They outlined the shifts that are taking place in English Language Arts and Math, and spoke about what parents can do to support their children in each area. Ms. Rylott reported that the District is transitioning to a new K-6 Math series in order to meet the new standards, and then went on to report that she is currently investigating an English Language Arts component. More details will be available for the Board late November/early December.

### **Personnel**

A motion was made by Elizabeth Melichar, seconded by Alfred Brigham, Sr., BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel actions: 8.1 – 8.3

#### **8.1 Appointment of Personnel**

##### Extra Teaching Period

- a. Jennifer Gulluscio, Special Education Teacher, to teach an extra period for the 2012-2013 school year, at a rate of \$13,949.33, retroactive to October 1, 2012

##### Co-curricular Positions for the 2012-2013 School Year

- a. Michelle Corbett, 11<sup>th</sup> Grade Advisor, at \$1,747.59
- b. Brian Doelger, 9<sup>th</sup> Grade Advisor, at \$694.69
- c. Ann Marie Galasso, Detention Supervisor, at \$1,747.59
- d. Roberta Garris, Literacy Program Coordinator, at \$4,551.18
- e. Sharon Gibbs, Science Fair Coordinator, at \$1,747.59

- f. Toby Green, Intramural Middle School Running Club, at \$1,130.20
- g. John Kaasik, Play Director/Producer, at \$4,551.18
- h. Peter Miedema, Student Council, at \$2,619.31
- i. Rebecca Mundy, Yearbook Advisor, at \$4,551.18
- j. Phyllis Power, Piano Accompanist/Vocal Director, at \$2,619.31

Additional Athletic Chaperoning for the 2012-2013 School Year (one game per night \$89.04, two games per night \$136.66, Clock keeper, chaperone rate + \$10)

- a. Ian Kanarvogel
- b. Peter Miedema
- c. James Theinert

Additional Coaching for 2012-2013 School Year

- a. Jay Card, Junior Varsity Boys' Basketball, at \$4,862.81
- b. Kimberly Clark, Cheerleading, at \$3,151.45
- c. Ian Kanarvogel, Junior Varsity Girls' Basketball, at \$4,862.81
- d. Peter Miedema, Varsity Girls' Basketball, at \$5,744.88
- e. Michael Mundy, Varsity Boys' Basketball, at \$5,744.88
- f. Richard Osmer, Junior High Boys' Basketball, at \$2,653.48

Volunteer Coach for the 2012-2013 School Year

- a. Ms. Lisa Krekeler as a volunteer coach for the Sailing Club, effective October 15, 2012 (pending clearance for employment by New York State Department of Education fingerprint initiative)

Additional Detention Monitors for the 2012-2013 School Year

- a. Ann Marie Galasso
- b. Peter Miedema
- c. James Theinert

Additional Substitute Cafeteria Worker for the 2012-2013 School Year @ \$10 per Hour

- a. Melanie Mitchell

CPR Training

- a. Richard Osmer to provide Adult, Child, Infant CPR/AED Certification, Healthcare Provider and First Aid Training for 2012-2013 school year, with compensation as follows.
  - Adult, Child, Infant CPR/AED Certification, at \$30 per coach/employee
  - Healthcare Provider and First Aid Training, at \$57 per person

8.2 Step Movement

- a. Approval to move the following faculty on the salary scale.
  - Jessica Bosak from Step 2 BA+30 to Step 2 MA
  - 1. Peter Miedema from Step 8 MA+30 to Step 8 MA+45
  - 2. Mark Palios from Step 5 MA+15 to Step 5 MA+30
  - 3. Devon Treharne from Step 9 MA+45 to Step 9 MA+60

8.3 Resignation of Personnel

- a. Lynne Colligan, Teacher's Aide, effective August 31, 2012

Motion carried. Mark Kanarvogel abstained.

**Program**

A motion was made by Elizabeth Melichar, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Program actions: 9.1 – 9.2

9.1 Sub CSE Recommendations for the 2012-2013 School Year

- a. Sub-Committee on Special Education

9.2 District Plan for the Education of Students with Disabilities

- a. Accept the following addendum to the District Plan for the Education of Students with Disabilities.

The district will ensure that individuals responsible for the implementation of a student's Individualized Education Plan (IEP) are trained in accessing an electronic copy in accordance with the district plan as stated on page 46. The district will provide training at the start of the school year.

Reference Section 4402(7)(a) of the Laws of 2012

Motion carried unanimously.

