

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT  
BOARD OF EDUCATION**

**SPECIAL/REGULAR  
MEETING**  
May 13, 2013

Members Present: Stephen Gessner, Thomas Graffagnino, Linda Eklund, Elizabeth Melichar, and Marilyn Pysher, Mark Kanarvogel; Alfred Brigham, Sr.

Others Present: Dr. Michael Hynes, Superintendent; Jennifer Rylott, Academic Administrator; Jacqueline Dunning, District Clerk; Deborah Vecchio, District Treasurer; Julie Lane, Shelter Island Reporter; 4 faculty/staff/student and 4 community residents

Absent: Katy Binder, Student Liaison

The meeting was called to order at 6:00 pm by President Gessner.

A motion was by made by Marilyn Pysher, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education voted to go into an executive session at 6:00 pm to discuss the employment of particular individuals in the district pursuant to Section 105(f) of the Public Officers Law.

Motion carried unanimously.

The Board came out of executive session at 6:38 pm.

The budget workshop began, followed by the Pledge of Allegiance.

Elizabeth Melichar read the following Shelter Island School Mission Statement – Engage, Explore, Empower:

We want our students to cherish our small Island community while applying expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

Dr. Michael Hynes welcomed everyone to the Public Budget Hearing. The agenda for this meeting included a brief recap of the 2013-2014 Proposed Budget, Contingency Budget and the Impact the proposed budget will have on the School Tax bill.

**Visitor Questions**

A parent in the audience asked for clarification about the cuts in transportation, BOCES Occupational Education Program, and the Social Worker. Dr. Hynes explained that the transportation cuts were correlated to the cuts in Athletics, not to the daily school bus run; the cuts in BOCES did not affect the Occupational Education programs; and that he is looking into grants for a Social Worker, as the Social Worker had been funded by a Federal Grant that is no longer available.

The same parent also asked what costs are involved with the restructuring of the two new houses. Dr. Hynes stated that there will be a small cost involved for moving District Office to the space where the Library is currently. As this is for security reasons, it is necessary, and this project was included in the budget. He stated that the other moves are simply moving teachers from one room to another.

A motion was made by Linda Eklund, seconded by Mark Kanarvogel, BE IT RESOLVED THAT: The Board hereby approves the following:

- a. Approval of Minutes
  1. Budget Workshop/Regular Meeting of April 17, 2013

2. Budget Discussion of April 22, 2013
3. Special Meeting/Budget Adoption of April 24, 2013

Motion carried unanimously

### **Correspondence**

Dr. Stephen Gessner stated that the Board received three (3) letters and one (1) thank you note.

### **Presentations**

#### Prom 2013 Update

Ms. Meghan Lang and the Vice President of the Class of 2013 reported that they moved the date of the Prom from Friday, June 7, 2013 to Saturday, June 8, 2013 in order to avoid students leaving school early on Friday. They also reported that everything for the Prom is coming together nicely.

#### Historical Field Trip Grant

Ms. Cara Loriz, Sylvester Manor spoke of the New York University historians who have archived Sylvester Manor family records and the exhibit of these items that is currently on display at New York University. Sylvester Manor received a grant from the Shelter Island Educational Foundation that will allow our students to take a field trip to visit the exhibit. Ms. Loriz said she will work with Mr. Peter Miedema, Shelter Island School Social Studies Teacher to find a date when the AP History students and History of Shelter Island students could attend.

### **Personnel**

A motion was made by Elizabeth Melichar, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel actions: 10.1 – 10.3

#### 10.1 Resignation of Personnel

- a. Michelle Rice, 11<sup>th</sup> Grade Class Advisor, effective February 15, 2013

#### 10.2 Appointment of Personnel

##### Teacher Aide

- a. Appointment of Andrew Payne, Teacher's Aide for Special Education, from .5 FTE to 1.0 FTE retroactive to April 22, 2013 through June 21, 2013, at a salary of \$19,094, prorated, Step 1 of the teacher aide salary scale.

