

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

**BUDGET/REGULAR
MEETING**
February 28, 2013

- Members Present: Stephen Gessner, Marilyn Pysher, Elizabeth Melichar, Thomas Graffagnino, and Alfred Brigham, Sr. (arrived at 7:44 pm)
- Others Present: Dr. Michael Hynes, Superintendent; Jennifer Rylott, Academic Administrator; Jacqueline Dunning, District Clerk; Deborah Vecchio, District Treasurer; Julie Lane, Shelter Island Reporter; 11 faculty/staff/student and 4 community residents
- Absent: Linda Eklund, Mark Kanarvogel

The meeting was called to order at 6:06 pm by President Gessner.

A motion was by made by Thomas Graffagnino, seconded by Marilyn Pysher, BE IT RESOLVED THAT: The Board of Education voted to go into an executive session at 6:06 pm to discuss the employment of particular individuals in the district pursuant to Section 105(f) of the Public Officers Law.

Motion carried unanimously.

The Board came out of executive session at 6:35 pm.

The budget workshop began, followed by the Pledge of Allegiance.

Dr. Michael Hynes welcomed everyone to the first of three budget workshop that will be held in preparation for the 2013-2014 Proposed Budget. The agenda includes Difficult Time for Budgeting, Tax Cap Review, Highlights from 2012-2013, and the 2013-2014 Budget, which includes salaries and benefits for instructional staff, co-curricular services, transportation and athletics.

Dr. Hynes stated that the next budget workshop will be held on Tuesday, March 12, 2013 and will cover the areas of special education, other schools: career & technical education, charter and summer schools, pupil services: guidance, psychological, health, and library/instructional media, teaching: equipment, contractual expenses, materials & supplies, textbooks, data processing, curriculum development and BOCES.

Elizabeth Melichar read the following Shelter Island School Mission Statement – Engage, Explore, Empower:

We want our students to cherish our small Island community while applying expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

A motion was made by Thomas Graffagnino, seconded by Marilyn Pysher, BE IT RESOLVED THAT: The Board hereby approves the following:

Call to Order

Executive Session

Budget Presentation

*Shelter Island
School Mission
Statement*

Consent Agenda

- a. Approval of Minutes
 - 1. Regular Meeting of January 14, 2013
 - 2. Special Meeting of January 28, 2013
 - 3. Special Meeting of February 4, 2013
- b. Treasurer's Report for the month of December 2012

Motion carried unanimously

Visitor Questions – None

Correspondence

Dr. Stephen Gessner stated that the Board received 3 letters.

Presentation

Mark Palios, Shelter Island School Guidance Counselor reported that on March 7, 2013 he will take the Junior Class on a day trip to visit three (3) colleges in the Philadelphia area. The trip is funded by a grant from the Shelter Island Presbyterian Church.

Mr. Palios also shared the results of a survey he conducted with the 2008-2012 Shelter Island High School graduates. The survey highlighted areas of strength and weakness at the school. The purpose of the survey was to see where we need to strengthen as a district.

Mr. Daniel Williams, Shelter Island School Science Teacher, along with two (2) students, spoke about the new Intel Science Research Program. Overall, the program has been an incredible success.

Mr. James Theinert, Advisor to the Class of 2014 and three (3) members of the Prom Committee presented their plan for Prom 2013. The prom will be held on Friday, June 7, 2013, from 7:00 pm – 11:00 pm, at Dering Harbor Inn. There will be four (4) chaperones – two (2) male and (2) female.

Mr. Cori Cass, Shelter Island Bucks General Manager presented the Board with an update on the scoreboard, backstop and dugouts. The scoreboard installation date has been moved to late March/early April 2013. Members of the Board of Education stressed that the height not be offensive to our neighbors of Fiske Field. Prior to installation, they would like to be notified about how high it will be. Mr. Cass reported that the backstop will be installed by a community member, almost free of charge and the Shelter Island Bucks, of the Hamptons Collegiate Baseball League will cover any necessary costs. In addition, a Southampton contractor will donate materials and time for the installation of the dugouts. Michael Dunning, Building and Grounds Crew Chief at the Shelter Island School will research what, if anything needs to be approved by New York State Educational Department. Once cleared by the State Education Department, the dugouts will be installed as soon as possible.