**Business**

A motion was made by Elizabeth Melichar, seconded by Alfred Brigham, Sr., BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Business Actions: 10.1 – 10.2

10.1 Contracts

- a. Approve the contracts for transportation services, for a passenger coach, for two field trips as follows and authorize the Board President to execute said contracts:
1. Classic Coach of Bohemia, NY for November 20, 2012, in the amount of \$1,175.00
  2. North Fork Express of Ronkonkoma, NY for December 19, 2012, in the amount of \$1,100.00
- b. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and JNS Heating Service of Ronkonkoma, NY, in the amount of \$524,900.00, for alteration work at the Shelter Island School, pursuant to the May 2011 voter authorized bond referendum; and authorize the Board President to execute said agreement.
- c. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Liberty Lawn & Landscape, LLC, of Shelter Island, NY, in the amount of \$3,850, for snow removal for the 2012-2013 school. The term of said agreement shall be retroactive to July 1, 2012 – June 30, 2013; and authorize the Board President to execute said agreement.
- d. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Cullen & Danowski, LLP of Port Jefferson Station, NY, in the amount of \$45,000.00, for the compilation of the District's annual financial statements, for the 2012-2013 school year. The term of said agreement shall be October 16, 2012 through June 30, 2013; and authorize the Board President to execute said agreement.

- e. Approve the contract for Joint Municipal Cooperative Bidding with Eastern Suffolk BOCES for the 2012-2013 school year.

*Consent Agenda  
Business  
(continued)*

**10.2 Private School Transportation**

- a. Approval to transport one (1) additional student to the following private school for the 2012-2013 school year:

- 1. Hayground School – Bridgehampton, NY

Motion carried unanimously.

**Facility**

A motion was made by Marilyn Pysher, seconded by Stephen Gessner, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Facility Action: 11.1

*Consent Agenda  
Facility*

**11.1 Disposal of Generator**

- a. WHEREAS, the Board of Education owns a General Motors Diesel Powered 200KW Generator (hereinafter referred to as the “Generator”);

WHEREAS, an inspection of the Generator was conducted by the School District;

WHEREAS, said inspection revealed that the Generator is no longer in use by the District and is not in usable condition;

WHEREAS, the Board of Education has determined that it is in the best interest of the District to dispose of said Generator;

NOW THEREFORE, BE IT RESOLVED that the Board hereby declares the Generator obsolete;

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Superintendent of Schools to dispose of said Generator in accordance with Board Policy.

Motion carried unanimously.

**Items for Consideration – None**

*Items for  
Consideration*

**Old Business – None**

*Old Business*

**Academic Administrator’s Report**

Ms. Jennifer Rylott reported that she and the Elementary Team are in the final stages of putting together a revised report card in Powerschool. A Powerschool trainer is coming to the school to train the Elementary Team and anyone else who needs a refresher course. Once the report card is finalized, Ms. Rylott will send a letter to Elementary parents explaining Powerschool and the new report card.

*Academic  
Administrator’s  
Report*

**Superintendent’s Report**

Dr. Michael Hynes reported that the school’s new website is 99.9% complete. We are in the process of posting biographies and photos of our Board of Education members and new hires. Once that is complete, we will roll out the rest of the District employees. Dr. Hynes stated that he strongly believes it is important for the community to know who’s who in the school, as well as the expertise each one brings with them.

*Superintendent’s  
Report*

Dr. Hynes announced that it was School Board Recognition month. He thanked the Board for all of their support and hard work and presented each member with a gift.

Dr. Hynes reported that the Sports Lobby Committee Kickoff Meeting will take place in the coming week. He expressed that he is excited about creating a celebration of our athletes, both past and present and announced it will be completed by April 15, 2013.

Dr. Hynes reported that the K/1 combined class is going very well. Cheryl Woods is pleased with how the class is progressing. The transition has been very smooth. In addition, the 3<sup>rd</sup> and 4<sup>th</sup> grade combined program is also going well. Mr. Michael Cox and Dr. Frank Emmett work very well together and they've had a great start to the school year.

**Board Member Reports**

Ms. Elizabeth Melichar reported that she and Ms. Marilyn Pysher are on the Policy Committee together. Along with the other committee members, they are currently working on the Field Trip Policy and are expecting to bring it before the Board for approval at the November meeting.

Ms. Marilyn Pysher spoke about the two Communities That Care programs that are currently running – Supporting School Success for parents of children in grades K-3 and Guiding Good Choices for parents of children ages 9-15.

Mr. Mark Kanarvogel announced that he attended the first PTSA meeting of the school year. It was very well attended and Dr. Hynes was the guest speaker. Mr. Kanarvogel went on to thank the school's support staff for the hours they keep and the work they get done. He pointed out that the Board never has old business to discuss because this team of people keeps the Board up to date. He also stated that the current Board is a good group to work with because they make decisions and move forward.

Mr. Thomas Graffagnino reported that he has been approached by a few community members regarding an adult education program. He stated that we had such a program in the past and would now like to know how to get it started again.

**Visitor Comments – None**

**Adjournment**

A motion was made by Mark Kanarvogel, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby adjourns the meeting.

Motion carried unanimously.

The meeting adjourned at 8:08 pm.

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Jacqueline Dunning  
District Clerk

The next meeting of the Board of Education of the Shelter Island Union Free School District is Monday, November 19, 2012 at 7:00 pm, in the Library.

*Superintendent's  
Report (continued)*

*Board Member  
Reports*

*Visitor Comments*

*Adjournment*