##### Co-Curricular Positions for the 2012-2013 School Year

- a. Meghan Lang, 11<sup>th</sup> Grade Co-Advisor, effective February 18, 2013, at \$436.90
- b. James Theinert, 11<sup>th</sup> Grade Co-Advisor, effective February 18, 2013, at \$436.90

#### 10.3 Amendment to Agreement

- a. BE IT RESOLVED THAT: The Board of Education hereby approves the Agreement between it and Dr. Michael Hynes; and

BE IT FURTHER RESOLVED THAT: The Board of Education hereby authorizes the Board President to execute said agreement.

Motion carried unanimously.

### **Program**

A motion was made by Linda Eklund, seconded by Elizabeth Melichar, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Program actions: 11.1 – 11.4

#### 11.1 CPSE/CSE Recommendations for the 2012-2013 School Year

- a. Committee on Pre-School Special Education

- b. Committee on Special Education

11.2 Third Reading and Adoption

- a. Policy #8460 – Field Trip

Motion carried unanimously.

**Finance**

A motion was made by Linda Eklund, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education approves and/or accept the recommendations of the Superintendent on the following Finance Actions: 12.1 – 12.3

12.1 Financial Reports

- a. Treasurer’s Report - March 2013
- b. Appropriations Status Report - July 1, 2012 – June 30, 2013
- c. Revenue Status Report – July 1, 2012 – June 30, 2013
- e. Claim Auditor’s Report – March 2013
- f. Claim Auditor’s Report – April 2013

12.2 Budget Transfers

- a. Accept and approve Budget Transfers in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.

12.3 Donations & Budgetary Increases

- a. Authorize the Shelter Island School District to accept a donation of \$5,400 from the Shelter Island Educational Foundation to be used for the costs of the Young American Writers Program (YAWP).
- b. Authorization to increase the budget line of Field Trip Ticket Fees A.2110.419.00.0000 in the amount of \$5,400, to be offset by the \$5,400 donation from the Shelter Island Educational Foundation.
- c. Authorize the Shelter Island School District to accept a donation of \$2,000 from CSC Holdings, LLC (MSG Varsity Grant) to be used for the cost of equipment for the Technology Program.
- d. Authorization to increase the budget line of Technology Program Equipment A.2110.200.00.0016 in the amount of \$2,000, to be offset by the \$2,000 donation from CSC Holdings, LLC (MSG Varsity Grant).
- e. Authorize the Shelter Island School District to accept a donation of \$1,000 from Sylvester Manor to be used for the cost of the field trip to the Sylvester Manor Archive Exhibit at New York University.
- f. Authorization to increase the budget line of Field Trip Transportation A.5540.400.00.2110 in the amount of \$1,000, to be offset by the \$1,000 donation from Sylvester Manor.
- g. Authorize the Shelter Island School District to accept a donation of \$2,500 from the Shelter Island Fire Department to be used towards the cost of the Schooner Field Trip.
- h. Authorization to increase the budget line of Unallocated Insurance A.1910.400.00.0000 in the amount of \$2,500, to be offset by the \$2,500 donation from the Shelter Island Fire Department.

Motion carried unanimously.

**Business**

A motion was made by Thomas Graffagnino, seconded by Alfred Brigham, Sr., BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Business Actions: 13.1 – 13.2