Personnel

A motion was made by Marilyn Pysker, seconded by Stephen Gessner, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel actions: 8.1 – 8.2

8.1 Appointment of Personnel

Additional Coaching for 2012-2013 School Year

- a. Kimberly Clark, Junior Varsity Girls' Softball, at \$4,419.70

*Consent Agenda
(continued)*

Visitor Questions

Correspondence

Presentation

*Consent Agenda
Personnel*

- b. Hope Kanarvogel, Junior High Boys' Volleyball, at \$2,653.48, retroactive to January 22, 2013
- c. Ian Kanarvogel, Junior Varsity Boys' Baseball, at \$4,419.70
- d. Peter Miedema, Varsity Boys' Baseball, at \$5,302.81

Additional Substitute Teachers for the 2012-2013 School Year at \$110 per Day (Certified or 4 Year Degree)

- a. Catherine Brigham, retroactive to February 4, 2013
- b. Elizabeth Eklund, retroactive to September 5, 2012
- c. Margaret Larsen, effective March 1, 2013 (pending clearance for employment by New York State Department of Education fingerprint initiative)
- d. Peter Waldner, effective March 1, 2013 (pending clearance for employment by New York State Department of Education fingerprint initiative)

Mentors/Mentees for the 2012-2013 School Year at a rate of \$1500, per SIFA Contract

- a. Ann Marie Galasso / James Theinert
- b. Janine Mahoney / Debra Sears
- c. Devon Treharne / James Bocca
- d. Cheryl Woods / Michael Cox

Custodial Worker I

- a. Jose Montalvo, to a 26-week probationary appointment, effective March 1, 2013, at a salary of \$35,963, pro-rated, Step 1 of the Custodial Salary Schedule.

8.2 Employment Agreement

BE IT RESOLVED, that the Board of Education herewith authorizes the Board President to execute an Agreement, dated January 30, 2013 between the Board and a certain staff member discussed in executive.

Motion carried unanimously.

Program

A motion was made by Elizabeth Melichar, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Program actions: 9.1 – 9.4

9.1 CSE/Sub CSE/CPSE/504 Recommendations for the 2012-2013 School Year

- a. Committee on Special Education
- b. Sub Committee on Special Education
- c. Committee on Preschool Special Education
- d. Section 504 Committee

9.2 Second Reading of Policy

- a. Policy #8460 - Field Trips

9.3 Board of Education Meeting Schedule

- a. Approval to change the Board of Education meeting schedule as follows:

-Monday, March 11, 2013 to Tuesday, March 12, 2013

9.4 2013-2014 Budget Calendar

- a. Approval to change the 2013-2014 Budget Presentation dates as follows:

- Budget Presentation #1/Board Meeting from February 11, 2013 to February 28, 2013
- Budget Presentation #2/Board Meeting from February 27, 2013 to March 12, 2013
- Budget Presentation #3 from March 12, 2013 to April 3, 2013

Motion carried unanimously.

Business

A motion was made by Thomas Graffagnino, seconded by Elizabeth Melichar, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Business Actions: 10.1 – 10.2

10.1 Contracts

- a. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Wainscott Common School District, for student services. The term of said agreement shall be July 1, 2012 through June 30, 2013; and authorize the Superintendent to execute said agreement.
- b. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Wainscott Common School District, for student services. The term of said agreement shall be retroactive to July 1, 2011 through June 30, 2012; and authorize the Superintendent to execute said agreement.
- c. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Riverhead Central School District, for student services. The term of said agreement shall be July 1, 2012 through June 30, 2013; and authorize the Board President to execute said agreement.
- d. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Stony Brook University Hospital, for student services. The term of said agreement shall be March 1, 2013 through February 28, 2014; and authorize the Board President to execute said agreement.
- e. Approve the contract between the Board of Education of the Shelter Island Union Free School District and Parkway Exterminating of New Hyde Park, NY for exterminating services. The term of said agreement shall be retroactive to July 1, 2012 through June 30, 2013; and authorize the Board President to execute said agreement.
- f. Approve the contract for transportation services, for a passenger coach, for the College Visit Field Trip as follows and authorize the Board President to execute said contract.
 - 1. Hampton Jitney on March 7, 2013, in the amount of \$1,645