### 13.1 Contracts

- a. Approve the agreement between the Board of Education of the Shelter Island School District and Coastwise Packet Company, Inc. (d/b/a The Black Dog Tall Ships), for the purpose of providing a charter sea excursion to the seventh grade students of the Shelter Island School. The term of said charter period is June 3, 2013 through June 7, 2013; and authorize the Board President to execute said agreement.
- b. Approve the agreement between the Board of Education of the Shelter Island School District and Southampton Union Free School District, for student services. The term of said agreement shall be retroactive to July 1, 2012 through June 30, 2013; and authorize the Board President to execute said agreement.
- c. Accept and approve two contracts for the purpose of expending IDEA 611 federal fund shares to Approved special Education Programs (ASEP) as required by NYS Education Law; and authorizes the Board President to execute said contracts. The term of said agreements is July 1, 2012 through June 30, 2013
- d. Approve the agreement between the Board of Education of the Shelter Island School District and John Scaramucci/Harry Goldman Water Testing, certified water system operator and water tester, of Mattituck, NY. The term of said agreement shall be retroactive to March 1, 2013 through June 30, 2013; and authorize the Board President to execute said agreement.
- e. Approve the agreement between the Board of Education of the Shelter Island School District and J.C. Broderick & Associates, Incorporated for professional consulting services; and authorizes the Board President to execute said agreement. The term of said agreement is retroactive to July 7, 2012 – September 2, 2012

### 13.2 403(b) Retirement Plan

- a. Approve to amend the Shelter Island Union free School District 403(b) Retirement Plan to include Roth 403(b) contributions; and authorize the Board President to execute said amendment.

Motion carried unanimously.

**Facility – None**

**Items for Consideration - None**

**Old Business – None**

#### **Academic Administrator's Report**

Ms. Jennifer Rylott thanked the PTSA for the beautiful cards from the students and the delicious lunch they prepared for Staff Appreciation Week. She went on to report that she has been conducting annual reviews and has enjoyed meeting with parents and students. Ms. Rylott then spoke about RTI, stating that they are in the final phases of putting together the RTI Manual. Finally, Ms. Rylott spoke about AimsWeb, which is a program we currently use to monitor English language arts progress for students in grades K-4. Next year, grades 5-8 will be added, as well the ability to monitor math progress for grades K-8.

#### **Superintendent's Report**

Dr. Hynes read a list of the various colleges our students were accepted to this year. He also announced that Katy Binder is the Class of 2013 Valedictorian and Morgan McCarthy is the Salutatorian. In closing, Dr. Hynes spoke about Individual Learning Plans (ILP) for students. He reported that the framework has been set up for each student for the storage of test scores, report cards and other student-related information. As students move through the system, teachers will be able to see the total academic experience unfold.

**Board Member Reports**

Ms. Elizabeth Melichar reported that the Policy Committee will meet to review the Extra Curricular Policy.

Mr. Mark Kanarvogel asked audience member, Janine Mahoney to fill in the Board regarding the Great Gatsby Movie Event. Ms. Mahoney, a Shelter Island School teacher reported that students in the Senior and Junior classes, along with several teachers, attended a viewing of the new movie The Great Gatsby; a book students are required to read in 11<sup>th</sup> grade. Ms. Mahoney went on to say that everyone enjoyed the movie and Ms. Treharne, Shelter Island School English Teacher did a great job putting the event together.

Ms. Marilyn Pysher announced that Communities That Care of Shelter Island (CTC) is hosting a Pre-Prom Forum, on Tuesday, June 4, 2013, at 7:30 pm, to discuss the social host law and under-age drinking. All students who attend will have a chance to win two free prom tickets and a ride to prom in a vintage car.

**Student Liaison Report - None**

**Visitor Comments**

Ms. Janine Mahoney announced that the National Honor Society’s latest fundraising venture is “Stuck for a Buck”. The person who has the most money raised in his/her name will be stuck to a wall with duct tape on Thursday, May 16, 2013. The candidates are Dr. Hynes, Mr. Becker and student, Morgan McCarthy. All money raised will go to the American Cancer Society.

**Adjournment**

A motion was made by Mark Kanarvogel, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby adjourns the meeting.

Motion carried unanimously.

The meeting adjourned at 7:28 pm.

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Jacqueline Dunning  
District Clerk

The next meeting of the Board of Education of the Shelter Island Union Free School District is Monday, June 10, 2013 at 7:00 pm, in the Library.