10.2 Private School Transportation

- a. Approval to transport one (1) additional student to the following private school for the 2012-2013 school year.
 - 1. Ross School – East Hampton, New York

Motion carried unanimously.

Facility – None

Items for Consideration

The Board agreed that the District Clerk should secure two rooms for the 94th Annual New York State School Board Association Convention, October 24-26, 2013, Rochester, NY. As the time draws closer, it will be determined who exactly will attend.

Old Business – None

Academic Administrator’s Report

Ms. Jennifer Rylott reported that the Curriculum and Program Guide is almost complete. Ms. Rylott and Mr. Palios are determining which new course offerings would help to address some of the areas of concern that came up in Mr. Palio’s graduate survey. Ms. Rylott went on to say that the Master Schedule is almost finished so teachers can get their schedules and students can begin choosing their classes for next year.

Superintendent’s Report

Dr. Hynes congratulated the third and fourth grade students on their production “Why Do Mosquitos Buzz in People’s Ears”. It was a packed house and the show was phenomenal. Dr. Hynes thanked Ms. Bosak for all of her hard work and he also thanked Mr. Brace, Mrs. Fraser and a few of the older students who helped out.

Dr. Hynes spoke about the new Athletic Hall of Fame showcase that was built over the February vacation. He also informed the public that the rollout date for the Hall of Fame deadline has been changed from April to June because they need the extra time to ensure it is rolled out properly.

Dr. Hynes congratulated the Varsity Boys’ Basketball team for a terrific season.

Dr. Hynes announced that there will be Security Meeting next week. At that time, the committee will review the new procedures that are in place and they will determine what is working and not working.

Dr. Hynes presented Ms. Marilynn Pysher and Ms. Elizabeth Melichar each with a Board Achievement Award from New York State School Board Association’s School Board U Recognition Program. Ms. Pysher and Ms. Melichar were recognized for the extensive time and effort they contribute to continually expand their governance knowledge and skills.

Board Member Reports

Ms. Elizabeth Melichar stated that the Policy Committee will meet again to finalize the Field Trip Policy and to begin the discussion of other policies. Ms. Melichar also asked each Board Member to remember to fill out the New York State School Boards Association Survey they received via email.

Dr. Stephen Gessner reported that he went to a meeting at ESBOCES where Timothy Kremer, the Executive Director of New York State School Boards Association spoke about the budget.

Student Liaison Report

Ms. Katy Binder reported that Student Council is holding a 3 on 3 basketball tournament. The winner of our tournament will go on to play at a final four tournament held at Greenport High School. The final four teams will be from Shelter Island, Greenport, Southold and Mattituck.

Items for Consideration

Old Business

Academic Administrator’s Report

Superintendent’s Report

Board Member Reports

Student Liaison Report

Visitor Comments

Ms. Nell Lowell spoke about a few concerns she had about the school's new security policies. Dr. Hynes thanked Ms. Lowell for sharing her story and assured her that he will relay her message to the committee.

Adjournment

A motion was made by Marilyn Pysher, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby adjourns the meeting.

Motion carried unanimously.

The meeting adjourned at 7:58 pm.

Jacqueline Dunning
District Clerk

The next meeting of the Board of Education of the Shelter Island Union Free School District is Tuesday, March 12, 2013 at 6:30 pm Budget Workshop and 7:00 pm Regular Meeting, in the Library.

Visitor Comments

Adjournment